



## League of Women Voters of Minnesota Records

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SUMMARY  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
LEAGUE OF WOMEN VOTERS OF MINNESOTA  
JANUARY 22, 1948

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- TREASURER'S REPORT Mrs. Donald B. Simmons reported that in response to her letter of January 2nd sixteen local leagues had made payments on their pledges and that five leagues had increased their pledges.
- BUDGET COMMITTEE Mrs. Hargraves announced that the following members had accepted appointments on the Budget Committee: Mrs. Ray Lawson, Tracy; Mrs. Eugene Burgess, Minneapolis; Mrs. Robert Congdon, Duluth; and Mrs. C. W. Wilkins, Austin.
- RESIGNATION A letter was read from Miss Ivy Hildebrand submitting her resignation as Field Secretary. Miss Hildebrand expressed her desire to return to school and stated that it was with reluctance and regret that she was resigning.
- FINANCE CONFERENCES The dates for the eight Area Conferences on Finance have been set by the hostess leagues. A letter from National announcing the forthcoming visit of Miss Pabst of the National Staff to Minnesota March 1-26th was read. Miss Pabst wants to visit local leagues and discuss with them their finance problems and methods.
- STATE PROGRAM 1948-49 Only ten local leagues sent suggestions and recommendations for the State Current Agenda for 1948-1949. These were read and discussed. Several leagues recommended only one item for the coming year, as follows: "Reorganization of State Legislature, Constitutional Revision and Reapportionment of Legislative Districts". Board members discussed the agenda as preparation for a Board recommendation to local leagues on the agenda.
- The need for and value of adopting a State Platform was discussed and a committee appointed to work on the formation of such a platform for consideration by local leagues.
- ORGANIZATION Miss Hope Washburn, Organization Chairman, presented her report "The Organization Job Ahead", stressing the need to revitalize some local leagues and to renew and strengthen the bond with the State League by visits to local leagues by State Board members.
- STATE CONVENTION Mrs. Hargraves suggested as possible dates for the State Convention Thursday and Friday, May 13th and 14th.
- ATOMIC ENERGY Mrs. Chapin, Resource Chairman on Public Understanding of Atomic Energy, announced the completion of material for leagues on atomic energy with suggestions for many different kinds of activity in this field. She stated that the material would soon be sent to local league presidents.

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
JANUARY 22, 1948

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A meeting of the Board of Directors of the League of Women Voters of Minnesota was held at the Minneapolis League Office, 84 South Tenth Street, Minneapolis, Minnesota, at Ten O'clock A. M. on Thursday, January 22, 1948, Mrs. Malcolm Hargraves, President, presiding. Present were: Mesdames Hargraves, Bixby, Brustuen, Donald B. Simmons, Killen, Pett, McQuarrie, Grunditz, Chapin, Rusten, Keyes, Strong, Kelly, Hedin and Miss Washburn; also Mrs. J. R. McNamara, Mrs. H. R. Simmons and Miss Ivy Hildebrand.

The minutes of the previous meeting were read and approved with the following correction: Page 3 - fourth sentence of paragraph 4 was corrected to read as follows: "Hennepin County Coordinating Council".

A letter from Lloyd M. Short, Chairman of the Constitutional Commission of Minnesota was read, requesting Mrs. McQuarrie to serve, as a representative of the League of Women Voters, on the Committee on Public Information for the Commission. Mrs. Killen moved and Miss Washburn seconded the motion that Mrs. McQuarrie accept the appointment. The motion was passed unanimously.

RESIG- A letter was read from Miss Ivy Hildebrand submitting her resignation  
NATION as Field Secretary. Miss Hildebrand expressed her desire to return to school and stated that it was with reluctance and regret that she was resigning.

BUDGET Mrs. Hargraves announced that the following people had accepted ap-  
COMMIT- pointments on the Budget Committee: Mrs. Ray Lawson, Tracy; Mrs.  
TEE Donald B. Simmons, ex-officio member; Mrs. Eugene Burgess, Minneapolis; Mrs. Robert Congdon, Duluth; Mrs. C. W. Wilkins, Austin. A chairman will be appointed from this committee.

AREA The eight Area Conferences on Finance were discussed and the dates  
FI- which the hostess leagues have chosen for the conferences were reported.  
NANCE The eight conferences will be held during the first and second weeks in  
CONFER- March.  
ENCES

A letter from National was read stating plans for the visit of Miss Bertha Pabst, National Finance Secretary, to Minnesota March 1 - 26. Miss Pabst, the letter stated, wants to visit with local leagues and discuss with them in detail their finance problems and prefers this individual method rather than conferences with several leagues. The office will arrange a schedule for Miss Pabst, considering Bemidji, Cass Lake and Park Rapids for possible individual conferences, as well as others. It was suggested that the leagues that have a start on finance drives should have the opportunity of a conference with Miss Pabst.

Mrs. Strong displayed two excellent charts which she had made for the Area Conferences showing very clearly the finance structure of the league. Mrs. Strong will provide charts for each conference.

TREAS- Mrs. Donald B. Simmons read the Treasurer's report as follows:  
URER'S  
REPORT

Balance as of December 31, 1947,.....	\$ 937.58
Total receipts as of January 31, 1948,.....	<u>2,380.14</u>
	\$3,317.72



Total Expenditures as of January 21, 1948,...	<u>\$2,002.15</u>
Balance as of January 21, 1948	<u>\$1,315.57</u>
Leagues partially paid pledges	4
Leagues totally unpaid pledges	10

Mrs. Simmons reported that as a result of the letter which she sent on January 2nd to all local league treasurers, explaining the finance structure of the league and the services given and the state budget deficit, there were sixteen payments made by local leagues on their pledges, five additional pledges, including the promise of at least \$100 additional from Duluth.

#### STATE PROGRAM

Ten leagues sent suggestions and recommendations for the State Current Agenda for 1948-1949. The reasons for this small response and why more isn't done by local leagues on program-making were discussed. It was suggested that many local leagues feel that they have nothing to contribute and it was brought out that the understanding of program making comes only with a sound knowledge of the workings of the league. The suggestion was made that more personal contact and explanation to local leagues is necessary.

The recommendations for the agenda were read from Austin, Minneapolis, Minnetonka, Rochester, St. Paul, Kasson, Cass Lake, and Northfield. Several of these leagues recommended only one item for the State Agenda as follows: "Reorganization of State Legislature, Constitutional Revision and Reapportionment of Legislative Districts".

Board members expressed their opinions on the agenda as preparation for a Board recommendation to local leagues. Mrs. Bixby stated that State Finance is so closely related to the problem of reorganization and revision that it would seem a necessary addition to the agenda. The trend in Board thinking was toward limiting the agenda to one item, concentrating our efforts and study on Reorganization etc., as preparation for the legislative session. The Minneapolis League recommendation brought out the important fact that this type of action was one for which leagues all over the country have become favorably known. No action was taken but deferred until the February meeting at which time the office will have prepared a recommendation correlating the views expressed.

The need for a State Platform was expressed by many. It was brought out that a State Platform would be especially beneficial in clarifying the league method of continuing responsibility toward items which are no longer of immediate concern but which get action in time of need. It was decided that a committee of members especially familiar with the State league's history of support items be formed to draw up a Platform.

#### KNOW YOUR STATE

Mrs. McNamara outlined the program of Minneapolis League Day to be held Jan. 30th and invited the Board to attend. The program will be devoted to the National publication "Know Your State" as it applies to Minnesota. Mrs. McNamara described the excellent material prepared by Minneapolis members on "Know Your State", the thoroughness and completeness of which could serve as a preparation for study on the possible current agenda for 1948-1949.



FIELD WORK COMMITTEE Mrs. Rusten reported for the committee formed at the last meeting to review the work being done to strengthen the local leagues in the state and to make a comparative study of the costs and the effectiveness of Board member and Field Secretary visits as demonstrated by our own and similar organizations. Mrs. Rusten reported that the committee had reached no conclusions. Mrs. McQuarrie gave a detailed account of the costs for field secretary work for the past three years, reporting that these expenses have not exceeded the amount allowed in the budget for them.

Mrs. Rusten gave a very complete analysis of the methods used by the American Association of University Women in their field work, organization of new chapters and techniques used.

Mrs. Hargraves suggested that the League adopt a policy on minimum services to local leagues which would include one or more visits a year, the convention, area conferences etc.

ORGANIZATION Miss Washburn presented her report "The Organization Job Ahead", stressing the need to revitalize the local leagues and to renew and strengthen the bond with the state league, by immediate visits to the leagues that need the most help. Miss Washburn divided the visits among board members living close to the leagues.

The very comprehensive report led to Board discussion of more active participation by Board members in field work. Mrs. McQuarrie brought out the dangers of turning the entire job of field work to the field secretary but also reminded the Board of the increased responsibility of Board members if there is no field secretary.

The discussion brought out the value of individual personal contact with local leagues and their members. Methods of approaching leagues and how to help them with their problems were discussed. Miss Hildebrand was asked to draw up a sheet of suggested techniques for Board visits.

It was suggested that a preparation for Board member visits, the Leader's Handbook should be read, also the National evaluation letters to local leagues, the State files on the local leagues, league material on league organization.

Miss Washburn suggested that the Board members who go out should know what the county in which the league is did on the reorganization of school districts survey.

Mrs. McQuarrie moved and Mrs. Donald B. Simmons seconded the motion that the problem of the league having a field secretary be left to the executive board and report back. The motion passed unanimously.

COLLEGE LEAGUES Mrs. Grunditz reported that a committee would be of great help to her in her work with the College Leagues and suggested a committee with members from St. Paul and Northfield, etc. It was decided to set up such a committee.

STATE CONVENTION Mrs. Hargraves suggested Thursday and Friday, May 13th and 14th as possible dates for the State Convention.

ATOMIC ENERGY

Mrs. Chapin, Resource Chairman on Public Understanding of Atomic Energy, announced the completion soon of material for leagues on atomic energy, suggesting an "Atomic Energy Week" on concentrated activity towards more public understanding and information. The sheet would also include a quiz for meetings, a bibliography, speakers' list and discussion helps.

There being no further business the meeting was adjourned at 2:00 O'Clock P. M.

Respectfully submitted

*Elizabeth Hedin*

Mrs. R. F. Hedin, Secretary

SUMMARY  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
LEAGUE OF WOMEN VOTERS OF MINNESOTA  
FEBRUARY 26, 1948  
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STATE PROGRAM Two forms of the State Platform and two of the proposed State Current Agenda for 1948-1949 were presented and discussed in detail by the Board. The final form of the Platform, accepted by the Board, briefly lists the governmental issues and specific legislation previously supported by the League. The Proposed Current Agenda, preceded by several introductory paragraphs, which the Board approved will read: "Revision of State Constitution". "Our present Constitution contains provisions which the legislature has ignored for many years; many provisions which are obsolete; fiscal policies which are complicated and out of date; and numerous amendments, many of which are in conflict with each other. The League will support a new Constitution giving opportunity for greater efficiency and economy in government. Revision might include such items as Reorganization of the State Legislature; reapportionment of Legislative Districts; State Finance."

FINANCE CONFERENCES Mrs. S. M. Strong, Atwater, presented two excellent charts which she has made for the Area Conferences on Finance, showing the financial structure of the League. A comprehensive and detailed discussion, led by Mrs. Hargraves, was held on presentation of Finance material, use of Finance Kits and discussion methods for the Area Conferences on Finance.

The Board decided to hold the State-wide Finance Drive during the first two weeks in April.

MISS BERTHA PABST Mrs. Hargraves reported that a very heavy schedule of visits and conferences had been arranged for Miss Bertha Pabst, National League Finance Secretary, who will be in Minnesota March 1st through 26th.

AUDITING COMMITTEE In compliance with the State League By-laws, plans were made for appointment of an auditing committee to audit the Treasurer's books for the year 1947-1948.

FINANCE POLICY Discussion was held on ways to improve the League's financial policies. It was brought out that this year was a difficult one due to the fact that the budget adopted at convention was an unbalanced one and due also to the fact that the fiscal year had been changed to April 1st, making this year one month short financially. A motion was passed authorizing the Board to present three choices to local Leagues of payment times of their pledges: 1. In a lump sum before the end of the first half of the fiscal year; 2. in quarterly installments; 3. in monthly installments.

POLITICAL ACTIVITY OF OFFICERS AND BOARD MEMBERS Statements regarding the League's policy with regard to political activity of League officers and board members were read from the Local and State Leaders' Handbooks. After considerable discussion it was decided to request that the National League discuss this problem at the National Convention.

ORGANIZATION Miss Washburn reported that the Stillwater League had elected officers and formally organized. The Board decided to recognize Stillwater as a Provisional League until such time as it determines that it is ready to assume full League responsibility.

It was reported that the Glenwood League had become inactive.



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
FEBRUARY 26, 1948

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A meeting of the Board of Directors of the League of Women Voters of Minnesota was held at the Minneapolis League Office, 84 South Tenth Street, Minneapolis, Minnesota, at Ten O'clock A. M. on Thursday, February 26, 1948, Mrs. Malcolm Hargraves, President, presiding. Present were: Mesdames Hargraves, Thomas, Bixby, McQuarrie, Brustuen, Pett, Chapin, Grunditz, Rusten, Kelly, Strong, Keyes, Donald B. Simmons, Hedin, and Miss Washburn; also Mrs. Dewey Gruenhagen, Mrs. H. R. Simmons and Miss Ivy Hildebrand.

The minutes of the previous meeting were read and approved with the following correction: Page 2, second sentence of paragraph 4 was corrected to read as follows: "Mrs. Bixby stated that since State Finance is so closely related to the problems of reorganization and revision, it should be included as an important aspect of these problems."

1948-1949      Mrs. Hargraves introduced the discussion on the State Program and  
STATE PRO-      Platform for 1948-1949 by explaining the purpose of the State Plat-  
GRAM              form and how the committee which drew it up went back to 1920 and  
                    compiled all of the legislation on which the League has worked and  
                    given support. The committee (Mrs. Hargraves, Mrs. Harold Cant,  
Mrs. Irvine McQuarrie, Mrs. Arthur B. Anderson and Mrs. Leonard Keyes) presented  
two forms of the Platform and two of the Program to be considered by the Board.  
The Board reviewed in detail the proposed Platforms and after considerable dis-  
cussion, favored the form which briefly lists the governmental issues and speci-  
fic legislation previously supported by the League.

The two forms presented for the Proposed Program and Current Agenda were also discussed in detail and the shorter version of the Current Agenda was favored, reading after several changes as follows:

"Revision of State Constitution

"Our present Constitution contains provisions which the legislature has ignored for many years; many provisions which are obsolete; fiscal policies which are complicated and out of date; and numerous amendments, many of which are in conflict with each other. The League will support a new Constitution giving opportunity for greater efficiency and economy in government. Revision might include such items as Reorganization of the State Legislature; reapportionment of Legislative Districts; state finance."

This statement of the Agenda, the Board decided, would be preceded by a few paragraphs describing the purpose of the League, its kind of action, and a description of the Program, Platform and Agenda. The statement of the Agenda would be followed, the Board decided, by a sentence explaining the Platform and then by the Platform itself. It was brought out that this form of Program would be very clear and self-explanatory and could be mimeographed on two sheets.

Mrs. McQuarrie moved and Mrs. Kelly seconded the motion that the form of the Platform and Current Agenda, favored by the Board after revision and combining parts of the proposed forms, be accepted by the Board for recommendation as the proposed Program for 1948-1949. An amendment was offered by Mrs. Brustuen, to repeat the sentence explaining the Platform, at the top of the page on which the Platform will be stated. The motion and amendment passed unanimously.

AREA FINANCE  
CONFERENCES

Mrs. Strong displayed and described the two charts which she has made for the Area Conferences on Finance showing the financial structure of the League. The Board praised the excellence of the charts and discussed the possible use of them in state-wide distributed newspapers during the State Finance drive. It was decided to contact Mrs. R. E. Kehl, publicity member of the Public Relations committee to take charge of the use of these charts in the newspapers. Mrs. Kehl was contacted and accepted this responsibility.

Mrs. Hargraves opened the discussion on the mechanics of the Finance Conferences, presenting to the Board a very comprehensive outline on the presentation of material and suggested methods for the conferences. Mrs. Hargraves divided the morning session of the Conference into three possible aspects for discussion: 1. Why a Finance Drive?; 2. Budget; 3. Techniques. Under each of these Mrs. Hargraves listed the most important facts, questions and suggestions to be brought out at the conferences. The afternoon session, Mrs. Hargraves suggested, could be devoted to Local Projects and Public Relations, two activities closely related to a Finance Drive. Lengthy discussion was held by the Board on the methods of presentation of this material at the conferences, the important items to stress and the use of the Finance Kit.

Board members commented on the thoroughness and completeness of the Finance Kit and suggested a simplifying of some of its suggestions for small Leagues since their problems are much more simple than those of larger Leagues.

MISS BERTHA  
PABST

Mrs. Hargraves reported that the schedule of visits and conferences for Miss Bertha Pabst, National League Finance Secretary, had been completed and commented on the very complete use of her time in Minnesota.

STATE-WIDE FI-  
NANCE DRIVE

The Board decided to hold the State-Wide Finance Drive during the first two weeks in April.

In discussing a possible result of Finance Drives in some Leagues where an amount is raised over their budget requirements, it was brought out that the policy of the National League is to urge local Leagues to use this surplus to expand their local activities.

NATIONAL REQUEST Mrs. Hargraves reported that National has requested an additional \$100 to be added to Minnesota's pledge for 1948-1949.

AUDITING COM-  
MITTEE

Mrs. Hargraves stated that in compliance with the By-laws an Auditing Committee must be appointed to audit the Treasurer's books. Several names for the committee were suggested by Board members.

COLLEGE LEAGUES

Board members contributed several names as possible members of a committee to help Mrs. Gordon Grunditz, College League Advisor.

STAFF SALARIES

Mrs. Hargraves reported the recommendation of the Executive Committee that the \$200 salary increase provided in the budget adopted at Convention last May be granted. It was decided that the increase should be paid Miss Hildebrand and Mrs. Simmons at the rate of \$8.33 per month each retroactive to May 1, 1947.

FINANCIAL  
POLICIES

The Board discussed at length financial policies and the need for a more business-like and definite payment schedule of pledges from local Leagues. It was brought out that this was a difficult year due to the fact that the budget adopted at convention was an unbalanced one and due also to the fact that the fiscal year had been changed to April 1st,



making this year one month short financially.

After considerable discussion, Mrs. Brustuen moved and Mrs. Donald B. Simmons seconded the motion that the Board present to local Leagues three choices of payment times of their pledges: 1. in a lump sum before the end of the first half of the fiscal year; 2. in quarterly installments; 3. in monthly installments. The motion was passed unanimously.

POLITICAL  
ACTIVITY

Mrs. Rusten presented a case of a local League president resigning her position upon undertaking active political work (specifically, appointment as delegate to a County Convention) and asked for Board discussion on the problem of different kinds of political work and the holding of League positions on the local and state level. Mrs. Hargraves read the statements from the Local and State Leaders' Handbooks in this regard. Extensive Board discussion followed and the suggestion was made that Mrs. Rusten and Mrs. Brustuen formulate their opinions and the questions raised by the Board into a letter to be sent to the National League, requesting also from National that this problem be discussed at the National Convention.

NATIONAL PRO-  
GRAM 1948-50

It was decided to leave the discussion of the National Program suggestions for the March Board meeting. Mrs. Rusten presented some suggested changes in the statement on Federal Aid to Education which will be discussed at the next meeting.

ORGANIZATION

Mrs. Hargraves read a letter from the Glenwood League reporting that the League there had discontinued. A letter to National will report this fact.

Miss Washburn reported that the Stillwater League had now elected officers and formally organized. It was decided to recommend recognition of Stillwater as a Provisional League until such time as it is determined that it is ready to assume full League responsibility.

There being no further business, the meeting was adjourned at 1:15 P. M.

Respectfully submitted

*Elizabeth A. Hedén*  
Mrs. R. F. Hedén  
Secretary



Summary  
Minutes of Meeting of Board of Directors  
League of Women Voters of Minnesota  
March 25, 1948

April  
Finance  
Drive

It was decided to obtain as much publicity as possible in the St. Paul and Minneapolis Sunday papers about the state-wide finance drives in April. It was also planned to prepare some general and sample publicity for local leagues to use in their local newspapers during these drives.

Area  
Confer-  
ences  
Finance

Brief reports were made on the eight Area Conferences on Finance, showing that by far a majority of leagues attended the Conferences and the general response and interest was excellent. Almost all leagues, on a varying scale, will ask for league support from their communities.

Oleo-  
margarine

The stand which the League has taken for the removal of discriminatory taxes on oleomargarine was discussed and the Board voted unanimous approval of the League's position. It was pointed out that the League has taken this position before and that it is in line with several items on our national platform.

Nat'l.  
Budget

Miss Pabst, National League Finance Secretary attending the Board meeting, explained the increase of \$20,800 in the proposed national budget, showing that the increase of 40% in league membership calls for increased services. Miss Pabst also stated that several new State Leagues are being organized. Minnesota is recognized as one of the State Leagues that has made the National League strong, Miss Pabst said, since Minnesota was one of the first to understand the value of ample financial help for National. Minnesota is asked to increase its national quota by \$100.00.

State  
Budget

Mrs. Ray Lawson, Tracy, presented the proposed state budget for 1948-1949, the Board discussing the items thoroughly. Several new items are included: an item for Board member expenses, for the State President's expenses in part, an item for an increase to 200 in members-at-large and an item for an increase to \$625.00 in direct contributions to the State. The Board approved the proposed budget for presentation to the State Convention.

Local Leagues will be asked to pay their quotas in a lump sum before the first half of the year, in quarterly payments, or in monthly payments. Leagues will also be asked to send their quota pledges to the State Office before the Convention.

Miss  
Pabst  
Report

Miss Pabst reported to the Board on her many conferences with local leagues in Minnesota during her month's visit here. Miss Pabst, in comparing Minnesota local leagues with those in other states, found that most leagues here can and wish to increase their quotas to the State League, realizing the increased costs and services of the League must be met. Miss Pabst said that the State Board has a challenge to its leadership in helping local leagues to meet recognition standards.

National  
Program

Recommendations for the National Program from several local Leagues were read and discussed.

It was reported that letters had been received from several State Leagues recommending a broadening of the conservation item on the National Program. Since this will undoubtedly be discussed at the National Convention, the Minnesota Board, after much discussion, decided that it would rather support a National Land Policy than specific measures such as Valley Authorities.

RESIGNATION

A letter was read from Mrs. Elmer Rusten, submitting her resignation as first Vice President at the end of the current year. Her resignation was regrettably accepted by the Board.

NATIONAL  
CONVENTION

Mrs. Malcolm Hargraves and Miss Hope Washburn were elected delegates to the National Convention.

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
MARCH 25, 1948

-----

A meeting of the Board of Directors of the League of Women Voters of Minnesota was held at the office of the Minneapolis League, 84 South Tenth Street, Minneapolis, Minnesota, at ten o'clock A. M. on Thursday, March 25, 1948, Mrs. Malcolm Hargraves, President, presiding. Present were: Mesdames Hargraves, McQuarrie, Strong, Thomas; Bixby, Rusten, Chapin, Pett, Brunditz, Killen; Kelly, Lawson, Brustuen, Keyes, Donald B. Simmons, Hedin, and Miss Washburn; also, Miss Bertha Pabst, National League Finance Secretary, Mrs. J. R. McNamara, Mrs. Dewey Gruenhagen and Mrs. H. R. Simmons.

The minutes of the previous meeting were read and approved.

The suggestion was made that a list of the 1948-1949 local League Presidents be compiled and also a list giving the regular meeting dates of local Leagues. It was decided to send these two lists to local Leagues after the State Convention.

APRIL FINANCE DRIVE Mrs. Pett reported that several Leagues, at one of the Area Conferences on Finance, expressed the desire to have the Tree Chart on League Finance which Mrs. Strong made. Possible ways of reproducing this chart were discussed.

The use of the Tree Chart in the Minneapolis and St. Paul Sunday newspapers for the state-wide Finance Drive in April, was again discussed. Mrs. Killen stated that she would try to obtain as much publicity as possible about the League and the Finance Drive during that time.

Mrs. Thomas reported that two requests had been made at the Red Wing Area Conference: 1. a request for a list of the 1947 State Legislative items supported by the League and what had been accomplished thereon. This was desired for the letter to their contributors. 2. a general news release, geared to local newspapers, giving possible kinds of publicity for local Leagues to use at the time of their Finance Drives. It was decided to ask Mrs. R. E. Kehl to prepare such a release to be sent to local League Presidents.

Miss Washburn suggested that an interesting and valuable item for publicity, at the time of the drives, would be the plan of most Leagues to study "Know Your State" and how this will lead to our legislative program next year on Revision of State Constitution.

AREA CONFERENCES ON FINANCE Brief reports by the leaders of the eight Area Conferences on Finance were given. Mrs. Thomas and Mrs. Hedin reported that two Leagues, Red Wing and Lake City, attended the Red Wing Conference and that both Leagues plan a drive.

Mrs. Lawson and Mrs. Pett reported that the Conference in Duluth, with all Leagues present, had been a good and successful meeting.

Mrs. Rusten reported a good conference in Minneapolis with all but one League attending.

Mrs. McQuarrie and Miss Washburn reported an excellent meeting at Fergus Falls, commenting on the strength of the Fergus Falls League.



Mrs. Hargraves reported that a good conference with Miss Pabst had been held in Rochester.

Mrs. Strong reported that several Leagues did not attend the meeting in Hutchinson and that there was not too much enthusiasm for a drive.

Mrs. Keyes reported that a good meeting had been held at Mankato and that Leagues attending were eager to have finance suggestions.

Mrs. Bixby reported a successful conference in St. Paul and that some local finance problems had been discussed.

From the reports, by far a majority of local Leagues attended the Conferences and several had individual conferences with Miss Pabst.

OLEOMARGARINE The Board discussed the stand which the League has taken for the removal of restrictive taxes on oleomargarine. Mrs. Hargraves reviewed the history of the League's support of the removal of this discrimination, showing that the action this year was not sudden and in direct line with Section III-5 on the National Platform. The Board discussed at length the attitude of the public toward the League's position, analyzing the positive and negative margarine arguments which Board members have met.

Mrs. Hargraves asked for an informal vote from the Board to determine the attitude of Board members toward the oleo stand so that local Leagues will know the position taken by their State Board. Mrs. Killen moved, and Mrs. Strong seconded, the motion that Board members give an expression of opinion on the stand that the League took for the removal of restrictive taxes on oleomargarine. There was unanimous approval of the League position. Mrs. Hargraves said that local Leagues will be requested to report the action that they took in regard to this.

NATIONAL  
BUDGET

Mrs. Hargraves read a letter from Miss Strauss which accompanied the proposed national budget for 1948-1949, explaining the plans for increased efforts to organize several new state Leagues. An increase of \$20,800 in the national budget is asked, \$100 of which is asked from Minnesota.

Miss Pabst stated, in analyzing the proposed national budget, that national has been exceeding its budget in material since January and that this has been taken care of by special funds. Miss Pabst explained the very great need for an increase in the national budget to take care of increases in national office rent, supplies, salaries, convention costs, and many other items. The great increase of 40% in league membership has brought about a necessary increase in publications, ACTION, postage, etc.

Miss Pabst reviewed the long history of financial support which Minnesota has given to the National League and said that Minnesota was one of the States that has made a strong national League possible. Through the last few years, Miss Pabst said, other leagues have been asked to increase their quotas to national but in recognition of Minnesota's long support and present large pledge that only \$100 was being asked from it now as a gesture of sharing in the expanded budget.

STATE BUDGET

Mrs. Lawson reported on the proposed state budget for the Budget Committee, consisting of Mrs. Lawson, Mrs. Eugene Burgess, Mrs. Robert Congdon, Mrs. C. W. Wilkins, Mrs. Donald B. Simmons.

Mrs. Lawson explained the budget, item by item, discussion on the different items being held at the same time. It was reported that there

was a possibility of renting a room for the State office in the Essex Building at a smaller rental. Since the room is so small, there was some doubt expressed as to the desirability of it. The decision was left to Mrs. H. R. Simmons and to Miss Washburn. It was brought out that if this room is rented, that new office equipment would be essential, although there is a real need for new equipment in any case.

Mrs. Lawson explained the new items on the budget for Board members expenses and for President's expenses. It was brought out that making these funds available, will allow more people to participate in State work.

Long discussion was held at this time on the possibility of holding Board meetings for two days every other month, Miss Pabst reporting that this is done in many State Leagues. It was decided to suggest this for consideration by the new Board.

The advisability of holding State Conventions in cities other than St. Paul and Minneapolis, was also discussed at this time. Miss Pabst reported that this procedure of having conventions in different parts of the state is used by many State Leagues, with much success.

In explaining the items under income on the budget, Mrs. Lawson discussed the item for an increase to 200 members-at-large. Miss Washburn said that plans would be made to contact former members who had been active in leagues that have disorganized. Mrs. Lawson suggested getting names, for members-at-large, from local leagues of members who have moved to communities that have no leagues. The services to members-at-large were discussed and Miss Pabst suggested that for \$2.00 dues such a member could receive ACTION, TRENDS and THE ARTICULATE VOTER.

The possibility of raising the convention registration fee from Fifty Cents to One Dollar was discussed with a favorable attitude expressed for this increase.

Miss Pabst spoke on the advantages of having local Leagues pay their quotas in monthly or quarterly payments, action upon which was taken at the last Board meeting. Mrs. Hargraves stated that a letter would be sent to local leagues asking them to make a choice of payment schedules and to send their pledges in to the state before the Convention.

After full discussion on the state budget and after Miss Pabst's report on Minnesota Leagues, Mrs. Rusten moved and Miss Washburn seconded the motion that the Board approve the proposed budget for presentation to the State Convention. The motion was passed unanimously.

#### PABST REPORT

Miss Pabst began her report to the Board on her observations and analysis of Minnesota Leagues by reviewing the formula, drawn up at the 1940 National Convention, by which local leagues determine their fair share of support to the state league. Miss Pabst stated that most leagues now use this formula, basing their support on the number of members in the league, the kind of league that it is, and the type of community in which the league works. Minnesota is one of the few leagues still on the census basis for determining local league support, Miss Pabst said. It was in using this formula in Minnesota and by comparing Minnesota leagues, their size, census, and pledges with other leagues in other states, that Miss Pabst evaluated the pledges of Minnesota local leagues and found that an increase in support is indicated in every league except two.



Miss Pabst furthermore stated that she found in talking to local Leagues that all were willing to increase their quotas when they became aware of the increased responsibilities and costs of the League of Women Voters.

Miss Pabst recommended that local Leagues increase their support and explained how she helped every league that she visited to increase their budgets, including a quota increase, with the understanding that an increased budget meant more responsibility and work on the local level.

Miss Pabst explained that the increase to \$625 in the item of Direct Contributions to the State, in the proposed state budget should be considered as a temporary item but that it is justified and necessary now to make the state budget possible, since this budget is the minimum to do the job in Minnesota.

Miss Pabst recommended that a letter be sent to those leagues that she had visited, expressing the hope that they will increase their quotas as planned with Miss Pabst and also a letter to other leagues that were not visited suggesting the quota figure to them which Miss Pabst derived by the formula explained above.

Miss Pabst, in discussing her observations of local Leagues in Minnesota, said that she felt local Leagues were eager for and desperately needed, in some cases, real help and leadership, from the State Board. This need, said Miss Pabst, will not be met entirely by a field secretary but has to come from the entire State Board. Miss Pabst made the statement that the State Board in Minnesota has as great a challenge in the State as the National Board has in the United States. The leadership is in Minnesota, Miss Pabst said, as she spoke of the great potential and willingness to work in Minnesota and stated that there was no doubt but that Minnesota could build a strong league if the challenge is met.

Miss Pabst said that she had observed the need for leadership and the need for techniques to help local Leagues. Miss Washburn said, in this regard, that the State needs to concentrate on all of the activities of the league in the same way that Miss Pabst handled the problem of finance.

#### NATIONAL PROGRAM

Recommendations for the National Program were read and discussed from the Minnetonka and Minneapolis Leagues. The recommendation from the Minnetonka League stated that they felt that taxes should be reduced. After thorough Board discussion the general opinion was expressed that there was need for an overhaul of the entire tax structure.

Mrs. Hargraves reported that letters had been received from California, Tennessee and Wisconsin Leagues, recommending a broadening of the conservation item on the program, specifically supporting River Valley Projects in some cases. The thinking of the Minnesota Board in regard to this, after much discussion, was that the Minnesota League would rather support a comprehensive land policy for the platform than specific measures such as Valley Authorities. These latter could be specific items under a broad support item of a National Land Policy.

Miss Washburn moved and Mrs. Chapin seconded the motion that the paragraph "Making the League Program" which is on the back of the current program, be kept on the new 1948-1950 program. The motion passed unanimously.



Mrs. Thomas suggested the following change in the description of the Platform which appears directly under "The Platform", to read: "The Platform represents positions taken by the League as a whole in fields of Government to which it has given and will continue to give sustained attention."

Mrs. Rusten explained to the Board a suggested change in the wording of the Federal Aid to Education item on the Platform, to read: "Federal Aid to tax supported public education, with adequate safeguards for state control". This reading deletes the present statement, "equalize opportunities for public education".

RESIGNATION

A letter was read from Mrs. Elmer Rusten submitting her resignation as first Vice President. It was regretfully accepted by the Board.

NATIONAL  
CONVENTION

Mrs. Pett nominated Mrs. Hargraves to be a State delegate to the National Convention. Mrs. Thomas seconded the motion. Motion was unanimously carried. The motion was made by Mrs. Chapin, seconded by Mrs. Rusten, that Miss Washburn be a delegate to the National Convention. Motion was unanimously carried.

ORGANIZATION

Miss Pabst announced that Minnesota may receive help with organization, if it wishes, in training a new Field Secretary. Mrs. Donald B. Simmons moved, seconded by Mrs. Chapin, the motion that the State Board request National for help in organization in the fall. The motion was passed unanimously.

POLITICAL  
ACTIVITY

Miss Pabst clarified the position of the League in regard to political activity and positions of leadership in the league. It was decided to send a letter to some leagues to remind them of the League position in regard to political activity.

There being no further business, the meeting was adjourned at 3:00 P. M.

Respectfully submitted,

*Elizabeth Hedin*  
Mrs. R. F. Hedin, Secretary

League of Women Voters of the United States  
726 Jackson Place  
Washington, 6, D. C.

August, 1946

Authorization for the organization of local Leagues is given in the By-Laws of the League of Women Voters of the United States:

"ARTICLE IV  
Local Leagues .

Sec. 1. Purpose. Members shall be organized into local Leagues in order to promote the purpose of the League of Women Voters of the United States.

Sec. 2. Recognition. Local Leagues shall be organized in conformity with recognition standards, formulated by the Board of Directors and adopted by the Convention. Only one local League in each community shall be recognized. . . ."

MODEL BY-LAWS FOR A LOCAL LEAGUE

ARTICLE I

Sec. 1. The name of this organization shall be the League of Women Voters of \_\_\_\_\_. This local League is an integral part of the League of Women Voters of the United States and of the League of Women Voters of (state) \_\_\_\_\_.

ARTICLE II  
Purpose and Policy

Sec. 1. Purpose. The purpose of the League of Women Voters of \_\_\_\_\_ shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2. Policy. The League of Women Voters of \_\_\_\_\_ may take action on local governmental measures and policies in the public interest in conformity with the Platform of the League of Women Voters of the United States. It shall not support or oppose any political party or candidate.

ARTICLE III  
Membership

Sec. 1. How Composed. The Membership of the League of Women Voters of \_\_\_\_\_ shall be composed of voting members and associate members. Any

person who subscribes to the purpose and policy of the League shall be eligible for membership.

Sec. 2. Types of Membership

- a) Voting members shall be women citizens of voting age.
- b) Associate members shall be all other members.

ARTICLE IV  
Board of Directors

Sec. 1. Number, Manner of Selection and Term of Office. The Board of Director shall consist of the officers of the League, \_\_\_\_\_ elected Directors and not more than (the same) appointed Directors. (One half) Directors shall be elected by the general membership at each Annual Meeting and shall serve for a term of two years, or until their successors have been elected and qualified. The elected members shall appoint such additional Directors, not exceeding \_\_\_\_\_, as they deem necessary to carry on the work of the League. The terms of office of the appointed Directors shall be one year and shall expire at the conclusion of the next Annual Meeting.

Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer or director of this organization unless she is a voting member of the League of Women Voters of \_\_\_\_\_.

Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of the resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting of any member without a valid reason shall be deemed a resignation.

Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the national Convention, the state Convention and the Annual Meeting. The Board



shall create and designate such special committees as it may deem necessary.

Sec. 5. Meetings. There shall be at least nine regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors and shall call a special meeting upon the written request of five members of the Board.

Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

(N. B. Many Leagues prefer to elect all Officers and Directors at one time. If this is the case, the By-laws should provide that such elections be held only every two years.)

#### ARTICLE V Officers

Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of \_\_\_\_\_ shall be a President, a first Vice-President, a second Vice-President, a Secretary, and a Treasurer who shall be elected for terms of two years by the general membership at an Annual Meeting and take office immediately. The President, the first Vice-President and the Secretary shall be elected in odd-numbered years. The second Vice-President and the Treasurer shall be elected in even-numbered years.

Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts and notes. She shall be, ex-officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

Sec. 3. The Vice-Presidents. The two Vice-Presidents, in the order of their rank, shall, in the event of absence, disability or death of the President, possess all the powers and perform all the duties of that office. In the event that neither Vice-President is able to serve in this capacity the Board of Directors shall elect one of their members to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.

Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board and shall perform such other functions as may be incident to her office.

Sec. 5. The Treasurer. The Treasurer shall collect and receive all moneys due. She shall be the custodian of these moneys, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same only upon order of the Board. She shall present statements to the Board at their regular meetings and an annual report to the Annual Meeting.

(N. B. Or provide that elections be held only every two years.)

#### ARTICLE VI Financial Administration

Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of \_\_\_\_\_ shall commence on the first day of April in each year.

Sec. 2. Dues. Annual dues of \$ \_\_\_\_\_ shall be payable April first. Any member who fails to pay her dues within six months after they become payable shall be dropped from the membership rolls.

Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the Annual Meeting for adoption. The budget shall include support for the work of the League as a whole.

Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The Treasurer shall not be eligible to serve as chairman of the Budget Committee.

#### ARTICLE VII Meetings

Sec. 1. Membership Meetings. There shall be at least \_\_\_\_\_ meetings of the membership each year. Time and place shall be determined by the Board of Directors.



(N. B. The present trend in the League is toward more meetings of small neighborhood groups or discussion units and fewer general membership meetings. A small number of membership meetings as the minimum to be held each year should be specified in the By-laws.)

Sec. 2. Annual Meeting. An Annual Meeting shall be held between \_\_\_\_\_ and \_\_\_\_\_, the exact date to be determined by the Board of Directors. The Annual Meeting shall

- a) Adopt a local Current Agenda for the ensuing year,
- b) Elect officers and directors, members of the Nominating Committee,
- c) Adopt an adequate budget, and
- d) Transact such other business as may properly come before it.

Sec. 3. Quorum. \_\_\_\_\_ members (or a percentage of the membership) shall constitute a quorum at all meetings of the League of Women Voters of \_\_\_\_\_.

#### ARTICLE VIII Nominations and Elections

Sec. 1. Nominating Committee. The Nominating Committee shall consist of five members, two of whom shall be members of the Board of Directors. The Chairman and two members, who shall not be members of the Board, shall be elected at the Annual Meeting. Nominations for these offices shall be made by the current Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Nominations for Officers and Directors may be sent to this committee by any voting member.

Sec. 2. Report of Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers, Directors and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. The report of the Nominating Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been secured.

Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast



the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election.

ARTICLE IX  
Program

Sec. 1. Current Agenda. The Current Agenda shall be limited to such local governmental issues as the Annual Meeting shall choose for action.

a) The Board of Directors shall consider the recommendations sent in by voting members two months prior to the Annual Meeting and shall formulate a proposed Current Agenda.

b) The Proposed Current Agenda shall be sent to all members one month before the Annual Meeting.

(N.B. The printing of the proposed Current Agenda in the bulletin might be considered sufficient notice.)

Sec. 2. Member Action. Members may act in the name of the League of Women Voters of the United States only when authorized to do so by the Board of Directors.

Sec. 3. Local League Action. The League of Women Voters of \_\_\_\_\_ may act only in conformity with, or not contrary to, the position taken by the League of Women Voters of the United States as stated in the Platform.

ARTICLE X

National Convention, State Convention and Council

Sec. 1. National Convention. The membership (or the Board of Directors), at its meeting immediately preceding the Convention of the League of Women Voters of the United States, shall elect delegates to that Convention in the number allotted the League of Women Voters of \_\_\_\_\_ under the provisions of Article X, Section 4 of the By-laws of the League of Women Voters of the United States.

Sec. 2. State Convention. The membership (or the Board of Directors), at its meeting immediately preceding the state Convention, shall elect \_\_\_\_\_ delegates to that Convention.

Sec. 3. State Council. The membership (or the Board of Directors), at its meeting immediately preceding the state Council, shall elect a delegate to the Council.

ARTICLE XI  
Parliamentary Authority

Sec. 1. Parliamentary Authority. The rules contained in Roberts Rules of Order Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these By-laws.

ARTICLE XII  
Amendments

Sec. 1. Amendments. These By-laws may be amended by a two-thirds vote of the voting members at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
SUMMARY OF MINUTES OF MEETING OF  
BOARD OF DIRECTORS  
THURSDAY, APRIL 22, 1948

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PROGRAM  
STATE  
CONVENTION The Program of the Annual Convention to be held May 13-14 at the Curtis Hotel in Minneapolis was planned by the Board. The speaker at the Dinner Meeting at 6:30 P. M. on Thursday, May 13th, will be Dr. Lloyd M. Short, University of Minnesota, Chairman of the Constitutional Commission of Minnesota. His topic will be "Constitutional Revision". Besides the Presidents' Conference scheduled for 10:00 A. M. May 13th and the regular Convention Business, much time has been allotted for local League discussion on various aspects of league activity.

A new State League broadside entitled "What Every League Member Should Know" will be presented to the Convention delegates for discussion and decision on its final form. The Board stressed the value and importance to every League to study League organization and methods sometime each year. It is hoped that the new publication will be of help to new and old members in League orientation.

The two important amendments, to be voted on in November, concerning ways of Constitutional revision, will be explained at the Convention.

STATE  
BUDGET The absolute necessity for local Leagues to make their pledges before the Convention was stressed again. The pledges are essential to the Budget Committee as they estimate the income for the coming year for the proposed budget. The Board expressed the hope that the proposed budget would be met since any cut would decrease the number and the kinds of services which the State feels it should provide to local Leagues.

The Board commended Mrs. Ray Lawson, Tracy, for the excellent finance work which she and her committee have done this year.

VOTING  
RECORDS It was reported that National has sent the voting records of Minnesota Senators and Representatives on League supported legislation. These records will be sent more frequently from now on and will be sent by the State to local League Presidents and be published in The Articulate Voter in the July-August issue.

REPORT  
SHEETS  
LOCAL  
LEAGUES Since the current Report Sheet covering Local League Meetings is inadequate for leagues with the unit system, these Report sheets will be revised to include only that information which is important for record purposes.

CARRIE CHAP-  
MAN CATT  
MEMORIAL A Carrie Chapman Catt Memorial Fund is being set up by a National League Committee for the purpose of organizing Leagues in foreign countries. The Committee will solicit contributions of \$5,000 throughout the country and in this way not jeopardize contributor lists of any League.

PRE-  
ELECTION It was recommended that local Leagues be urged to get out a Voter's Service sheet this fall. Pre-election activities will be one of the activities discussed at the State Convention.



LEAGUE OF WOMEN VOTERS OF MINNESOTA

BY-LAWS

(As adopted by 1947 State Convention)

ARTICLE I.

Section 1. The name of this corporation shall be the League of Women Voters of Minnesota. This state League is an integral part of the League of Women Voters of the United States.

ARTICLE II.

Purpose and Policy

Section 1. Purpose. The purpose of the League of Women Voters of Minnesota shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2. Policy. The League may take action on state governmental measures and policies in the public interest in conformity with the platform of the League of Women Voters of the United States. It shall not support or oppose any political party or candidate.

ARTICLE III.

Membership

Section 1. Local Leagues. The League of Women Voters of Minnesota shall be composed of the local Leagues, which have been recognized by the League of Women Voters of the United States, and of members-at-large.

Sec. 2. Members-at-large. Members at large shall be members who reside outside the area of a local League. They shall pay annual dues of Two Dollars (\$2.00). This shall cover subscriptions to ACTION and to the Articulate Voter.

Sec. 3. College Leagues. The Board with the authority of the Convention may provide for the organization of College Leagues and prescribe the conditions of granting and withdrawing recognition.

ARTICLE IV.

Local Leagues

Section 1. Local Leagues. Local Leagues are those Leagues which have been so recognized by the League of Women Voters of the United States.

Sec. 2. Recognition of Local Leagues. When there is, in any community in the state, a group which meets the recognition standards for local Leagues as adopted at the national Convention, the Board of Directors of the League of Women Voters of Minnesota shall recommend to the National Board that recognition be granted. When such recognition is granted, the local League shall become an integral part of the League of Women Voters of the United States and the League of Women Voters of Minnesota.

Sec. 3. Withdrawal of Recognition. When a local League recurrently fails to live up to the recognition standards, the Board of Directors of the League of Women Voters of Minnesota shall recommend to the National Board that recognition be withdrawn. Final action rests with the Board of Directors of the League of Women Voters of the United States.

Sec. 4. Provisional Leagues. When a group of women in a community in which no local League exists wish to form a League of Women Voters, they may be organized into a provisional League until such time as they meet the recognition standards for local Leagues.

#### ARTICLE V. Officers

Section 1. Enumeration and Election of Officers. The officers of the League of Women Voters of Minnesota shall be a President, a first Vice President, a second Vice President, a Secretary and a Treasurer. They shall hold office for a period of two years following election or until their successors have been elected and qualified. The President, First Vice President and Treasurer shall be elected at the annual convention in the odd years; the Second Vice President and the Secretary shall be elected at the annual convention in the even years, except that in the year 1947 the second vice president and the secretary shall be elected for one year only.

Sec. 2. The President. The President shall preside at all meetings of the corporation and of the Board of Directors unless she shall designate someone to preside in her stead. She may sign or endorse checks, drafts and notes. She shall be, ex officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

Sec. 3. The Vice Presidents. The two Vice Presidents, in the order of their rank, shall, in the event of absence, disability, or death of the President, possess all the powers and perform all the duties of that office. In the event that neither Vice President is able to serve in this capacity the Board of Directors shall elect one of their members to fill the vacancy. The Vice Presidents shall perform such other duties as the President and Board may designate.

Sec. 4. The Secretary. The Secretary shall keep minutes of all Conventions of the League, and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may be incident to her office.

Sec. 5. The Treasurer. The Treasurer, or her duly appointed assistant shall bill and receive all moneys due. She shall be the custodian of these moneys, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same only upon order of the Board of Directors. She shall present periodic statements to the Board at their regular meetings and an annual report to the Convention, including a report of the Jane Grey Swisshelm Fund. The books of the Treasurer shall be audited by an Auditing Committee appointed by the Board of Directors.

ARTICLE VI.  
Board of Directors

Section 1. Number, Manner of Selection and Term of Office. The Board of Directors shall consist of the Officers of the League, seven elected Directors and not more than seven appointed Directors. The elected Directors shall be elected by the Convention and shall serve for a period of two years following election or until their successors have been elected and qualified. Four Directors shall be elected in the odd years and three in the even years, except that in the year 1947, four Directors shall be elected for two-year terms and three Directors for one-year terms. The elected members shall appoint such additional directors, not exceeding seven, as they deem necessary to carry on the work of the League. The term of office of the appointed Directors shall be one year.

Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an Officer or Director of this corporation unless she is a member of a League of Women Voters in the State of Minnesota. The absence of a member of the Board from three consecutive meetings without notice may be regarded as a resignation from the Board.

Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors may be filled, until the next Convention, by a majority vote of the remaining members of the Board of Directors.

Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the corporation with full power and authority to manage and conduct the same, subject to the instructions of the Convention. The Board shall plan and direct the work necessary to carry out the program on state governmental matters as adopted by the Convention. It shall accept responsibility delegated to it by the Board of Directors of the League of Women Voters of the United States for the organization and development of local Leagues, for the carrying out of program and for promotion in the local Leagues of finance programs requisite to further the work of the League as a whole, including transmission of funds adequate to support the national budget. The Board shall create and designate such special committees as it may deem necessary.

Sec. 5. Regular Meetings. There shall be at least eight regular meetings of the Board of Directors annually. The President shall notify each member of the Directors of all meetings at least one week before any such meeting. No action taken at any regular board meeting attended by three-fourths of the members of the Board shall be invalidated because of the failure of any member or members of the Board to receive any notice properly sent or because of any irregularity in any notice actually received. The President shall call a meeting of the Board of Directors upon the written request of five members of the Board.

Sec. 6. Quorum. Seven members of the Board of Directors shall constitute a quorum.

Sec. 7. Executive Committee. The Board of Directors shall designate six of its members to constitute an Executive Committee to transact business in the interim between Board meetings, provided that nothing shall be done contrary to the policy adopted at the Annual Convention or to any action of the Board. The action of the Executive Committee must be presented to the Board of Directors for approval at its next regular meeting.



ARTICLE VII.  
Finance

Section 1. Fiscal Year. The fiscal year of the League of Women Voters of Minnesota shall commence on the first of April of each year.

Sec. 2. Budget. The Board shall submit to the Convention for adoption a budget for the ensuing year. This budget shall provide for the support of the League of Women Voters of the United States as well as for the state League. A copy of the budget shall be sent to each local League president at least two months in advance of the annual Convention.

Sec. 3. Budget Committee. The budget shall be prepared by a committee which shall be appointed for that purpose at least four months in advance of the Convention. The Treasurer shall be ex-officio a member of the Budget Committee but shall not be eligible to serve as chairman.

Sec. 4. The Jane Grey Swisshelm Fund. All moneys, securities, and property of whatever nature, which the League of Women Voters of Minnesota may receive by gift, bequest or otherwise, the principal of which is not to be expended (except as may be specified by the terms of such gift) but is to be invested and the income from the same to be used for any of the League's purposes, shall form part of a fund to be known as "The Jane Grey Swisshelm Fund". This fund shall be invested or deposited in a bank as designated by the Board of Directors.

ARTICLE VIII.  
Convention

Section 1. Place, Date, Call and Notification. A Convention of the League of Women Voters of Minnesota shall be held annually some time between the first of April and the thirty-first of May. The exact time and place of the Convention shall be determined by the Board of Directors. The President shall send a first call for the Convention to the presidents of local Leagues not less than two months prior to the date of the Convention. A final call for the Convention shall be sent by the President to the presidents of local Leagues at least thirty days before the fixed Convention date.

Sec. 2. Composition. The Convention shall consist of the delegates chosen by the members of the local Leagues, as provided in Sec. 4 of this Article, the presidents of local Leagues and the members of the Board of Directors of the League of Women Voters of Minnesota.

Sec. 3. Qualifications of Delegates and Voting. Each delegate shall be a voting member of a recognized local League in the state of Minnesota. Each delegate shall be entitled to one vote only at the Convention even though the delegate may be attending in two or more capacities. Absentee or proxy voting shall not be permitted. The Convention shall be the sole judge of whether a delegate is qualified to vote.

Sec. 4. Representation. The members of the League of Women Voters of the United States who are organized into recognized local Leagues in the State of Minnesota shall be entitled to two delegates for the first fifteen voting members and one delegate for every thirty (30) additional voting members or major fraction thereof belonging to said Local League on January 1st of said year. The record in the state office of paid-up voting members shall determine the official membership count for this purpose.

Sec. 5. Authorization for Action. The Convention shall consider and authorize for action a program, elect officers and directors, shall adopt a budget for the ensuing year, and shall transact such other business as may be presented. A majority vote of the convention shall be required for any such action provided that not less than one-half ( $\frac{1}{2}$ ) of the local Leagues in Minnesota are represented.

#### ARTICLE IX. Nominations and Elections

Section 1. Nominating Committee. The Nominating Committee shall consist of five members, two of whom shall be members of the Board of Directors. The Chairman, who shall not be a member of the Board of Directors, shall be elected by the Convention. A nomination for this office shall be made by the current Nominating Committee. Further nominations may be made from the floor of the Convention. The other members of the Committee shall be appointed by the Board of Directors immediately after the Convention. Vacancies occurring in the nominating committee shall be filled by the Board of Directors. The President of the League of Women Voters of Minnesota shall send the name and address of the chairman of the Nominating Committee to the president of each recognized local League. It shall be the duty of the chairman of the Nominating Committee to request through the president of each local League suggestions for nominations for the offices to be filled.

Sec. 2. Suggestions by Local Leagues. Suggestions for nominations by local Leagues shall be sent by the president or secretary of such local league to the chairman of the Nominating Committee at least two months before the Convention.

Sec. 3. Report of Nominating Committee and Nominations from Floor. The report of the Nominating Committee of its nominations for Officers, Directors and the chairman of the succeeding Nominating Committee shall be sent to local Leagues one month before date of the Convention. The report of the Nominating Committee shall be presented to the Convention on the first day of the Convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the Convention.

Sec. 4. Election. The election shall be in charge of an Election Committee appointed by the President on the first day of the Convention. The election shall be by ballot, except when there is but one nominee for each office it shall be in order to move that the Secretary cast the ballot for every candidate. A majority vote of those present and qualified to vote and voting shall constitute an election.

#### ARTICLE X. Program

Section 1. Current Agenda. Current Agenda shall be limited to such current state governmental issues as the Convention shall choose for concerted action.

- (a) The Board of Directors shall consider the recommendations which have been sent in by the local Leagues four months prior to the Convention and shall formulate a proposed Current Agenda. Such proposed Current Agenda shall be submitted by the Board to the Local League boards at least two months prior to the Convention.
- (b) Recommendations for changes submitted in writing by local League boards and received by the Board of Directors at least three



weeks before the opening of the Convention shall be considered by the Board prior to the Convention at which time the Board may modify the proposed Current Agenda.

- (c) Changes made under "b" may not be voted on by the Convention on the same day on which they are proposed.
- (d) A majority vote of those present and voting shall be required for adoption of subjects in the proposed Current Agenda as presented to the Convention by the Board of Directors.
- (e) Further changes in the proposed Current Agenda submitted for consideration to but not recommended by the Board of Directors may be made by the Convention and new items submitted, provided that (1) the Convention shall order consideration by a two-thirds vote; (2) the vote on the proposed change shall not be taken on the same day as the order for consideration; and (3) the Convention shall adopt the change by a two-thirds vote.
- (f) Active work for measures previously supported by the league but not enacted into law shall be resumed.

Sec. 2. Member Action. Members may act in the name of the League of Women Voters of Minnesota only when authorized to do so by the Board of Directors.

Sec. 3. Local League Action. Local Leagues may take action on state governmental matters only when authorized by the Board of Directors of the League of Women Voters of Minnesota.

#### ARTICLE XI.

##### National Convention and Council

Section 1. National Convention. The Board of Directors shall elect two delegates to the Convention of the League of Women Voters of the United States at its meeting immediately preceding such Convention.

Sec. 2. National Council The Board of Directors shall elect two delegates to the meeting of the Council of the League of Women Voters of the United States at its meeting immediately preceding such Council Meeting.

#### ARTICLE XII.

##### Parliamentary Authority

Section 1. Parliamentary Authority. The rules contained in Roberts Rules of Order Revised shall govern the corporation in all cases to which they are applicable and in which they are not inconsistent with these By-laws.

#### ARTICLE XIII.

##### Amendments

Section 1. Amendments. These By-laws may be amended by a two-thirds vote of those present and voting at any annual Convention, previous notice of the subject matter of the amendments having been given to the Board at least thirty (30) days in advance.



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
APRIL 22, 1948

A meeting of the Board of Directors of the League of Women Voters of Minnesota was held at the office of the Minneapolis League, 84 South Tenth Street, Minneapolis, Minnesota, at Ten O'clock A. M. on Thursday, April 22, 1948, Mrs. Malcolm Hargraves, President, presiding. Present were Mesdames Hargraves, Donald B. Simmons, Thomas, Killen, Keyes, Kelly, Pett, Chapin, Strong, Lawson, Brustuen, Rusten, Hedin and Miss Washburn; also Mrs. J. R. McNamara, Mrs. E. T. Bettels, Excelsior and Mrs. H. R. Simmons.

The minutes of the previous meeting were read and approved.

TREASURER'S REPORT Mrs. Donald B. Simmons read the Treasurer's Report as follows:

Balance as of February 29, 1948	\$ 483.07
Total Receipts for March	<u>1,936.85</u>
	\$2,419.92
 Total Expenditures for March	 <u>1,384.98</u>
 Balance as of March 31, 1948	 <u>\$1,034.94</u>

PROGRAM STATE CONVENTION The publicity for the State Convention and news coverage of the Convention were discussed with Mrs. Killen.

It was decided to hold a meeting of the present Board of Directors at noon of the first day of the Convention instead of the night before the Convention.

The new State pamphlet entitled "What Every League Member Should Know" was discussed by the Board and it was decided to let the Convention delegates discuss and decide the final form of this sheet. The uses of this material were discussed, Mrs. Brustuen stressing the value and importance to every League to study League structure and methods sometime during each year. League orientation, it was brought out, is especially important to new and old members.

The Rules of the previous Convention were read and discussed and a few changes were made.

The program of the annual Convention to be held May 13-14 in Minneapolis was discussed and planned, with all of the Board members participating in the program. It was reported that the speaker at the dinner, May 13th, would be Dr. Lloyd M. Short, University of Minnesota, Chairman of The Constitutional Commission of Minnesota, who will speak on "Constitutional Revision".

In discussing the Convention program, Mrs. Kelly and Mrs. Thomas explained the need for more League information on the two amendments concerning ways of constitutional revision to be presented to the voters in November. It was explained that the first step in our work on the 1948-1949 Current Agenda will be an understanding of these amendments by League members and informing others on the importance of these amendments. It was decided that Mrs. Thomas would explain the amendments at the Convention.

REPORT F.E.P.C. MEETING Mrs. Killen reported to the Board that she had attended a meeting of a committee, composed of representative groups and citizens of Minneapolis, working to stimulate interest in and support of a Minnesota

Council of Fair Employment Practices. This group, Mrs. Killen reported, would like the State League to support and work for a Minnesota F. E. P. Bill, when introduced into the legislature and to appoint a member to serve on the Minnesota Council for F. E. P. if it is formed.

The Board discussed the possible ways of adding this item to our State Agenda or Platform, since Board thinking favored action on a Minnesota Council for F. E. P. The National Platform item regarding equal employment opportunities for minority groups was read. Most Board members hesitated to add another item to the proposed Current Agenda but felt that a way should be found so that the League could support a measure such as this. It was decided to consult National at the National Convention as to ways of including this item without adding it to the agenda.

STATE BUDGET Discussion was held on the attitude of several leagues toward the suggested pledge increases for the coming year. A few local Leagues are anxious to expand their activities on the local level and though realizing State needs, feel that more work locally will eventually increase their ability to contribute to the State.

The absolute necessity for local leagues to make their pledges before the Convention was stressed again. The decision was made that the budget would have to be cut to fit these receipts. However, the Board expressed the hope that the budget would be met and that local Leagues would understand that their pledges are essential for the services which they receive.

Mrs. McNamara commended Mrs. Lawson for the excellent finance work which she and her committee have done this year, pointing out that this kind of groundwork is the most difficult but very essential.

Miss Washburn reported that she had almost completed her list of possible State Members-at-Large, gathered from the office files.

REPORT FARM BUREAU MEETING Mrs. Rusten and Mrs. Thomas reported on the State Farm Bureau Women's meeting which they attended as League representatives. A proposal made to consider a joint meeting of State Women's organizations once a year to plan for work on one common project, was reported by Mrs. Thomas and Mrs. Rusten as an interesting possibility.

ORGANIZATION Miss Washburn presented a new Report Sheet for League visits which she has prepared for visitors to local Leagues to fill out for record purposes. Mrs. McNamara suggested that in addition to a place for "suggestions" from the visitor that "evaluations" of the League visited be added. Miss Washburn stated that this form will facilitate the keeping of adequate and accurate records of visits.

VOTING RECORDS Mrs. Hargraves reported that National has sent the voting records of Minnesota Senators and Representatives on League supported legislation and that these records will be sent more frequently, since just those records of each State's legislators will be sent.

Ways of getting these records to local Leagues were discussed and it was decided to put them into the July-August issue of The Articulate Voter besides sending them to the local presidents.

The suggestion was also made that the Legislative Chairman on the new Board could send out a letter to the local League Legislative Chairman, on legislative action and voting records of our Senators and Representatives,

at timely intervals.

Mrs. Thomas suggested that we send copies of the next two issues of The Articulate Voter to our Senators and Representatives to show them what the League is doing.

REPORT SHEETS  
LOCAL LEAGUES

The current Report Sheet of Local League Meetings was discussed and declared to be inadequate for use by local Leagues with the unit system. It was decided to revise these Report Sheets, including only requests for information which is important to the State Office.

CARRIE CHAPMAN  
CATT MEMORIAL

Permission was granted a National League Committee to solicit contributions of \$5,000 or more in Minnesota for the Carrie Chapman Catt Memorial for organizing Leagues in foreign countries.

CITIZEN'S HAND-  
BOOK

Mrs. McNamara showed the booklet You Are Democracy, an excellent citizens and voters handbook, put out by the Iowa League of Women Voters and the Junior League. Discussion was held on the possibility of the Minnesota State League producing a handbook of this kind.

PRE-ELECTION

It was recommended that local Leagues be urged to get out a Voter's Service sheet this fall. It was suggested that Mrs. Keyes could discuss this with delegates at the State Convention.

RESIGNATION

Mrs. Starr Killen, of Minneapolis, Public Relations Chairman, submitted her resignation from the Board. Her resignation was regretfully accepted.

There being no further business, the meeting was adjourned at Two O'clock P. M.

Respectfully submitted,

*Elizabeth Hedin*  
Mrs. R. F. Hedin, Secretary



League of Women Voters of Minnesota  
Minutes of Meeting of Board of Directors  
May 13, 1948

JUN 17 1948

A meeting of the Board of Directors of the League of Women Voters of Minnesota was held at The Curtis Hotel, Minneapolis, Minnesota at 12:30 P.M. on Thursday, May 13, 1948, Mrs. Malcolm Hargraves, President, presiding. Present were: Mesdames Hargraves, Lawson, Pett, Chapin, Strong, Thomas, Bixby, Brustuen, Kelly, Rusten, Keyes, Donald B. Simmons, Hedin and Miss Washburn; also Mrs. H.R. Simmons.

Mrs. Hargraves opened the pre-convention Board of Directors meeting by announcing that a new League had been organized at Mound, Minnesota. It was moved by Mrs. Donald B. Simmons, seconded by Mrs. Strong, that Mound be recognized as a new League. The motion was passed unanimously.

The remainder of the Board meeting was spent in informal discussion of the Convention and the Convention Program.

There being no further business, the meeting was adjourned at 1:15. O'clock P.M.

Respectfully submitted,

*Eliabek Hedin*

Mrs. R.F. Hedin  
Secretary

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
29TH ANNUAL CONVENTION  
MINUTES OF BUSINESS  
SESSION MAY 13, 1948

The 29th Annual Convention of the League of Women Voters was called to order by Mrs. Malcolm Hargraves, President.

Mrs. Hargraves appointed Mr. Edward Hawley as Parliamentarian for the convention.

Mrs. Donald B. Simmons moved that the Rules of the Convention be adopted. Mrs. J.R. McNamara seconded the motion. The motion was passed unanimously.

Mrs. Donald B. Simmons moved the adoption of the Order of Business. The motion was passed unanimously.

Mrs. G. V. Chapin, Kasson, moved the adoption of Elections Committee as follows: Mrs. E. T. Bettels, Excelsior, Mrs. Ted Reibesehl, Worthington, and Mrs. Robert Hyslop, Fergus Falls. The motion was passed unanimously.

Mrs. Elmer Rusten, Wayzata, moved the adoption of the Credentials Committee as follows: Mrs. Fred Stephens, Chairman, Mrs. Hiram Livingston and Mrs. Charles Rausch. The motion was passed unanimously.

Mrs. Malcolm Hargraves gave the report of the president.

The State Board members were introduced.

The Treasurer's Report, presented by Mrs. Donald B. Simmons, will be referred to the auditing committee and their report will be available in the state office. Mrs. Simmons reported that the audit is being made.

Mrs. Hedin presented a report on the Area Conferences on Finance.

Miss Washburn gave the Organization Report.

Mrs. Grunditz presented a report on College League activities.

Mrs. Bixby reported on publications.

Mrs. Ray Lawson presented the proposed budget for 1948-1949.

Mrs. Lincoln Thomas presented the Proposed Program for 1948-1949. Mrs. Thomas moved the adoption of the Current Agenda. Mrs. Hedin moved the adoption of the Platform.

Mrs. Hargraves called for recommendations for additions to the proposed Current Agenda or presentation of rejected items at this time. No recommendations were presented.

A correction was made in the Platform under "Social Problems Affecting General Welfare", item 4, to read:

"Larger Units of Public Health Services"

Mrs. Reuben Brustuen, Mrs. Raymond Kehl and Mrs. Elmer Rusten presented a preview of the 1949 Legislative Session, including legislation on Education, Housing and Health.

Mrs. Frederick Winston presented the Report of the Nominating Committee.

Mrs. Livingston presented a preliminary credentials report.

The Convention was adjourned at 4:45 P. M.

Respectfully submitted

Elizabeth Hedin, Secretary



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
29TH ANNUAL CONVENTION  
MINUTES OF BUSINESS SESSION  
FRIDAY MORNING, MAY 14, 1948

The President called the meeting to order.

Minutes of the previous meeting were read and corrected, and on motion of Mrs. Pett, seconded by Mrs. Brustuen, were approved.

Discussion of the Current Agenda as distributed to members, followed.

It was moved by Mrs. J. R. McNamara, Minneapolis, seconded by Mrs. Lincoln Thomas, Minneapolis, that the overall statement under "Constitutional Revision" be

"The League will work for a new state Constitution or for Constitutional revision in the interest of greater efficiency and economy in government"; this statement to be followed by such explanatory statements as seem advisable to the convention delegates.

It was moved by Mrs. Reuben C. Brustuen, St. Paul, that material included in the motion be divided into two parts.

Mrs. Partridge, St. Paul, moved the previous question. Miss Hope Washburn seconded. Carried. The original motion was put to a vote and carried unanimously.

Miss Hope Washburn moved, seconded by Mrs. Gale, Minneapolis, that as explanation there be included following Mrs. McNamara's statement the following:

"Revision should include such items as reorganization of the State Legislature, Reapportionment of Legislative Districts and State Financial Practice".

The president put the motion to vote. The motion lost.

Mrs. Eugene Burgess, Minneapolis, seconded by Mrs. A. G. Tolaas, St. Paul, moved the substitution of "should" for "may" in the second paragraph of the proposed program so that it would read:

"The League should take action on governmental issues. Action should include (1) providing information, (2) building public opinion, (3) supporting legislation."

The parliamentarian ruled this motion out of order.

Elmer

Mrs. Rusten, seconded by Mrs. T. P. Regan, Minneapolis, moved to reconsider. The president called for a standing vote. The motion to reconsider lost.

Mrs. J. R. McNamara, seconded by Mrs. Eugene Burgess, moved that it be the sense of the Convention that the items

Reorganization of the state legislature,  
Reapportionment of the legislative districts, and  
State tax and fiscal policies

will be considered among others by the State Board for implementation during the year. The motion carried.

The proposed platform as distributed to the members was discussed. On being put to vote it was adopted, as corrected at the May 13th Business Session.

Mrs. Hiram Livingston, Minneapolis, presented a request from the Minnesota Library Association that the State League support certain objectives of the Association. Mrs. Livingston, seconded by Mrs. Roy Nelson, Fergus Falls, moved that the State League go on record as supporting the Minnesota Library Association's objectives, items 2 and 3, as follows:

- "2. \$15,000 to be included in the State Dept. of Education budget for the biennial salary and travel expenses of a professional field worker, in the Library Division, for the purpose of assisting and aiding libraries now in the state, and helping to establish library service where none exists in Minnesota today.
- "3. \$25,000 for a state wide all inclusive survey of libraries and library services to be conducted under the auspices of the State Department of Education to be included in its budget."

Mrs. Eugene Burgess moved the question. The president put the motion to a vote. Carried.

Mrs. Donald B. Simmons called the roll of local Leagues on financial support of State and National League services for 1948-1949. Mrs. Strong recorded the pledges on the charts.

Mrs. Stephens, Chairman, presented the report of the Credentials Committee as follows: Delegates from local Leagues, 115; State Board Members, 16; College League representatives, 1; Observers from local Leagues, 32; total Leagues represented, 38; total registrations, 164. Thanks were expressed for the help from the Minneapolis Chamber of Commerce in registration of delegates.

In the absence of the Chairman of the Nominating Committee, the nominations for officers and directors were read by the Secretary, as follows:

For

First Vice President	Mrs. Fallon Kelly, South St. Paul	for a term of 1 year
Second Vice President	Mrs. Lincoln Thomas, Minneapolis	for a term of 2 years
Secretary	Mrs. W. H. Alderman, St. Paul	for a term of 2 years

Directors:

Mrs. John Jumer, Two Harbors,	for a term of 2 years
Mrs. H. H. Livingston, Minneapolis,	for a term of 2 years
Mrs. Roy Nelson, Fergus Falls,	for a term of 2 years
Miss Hope Washburn, Duluth,	for a term of 1 year

Chairman of the Nominating Committee 1948-1949 - Mrs. S. C. Gale, Minneapolis

It was moved by Mrs. Elmer Rusten, seconded by Mrs. Reuben C. Brustuen that the nominations be closed and that the secretary be instructed to cast a unanimous ballot in favor of the slate as read. The motion carried.

The secretary stated that in accordance with the vote of the convention she cast a ballot for the officers and directors named in the slate as read.

The president announced adjournment of the session.

Respectfully submitted,

Ruth Rosholt, Secretary



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
29TH ANNUAL CONVENTION  
MINUTES OF BUSINESS SESSION  
FRIDAY AFTERNOON, MAY 14, 1948

-----

The President called the meeting to order.

Mrs. A. W. Partridge, St. Paul, moved and Mrs. Dewey Gruenhagen, St. Paul, seconded the motion, that the rules be suspended in order to have reports given first. The motion carried.

Following the reports as listed on the program, Mrs. Ray Lawson presented the budget for final action and moved its adoption. Mrs. Runyan seconded the motion. Carried.

Mrs. Gruenhagen moved and Mrs. Field seconded the motion, for adjournment. Carried.

Respectfully submitted,

Katharine M. Alderman, Secretary

WORDING OF CERTIFICATE OF AWARD FOR LEADERSHIP  
PRESENTED TO MRS. MALCOLM HARGRAVES AT STATE  
CONVENTION, MAY 14, 1948

IN RECOGNITION OF  
LEADERSHIP IN MINNESOTA

WHEREAS, MILDRED F. HARGRAVES,

As President of the Minnesota League of Women Voters

has given a service to Minnesota that has added to this  
state's supremacy as a place in which to live and work,  
has brought additional respect to her organization and  
has enhanced her own prestige as a citizen,

THE MINNEAPOLIS STAR AND TRIBUNE  
PRESENT TO HER THIS LEADERSHIP AWARD.

MINNEAPOLIS STAR AND TRIBUNE

Date May 14, 1948

By Gideon Seymour

May 26, 1948

MEMORANDUM TO ORGANIZATION DEPARTMENT  
LEAGUE OF WOMEN VOTERS OF THE UNITED STATES

SUBJECT: 29TH ANNUAL CONVENTION LEAGUE OF WOMEN VOTERS OF MINNESOTA

The 29th Annual Convention of the League of Women Voters of Minnesota was held at the Curtis Hotel, Minneapolis, Minnesota, on Thursday and Friday, May 13th and 14th, 1948.

Total registrations - 164  
of which

115 were delegates from local Leagues  
16 were state board members  
32 were observers from local Leagues  
1 was a College League representative

Average attendance at business sessions 130

Total number of Leagues represented 38  
including

Afton-Lakeland	Hutchinson	Owatonna
Anoka	Jackson	Park Rapids
Atwater	Kasson	Red Wing
Austin	Knollwood Park	Rochester
Bemidji	Mahtomedi	St. Paul
Columbia Heights	Mankato	South St. Paul
Cass Lake	Minnetonka	Stillwater
Duluth	Mound	Two Harbors
Excelsior	Minneapolis	Waseca
Fergus Falls	New Prague	White Bear
Grove City	New Richland	Worthington
Golden Valley	New Ulm	Tracy
Hibbing	Northfield	

League outside Twin Cities area with largest representation was Rochester, with 6 delegates and 3 observers.

PRESIDENTS' CONFERENCE

10:00 to 12:00 o'clock Noon, Thursday, May 13th

A meeting of Local League Presidents, Vice Presidents, incoming and past Presidents was held in the East Room, Curtis Hotel, Thursday morning, May 13th, preceding the opening business session of the Convention.

Total number present - 66  
Total Leagues represented 35  
including

Afton-Lakeland	Fergus Falls	Minnetonka	Park Rapids	Waseca
Atwater	Grove City	Minneapolis	Red Wing	White Bear
Austin	Hibbing	Mound	Rochester	Worthington
Bemidji	Hutchinson	Mahtomedi	Saint Paul	
Cass Lake	Jackson	New Prague	South St. Paul	
Columbia Heights	Kasson	New Ulm	Stillwater	
Duluth	Knollwood Park	Northfield	Tracy	
Excelsior	Mankato	Owatonna	Two Harbors	



No. of League Presidents	31
No. incoming and past Presidents	5
Vice Presidents	19
State Board	5
Miscellaneous (Unit Chairmen and staff)	6

At this meeting Mrs. Malcolm Hargraves, President, discussed orienting the new member and presented for discussion a mimeographed folder welcoming new members to the League and presenting facts about the League. See copy attached. It was decided that Leagues would distribute this folder to all members. Discussion on Organization of Local League Boards, Political Activity and Facilitating State Office Services was led by Mrs. Reuben C. Brustuen, Miss Hope Washburn and Mrs. H. R. Simmons.

#### BUSINESS SESSION - THURSDAY AFTERNOON, MAY 13th

At this session Mrs. Malcolm Hargraves, President, reported on the year's activities and introduced State Board members. The following reports were presented:

##### Treasurer's Report

Report on 8 area finance conferences held in March, 1948

##### Organization Report

##### College League Report

##### *Publication Report*

The proposed budget was presented by Mrs. Ray Lawson. See copy attached. Mrs. Lincoln Thomas presented the proposed state program. See copy attached. A preview of what might be expected on league items previously supported at the 1949 Minnesota legislative session was presented by Mrs. Reuben C. Brustuen, Mrs. Raymond Kehl and Mrs. Elmer Rusten.

#### DINNER MEETING - THURSDAY EVENING, May 13th, 6:30 P. M. STOFFER'S RESTAURANT

Present - 105

At this meeting Dr. Lloyd M. Short, University of Minnesota, Chairman of the Constitutional Commission of Minnesota, spoke on "Constitutional Revision", the main item on the proposed State Current Agenda.

#### BUSINESS SESSION - FRIDAY MORNING, MAY 14th

At this meeting the proposed state program was discussed, amended and adopted. Local League pledges toward support of the state and national leagues were accepted by Mrs. Donald B. Simmons, Treasurer. (See attached sheet for amount of pledges). Officers and directors were elected as follows:

1st Vice President	Mrs. Fallon Kelly, South St. Paul	1 year
2nd Vice President	Mrs. Lincoln Thomas, Minneapolis	2 years
Secretary	Mrs. W. H. Alderman, St. Paul	2 years
Directors:	Mrs. John Jumer, Two Harbors	2 years
	Mrs. H. H. Livingston, Minneapolis	2 years
	Mrs. Roy Nelson, Fergus Falls	2 years
	Miss Hope Washburn, Duluth	1 year

Chairman of 1948-49

Nominating Committee - Mrs. S. C. Gale, Minneapolis

LUNCHEON MEETING - FRIDAY, MAY 14th 12:30 P. M., WEDGEWOOD ROOM, CURTIS HOTEL

At this meeting reports from the national league convention were presented as follows:

- |  |   |
|--|---|
| "National Program-Final Edition"                 | - Mrs. Elmer Rusten, Minnetonka (State Board)                 |
| "League Facts and Figures"                       | - Mrs. Harris Pett, Excelsior (State Board)                   |
| "Impressions of My First<br>National Convention" | - Mrs. Roy Nelson, Fergus Falls (State<br>Board Member-Elect) |

At this meeting, as a total surprise to everyone including Mrs. Hargraves, Mr. Charles R. Corbin, Assistant Executive Editor of the Minneapolis Star-Journal and Tribune, presented to Mrs. Hargraves, as President of the State League of Women Voters, and as an individual, an award for outstanding leadership in Minnesota. Needless to say, everyone including Mrs. Hargraves, was delighted that the League should receive this recognition.

This was an excellent meeting. It was evident that the delegates to the National Convention had derived much from it.

BUSINESS SESSION - FRIDAY AFTERNOON, MAY 14th

At this meeting the revised budget was adopted. Mrs. Hamilton Luther and Mrs. Raymond Kehl led discussion on Publicity; Mrs. Lincoln Thomas led discussion on the Articulate Voter and Mrs. Leonard Keyes led discussion on Voters' Service. Mrs. Hiram Livingston, the new Legislative Chairman on the Board, led discussion on State Program - How much can you do?

Respectfully submitted,

Mrs. H. R. Simmons  
Executive Secretary

Enclosures:

- Copy Convention Program
- Copies of all Convention Material
- Copy 1948-1949 State Current Agenda
- Copy Convention Minutes
- Copy booklet for new members "WELCOME"

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF POST-CONVENTION MEETING  
FRIDAY, MAY 14, 1948

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Immediately following adjournment of the 29th annual convention of the League of Women Voters of Minnesota, the Board of Directors met in the East Room of the Curtis Hotel, Minneapolis, Mrs. Malcolm Hargraves, president, presiding. Present were:

*Nelson Linder* *Livingston Lawson* *Brunell*

Miss Hope Washburn moved, and Mrs. Lincoln Thomas seconded the motion, that the following Board appointments be approved:

Finance Chairman - Mrs. Ray Lawson, Tracy, Minn.  
College League Advisor - Mrs. Gordon Grunditz, Minneapolis  
Resource Chairman,  
Structure of Government - Mrs. Irvine McQuarrie, Minneapolis

Motion carried.

It was decided that the next Board meeting would be held in the office of the Minneapolis League on Tuesday, June 15th.

There being no further business, the meeting adjourned.

Respectfully submitted,

Mrs. W. H. Alderman, Secretary



SUMMARY OF MINUTES  
MEETING OF BOARD OF DIRECTORS  
LEAGUE OF WOMEN VOTERS OF MINNESOTA  
JUNE 15, 1948  
----

LOCAL LEAGUE SUPPORT The Treasurer reported that 6 local Leagues had paid in full their 1948-1949 pledges toward support of state and national League Services and that 4 Leagues had partially paid such support. She reported that the total local League support received up to and including June 15th was \$1,539.16.

RESIGNATION Mrs. Hargraves reported that Mrs. John Jumer of Two Harbors, had resigned from the Board because of political activity. Mrs. Jumer's resignation was regretfully accepted by the Board.

AREA CONFERENCE ON ANALYSIS OF FEDERAL TAXES AND EXPENDITURES Mrs. Hargraves reported that the National League is planning for fall an Area Conference on Analysis of Federal Taxes and Expenditures in order to understand and support such fiscal policies as make for a stable domestic economy. The Conference will be held in Minneapolis and will be similar to the one held last October on Reciprocal Trade Agreements. Each League will be asked to send from 2 to 4 members, depending on the size of the League, to the Conference.

LEGISLATIVE PLANS It was decided that a Legislative School would be held early in November at the State Capitol. The Legislative Chairman from each local League will be asked to attend this School, as well as other League members. Mrs. Hiram Livingston, Legislative Chairman, expressed the hope that each local League Legislative Chairman will work with her committee.

ORGANIZATION It was reported that each League would receive a minimum of 2 visits this year from the State Board or Organization Committee members, in addition to area conferences on Constitutional Revision and the Legislative School. It was further reported that Mrs. Ray Horner, National Organization Secretary, would visit Minnesota Leagues from November 15th until December 15th.

AREA CONFERENCES ON CONSTITUTIONAL REVISION It was decided that these conferences would be held either the last week of September or the first week in October.

ORIENTATION FOLDERS It was decided that the orientation folders presented at the Presidents' Conference May 13th should be printed in two colors and that the printed folders would be made available to local Leagues for distribution to members at a cost of two cents each or \$1.50 per one hundred.

INFORMATION ON PROPOSED CONSTITUTIONAL AMENDMENTS It was reported that the Minneapolis League is preparing a printed sheet explaining the proposed Constitutional Amendments to be voted upon in November, 1948, which it will furnish to the State League for distribution through local Leagues.

BOARD MEETINGS It was decided that regular Board meetings would be held monthly on the fourth Wednesday of each month, in the office of the Minneapolis League. Local League presidents are invited to attend these meetings whenever possible.

PLEDGES THAT HAVE COME IN SINCE JUNE 15, 1948:

\$1,539.16 Local League support received up to and including June 15th.

<u>BEMIDJI</u>	\$ 25.00
<u>MINNEAPOLIS</u>	358.33
<u>MINNETONKA</u>	50.00
<u>NEW PRAGUE</u>	15.00
<u>NASHUA-TINTAH</u>	15.00
<u>TWO HARBORS</u>	15.00
<u>ST. CLOUD</u>	<u>15.00</u>
	\$ 493.33
	<u>1539.16</u>

\$ 2032.49 TOTAL TO DATE 7-26-48

CONTRIBUTIONS THAT HAVE COME IN SINCE JUNE 15, 1948

MRS. PAUL PHELPS MORAND	\$25.00
MR. WHEELLOCK WHITNEY	50.00
MRS. PHILIP S. DUFF	50.00
MRS. EDWARD C. CONGDON	<u>400.00</u>
	\$525.00

# R E C E I P T S

	Voter	Pledge	Natl. Pub.	State Pub. Cont.	Trends College Dues	
APRIL	10.25	25.00			1.00	
	48.12	152.50	19.64	3.26		Misc. 10.00
	58.37	177.50	19.64	3.26	1.00	10.00
MAY	"#.%)	).				
	23.50	60.00	43.87	.75		St. Conv. 164.00
			15.28	8.00		Co. 5.00
	3.75	35.00	5.25			
	27.25	95.00	64.40	8.75	164.	5.00
JUNE	4.00		7.03			3.30
to	47.15	983.33	233.68	Cont. 40.00		3.00
15th	.25	358.33	.41			3.00
	3.00	25.00				
	54.40	1,366.66	241.12	40.00	164	9.30

The Articulate Voter	140.02
Local League Support	1639.16
National Publications	325.16
State Publications	12.01
Contributions	40.00
TRENDS	1.00
State Convention	164.00
College Dues	14.30
Miscellaneous	10.00

TOTAL RECEIPTS 2345.65



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
TUESDAY, JUNE 15, 1948

---

The regular monthly meeting of the Board of Directors of THE LEAGUE OF WOMEN VOTERS OF MINNESOTA was held at the Minneapolis League Office, 84 South Tenth Street, Minneapolis, at Ten O'clock A.M. on Tuesday, June 15, 1948, Mrs. Malcolm Hargraves, President, presiding. Present: Mesdames Hargraves, Nelson Brustuen, Lawson, Livingston, Donald B. Simmons, and Kelly; also Miss Hope Washburn and Mrs. H. R. Simmons.

The minutes of the previous meeting were read and approved.

LOCAL  
LEAGUE  
SUPPORT

Mrs. Donald B. Simmons reported that 6 local Leagues had paid in full their 1948-1949 support of state and national League services and that 4 Leagues had partially paid such support, a total of \$1,539.16 in local League support having been received up to and including June 15th.

UNITED  
NATIONS  
CHAIRMAN

Mrs. Hargraves read a letter from Miss Strauss dated June 1st relative to appointment of a United Nations Chairman on the Board. Mrs. Hargraves reported her progress so far in appointing such a chairman, and requested further suggestions.

RESIGNA-  
TION

Mrs. Hargraves reported that Mrs. John Jumer of Two Harbors had resigned from the Board because of political activity. Mrs. Jumer's resignation was regretfully accepted by the Board.

RESOURCE  
CHAIRMEN

Mrs. Hargraves reported her progress to date in the appointment of Resource Chairmen of International Reconstruction and World Trade and of the Economic Item. It was suggested that Mrs. Fred E. Koller, 2124 Como Ave., St. Paul 8, and Mrs. Carl Dreves, 853 Nebraska Ave. W., St. Paul, be asked to serve on the Economic Item Chairman's committee.

AREA ECONOMIC  
CONFERENCE  
MINNEAPOLIS

Mrs. Hargraves informed the Board that the National League is planning for fall an Area Economic Conference to be held in Minneapolis - similar to the one held last October on International Trade.

LEGISLATIVE  
PLANS

Mrs. Livingston reported that as yet she had made no definite legislative plans. After considerable discussion it was decided that a Legislative School would be held early in November right after elections at the State Capitol, since it would be easier to have it there in advance of the 1949 session. It was suggested that it might be possible to hold this meeting in the House Chamber.

Mrs. Livingston presented tentative plans for the Legislative School as follows: A speaker such as Mrs. Mabeth Hurd Paige, followed by taking a specific bill through all of the procedures required to have it enacted into law, with League members participating. It was suggested that the Public Health Bill defeated last session would be a good one to use for this purpose. It was further suggested that the school include instructions as to how members should talk to their legislators back home.

(2)

Mrs. Livingston asked if anyone wanted to work on special items in the legislature. It was suggested that the persons assigned to special items on the State level would be well prepared to work on those items at the legislature. It was decided that Mrs. Livingston would herself obtain the members of her committee.

Miss Washburn reminded the Board that every League is being asked to appoint a Legislative Chairman to work with Mrs. Livingston and her committee.

VOTERS' SERVICE CHAIRMAN

Mrs. Brustuen accepted the Voters' Service Chairmanship. It was suggested that she ask Mrs. T. O. Everson of Minneapolis, Mrs. Fern Johnson of St. Paul, and Mrs. Leonard Keyes of Columbia Heights to serve on her committee; also Mrs. Donald Guthrie, R. R. 10 White Bear Station, St. Paul 10 (White Bear League), and Mrs. Archie Duncan, Route 9, St. Paul 10 (Mahtomedi League).

It was mentioned that the July-August issue of the Articulate Voter would carry a roll call of Minnesota's Congressmen.

In discussing Legislative questionnaires it was suggested that they be limited to 5 or 6 questions on League items.

ORGANIZATION

Miss Washburn reported that in accordance with the recommendation of Mrs. Horner, National Organization Secretary, the State Organization Committee would concentrate this year on strengthening existing Leagues rather than on an intensive effort to organize new Leagues. She further reported Mrs. Horner's suggestion that board and committee members visiting an existing League might visit other communities in that vicinity at the same time.

Miss Washburn explained the contents of the kits she has prepared for members of her committee and mentioned that she has assigned to each committee member a number of communities and existing Leagues.

Mrs. Hargraves mentioned that a minimum of 2 visits is scheduled for each existing League this year in addition to the area conferences and the legislative school. She again reminded the Board that organization is the responsibility of every state board member.

Mrs. Kelly reported that she had visited Mahtomedi and that they are planning a finance drive.

Miss Washburn suggested that Leagues which had had drives be asked to tell other Leagues about it.

Miss Washburn reported that Mrs. Horner had sent her the name of a woman who might be interested in becoming our Organization Secretary and the president was authorized to write the young woman to see if she would like an interview.

The Board commended Miss Washburn on the fine work she has done in planning the organization job.

CONSTITUTIONAL REVISION AND AMENDMENTS

Mrs. Livingston reported that the Minneapolis League plans to distribute through the Chamber of Commerce, etc. free sheets on the proposed Constitutional amendments to be voted upon in November. She stated that they plan to order 30,000 copies of this sheet and plan that the State may use the sheets for distribution through other local Leagues.



The proposed area conferences on Constitutional Revision were further discussed. It was decided that they would be the responsibility of Mrs. McQuarrie as Chairman of Structure of Government. It was suggested that they include an evening or dinner meeting with a speaker to which husbands might be invited. It was decided that these conferences should be held the last week of September or the first week in October. A dinner for candidates was also suggested.

Mrs. Brustuen reported on the matter of the report of Mr. Henderson to the Constitutional Committee's subcommittee on Taxes and Finance and the matter of dedicated taxes. It was suggested that the president write Senator G. T. Mullin telling him of our interest in the report of the Minnesota Institute on Governmental Research to the committee and informing him that League representatives would attend the meeting of his committee scheduled for July 1st, after which the Board will be better prepared to make a decision on this matter.

STATE BOARD MEETINGS The matter of having State Board meetings only every other month, with a two-day meeting was discussed. It was decided that meetings should be held monthly for one day only and that for the time being they would be regularly scheduled for the fourth Wednesday of each month, in the office of the Minneapolis League.

EXECUTIVE COMMITTEE It was moved by Mrs. Lawson and seconded by Mrs. Donald B. Simmons that the following board members serve on the Executive Committee: Mrs. Hiram Livingston, Miss Hope Washburn, Mrs. Reuben C. Brustuen, Mrs. Fallon Kelly, Mrs. Lincoln Thomas and Mrs. Donald B. Simmons. Motion carried.

ORIENTATION FOLDERS Mrs. Hargraves brought up the Orientation Sheets for new members presented to the Presidents' Conference May 13th. Mrs. H. R. Simmons reported that these sheets could be printed in folder form in two colors at \$62.50 for 5,000 (1 $\frac{1}{4}$ ¢ each). It was moved by Miss Washburn, seconded by Mrs. Lawson, that these folders be printed in this form and that they be sold to local Leagues at 2¢ each.

FINANCE Mrs. Lawson reported that a letter had been received from National regarding September finance drives. It was decided that in accordance with the Board's previous decision Leagues would be asked to use their own discretion as to soliciting contributions at the time best suited to their needs and their community. It was decided that Mrs. Lawson would handle the matter of direct contributions and members-at-large. It was mentioned that ultimately it was hoped that direct contributions might be eliminated from the state budget as a source of income.

PROGRAM PLANNING The matter of local League program planning by the State Board was discussed. It was brought out that the presidents' letters usually predict what may be expected on state and national levels during the next month or months.

ATOMIC ENERGY FILMS Mrs. Lawson reported on 4 Atomic Energy films available at Four Dollars each. She suggested that the State Board purchase these for use of local Leagues. It was decided that the Board would not purchase these films.



COMMITTEE  
ASSIGNMENTS

It was suggested that the following persons be asked to serve in the capacities listed below:

Structure of Government - Chairman, Mrs. Irvine McQuarrie

Local: City Charters - Mrs. Fallon Kelly and Mrs. Roy Nelson  
County Government Mrs. Meineke, St. Paul; Mrs. Campton,  
Two Harbors; Mary Davis, Interlachen  
Park

School Boards - Mrs. A. W. Partridge, 1290 Ford Road,  
St. Paul 5, Minn.

State: Constitutional Revision (Major emphasis)

Miss Laurie Streeter, Minneapolis  
Mrs. McQuarrie  
Mrs. Lincoln Thomas

Equalizing Opportunities - Chairman -

Health: Mrs. Elmer Rusten, Wayzata  
Mrs. Owen H. Wangensteen, 145 Melbourne Ave. S. E.,  
Minneapolis 14

Housing: Mrs. Raymond E. Kehl, 2119 Iglehart Ave., St. Paul 4  
(Nestor 5909)

Education:

Reorganization of School Districts) Mrs. G. V. Chapin,  
Revised State Aids ) Kasson  
Federal Aid - Mrs. Elmer Rusten, Wayzata

College League Committee:

Mrs. Donald Bellows, Duluth  
Mrs. Robert Creegan, Northfield  
Someone from Mankato and someone from Bemidji

O'Clock P. M.

There being no further business, the meeting adjourned at 1:45

Respectfully submitted,

*Belva Simmons*  
Mrs. H. R. Simmons, Acting Secretary

*Belva Simmons*

SUMMARY OF MINUTES  
MEETING OF BOARD OF DIRECTORS  
LEAGUE OF WOMEN VOTERS OF MINNESOTA

WEDNESDAY, July 28, 1948

LOCAL LEAGUE  
SUPPORT

The treasurer reported that since June 15th \$493.33 had been received from 7 local Leagues making the total to date \$2032.49. Contributions since June 15th total \$525.00.

RESIGNATION

Mrs. Hargraves reported the resignation of Mrs. Sidney Strong of Atwater from the Board. Mrs. Strong's resignation was regrettfully accepted.

NEW BOARD  
MEMBERS

Mrs. Raymond E. Kehl of St. Paul was appointed Public Relations Chairman and Mrs. Donald Dibble of Kasson, Minnesota was appointed United Nations Chairman.

NEW ORGANIZATION  
SECRETARY

After considering her excellent training and experience in public administration and political science, the Board voted unanimously to appoint Miss Barbara Stuhler of the University of Virginia to the position of Organization Secretary (formerly called field secretary) as of October 1st. She would then be ready to work with Mrs. Ray Horner who is going to visit the State in November. (See June minutes)

STATE ORGANIZATION

Miss Hope Washburn, Chairman, reported that kits had gone to the 17 members of the organization committee (no response as yet); that she had visited two (Aiken and Brainerd) of the 9 communities she had assigned to herself; that she would appreciate reports from Board members on their "visits" by October 1st.

LOCAL LEAGUE  
NOTES

A letter was read from Mrs. George Skeim, the treasurer of the Litchfield League indicating their intention of disbanding. The Board expressed regret and a motion carried withdrawing recognition from the Litchfield League. A letter from the Triumph-Monterey region requesting information on organizing a new League was read and referred to Miss Hope Washburn. An invitation from the Worthington League in regard to holding a United Nations Workshop there was read and referred to Mrs. Donald Dibble. A request from Northfield for a speaker for their opening meeting will be granted and Mrs. Lincoln Thomas will accept this assignment.

VOTERS SERVICE

Mrs. Reuben C. Brustuen summarized the material she is sending immediately to local Leagues to use in promoting the "get-out-the-vote" campaign. Reports on interviews with candidates are needed by September 1st.

PUBLIC RELATIONS

Mrs. Raymond Kehl discussed the publicity angles of the "get-out-the-vote" campaign. She has prepared material which will be sent to local Leagues at once. Emphasis was placed on using the two excellent bulletins,

"Tips on Reaching the Public" and "Election Handbook" published by the National office. Other matters relating to publicity throughout the year, radio participation, and speakers bureau, were considered.

#### STATE PROGRAM

Mrs. Hargraves reported that 6 of the 8 sub-committee reports of the Constitutional Commission are now available (as soon as the other two reports come in the complete set together with Professor Anderson's "The Need for Constitutional Revision in Minnesota" will be sent to local Leagues); that WCCO had prepared with the help of the Commission a set of transcriptions and presented one set to the League to circulate; that Area Conferences on Constitutional Revision were under consideration. It was agreed that Area Conferences be arranged after the Commission reports October 1st. For further consideration and recommendation these matters were referred to the Structure of Government Committee, Mrs. Irvine McQuarrie, Chairman.

#### COMING EVENTS

Legislative school is to be held in St. Paul during the week of November 7th (one day). See June minutes. Area Economic Conference to be held in St. Paul November 30th and December 1st. Visit from Mrs. Ray Horner of the National staff between November 15th and December 15th.



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
WEDNESDAY, JULY 28, 1948  
-----

The regular monthly meeting of the Board of Directors of the League of Women Voters of Minnesota was held at the Minneapolis League Office, 84 South Tenth Street, Minneapolis, at Ten O'Clock A. M. on Wednesday, July 28, 1948, Mrs. Malcolm Hargraves, president, presiding. Present: Mesdames Hargraves, Alderman, Livingston, Chapin, Dibble, Washburn, Kehl, Brustuen, Grunditz, Kelly, McQuarrie, Thomas, Donald B. Simmons and Miss Washburn; also Mesdames Everson and H. R. Simmons and Miss Barbara O'Neill.

The minutes of the previous meeting were read and approved.

FINANCE Mrs. Donald B. Simmons presented the following report:

Local League ~~support~~ Received since June 15th:

Bemidji,.....	\$ 25.00	
Minneapolis,....	358.33	
Minnetonka	50.00	
New Prague	15.00	
Tintah-Nashua	15.00	
Two Harbors	15.00	
Saint Cloud	15.00	
Total	\$ 493.33	\$ 493.33
Local League support previously received,		<u>1539.16</u>

Total Local League Support to 7/26/48 \$ 2032.49

Direct Contributions Received since June 15th:

Mrs. Paul Phelps Morand,	\$25.00
Mr. Wheelock Whitney	50.00
Mrs. Philip S. Duff	50.00
Mrs. Edward C. Congdon	<u>400.00</u>
Total	<u>\$525.00</u>

Mrs. Hargraves read a letter from the Minnesota Amusement Co. indicating that the company had adopted a policy making further support of the League impossible because of the "political nature" of its program. Mrs. Hargraves' adequate explanatory reply was read.

RESIG- Mrs. Hargraves reported the resignation from the Board of Mrs. S. M.  
NATION Strong, of Atwater. Mrs. Strong's resignation was accepted with regret.

BOARD Mrs. Hargraves reported that Mrs. Raymond E. Kehl of St. Paul had ac-  
APPOINT- cepted the chairmanship of the Public Relations Committee and that Mrs.  
MENTS Donald Dibble of Kasson had accepted the United Nations Chairmanship.

NEW OR- Mrs. Hargraves gave a brief review of the steps taken in an effort to  
GANIZA- secure a new Organization Secretary (formerly called field secretary).  
TION She presented in detail the qualifications of Miss Barbara Stuhler of  
SECRE- Evanston, Illinois. Miss Stuhler has had excellent training and ex-  
TARY perience in the field of political science and public administration,  
is highly recommended by Dr. Lloyd M. Short of the University of Minne-  
sota, has evinced interest in the position. It was moved by Mrs. Donald B.  
Simmons, seconded by Mrs. Grunditz, that Miss Stuhler be employed as of October  
1st, on the terms presented her by Mrs. Hargraves (\$175.00 per month with one

month's paid vacation per year). The motion carried unanimously.

MRS. HORNER'S VISIT

It was suggested that Miss Stuhler would have one month's orientation before Mrs. Rae Horner's visit. Mrs. Horner, National Organization Secretary, will be in Minnesota from mid-November until mid-December, visiting local Leagues and possibly organizing one or two new ones, and meeting with the State Board in December.

ORGANIZATION

Miss Washburn reported that she has completed the kits of materials for members of her Organization Committee and they have gone to all committee members. Miss Washburn has visited two of the communities of the nine she assigned herself. She reported on her visits to Aitkin and Brainerd where she had eighteen or nineteen interviews in each community. Miss Washburn's next trip is to Hallock and the Lake of the Woods area. She asked for names of persons who might be helpful in this region. It was agreed that Board members who had accepted assignments make progress reports to Miss Washburn by October 1st.

Several matters concerning local Leagues were presented. A letter was read from Mrs. George Skiem, Treasurer of the Litchfield League, indicating that this League found it necessary to disband due to lack of interest. On Miss Washburn's recommendation, Mrs. Kehl moved and Mrs. Kelly seconded the motion that recognition be withdrawn from the Litchfield League. The motion carried. It was pointed out that at least for the time being the Grove City League could carry the League program for the community.

A letter was read from Mrs. Gordon Spielman asking for help in organizing a new League in the Triumph-Monterey region. The request was referred to Miss Washburn. An invitation from the Worthington League president, Mrs. Riebeschl, to hold a United Nations Workshop there (all local Leagues have been asked to hold such workshops) was referred to Mrs. Dibble.

A letter from Mrs. Robert Creegan, president of the Northfield League, was read. Mrs. Creegan asked for a speaker for their opening meeting on September 14th and suggested that Mrs. Thomas would be most welcome. Mrs. Thomas accepted this speaking engagement.

Mrs. Grunditz, chairman of the committee on College Leagues, asked for suggestions for committee members and for leaders in college communities who might sponsor college units. Visitors to local Leagues were asked to keep these requests in mind.

VOTERS' SERVICE

Mrs. Brusuten, chairman, outlined the material she had in process of preparation for use by local Leagues for the get-out-the-vote campaign. They include a letter to state presidents, together with tips on interviewing candidates, arranging for candidates meetings, etc. Mrs. Everson read the questionnaire prepared for use in interviewing legislative candidates. Since the time between now and the primaries is very short it was suggested that these be used in interviewing candidates for the legislature and that returns reach the committee by September 1st.

PUBLICITY

Mrs. Kehl, Public Relations Chairman, pointed out the public relations angle of the G-O-T-V. campaign. She stressed the value of "Tips on Reaching the Public" and the "Election Handbook", excellent publications of the national organization. Mrs. Kehl also discussed the after-election public relations program. She has assembled a set of materials to go at once to local public relations chairmen.

STATE CONSTITUTIONAL REVISION

Mrs. Hargraves reported that the six reports from the Constitutional Revision Committee were ready and should go to local Leagues. Dr. Short expects that summaries will be prepared by the Committee which



would be available soon but that distribution by a citizens group would be extremely valuable. The commission's final report is due October 1st.

It was agreed that a limited number of area conferences be arranged on Constitutional Revision and the matter was referred to Mrs. McQuarrie and her committee for consideration and recommendations.

There was some discussion of the best use to make of the Broad-sides being given the state league by the Minneapolis league on the proposed Constitutional amendments to be voted upon in November.

Mrs. Kehl recommended that the League use the Minnesota Editorial Association's service to country newspapers. The Association, for a fee of \$10.00 or \$14.00 per week, depending upon whether or not they cut the stencils, will provide the 500 country papers in Minnesota with a copy of the material we wish published. For a \$3.00 fee they will provide a clipping service. No action was taken.

Mrs. Kehl presented the pros and cons of League publicity via the radio. Time seems to be readily available. The difficulty is to secure well-prepared "performers". Mrs. Kehl told of St. Paul's successful experience on the Sev Widman programs.

SPEAKERS'  
BUREAU

The need for and importance of a Speakers' Bureau were discussed. Mrs. Hargraves suggested that Mrs. Kehl choose members of sub-committees for Radio and Speakers' Bureau as well as for the Public Relations Committee. Mrs. Kehl asked for and received suggestions.

ECONOMIC  
CONFERENCE

An area Economic Conference planned by the National League is scheduled for St. Paul November 30th and December 1st. Mrs. Hargraves reported that she hopes to announce appointment of a Chairman of the National Economic item soon.

LEGISLATIVE  
SCHOOL

Mrs. Livingston reported that a one-day Legislative School will be held during the week of November 7th at a place to be announced later. The State Capitol, under a recent ruling, is not available for such meetings. It was agreed that the last two issues of The Articulate Voter, which shows the League's position on matters legislative, be sent to Minnesota legislators - after the Primaries.

UNITED NATIONS  
APPEAL FOR  
CHILDREN

Mrs. Hargraves read a letter from the chairman, who requested the League to take appropriate action. It was agreed that the worthiness of this cause be pointed out in the July President's Letter to local leagues.

CALL FOR  
ACTION

Mrs. Hargraves read a letter from Miss Strauss asking for letters to Congress in special session re U. N. Headquarters Loan, T.E.W. Housing Bill, Federal Aid to Education, Margarine Tax Repeal, D. C. Home Rule, and Displaced Persons.

The meeting adjourned at Two O'Clock P. M.

Respectfully submitted,

*W. H. Alderman*  
Mrs. W. H. Alderman, Secretary



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
SUMMARY OF MINUTES OF BOARD MEETING  
WEDNESDAY, AUGUST 25, 1948  
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FINANCE

Complete reports for the year to date were made by Mrs. Donald B. Simmons, Treasurer. Mrs. Simmons reported that a copy of the Four Month Treasurer's Report and a copy of the Summary of Local League Support would be mailed to each Local League Treasurer, together with a letter from her.

BOARD  
APPOINTMENTS

The following State Board appointments were unanimously confirmed:

Mrs. Milton D. Mason, Mankato Chairman National Economic Item  
Mrs. Harris Pett, Excelsior Chairman International Relations

AREA CONFERENCES  
ON  
CONSTITUTIONAL  
REVISION  
OCTOBER, 1948

It was decided that 5 Area Conferences on Constitutional Revision would be held sometime between October 11th and October 15th as follows: Park Rapids (6 Leagues); Hibbing (3 Leagues); Minneapolis (16 Leagues); Olivia (8 Leagues); Owatonna (12 Leagues). It was decided that the conferences would take the form of Round Table Discussions by League members from Ten O'clock A. M. to Twelve Thirty P. M., followed by a luncheon meeting with a speaker from the Speaker's Bureau of the Constitutional Commission. State Program Chairmen of certain Leagues will be asked to take the responsibility for planning and presenting the round table discussion for each conference. One State Board member will assist each such chairman in planning her round table discussion. There will be no limitation on the number of representatives each League may send to a conference.

BROADSIDES ON  
4 AMENDMENTS  
TO STATE  
CONSTITUTION  
TO BE VOTED  
ON NOV. 2ND

Mrs. H. H. Livingston presented a draft of the Broadside on the 4 amendments to the State Constitution to be voted on November 2nd which the Minneapolis League is having printed for free distribution through local Leagues. She reported that the printed broadsides would soon be available for distribution. Emphasis was placed on the urgency of working for the passage of Amendments 2 and 3, which the League is supporting.

LEGISLATIVE  
SCHOOL

Mrs. Livingston reported that the one-day Legislative School had been tentatively set for Friday, November 12th, at the State Office Building, St. Paul.

ECONOMIC  
CONFERENCE

The Board was again reminded that the National League plans a regional Economic Conference in St. Paul on November 30th and December 1st.

ORGANIZATION

Miss Washburn reported that she had visited a number of communities in Northern Minnesota where there is now no League. It was reported that the visit of Mrs. Errol O. Horner, National Organization Secretary, has been definitely scheduled for November 19th through December 20th.

REORGANIZATION  
OF SCHOOL  
DISTRICTS

Mrs. Hargraves spoke of the need for local Leagues to follow up the Reorganization of School Districts in their respective Counties. It was suggested that Mrs. G. V. Chapin, Equalizing Opportunities Chairman, inform Leagues of developments in this respect.

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
WEDNESDAY, AUGUST 25, 1948

----

The regular monthly meeting of the Board of Directors of THE LEAGUE OF WOMEN VOTERS OF MINNESOTA was held at the Minneapolis League Office, 84 South Tenth Street, Minneapolis, at Ten O'clock A. M. on Wednesday, August 25, 1948, Mrs. Malcolm Hargraves, President, presiding. Present: Mesdames Hargraves, Alderman, Grunditz, Donald B. Simmons, Lawson, Kehl, McQuarrie, Pett, Dibble and Livingston; Miss Washburn and Mrs. H. R. Simmons.

The minutes of the previous meeting were read and approved.

STATE Mrs. Donald B. Simmons distributed mimeographed copies of the  
FINANCE Treasurer's Report for the four months ended July 31, 1948; the Treasurer's Report for the period from August 1st through August 24, 1948; Summary Report of Local League Support from April 1, 1948 through August 20, 1948; and Summary Budget Report from April 1, 1948 through July 31, 1948. These reports evidenced:

Receipts for four months ended July 31, 1948	\$3,541.56
Receipts August 1, 1948 through August 24, 1948	486.92
Balance on hand March 31, 1948	<u>1,034.94</u>
	\$5,063.42
Expenditures for four months ended July 31, 1948	\$3,638.48
Expenditures Aug. 1, 1948 through August 24, 1948	<u>669.05</u>
	4,307.53
Balance on hand as of August 24, 1948	<u>\$ 755.89</u>

Mrs. Simmons read a letter from the National League Treasurer, a letter generally encouraging in tone as to National finances. The letter reported that a high percentage of pledges had been paid through July 31st and that certain budget cuts had been restored for executive salaries as the result of special contributions. It reported that the total national budget is now \$147,900.

Mrs. Hargraves in commenting on the Local League Support Summary prepared by Mrs. Simmons stated that since the National League is encouraging fall finance drives we need not be too discouraged over the present discrepancy between amounts pledged and amounts received.

In discussing the state budget it was made clear that area conference expenses would be considered legitimate League promotion and chargeable against that budget item.

Mrs. Simmons reported that she had prepared a letter to local League Treasurers to be mailed on Friday in which would be enclosed a copy of her Four Month Report and a copy of the Summary of Local League Support.

STATE Mrs. Ray Lawson, Membership Chairman, outlined her plans for  
MEMBERS- securing state members-at-large and stated that a letter would  
AT-LARGE go out in September to a selected list of "prospects". There



was considerable discussion of the value of such memberships to the member. It was mentioned that the state by-laws stipulate that dues of members-at-large shall be \$2.00 per year, such members to receive ACTION and the Articulate Voter. It was the consensus of opinion that members-at-large should be urged to pay either \$3.00 annually and receive TRENDS in addition to the membership, or to pay \$5.00 annually and subscribe for the National Publications service in addition. This idea will be incorporated in letters to prospective members-at-large and mentioned in all personal contacts.

Mrs. Hargraves reminded the Board that a comprehensive study is being made of the national publications in order to arrive at a more effective national publications policy.

BOARD APPOINTMENTS It was moved by Mrs. Kehl, and seconded by Mrs. McQuarrie that Mrs. Harris Pett of Excelsior be appointed a board member with the specific assignment of Chairman of International Relations. It was moved by Mrs. Lawson, seconded by Mrs. Donald B. Simmons, that Mrs. Milton D. Mason, of Mankato, be appointed a board member with the specific assignment of Chairman of the National Economic Item. Both motions carried unanimously.

Mrs. Hargraves asked for suggestions for completing the personnel of the 1948-1949 State Nominating Committee of which Mrs. S. C. Gale of Minneapolis was elected Chairman by the Convention in May. Mrs. Irvine McQuarrie was appointed (as one of the Board members) to this Committee. It was moved by Mrs. Donald B. Simmons and seconded by Mrs. McQuarrie that the president be authorized to complete the Nominating Committee from the following names: Mrs. Glen Waters, Rochester; Mrs. Milton Mason, Mankato (Board); Mrs. Rodney Paine, Duluth; Mrs. Elmer Rusten, Wayzata; Mrs. Charles Bardessono, Hibbing; Mrs. R. D. Gower, Austin. Motion carried.

AREA CONFERENCES ON CONSTITUTIONAL REVISION Mrs. Hargraves presented suggestions for five Area Conferences on Constitutional Revision to be held between October 11th and 15th, 1948. The tentative schedule calls for conferences at Park Rapids (6 Leagues); Hibbing (3 Leagues); Minneapolis (16 Leagues); Olivia (8 Leagues) and Owatonna (12 Leagues).

There was much discussion as to the form these conferences should take. It was decided that they should be one-day workshops, with a panel discussion by League members in the morning, followed by luncheon and a speaker from the Constitutional Commission's Speaker's Bureau; details to be arranged by Mrs. McQuarrie, Mrs. Hargraves and Mrs. H. R. Simmons.

PUBLICITY In the course of the discussion Mrs. Kehl, Public Relations Chairman, pointed out the publicity angles involved in furthering the League's program for Constitutional Revision. She reported on a recent conference with members of the Commission's Information Committee and on her plans for radio, speakers and general publicity. Since the Commission folds up on October 1st it is necessary to secure their help on materials (bases for talks, radio programs etc.) before that date. Mrs. Kehl reported that using the transcripts prepared for the Constitutional Revision campaign had presented so many difficulties, both mechanical and otherwise that the committee had decided that other use of radio time would be wiser and more effective.

CONSTITUTIONAL AMENDMENT BROADSIDE Mrs. H. H. Livingston distributed mimeographed copies of the material she had prepared for the broadside on the 4 amendments to the State Constitution to be voted on November 2nd, 1948.



She asked for criticisms and suggestions from the Board. The Board congratulated Mrs. Livingston on the fine job of condensation and objectivity she had done in preparing this material. The Minneapolis League is financing the printing of this broadside.

LEGISLATIVE  
SCHOOL

Mrs. Livingston reported that the date of the Legislative School had been tentatively set for Friday, November 12th, at the State Office Building, St. Paul.

ECONOMIC  
CONFERENCE

Mrs. Hargraves again reminded the Board that the National League's area conference on the economic item would be held in St. Paul, November 30th and December 1st.

ORGANIZATION

Miss Washburn regaled the Board with a most interesting account of her trip in Northern Minnesota, including visits to Hallock, Roseau, Warren, Thief River Falls, Brainerd and Grand Rapids. She was enthusiastic about the prospects for reorganizing the League at Grand Rapids but recommended that unless the other towns request help and show interest in organizing they should not be urged to organize.

Mrs. Hargraves and Miss Washburn asked for suggestions as to the best use of Mrs. Horner's time in the state between Nov. 19th and Dec. 20th. It was left to Mrs. Hargraves and Miss Washburn to work out the itinerary for Mrs. Horner.

It was reported that Miss Barbara Stuhler, new State Organization Secretary, would report for duty on Monday, October 4th.

REORGANIZA-  
TION OF  
SCHOOL  
DISTRICTS

Mrs. Hargraves spoke of the need for local Leagues to follow up the Reorganization of School Districts in their respective counties. It was suggested that Mrs. G. V. Chapin, Equalizing Opportunities Chairman, inform Leagues of developments in this respect.

U. S. SENA-  
TORIAL CANDI-  
DATE INTER-  
VIEWS

Mrs. Kehl reported for Mrs. Brustuen that all assignments had been made for interviewing U. S. Senatorial candidates and that a summary would be prepared.

The difficulties of arranging for Candidates' Meetings were outlined and it was agreed that situations differed in each community and would have to be met by the local group.

BOARD MEET-  
ING DATE

It was agreed that the fourth Wednesday of each month be the regular meeting date for the State Board. However, in order to avoid Thanksgiving and Christmas holidays and to schedule a Board meeting with Mrs. Horner during her Minnesota visit, it was decided to omit the regular meetings in November and December and to schedule a meeting for Thursday, December 9th.

There being no further business, the meeting adjourned at 1:15 P. M.

Respectfully submitted,

*Katherine M. Alderman*  
Mrs. W. H. Alderman, Secretary

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
TREASURER'S REPORT  
FOR FOUR MONTHS ENDED JULY 31, 1948  
(33 1/3% of YEAR)

	APRIL	MAY	JUNE	JULY	TOTAL
<u>INCOME:</u>					
Local League Support	\$ 177.50	\$ 95.00	\$1,486.66	\$ 388.43	\$2,147.59
State Members-at-large	-	-	-	2.00	2.00
National Publications	19.64	53.86	293.12	77.38	444.00
State Publications	3.26	8.75	-	3.10	15.11
State Convention	-	164.00	-	-	164.00
The Articulate Voter	58.37	37.79	60.40	2.00	158.56
Direct Contributions	-	-	525.00	25.00	550.00
College Dues	-	5.00	6.00	-	11.00
TRENDS	1.00	-	-	-	1.00
Delegates' Expenses					
National Conv.	10.00	-	-	-	10.00
Miscellaneous:					
Allowance on typewriter	-	-	35.00	-	35.00
College Conf.	-	-	3.30	-	3.30
<b>TOTAL INCOME</b>	<b>\$ 269.77</b>	<b>\$ 364.40</b>	<b>\$2,409.48</b>	<b>\$ 497.91</b>	<b>\$3,541.56</b>
<u>EXPENDITURES:</u>					
<u>General Administration:</u>					
Equipment (rpr., replmt.)	\$ 12.00	\$ -	\$ 2.75	\$ 128.33	\$ 143.08
Rent	52.25	25.00	25.00	25.00	127.25
Electricity	-	.70	1.50	1.40	3.60
Supplies	29.03	1.80	11.23	35.44	77.50
Taxes:					
Social Security	10.67	-	-	6.54	17.21
Employers	5.34	-	-	3.27	8.61
Telephone	53.53	28.22	38.18	23.86	143.79
President's Expenses	27.30	-	-	-	27.30
Delegates' Expenses	150.00	-	-	-	150.00
Bank Charges	1.45	1.41	1.02	.84	4.72
Moving Office	44.15	1.28	-	-	45.43
Furniture & Fixtures	34.76	109.50	-	-	144.26
<b>Total</b>	<b>\$ 420.48</b>	<b>\$ 167.91</b>	<b>\$ 79.68</b>	<b>\$ 224.68</b>	<b>\$ 892.75</b>
<u>Dir. Serv. to Loc. Leagues:</u>					
League Promotion Travel	28.69	-	8.13	-	36.82
Postage	-	15.00	-	15.00	30.00
National Publications	115.57	300.77	192.80	91.27	700.41
Area Fin. Conf. Hutchinson	20.68	-	-	-	20.68
The Articulate Voter	4.58	28.16	81.82	14.26	128.82
<b>Total</b>	<b>\$ 169.52</b>	<b>\$ 343.93</b>	<b>\$ 282.75</b>	<b>\$ 120.53</b>	<b>\$ 916.73</b>
TRENDS	1.00	-	-	-	1.00
<u>Salaries:</u>					
Executive Staff	91.94	251.70	318.64	86.53	748.81
Clerical Staff	21.78	5.20	40.05	154.40	221.43
<b>Total</b>	<b>\$ 113.72</b>	<b>\$ 256.90</b>	<b>\$ 358.69</b>	<b>\$ 240.93</b>	<b>\$ 970.24</b>
State Convention	-	38.85	52.25	-	91.10
National Services	-	-	766.66	-	766.66
<b>TOTAL EXPENDITURES</b>	<b>\$ 704.72</b>	<b>\$ 807.59</b>	<b>\$1,540.03</b>	<b>\$ 586.14</b>	<b>\$3,638.48</b>

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
SUMMARY REPORT LOCAL LEAGUE SUPPORT  
APRIL 1, 1948 - AUG. 20, 1948  
(38.89% OF FISCAL YEAR)

<u>League</u>	<u>Amount Pledged</u>	<u>Percent Paid</u>	<u>Unpaid Balance</u>
AFTON-LAKELAND	\$ 25.00	100.00%	-
ANOKA	50.00	-	\$ 50.00
ATWATER	27.50	100.00%	-
AUSTIN	300.00	-	300.00
BATTLE LAKE	25.00	-	25.00
BEMIDJI	100.00	25.00%	75.00
CASS LAKE	25.00	100.00%	-
COLUMBIA HEIGHTS	50.00	-	50.00
DULUTH	600.00	-	600.00
EXCELSIOR	75.00	-	75.00
FERGUS FALLS	125.00	-	125.00
GOLDEN VALLEY	50.00	50.00%	25.00
GRANITE FALLS	25.00	100.00%	-
GROVE CITY	25.00	100.00%	-
HIBBING	75.00	-	75.00
HUTCHINSON	100.00	-	100.00
JACKSON	35.00	100.00%	-
KNOLLWOOD PARK	35.00	-	35.00
KASSON	35.00	100.00%	-
LAKE CITY	50.00	-	50.00
MAHTOMEDI	25.00	-	25.00
MANKATO	200.00	-	200.00
MINNEAPOLIS	4,300.00	33 1/3%	2,866.68
MINNETONKA	100.00	50.00%	50.00
MOUND	25.00	-	25.00
NEW PRAGUE	50.00	3.00%	35.00
NEW RICHLAND	25.00	-	25.00
NEW ULM	50.00	-	50.00
NORTHFIELD	60.00	25.00%	45.00
OLIVIA	25.00	-	25.00
OWATONNA	50.00	-	50.00
PARK RAPIDS	26.50	-	26.50
RED WING	140.00	35.71%	90.00
ROCHESTER	425.00	-	425.00
SAINT CLOUD	50.00	3.00%	35.00
SAINT PAUL	2,500.00	25.00%	1,875.00
SOUTH SAINT PAUL	150.00	-	150.00
STILLWATER	25.00	-	25.00
TRACY	50.00	-	50.00
TWO HARBORS	45.00	33-1/3%	30.00
TINTAH-NASHUA	25.00	60.00%	10.00
WABASHA	35.00	-	35.00
WASECA	50.00	-	50.00
WHITE BEAR LAKE	60.00	-	60.00
WORTHINGTON	50.00	-	50.00
TOTAL	<u>\$10,374.00</u>	<u>23.91%</u>	<u>\$ 7,893.18</u>

(\$25 is minimum support)



LEAGUE OF WOMEN VOTERS OF MINNESOTA  
SUMMARY BUDGET REPORT  
APRIL 1, 1948 - JULY 31, 1948  
(33 1/3% of YEAR)

	Realized To Date	Budget Estimate	Percent Realized	Unrealized Balance
<b>INCOME:</b>				
Local League Support	\$ 2,147.59	\$10,662.50	20.14%	\$ 8,514.91
State Members-at-Large	2.00	200.00	1.00%	198.00
National Publications	444.00*	90.00	409.00%	-
State Publications	15.11	150.00	10.09%	134.89
State Convention	164.00	164.00	100.00%	-
The Articulate Voter	158.56	700.00	22.65%	541.44
Direct Contributions	550.00	625.00	88.00%	75.00
College Dues	11.00*	-	-	-
Int. Jane G. Swisshelm Fd.	7.70	35.00	22.00%	27.30
Audit Contributed	-	25.00	-	-
Miscellaneous	3.30*	-	-	-
<b>TOTAL INCOME</b>	<b>\$ 3,503.26</b>	<b>\$12,651.50</b>	<b>27.69%</b>	<b>\$ 9,148.24</b>
*Amount above estimate deducted from total unrealized balance				

	Expended to Date	Budget Estimate	Percent Expended	Unexpended Balance
<b>EXPENDITURES:</b>				
<b>Genl. Administration:</b>				
Audit	\$	\$ 25.00	-	\$ 25.00
Equipment (repair, replem <sup>t</sup> .)	108.08	125.00	86.43%	16.92
Insurance (liability, fire)	-	10.00	-	10.00
Rent	127.25	346.00	33.88%	218.75
Electricity	3.60*	-	-	-
Supplies	77.50	400.00	19.37%	322.50
Taxes	25.82	75.00	21.34%	49.18
Telephone	143.79	200.00	71.89%	56.21
Board Meeting Expense	-	50.00	-	50.00
President's Expenses	27.30*	25.00	109.2 %	-
Delegates' Expenses	140.00	140.00	100.00%	-
Bank Charges	4.72	10.00	47.2 %	5.28
Moving Office	45.43*	-	-	-
Furniture and Fixtures	144.26	274.00	53.01%	129.74
<b>Total</b>	<b>\$ 847.75</b>	<b>\$ 1,680.00</b>	<b>50.41%</b>	<b>\$ 832.25</b>
<b>Direct Serv. to Local Leagues:</b>				
League Promotion Travel	\$ 36.82	\$ 766.50	4.67%	\$ 729.68
Postage	30.00	200.00	15.00%	170.00
Telegraph	-	30.00	-	30.00
Legislative Hearings	-	50.00	-	50.00
National Publications	700.41*	100.00	741.00%	-
State Publications	-	150.00	-	150.00
Area Fin. Conf. Hutchinson	20.68*	-	-	-
The Articulate Voter	128.82	700.00	18.4 %	571.18
<b>Total</b>	<b>\$ 916.73</b>	<b>\$ 1,996.50</b>	<b>45.90%</b>	<b>\$1,079.77</b>
<b>Salaries:</b>				
Executive Staff	\$ 748.81	\$ 3,700.00	20.23%	\$ 2,951.19
Clerical Staff	221.43	625.00	35.42%	403.57
<b>Total</b>	<b>\$ 970.24</b>	<b>\$ 4,325.00</b>	<b>22.43%</b>	<b>\$ 3,354.76</b>
State Convention	\$ 91.10	50.00	182.2 %	-
National Services	\$ 766.66	\$ 4,600.00	16.66%	\$ 3,833.34
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,592.48</b>	<b>\$12,651.50</b>	<b>28.38%</b>	<b>\$ 9,059.02</b>
*Amount above estimate deducted from total unexpended balance				

SUMMARY OF MINUTES  
MEETING OF BOARD OF DIRECTORS  
LEAGUE OF WOMEN VOTERS OF MINNESOTA  
SEPTEMBER 22, 1948

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FINANCE

An informal report by the Treasurer and President indicated an "understandably" slow month on income. Appreciation was expressed for the detailed information from local Leagues giving their finance plans and the names of their Finance Chairmen.

AREA  
CONFERENCES ON  
STATE CONSTITU-  
TIONAL REVISION

Final plans and dates for the 5 Area Conferences on State Constitutional Revision to be held between October 11th and October 15th were announced. No major changes in the previous plans had been made. (See summary August 25th State Board meeting). Final dates for the conferences are:

Hibbing - Friday, October 15th  
Minneapolis - Wednesday, October 13th  
Olivia - Thursday, October 14th  
Owatonna - Tuesday, October 12th  
Park Rapids - Thursday, October 14th

BROADSIDES ON  
FOUR AMENDMENTS  
TO STATE CON-  
STITUTION TO  
BE VOTED ON  
NOV. 2, 1948

These broadsides (of which 60,000 have been printed by courtesy of the Minneapolis League) are now available for free distribution at the State Office. It was reported that 12,000 had already been requested. It was suggested that local Leagues might wish to stamp on the broadsides "Distributed by (name of their League). For further information call \_\_\_\_\_." or some similar identification.

LEGISLATIVE  
SCHOOL

Mrs. Livingston reported that the Legislative School would be held on Friday, November 12th.

Time - 10:00 O'clock A. M.

Place - Auditorium, State Office Building, St. Paul

Tentative Program - "Legislative Highlights" in morning;

A dramatic presentation of the steps necessary to passage of a bill in the afternoon.

League representation - No limit. Any number may attend and will be urged to do so via letter to local Leagues about October 15th.

CANDIDATE  
INFORMATION

Summaries of the interviews with candidates for the U. S. Senate from Minnesota have already gone out to local League presidents. You will soon receive such information on candidates for the U. S. House of Representatives from your District and on Minnesota's Gubernatorial candidates.

ECONOMIC  
CONFERENCE  
ST. PAUL

It was reported that the Area Conference of the National League on the Economic Item was definitely scheduled to be held at the LOWRY HOTEL, ST. PAUL, November 30th and December 1, 1948. National Board member in charge is Mrs. Eugene Burgess, 5063 Nicollet Avenue, Minneapolis. Hotel reservations must be made by November 27th. Delegates should make their own reservations, mentioning the fact that they are attending the League of Women Voters Conference.

ORGANIZATION

The Board recommended recognition of a new provisional League at Buffalo, Minnesota. Miss Washburn reported that plans were being made for Mrs. Horner's visit Nov. 19-Dec. 20 and that she would welcome suggestions from local presidents.

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING  
OF  
BOARD OF DIRECTORS  
SEPTEMBER 22, 1948

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The regular monthly meeting of the Board of Directors of the League of Women Voters of Minnesota was held at the office of the Minneapolis League, 84 South Tenth Street, Minneapolis, at Ten O'clock A. M. on Wednesday, September 22, 1948, Mrs. Malcolm Hargraves, president, presiding. Present were: Mesdames Alderman, Chapin, Dibble, Brustuen, Kehl, Livingston, McQuarrie, Pett, Nelson, Hargraves, Donald B. Simmons, Thomas; also Miss Hope Washburn and Mrs. H. R. Simmons.

The minutes of the previous meeting were read and approved.

STATE  
FINANCE

Mrs. Donald B. Simmons reported informally that about \$600 had been received since the previous meeting. Mrs. Hargraves reported that the state office had received fairly complete and encouraging information on plans of local Leagues for meeting their pledges toward support of state and national League services.

STATE  
CONSTITU-  
TIONAL  
REVISION

Mrs. Hargraves reported that plans for the five area conferences on State Constitutional Revision, as outlined at the August meeting, are well underway. Available soon will be a mimeographed statement on Constitutional Revision secured by Mrs. Livingston from Mr. William Henderson. Mr. Henderson's "Legislative High Lights" will soon be off the press. Meanwhile he has given permission for the League to reproduce and use the chapter on Constitutional Revision, which digests and summarizes the Commission's reports.

LEGISLATIVE  
SCHOOL

Mrs. Livingston reported final arrangements for the Legislative School.  
Date : November 12th starting at 10:00 A. M.  
Place: Auditorium, State Office Building, St. Paul  
Program: Speaker (possibly Mike Halloran) on "Legislative Highlights" in the morning; in the afternoon a dramatic presentation of the steps necessary in the passage of a bill.  
Representatives: No limitation on the number of representatives a League may send; any number may go and will be urged to do so, via letter to local Leagues about October 15th.

VOTERS'  
SERVICE

Mrs. Brustuen reported that orders for 12,500 copies of the broadside on the four amendments to the State Constitution to be voted on November 2nd had been received. 60,000 have been printed. She read a suggested letter to be sent to League presidents with suggestions for using the broadside.

Mrs. Kehl told of increasing interest of other groups in the amendments such as the American Legion and the Junior Chamber of Commerce. She reported concern over the fact that the work of the entire Constitutional Commission staff would stop October 1st because their assistance is needed in the preparation of educational materials. The Board shared her concern. It was moved by Mrs. McQuarrie, seconded by Mrs. Livingston, that the president write to Dr. Short urging him to arrange for public information staff services for at least another month. The motion carried.



Mrs. Hargraves reported that the state League had assumed the responsibility of interviewing candidates for U. S. Senator from Minnesota; that copies of the returned questionnaires and the interviewer's reports are all available in the office, and that copies of the questionnaires have been sent to local Leagues.

It was decided that questionnaires should be mailed to gubernatorial candidates and the replies mailed to local Leagues. It was further decided that replies to questionnaires sent candidates for Congress would be also sent to local Leagues covering candidates in the respective congressional districts.

Mrs. Hargraves read the correspondence with Senator Ball which followed Mrs. Zavoral's and Mrs. Alderman's interview with him, in which the League requested a second interview with the Senator to discuss certain League policies and procedures which he had questioned.

POLICIES  
RE  
STAFF

Mrs. Hargraves explained that certain policies relative to staff needed clarification before the arrival of the new Organization Secretary. She reported that she had therefore asked a committee with Mrs. Fallon Kelly as Chairman, to draw up a statement of such policy and a job analysis for the Board's consideration. Mrs. Thomas read the general statement of policy and the job analysis of the position of Organization Secretary. It was moved by Mrs. McQuarrie, seconded by Mrs. Chapin, that the policies and analysis outlined be adopted. The motion carried.

ORGANIZATION

Brief reports of recent visits to local Leagues were given by Mrs. McQuarrie and Mrs. Thomas. Mrs. Hargraves highlighted the way in which Hibbing very wisely and satisfactorily handled a pre-election problem. The Buffalo League's organization was reported. It was moved by Mrs. McQuarrie, seconded by Mrs. Donald B. Simmons, that the Board recommend recognition of Buffalo as a provisional League provided it meets the requirements. The motion carried. Miss Washburn asked for suggestions on places where organization institutes might be advantageously arranged for Mrs. Horner.

CIVIC  
HANDBOOK

Mrs. A. W. Partride of the St. Paul League, gave the story of St. Paul's plans for publishing a Civic Handbook similar to "You Are Democracy" published by the Iowa League. She proposed that the St. Paul League undertake the preparation of a similar booklet for Minnesota if adequate financial support could be secured and if the State Board approved the idea and would encourage local Leagues to support and/or distribute the booklet as a Centennial celebration project. The Board responded enthusiastically to the general idea but took no action pending more definite information as to costs and methods of financing.

DATES FOR  
CALENDAR

The president called attention to the following dates:  
Oct. 8-11 Minn. Library Assn. Conference, especially Sunday noon, Oct. 10th  
Oct. 11-15 Area Conferences on State Constitutional Revision  
Oct. 18-19 Governor's Conference on Youth, Lowry Hotel, St. Paul  
Nov. 12 Legislative School, Auditorium, State Office Building, St. Paul

Nov. 30-Dec. 1 National Economic Conference, Lowry Hotel,  
St. Paul  
Dec. 9 State Board Meeting with Mrs. Horner

There being no further business, the meeting adjourned at  
12:30 P. M.

Respectfully submitted,

Mrs. W. H. Alderman, Secretary

SUMMARY OF  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
LEAGUE OF WOMEN VOTERS OF MINNESOTA  
OCTOBER 27, 1948

AREA CONFERENCES  
STATE CONSTITU-  
TIONAL REVISION

Board members reported on the five Area Conferences on State Constitutional Revision as follows:

<u>Conference</u>	<u>Total Registration</u>	<u>Leagues Represented</u>
Hibbing, October 15th	45	Duluth, Hibbing, Two Harbors
Park Rapids, October 14th	27	Fergus Falls, Park Rapids, Bemidji, Cass Lake
Minneapolis, October 13th	76	Anoka, Buffalo, Columbia Hgts., Excelsior, Golden Valley, Knollwood Park, Mahtomedi, Mound, Minneapolis, Minnetonka, Lake City, Red Wing, Saint Paul, South St. Paul, White Bear Lake
Owatonna, October 12th	67	Austin, Northfield, New Ulm, Owatonna, Kasson, Mankato, Rochester, Waseca
Olivia, October 14th	32	Granite Falls, Grove City, Hutchinson, Olivia, Tracy

RESIGNATION

The resignation of Mrs. Irvine McQuarrie, Structure of Government Chairman, was regretfully accepted.

LEGISLATIVE  
SCHOOL, NOV. 12TH

Mrs. Livingston outlined the program for the one-day Legislative School to be held at Ten O'clock A. M., at the State Office Building, Saint Paul, on Friday, November 12th (see president's letter). Material on Reorganization of School Districts, Public Health Units, Veteran's Preference, and other state program items will be distributed at this meeting.

BROADSIDES ON 4  
CONSTITUTIONAL  
AMENDMENTS

It was reported that 41,283 broadsides on the 4 amendments to the State Constitution to be voted on November 2nd had been distributed through the state League office. 37 Leagues ordered the broadsides; 2 communities where there is no League received them; and one copy was mailed to each state senator and representative.

SAINT PAUL  
LEAGUE'S VOTERS'  
SERVICE PROJECT

It was reported that the St. Paul League is undertaking publishing of a Voters' Service handbook similar to Iowa's "You Are Democracy". It hopes to have the booklet available by March, 1949, or at the latest by State Convention time. It is hoped that local Leagues will assist in wide distribution of this publication.

ORGANIZATION

The board decided to recommend withdrawal of recognition from the Tintah-Nashua League of Women Voters since that League is now inactive.

NOMINATING COM-  
MITTEE

It was reported that the 1949-1950 State Nominating Committee is now complete. Committee members are: Mrs. S. C. Gale, Minneapolis, Chairman; Mrs. Milton Mason, Mankato; Mrs. Roy Nelson, Fergus Falls; Mrs. R. D. Gower, Austin, Mrs. Irvine McQuarrie, Minneapolis.



COLLEGE  
LEAGUES

Mrs. Gordon Grunditz, College League Advisor, reported that at present there are nine College Leagues in Minnesota, as follows: Augsburg College, Minneapolis; Bemidji State Teachers' College; College of St. Benedict, St. Joseph; Carleton College, Northfield; Hamline University, St. Paul; Mankato Teachers' College; College of St. Catherine, St. Paul; St. Olaf College, Northfield; and Gustavus Adolphus College, St. Peter.

FINANCE

The Treasurer reported that payments on local League pledges toward support of state and national League services totalled \$5,222.58 as of October 25th. She stated that 12 Leagues have paid their pledges in full; 17 Leagues have made partial payment; and 16 Leagues have made no payment whatever.

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
WEDNESDAY, OCTOBER 27, 1948

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The regular monthly meeting of the Board of Directors of THE LEAGUE OF WOMEN VOTERS OF MINNESOTA was held at the office of the Minneapolis League, 84 South Tenth Street, Minneapolis, at Ten O'clock A. M. on Wednesday, October 27, 1948, Mrs. Malcolm Hargraves, President, presiding. Present were: Mesdames Hargraves, Washburn, Chapin, Pett, Lawson, Brustuen, Thomas, Donald B. Simmons, Grunditz, Nelson, Kelly and Livingston; also Mrs. R. M. Rice, Miss Barbara Stuhler and Mrs. H. R. Simmons.

The minutes of the preceding meeting were read and approved.

1949-1950  
STATE BUDGET  
COMMITTEE

Mrs. Hargraves discussed with the board the matter of appointing the State Budget Committee to prepare and submit to local Leagues and to the Convention a proposed budget for the year 1949-1950. It was moved by Mrs. G. V. Chapin, seconded by Mrs. Ray Lawson, that the following be asked to serve on this committee: Mrs. K. M. Simonton, Rochester, Chairman; Mrs. John Bly, Northfield; Mrs. E. E. Dickinson, Granite Falls; Mrs. Harriet Britton, Bemidji; Mrs. Ray Lawson, State Board; and Mrs. Donald B. Simmons, State Treasurer, ex officio. The motion carried.

AREA CONFER-  
ENCES ON STATE  
CONSTITUTIONAL  
REVISION

A. Hibbing - October 15th.

Miss Hope Washburn reported that at the Hibbing Conference, 40 persons attended the luncheon, and 45 registered for the conference. All three of the Leagues scheduled to attend (Duluth, Hibbing and Two Harbors) were represented and participated in the program.

B. Park Rapids - October 14th

Mrs. Roy Nelson reported that 27 persons registered for the Park Rapids conference. The following Leagues were represented: Fergus Falls, Park Rapids, Bemidji and Cass Lake. The Battle Lake and Tintah Leagues were not represented. Mrs. Nelson especially commended the three representatives of the Bemidji League who participated in the program.

C. Minneapolis - October 13th

Mrs. Harris Pett reported that 76 persons registered for the Minneapolis conference and 65 persons attended the luncheon meeting at which Mr. Valdimar Bjornson spoke. The following Leagues were represented: Anoka, Buffalo, Columbia Heights, Excelsior, Golden Valley, Knollwood Park, Mahtomedi, Mound, Minneapolis, Minnetonka, Lake City, Red Wing, Saint Paul, South Saint Paul, and White Bear Lake. The Afton-Lakeland, Stillwater, St. Cloud and New Prague Leagues were not represented. It was suggested that in the future it would be helpful to hand out, if possible, in advance of the meeting copies of mimeographed material so that representatives might follow the discussion from that if it was difficult to hear. The report of Miss Laurie Streeter, Minneapolis, was especially commended by board members who attended the conference.

D. Owatonna - October 12th

Mrs. Lincoln Thomas reported that 67 persons registered for the Owatonna Conference and 75 attended the luncheon. The following Leagues were represented: Austin, Northfield, New Ulm, Owatonna, Kasson, Mankato, Rochester, and Waseca. The New Richland and Wabasha Leagues were

not represented. Mrs. Thomas reported that the Northfield League sent 11 representatives to the conference. She commended the Owatonna League on its fine arrangements.

#### E. Olivia - October 14th

Mrs. Ray Lawson reported that 32 persons registered for the Olivia Conference. The following Leagues were represented: Granite Falls, Grove City, Hutchinson, Olivia and Tracy. The Atwater, Jackson and Worthington Leagues were not represented. Mrs. Lawson commended Mrs. William Lee of Granite Falls for her fine handling of topic No. 2.

It was suggested that in the future local Leagues be asked to supervise such conferences instead of state board members.

It was decided that board members who had charge of the respective area conferences would thank the participating Leagues for their part in the program.

#### FINAL REPORT MINNESOTA CONSTITUTIONAL COMMISSION

Mrs. Lincoln Thomas inquired about the board's appraisal of the Constitutional Commission's final report and whether or not the board would take a stand on portions it approves and a stand against portions it disapproves. Mrs. Hargraves stated that inasmuch as the Commission's final report would be merely presented to the state legislature and from there it would be up to the legislature to decide what amendments to the constitution would be proposed, the board would take no stand at this time on any portion of the report. She further stated that the time for the state board to take a stand would be after the amendments had been proposed.

Mrs. Hargraves read Dr. Short's letter of October 21st relative to multilithed copies of the Commission's final report in which letter he thanked the League for the Commission and for himself personally for its interest in the work of the Commission and its very generous assistance in giving constructive publicity to the report.

It was decided that we would request 60 copies of the multilithed report for distribution to local Leagues and state board members.

#### STATE CURRENT AGENDA 1949-1950

Mrs. Hargraves stated that since it would soon be time to ask local Leagues for suggestions for the 1949-1950 State Current Agenda, she would like to appoint a Board Committee to work out suggestions to be incorporated in the December President's letter. The following committee was appointed for this purpose: Mrs. Fallon Kelly, Chairman; Mrs. H. H. Livingston; Mrs. Lincoln Thomas. It was recommended that the committee submit its recommendations to the board at the December 9th board meeting. Mrs. Livingston suggested that board members send their suggestions to the committee in the meantime.

It was suggested that some time might be devoted at the Legislative School, November 12th, to informing Leagues as to how the State program is made.

#### RESIGNATION

Mrs. Hargraves read a letter from Mrs. Irvine McQuarrie in which she resigned from the state board. Mrs. McQuarrie's resignation was regretfully accepted by the board.

#### PUBLIC RELATIONS

Mrs. R. M. Rice, Minneapolis, reported for Mrs. Kehl on her plans for publicity for the Economic Conference in Saint Paul and the Legislative School.



Mrs. Hargraves read a letter from station KUOM outlining a series of programs they plan to put on. It was suggested that local Leagues be notified of these programs. Mrs. Hargraves suggested that KUOM might be asked to put on a series of programs that would be of interest and useful to local Leagues such as a series on Constitutional Revision. Mrs. Rice suggested that WCCO and KSTP be used for that purpose also. Mrs. Chapin suggested that the Rochester League be asked to help prepare such material since they have an especially able Radio committee. Mrs. Rice stated that while she would be unable to serve as Radio Chairman she would do what she could until a successor had accepted the responsibility.

Mrs. Hargraves again stressed the need for a State Speakers' Bureau. She suggested that a list of available League and outside speakers be prepared for local League presidents so that Leagues desiring a speaker on League policy and organization or on an item on League program might contact the speakers direct, thus saving the extra step necessitated by going through the office. She stated that Board members would be available to talk on League policy and organization and asked for further suggestions from the Board. It was suggested that the following be asked to serve on the Speakers' Bureau: Mrs. Donald Dibble, Kasson, State UN Chairman; a Fergus Falls Civics Instructor (name to be furnished by Mrs. Nelson); Rev. Donald Wells, South St. Paul; persons suggested by UN Speakers' Bureau; speakers suggested by the Duluth University branch; Mrs. Jelatis, Red Wing; Mesdames Claggett and Tillisch, of Northfield, who have done some good work on International Trade; a League member from Grove City who has done some work on Displaced Persons (Miss Washburn to furnish name); Reginald Lang of Carleton College; Mesdames Kohler and Dreves of the St. Paul League; Mesdames Dodds and Workman of the Tracy League; Mrs. William Lee of Granite Falls. It was further suggested that any of the League members who had participate in the Area Conferences on Constitutional Revision would be prepared to speak on that subject.

LEGISLATIVE Mrs. Livingston reported the following program for the Legislative  
SCHOOL School, November 12th, and suggested that the information be sent  
NOVEMBER 12 local Leagues in this month's President's letter:

10:00 A. M. Suggestions for Legislative Lobbying and  
Correspondence - Miss Barbara Stuhler

"Know Your Legislature" - M. W. Halloran, political  
writer for the Minneapolis Star and Tribune

A skit on how a bill makes its way through the  
legislature - Mrs. Abbott Washburn, Minneapolis,  
and other League members

A summary of prospective legislation for the  
1949 session

A trip through the capitol building for those who  
are interested.

Mrs. Livingston requested that a registration blank accompany the President's letter to be returned to the state office prior to November 12th so that she might get an idea of the probable attendance at the school and use the names for publicity purposes. She stated that material on Reorganization of School Districts and Public Health legislation would be handed out at the school. She further stated that blanks would be passed out at the school so that persons interested in lobbying and in attending committee hearings could sign up at that time.

It was suggested that since the bulk of the 1949 legislative work would fall on nearby Leagues, local presidents of Leagues in the Twin City area be asked to furnish the name of a member or members of their League who could help at the legislature. Such persons would be asked to be prepared to come to St. Paul once a week for committee hearings.

#### BROADSIDE ON

#### FOUR AMENDMENTS

#### TO STATE CONSTITUTION

Mrs. Livingston reported that to date 41,283 broadsides on the 4 amendments to the State Constitution to be voted on November 2nd had been distributed through the state League office; that orders had gone to 37 Leagues; to 2 communities where we have no League; and one copy had been mailed to each state senator and representative.

It was decided that the president should send a note of appreciation to the Minneapolis board for furnishing the broadside.

#### SAINT PAUL VOTERS' SERVICE PROJECT

Mrs. Brustuen reported that the St. Paul League's Board had authorized undertaking of the project of a Voters' Service handbook similar to Iowa's "You Are Democracy" and that the St. Paul League hoped to have the booklet available by March, 1949, if not at least by State League convention time. Mrs. Osborn is preparing the copy. The St. Paul League is counting on help from the State League in getting interest and wide distribution of the booklet throughout the State.

Miss Washburn reported that she had been pushing publication of a booklet similar to the Austin League's among local Leagues and wondered if it would conflict with St. Paul's plans.

#### ORGANIZATION

Miss Washburn reported on her plans for the visit of Mrs. Erroll Horner, National Organization Secretary, November 19th through December 20th. She stated that she planned to go with Mrs. Horner (and Miss Stuhler) to Fergus Falls, Moorhead, Battle Lake and Tintah the week of November 22nd; to have Mrs. Horner meet with White Bear Lake, Stillwater, Afton-Lakeland and Mahtomedi, Nov. 29th; with Northfield on December 2nd; with Golden Valley, December 3rd; with Duluth, Two Harbors and Hibbing, December 6th; with the State Board on December 9th; with the State Organization Committee on December 10th; with New Ulm Dec. 13th; and with St. Cloud December 14th.

Miss Washburn reported that she and Miss Stuhler planned to visit Duluth, Cass Lake, Bemidji, Park Rapids and Grand Rapids the week of November 1st. She also reported on the visit she and Miss Stuhler had recently made to one of the White Bear Lake units and to the Owatonna League.

As an example of an especially helpful report, Miss Washburn read Mrs. Hedin's report on the Northfield League. She mentioned that Mrs. Karl Rolvaag would assume the presidency of the Northfield League in November.

Mrs. Hargraves reported that she had written the president of the Tintah-Nashua League recommending that they continue on a provisional basis for the time being but that they had replied that they still wished to disband. Mrs. Roy Nelson reported that in her conversations with Tintah members the problem seemed to be two-fold - personalities and the ability to raise money. Mrs. Ray Lawson moved, and Miss Hope Washburn seconded the motion, that the Board recommend withdrawal of recognition from the Tintah-Nashua League. The motion carried.



Mrs. Hargraves reported that the Bemidji League had had some pre-election difficulties. A newspaper advertisement supporting Senator Ball had carried the photograph of a Bemidji League member and group chairman stating that she was a member of the League of Women Voters. The president had in turn run an advertisement stating that the Bemidji League supported no candidate. It was the consensus of the board that nothing further could be done.

COLLEGE  
LEAGUES

Mrs. Gordon Grunditz reported that at this time there are nine College Leagues in the State; that an all-College Board meeting was being held in the State Office on Saturday, October 30th; and that the Fall All-College Conference would be held at Augsburg College on Saturday, November 13th. She reported that Mrs. D. M. Bellows of Duluth had consented to help her with College Leagues but that she would still like to have someone from the Northfield League to assist her with the St. Olaf and Carleton College Leagues in particular. It was suggested that the president write the Northfield League for suggestions.

NATIONAL ED-  
UCATION ASSN.  
REGIONAL  
CONFERENCE

Mrs. Hargraves read a letter relative to sending a representative to a regional conference of the National Education Association on Federal Aid to Education to be held in Chicago on November 6, 1948. No one present felt that she could attend. It was suggested that Mrs. Elmer Rusten, of Wayzata, would be interested in attending if she had the time.

CONFERENCE  
OF UNITED  
NATIONS  
STATE CHRMN.

Mrs. Hargraves read Mrs. Anne Hartwell Johnstone's letter of October 20th and Miss Strauss's letter of October 20th relative to the conference of State United Nations Chairmen at Lake Success January 25-26-27. She stated that Mrs. Dibble in accepting the assignment of U. N. Chairman understood that she was to attend this conference.

NOMINATING  
COMMITTEE

Mrs. Hargraves reported that if Mrs. McQuarrie would accept the non-board assignment on the State Nominating Committee for 1949-50 the committee would be complete except for one more board representative. Mrs. Lincoln Thomas moved, seconded by Mrs. Nelson, that Mrs. McQuarrie be asked to serve on the Nominating Committee as a non-board member, and that Mrs. Roy Nelson be asked to serve on the committee as board representative. The motion carried.

STRUCTURE OF  
GOVERNMENT  
CHAIRMAN

Mrs. Hargraves reported that due to Mrs. McQuarrie's resignation from the board a successor must be appointed as Chairman of Structure of Government. Mrs. Ray Lawson moved, seconded by Mrs. Harris Pett, that Mrs. Donald Guthrie of White Bear Lake, be asked to serve on the state board in that capacity. The Motion carried.

NATIONAL  
CONFERENCE  
ON GOVERN-  
MENT

Mrs. Hargraves read a letter from Mr. Alfred Willoughby of the National Municipal League inviting attendance at the National Conference on Government November 22-24, 1948, in Boston.

LEAGUE DAY  
DEC. 3rd

It was suggested that local Leagues be invited to attend Minneapolis League Day on Friday, December 3rd, at the Assembly Room of the Dayton Company. At 1:00 P. M. League members will present a brief resume of continuing responsibilities in the state legislative field, and at 1:45 P. M. Governor Youngdahl will speak on "Legislative Highlights".



AMENDMENT NO. 2  
TO STATE CONSTITUTION TO BE  
VOTED ON NOVEMBER 2ND

It was suggested that a copy of Mrs. Hargraves letter of October 19th to local League presidents relative to the League's support of Amendment No. 2 to the State Constitution to be voted on November 2nd, be incorporated in letters to the Editor for the Minneapolis, St. Paul and Duluth newspapers.

TREASURER'S  
REPORT

Mrs. Donald B. Simmons submitted the following Treasurer's report:

Balance on hand as of September 30, 1948	\$1,075.31
Income October 1st through 25th, 1948	<u>1,912.34</u>
	\$2,987.65
Expenditures Oct. 1st through 25th, 1948	<u>1,269.97</u>
	\$1,717.68

Mrs. Simmons also presented a comparative report for April through September for the year 1947 and the year 1948.

Mrs. Simmons reported that local league pledge payments to date totalled \$5,222.58 as compared with a total of \$4,556.19 at the same time last year. Twelve Leagues have paid their pledges in full; 17 Leagues have made partial payment; 16 Leagues have made no payment whatever.

Mrs. Simmons reported that to date we have paid on our pledge for national services \$1,891.66 as compared with \$1,400 at this time last year.

DECEMBER AND  
JANUARY STATE  
BOARD MEETINGS

Mrs. Hargraves reminded board members that there would be no November meeting of the Board and that the December meeting, at which Mrs. Erroll Horner, National Organization Secretary, will be present, will be held on Thursday, December 9th. It was suggested that the January meeting be held early in the month and it was decided that the January meeting would be held on Thursday, January 13th.

Respectfully submitted,

*Bela Simmons*  
Mrs. H. R. Simmons  
Acting Secretary

LEAGUE OF WOMEN VOTERS OF MINNESOTA  
MINUTES OF MEETING OF BOARD OF DIRECTORS  
THURSDAY, DECEMBER 9, 1948

The regular meeting of the Board of Directors was held at the at the Minneapolis League Headquarters at 10 a.m., December 9, 1948, Mrs. Malcolm Hargraves, President, presiding. Present were: Mesdames Hargraves, Pett, Livingston, Kelly, Dibble, Chapin, Nelson, Thomas, D. B. Simmons, Brustuen, Kehl, Mason, Alderman and Miss Washburn; also Mesdames Errol Horner, McNamara, Everson, Gayle, McQuarry, Gruenhagen and Miss Stuhler.

In order to save time for our national Board visitor, Mrs. Horner, the reading of the November minutes and the treasurer's report were omitted and other items of business disposed of with dispatch.

STATE The President emphasized the fact that local league suggestions  
PROGRAM for the '49-50 program must be received by February 15th. Mrs.  
COMMITTEE Thomas read a proposed letter to go to local leagues January 1st.  
It was agreed by the Board that the following should be included in this communication: the importance of local league participation in program making; facts on timing--adoption of a program at the February meeting of the State Board and submission of this program for local league consideration, two months before final action at state convention; a suggestive list of items with brief explanatory material, with the request that local leagues check the items in order of preference bearing in mind the accepted criteria for building league program; a brief statement on criteria and other information which would provide a helpful background. St. Paul and Minneapolis Leagues asked for enough copies of this letter to use as a basis for neighborhood group discussions.

OPERATION The Board learned with regret that Mrs. Simmons' absence from the  
OF THE office may be somewhat prolonged. It was agreed that Miss  
OFFICE Washburn and Mrs. Thomas would assist the President in securing and interviewing candidates for filling Mrs. Simmons' position during her absence.

Mrs. Dibble moved, Mrs. Mason seconded the motion, that Miss Washburn be authorized to sign checks. The motion carried.

TENATIVE After some discussion it was agreed that (1) the '49 meeting be  
CONVENTION held in St. Paul with nearby Leagues acting as assistant  
PLANS hostesses, (2) at the convention the policy of rotating convention cities so that all parts of the state be served be explored, (3) that the 30th anniversary of the Minnesota League as well as Minnesota's Centennial year be appropriately featured.

CONGRES- Mrs. Hargraves read a latter from Miss Strauss suggesting that  
SIONAL all representatives be interviewed before they leave for Washing-  
INTERVIEWS ton, indicating especially the need for informing new congressmen of the League's point of view. The Board accepted Mrs. Hargrave's suggestions of sending a friendly letter to all Minnesota representatives, including a statement of the League program and including in her President's letter a statement encouraging local Leagues to visit their respective congressmen before their departure for Congress.

PROPOSED  
LEGISLATION  
RE  
VETERAN'S  
PREFERENCE

Mrs. Everson, the Board's representative at the Civil Service Council, reported on the Council's recent meeting December 7. At this time Mr. Floyd Flom, member of the Legislative Research Committee, proposes introducing two bills, (state and local levels). These bills would cover the six points. (see Page 2 state news for October 1948 Veteran's Preference in Minnesota) constituting a "fair veteran's preference" - with the exception that the 6th point would be changed, by recommendation of the Council, this would now limit the preference to a five year period which would terminate five years after the passage of the bill. A 7th point suggested was that the right to additional point preference for disability should be accorded only to those veteran's having 10% compensable disability rating.

Board discussion brought out: that support of this legislation is consistent with our long time efforts in behalf of improved civil service; the Board has the authority to act and local Leagues have seen by the material supplied them in their Legislative kits that this kind of legislation might be supported. By common consent it was agreed that support be given to such bills as Mr. Flom proposes to introduce and that Mrs. Livingston do inform local Leagues via her legislative letter.

Mrs. Livingston brought a request from the Minneapolis Board asking permission of the State Board to act on state legislation which concerns only Minneapolis, namely school districts and veteran's preference. Mrs. Livingston moved that the State Board permit the Minneapolis League to work on items of local concern, coming before the state legislature, provided such items are within their program. Mrs. Simmons seconded, the motion passed

MENTAL  
HEALTH  
PROGRAM

Mrs. Kehl raised the question as to whether any item on our legislative program could be interpreted to cover League participation in the effort to improve care of the mentally ill in Minnesota. There was considerable discussion but the general opinion seemed to be that since this item was not included in the program adopted at the last convention, no action was advisable at this time.

FILM  
STRIP

Mrs. Kelly moved that one of the film strips shown at the Economic Conference be purchased and loaned to local leagues. Mrs. Simmons seconded, the motion carried.

DATE  
FOR  
JANUARY  
MEETING

Thursday, January 20th was agreed upon.

The business meeting adjourned at 11:00 a.m. convening immediately for the Institute for State Boards conducted by Mrs. Errol Horner *(complete report on file)*

Respectfully submitted,

/s/ Katharine M. Alderman

Mrs. W. H. Alderman  
Secretary



FILE COPY

SUMMARY OF MINUTES  
MEETING OF BOARD OF DIRECTORS  
LEAGUE OF WOMEN VOTERS OF MINNESOTA  
DECEMBER 9, 1948

Regular business of the Board was held at a minimum since the main business of the day was an "Institute for State Boards" conducted by Mrs. Errol Horner, national Board member. Mrs. Horner covered such points as the State Board as the agent of the local leagues on state governmental matters, as the agent of the national board in carrying out delegated responsibilities, the function of the state board and its organization, tools and techniques and measurement of progress. The session was most informative and stimulating, Mrs. Horner a past master as a discussion leader.

The following state matters received the consideration of the Board.

1. FORMULATING A letter from the program committee will go to local leagues  
REF 149-50 January 1. This communication will give leagues background  
PROGRAM information and suggestions for next year's program. The  
Board stressed the importance of local leagues active participation in program building and hopes for 100% response.
2. OPERATING During the illness and convalescence of Mrs. Simmons the operation of the state office is a difficult matter as all local  
THE STATE leagues who have benefited by her efficient service will  
OFFICE appreciate. A substitute will be appointed until her return.
3. ANNUAL The annual convention will be held in St. Paul. Local leagues  
CONVENTION will be asked their opinion on adoption of a policy whereby  
the convention city would be rotated among various sections  
of the state. of the state.
4. PROPOSED  
LEGISLATION Mrs. Livingston will include all the information in a forthcoming legislative letter to local leagues.  
AFFECTING  
VETERAN'S  
PREFERENCE
5. FILM  
STRIP One copy of the film strip shown at the Economic Conference will be purchased and made available on loan.

## AN INSTITUTE FOR STATE BOARDS

### I. As the agent of the local leagues on state governmental matters.

#### A. Knowledge of state and local governmental structure

#### B. State program

1. Function
2. Preparation for program making
3. State convention
4. Current agenda
5. State platform
6. Limitation of state program
7. Legislative activities
8. Requests for action

### II. As the agent of the national board in carrying out delegated responsibilities.

#### A. Organization

1. Existing leagues
2. New leagues
3. Members at large
4. College leagues

#### B. Finance

1. State budget
2. Contributions
3. Going to the community
4. Budget committee

#### C. Program

1. National current agenda
2. National platform

### III. Organization of the board to meet its responsibilities.

#### A. What is the job?

#### B. Personnel

#### C. Assignment of portfolios to board members

#### D. Resource chairmen

#### E. Leadership

#### F. State office

#### G. Meetings

### IV. Tools and Techniques

#### A. Goals

#### B. Techniques

### V. Growth Factor

#### A. Goals

#### B. Other yardsticks

### VI. Summary

### VII. Local league institutes

NOTES ON THE INSTITUTE FOR STATE BOARD  
LEAGUE OF WOMEN VOTERS OF MINNESOTA  
December 9, 1948

Conducted by Mrs. Errol Horner  
Organization Chairman, Nat'l. League

The State Board as the agent of the local leagues on state governmental matters.

(Authority delegated by local leagues and limited by by-laws adopted by representatives of local leagues at convention)

A. Knowledge of state and local governmental structures

Important that Board recognize importance of, as a basis for state and local program and action. Has State Board made such information available to local leagues? Answer. Mrs. Livingston's mimeographed "Know Your State" and proposed civic handbook, undertaken by St. Paul league - Mrs. Horner's question - Preparation of such material is State Board's responsibility, has this been delegated to a local league?(St. Paul). Since it has been, then State Board should (1) review content (2) promote distribution. State Board should help local leagues understand local as well as state set-up.

B. State Program (By-laws and local leaders handbook outline Board responsibility)

1. Function -

While program changes, purpose remains same - to educate citizens and give them means for participation. Too apt to think of program in terms of immediate state legislation. Should review definition of action Basic, education and influencing public opinion. What percent of the membership actually participate in passage or defeat of legislation? Such participation a good tool, not the basic objective. Measure of effectiveness not just in fate of bills - a block of informed public opinion much more important. (82-83000 LWV members - 48 million women eligible to vote in USA)

2. Preparation for Program Making

Morning discussion indicated good understanding of procedure to implement policy "to stimulate individual members and make them responsible for program making." Must stress necessity of a limited program. If members inform themselves and make decisions on these, will give the pattern for their individual approach to items not on our program.

(Impossible to orient approximately 40,000 new members into LWV in a year or two)

3. State Convention

Does the discussion at convention give Board sufficient information for their guidance in interpreting policy throughout the year? Should be no restraint on part of individuals at convention - encourage them to "speak up". Remember and consider this debate - Delegates should be forewarned of their responsibilities. Proposed program should be presented without bias.



4. Current Agenda

After program adopted at convention, certain responsibilities mandated to Board (1) Preparation of material to implement every item and distribution to each local league (2) Follow up, to see that members have sufficient background to take effective legislative action - action should be rank and file not the action of a few Board members.

5. State Platform

Items much come within the national program and local leagues should appreciate this relationship. Are we kidding ourselves in Minnesota re a short agenda and maintaining a long list of items on platform requiring same amount of effort as though on agenda? Need for a platform that attracts and stimulates members. Appeal to those heretofore unaware of their citizenship responsibilities.

6. Limitation of State Program

Importance of impressing local leagues with necessity of attempting only that which can be done well.

7. Legislative Activities

Importance of educating members - in some states legislative chairman and field worker do it all - Minnesota legislative school unique. Legislative Bulletin good.

8. Requests for Action

Importance of keeping local leagues ready to act and expecting them to - means of measuring their preparedness?

II. The State Board as the agent of the National Board in carrying out delegated responsibilities (articles 5 and 77, the National by-laws), responsible for organization, finance and carrying on program as a whole.

A. Organization

1. Importance of developing existing leagues. Does Board as a whole face this responsibility? Not just responsibility of organization chairman (orchids to Hope Washburn) Minnesota leagues share general weakness of leagues all over USA, i.e. program planning and finance. Do we apply recognition standards to existing leagues?
2. To cultivate new leagues takes time - should be started in strategic points and only if there are prospects for a strong organization. "Minnesota organization pattern excellent".
3. Do we derive enough benefit to devote much energy to securing members-at-large? Is there a plan on what to do with any member after they join? Do they strengthen the league?
4. By-laws state that State Board is responsible for college leagues (not nearby local league). Less than 40 in US - 8 or 9 in Minnesota. How much satisfaction and service are college leagues getting in return for their affiliation? Possibility of cooperation with a local league on specific project, e.g. voters service.

B. Finance

1. State Budget - All funds come from local leagues. Grave responsibility for State Board to set up income budget recognizing at same time needs of individual leagues - (vary from year to year).
  2. Contributions - Generally accepted practice in Minnesota - no discussion - (Practically all new leagues in US are starting with \$3 dues - 75% of leagues have one class of dues and amounts received above that are classified as contributions)
  3. Going to the Community - Are we doing a better job at educating ourselves than the community - and perhaps content with this? Public relations need work. UN program adapts itself to this.
  4. Budget Committee - There are still members who think amount allocated based on population of community. Would a finance round table at convention be advisable?
- C. Program - Board's responsibility to assist local leagues with the national program and with their local programs. Since the policy adopted by national of sending materials directly to local leagues, some Boards assume no further responsibility. Important to supplement national material with local slant e.g. What International Trade Agreements would mean to Minnesota.

III. Organization of the Board to meet its responsibilities.

State leagues shall show progressive effectiveness in re organization, program, finance.

- A. What is the job - Each state Board must define its job - More leagues or better or both? How to evaluate?
- B. Personnel - starts with the nominating committee, are they trying to select leaders and a group of women who will work together as a team?
- C.) First and Second Vice Presidents should have portfolios. Chairmanships:
- D.) organization, finance, bulletin editor, public-relations, voters service,
- E.) legislation publications, resource chairmen (work with non-board committees - (need to think constantly of finding and developing leadership).
- F. State office - problem seems to be staffing.
- G. Meetings - Minnesota remarkable! Some state Boards meet only 3 or 4 times - Expenses of members to meetings should be financed by State budget. Otherwise members prevented from serving if unable to pay own expenses.

- IV. Tools and Techniques - Pros and cons of a national magazine that would be included in dues. Should be discussed at local level. Bookkeeping involved present system. Distribution of league materials tremendously up. Still a big problem. Importance of timeliness of materials. Best tool there is for public information and public relations. Invaluable in finance drive and for follow-up afterwards. Does State Board help local leagues with the "how" or techniques of distribution?

Institute for State Board - December 9, 1948

V. Growth Factor - a much less tangible matter than growth in numbers  
Standards for the direction of the National Board in judging a state League's  
progress under the growth factor of the recognition standards. A  
state League:

1. Shall show growth in extent of state coverage by an increasing number of local leagues so placed as to be politically effective.
2. Shall show increased effectiveness in assisting its established local Leagues to use more efficient organization patterns; it shall see that new Leagues are established with efficient organization patterns.
3. Shall show increasing effective leadership in assisting its local leagues in planning for member participation in state and national program making and in carrying out the local, state and national program.
4. Shall show increasingly effective leadership in assisting its local leagues to support the work of the League as a whole through League approved fund-raising methods.

VVI. Local League Institute - If a institute similar to the State Institute could be organized for all local leagues within next year it would clarify and help. National office will provide agenda.  
A little time on organization at all levels improves and increases performance 100%. "It is the skeleton - program is the meat."