



League of Women Voters of Minnesota Records

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.



LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

BOARD MEMO

Greater Minnesota Leagues, remember the WATS line - 1-800-642-9663!!

J A N U A R Y 1 9 8 3

CALENDAR

- 13247
- January 15 - Annual Reports on Membership, Finance due to LWVMN, LWVUS
18 - Lobbyist Training follow-up, 9:30 a.m.
19 - Deposit Legislation Committee, 9:30 a.m.
- Lobbyist Training follow-up, 1:00 p.m.
20 - Third Class Board Memo mailing
- CMAL Quarterly Meeting, Legislative lunch
25 - Women's Consortium Celebration III
28 - Absolute deadline for School Finance Consensus in state office
- February 1 - LWVMN Action Committee, 9:30 a.m., state office
1 - School Finance Committee, 1:15 p.m., state office
2 - LWVMN Long Range Planning Committee, 9:30 a.m., state office
3 - CMAL Executive Committee, 9:30 a.m., state office
5 - School Finance Committee meeting
8 - LWVMN Board Meeting, 9:30 a.m.
15 - Susan B. Anthony Day
- 1st Class Board Memo mailed
17 - 3rd Class Board Memo mailed
28 - State Program-making reports due to LWVMN office

ENCLOSURES

(Mailed 3rd Class to Presidents; Presidents, please distribute to appropriate portfolio chairs. *Denotes copy to DPM subscribers)

Day on the Hill Registration form*/Bayless
Citizens in Action and order form*/Bayless
Capitol Letter subscription form*/Bayless
Registration for March Focus: Education in Crisis*/Peterson
Hope Washburn Letter and form*/Nelson
First Call to Convention*/Mutsch
Local League Budget kit/Mutsch
LWVMN Bylaws and suggestions for amendment form/Hall
Acid Rain Conference Report*/Crampton
Education Updates, November, January/Armstrong
Rural Sociology Newsletter/Lucas

S T A T E B O A R D H A P P E N I N G S

At its January 11, 1983, meeting your state Board:

- . granted CMAL dispensation from the state position on taxes in order that CMAL might respond to issues of regional financing;
- . approved the following as lobbyists for LWVMN: Board: Tews, Bayless; Criminal Justice: Bradley, Nystuen, Thomas; Education: Armstrong, Kargas, Olsen, McWilliams, Hendrixson;

State Board Happenings (cont.)

- Government: Duffy, Mork, Schmidt, Kurak; International Relations: Duffy; Natural Resources: Crampton, Grimsby, Fournier, Garlock; Social Policy/Human Resources: Lucas, Keppel, Fronek, Gentzkow; CMAL: Franey, Mayne;
- . established a marketing position on the LWVMN Board;
 - . approved the creation of a Speakers Bureau;
 - . appointed Mary Santi, LWV-White Bear Lake/North Oaks, as Chair of the Long Range Planning Committee and appointed Duffy (Mahtomedi), Hastings (Brooklyn Center), Hegg (Alexandria), Helgeson (New Brighton); Hondl (Edina), Moore (St. Paul), Mutsch (Woodbury/Cottage Grove), Peterson (Edina), Newmark (St. Paul), Sawyer (Mpls), Tews (Mahtomedi), Sykes (Roseville) to the committee;
 - . approved Education as the March Focus topic;
 - . recommended that the provisional LWV of Morrison County be granted recognition by the national Board;
 - . recommended to LWVUS that LWV-Chaska be granted permission to change its name and basis of organization to the LWV of Eastern Carver County;
 - . recommended that LWVMN Council '84 be held Monday and Tuesday, April 30th and May 1, 1984;
 - . granted permission to the LWV of the Missouri River Basin States to present a statement to the Missouri River Basin States Association;
 - . decided to notify local Leagues immediately when LWVUS makes concurrence on reproductive choices decision.

BOUQUETS TO

- . Emily Schmitz, LWV-Northfield, and her committee; Diana Barsness (St. Paul), Mary Mantis (St. Paul), Pearl Okubo (White Bear Lake/North Oaks), Joann Buie (Edina) for their work on the MIKADO benefit which netted \$2,500 for LWVMN;
- . Betty Bayless, Juanita Peterson, Judy Duffy, Marcia Walters, Jean Tews and Apache Corporation and the law firm of Peterson, Tews and Squires for the spiffy new 1983-84 edition of Citizens in Action;
- . Peggy Lucas and Cathy Hegg for the ERA membership brochure which brought in at least 7 new state members for LWVMN (LWVMN has 16 Members at Large).

P R E S I D E N T
(Tews - (612) 426-1011)

Budget: It's budget making time again. At the January Board Meeting we discussed the projected LWVMN budget for 1983-84. We will approve a final proposal at the February meeting. As you know our PMP assessments cover approximately 30% of our expenses. Thus our level of activity depends upon our ability to raise funds from other sources.

We expect the new cookbook will provide a significant source of income in coming years. Watch for the PEOPLE'S CHOICE ☒ cookbook. Joann Buie and her committee are developing an outstanding publication which will be ready for sale at convention. This is a fundraiser for both our state and our local Leagues.

Silent Auction: The Board voted at the January Meeting to hold a silent auction at convention. We need a chair for this fundraiser. Look for details in the February mailing.

Convention: Convention plans are being made under the direction of Nadeen Mutsch in consultation with our hostesses, the Duluth LWV. It promises to be a busy and exciting 3 days in June.

Membership: Congratulations to the many Leagues who increased their numbers in our fall campaign.

A C T I O N
(Bayless - (612) 454-5210)

Capitol Letter subscriptions: The first issue of this "inside" word on legislative activity will be published in mid-February. It's not too late to send in your \$5.00 subscription!! Get one for your local newspaper editor, too. (Subscription form is enclosed in the 3rd class mailing to Presidents).

Citizens in Action: The second edition is now available in the LWVMN office. The cost if still \$4.00 if you pick up your copy; it's \$5.50 if we mail it. A copy is enclosed in the 3rd class mailing to Presidents and DPM subscribers. Also enclosed is an order form. Encourage League members and others to buy a copy of this useful tool.

Action Awards: You received your application for this award in the October, 1982, 3rd class mailing. Thus far, I have received one application. The deadline is May 1st. If you've lost the form, request another!

Day on the Hill: In this month's 3rd class mailing, you'll find the sign-up sheet for this dynamite evening-next day program. Based on your enthusiasm, we will have a special keynote speaker on the evening of Wednesday, April 6th and presentations by League lobbyists and legislative bodies the morning of Thursday, April 7th.

Legislative Interviews: Thanks to those of you who have completed this assignment with such patience and perserverance! And, for League members in: Austin, Battle Lake, Brooklyn Park (2 in), Detroit Lakes, East Faribault, Excelsior/Deephaven, Freeborn County, Grand Rapids Area, Hutchinson, Jackson Area, Mankato Area, Marshall, Minneapolis, Moorhead, Mounds View, New Brighton, New Ulm, Northern Dakota County Area, Northfield, Owatonna, Richfield, Rock County, St. Paul, Shakopee, Stevens County, West Dakota County, Westonka, Wilkin County and Worthington - keep up the pursuit! We do need Legislator's thoughts so we can do a more intelligent and complete job of lobbying the League's issues.

E D U C A T I O N
(Armstrong - (612) 224-0667)

Consensus reports from local Leagues are piling up in the office. Efforts are just underway to tally the results. The next Board Memo will report on the results while the Study Committee begins to draft our new position. Local Leagues can put all these school finance discussions to good use by examining local school district finances. It's a natural follow-up.

Be sure to mark March 22nd on your calendar - from school finance we are moving to a new topic for the March Focus Meeting entitled "Education in Crisis: Schools in the Midst of the Technological Revolution". How's that for a topic? It ought to generate all kinds of discussion.

The League of Women Voters has always handled broad education topics well and we're certainly not going to slow down in our efforts to make education in Minnesota the best we can offer our children.

G O V E R N M E N T
(Duffy - (612) 777-4234)

Financing State Government: Look for some informative articles in upcoming Minnesota VOTERS on LWVMN tax positions in relation to today's state economic situation.

The Legislative Session has begun and state finance is an overriding concern for all of us. The Senate Tax Committee has scheduled regular hearings on Monday, Wednesday and Fridays from 3-6 p.m. in Room 15, Capitol. The House, so far, has one standing committee set for Tuesday, 8:15 a.m. in Room 81 of the State Office Building. Monitoring committee meetings is the best way we can follow legislative action. If any Leagues would like to attend any committee hearings as observers, we would welcome the assistance. Please call me if you can help.

Open Meeting Law: Look for an update soon.

Government (cont.)

(Mork - (612) 252-1034)

Public Policy on Reproductive Choice: As you receive this Memo you may have just received (or probably will soon receive) notification from LWVUS about the results of the concurrence. LWVMN has requested that local Leagues receive advance notice before the announcement is made to the national media.

The October Board Memo contained some suggestions about dealing with questions from the media or the public. If you anticipate public inquiry as a result of the LWVUS announcement, you might review those suggestions. Additional information which may prove helpful follows:

- *LWVMN did not collect local results; therefore we have no way of knowing how Minnesota Leagues "voted".
- *LWV is a diverse multi-issue organization whose members hold many points of view; they don't all share the same opinions on a given issue but they (Leagues) agree not to act in opposition to the majority opinion of the LWV. Members may act as individuals, not as members of the organization.
- *LWVMN has no action plans at this time. Should the LWVUS report concurrence with the statement, the LWVUS Board will have the responsibility of recommending action plans. Direct inquiries to LWVUS.
- *It is League policy that individual local Leagues do not publicize their votes on consensus or concurrence questions. Such possible divisions of votes would weaken the credibility of whatever position we may take.
- *Contact the LWVMN office (WATS line) or myself on or after Friday, Jan. 21st if you have specific questions. Consult Marcia Walters (PR -612-934-3412) if you have questions about handling the local press.

I N T E R N A T I O N A L R E L A T I O N S

(Duffy - (612) 777-4234)

National Security Study: Your December mailing contained the National Security Study Committee Guide. Two meetings are recommended for the first part, study and consensus. Try to do some re-planning, if necessary to allow time for this. If you find it impossible to schedule two meetings, consult with Mary VanEvera, state study Chair, about how to cover the material in one meeting (218) 724-0133; 1700 Lakeview Drive, Duluth, MN 55803.

Also, those of you who have already begun your study, perhaps could pass along some of your ideas on how to proceed. It could be helpful to other Leagues. Let me or Mary VanEvera hear from you!

National Security Study Session: Minnesota League IR chairs, presidents or National Security Study committee members are invited to a mini-conference in Duluth on February 10th and 11th for a first hand briefing on "Security and Conflict in the Nuclear Age". Five experts on national security are coming to Duluth as part of a pioneering joint curriculum development project of the public school system and the Arms Control Association.

At 7 p.m. on February 10th, through a panel discussion, four points of view will be presented: the disarmament and world order perspective, the arms control perspective, the nuclear superiority or utility of strength perspective and the official (Administration) perspective. On February 11th, an open League meeting to explore other aspects of the League's National Security Study agenda with the panelists is scheduled.

Out-of-town Leaguers will be housed with Duluth League National Security Committee members. There will be no cost for registration but the Duluth League would like your reservation and housing request by January 28th. Check the meeting time and location - probably Duluth Central High School auditorium or the College of St. Scholastica. For information call: Daphne Steele, Duluth Board of Education, (218) 723-4150 or home, 728-3085 or Mary VanEvera, (218) 724-0133. For reservations: Sue Yunis, 3431 East 2nd Street, Duluth, 55804, (218) 728-1344.

International Relations (cont.)

"Peacemaking", the title of the World Federalists Association Workshop to be held on Saturday, March 12th at the U. of M. YMCA. For more information, call Elsie Evans, (612) 781-7384. LWV members are encouraged to attend.

World Law Day: This year's observance will be on Saturday, April 30th. This event is sponsored by the Minnesota Branch of the World Federalist Association and co-sponsored by several organizations, including LWVMN. The two principal speakers will be Dr. Benjamin Spock and Dr. Charles Price. Mark this date on your calendar now.

N A T U R A L R E S O U R C E S

(Crampton - (612) 926-8760)

(Grimsby - (612) 922-9403)

Over 1,000 and going strong - that's now many names we have on our deposit legislation petitions so far! Thank you to everyone who has sent them in. Please keep on collecting. We have over 3,000 LWV members in this state, and I would expect to get at least that many signatures...particularly since a number of people outside of LWV are also collecting. I cannot make the point too strongly: Deposit legislation will never pass the Minnesota Legislature until your elected representatives feel a stronger push on the subject from the folks back home than they do from the lobbyists for industry and labor at the Capitol. That means that they must hear from all segments of the community - not just LWV members. We are busy here trying to dispel incorrect "facts" and dispense information but your job is to get your communities excited about what deposit legislation can mean to the State of Minnesota: Jobs - they may not be high paying but perhaps they are better than welfare or "jobs programs". Deposit laws mean transportation of bottles and cans after use - not just to the local landfill. People are needed at stores and redemption centers to redeem containers, sort and store. Increased collections of recyclable materials on a guaranteed basis (the crux of the issue) may mean the development of industries geared to their use. Reduction in the Waste Stream: Increased life for landfills; fewer problems with "mass burners" of garbage (glass containers particularly tend to catch in the feeders of these installations). Energy Savings: Taking everything into consideration, (cleaning refillables, increased transportation) there is still an energy gain from either the use of refillable bottles, or the recycling of glass, plastic, aluminum and steel. Litter: No question on this one. Litter is reduced, and all varieties are reduced - not just containers. Talk to people who have traveled in Michigan, Vermont, Iowa, etc. Job Loss: This is the scary one and the one the industry and labor folks will be harping on. In this state, in a "worst case" situation, there might be displacement of 300 jobs (MPCA investigation). Surely we could afford to protect 300 persons and their families from that impact, if necessary. (Job gain - admittedly lower paying jobs - was on the order of 4,000 or 5,000 in Michigan.) We insist that more jobs in the container industry - mainly bottles in Minnesota - will be lost because of corporate decisions, e.g. the plastic 2-liter "PET" bottle.

Keep on with the petitions; start writing to your legislators; try to stir interest in your community at large. Since Senator Greg Dahl declined to author the legislation (concern over organized labor and the Governor's offer to let him carry the energy package) our chief author will be Representative Kathleen Vellenga, St. Paul (DFL), District 64A, League member. Rep. Vellenga is deeply committed to recycling concepts and is enthusiastic about working with us on deposit legislation. We hope to have a Senate author soon. If your legislator answered the question on deposit legislation in the affirmative (for legislative interviews) write and thank him for his or her support and let them know that our deposit report will be in their office shortly (now that they have offices) along with a copy of the bill. We'll give you the bill information as soon as it is available, as well. Please call me (Jeanne Crampton or Nan Grimsby, numbers above) if you have questions or drop us a line. I can be called anytime after 6:30 a.m. before the rates go up.

Natural Resources (cont.)

Note to Metro Area Leagues: The Waste Management Board asked for and will receive names and addresses of Metro Area League presidents or CMAL contact persons. They are interested in making presentations to League members on their proposed reprocessing sites for hazardous wastes. Leagues are free to accept or decline these presentations as they wish. The feeling of the Waste Management Board was that Leaguers were more knowledgeable about the subject and might be more interested as a group, than the general public. (Public meetings have already been held in most areas.

Enclosed in the 3rd class mailing is a report on a conference on acid rain I attended in Eastman, Quebec in December.

HUMAN RESOURCES / SOCIAL POLICY

(Keppel - (612) 823-3389)

Child Watch: The Child Watch-Minnesota is gearing up for a spring round of interviews. The December mailing to HR Chairs provided background on the project. The Child Watch manual is available from the Children's Defense Fund for background on programs, specific guidelines on interviewing and suggestions for action. Sandra Holloway of the American Lutheran Church is coordinator. Training (optional) is scheduled on March 18th and 19th in the metro area, with some expenses reimbursed. Guidance will also be provided by long distance calls. Interviews will be scheduled between March 15th and April 15th. Results and an action kit will be prepared in May by ALC. If your League is interested in more information please contact: Polly Keppel, 10 Luverne Avenue, Minneapolis, 55419, by February 15th.

(Lucas - (612) 823-8544)

Tip O'Neil started it when he announced that the first bill out of the congressional starting gate would be the re-introduction of the ERA. HR 1 is the Equal Rights Amendment, introduced on the opening day of the 98th Congress.

Here in Minnesota, we followed suit. On the opening day of the session the first twelve bills (HR 1-12) introduced were identical and proposed that the Minnesota Constitution Article I be amended to provide "equality of rights under the law for men and women". Because rules place a maximum of five sponsors per bill this procedure allowed 58 representatives to initially co-sponsor the bill. On the next day seven more identical bills were introduced. These bills are HF 15 through 21 and allowed an additional 32 co-sponsors, bringing the total to 90. The support is bi-partisan and includes the leadership of both parties. Only 68 votes are needed to pass and so passage is assured. The bill has been referred to the Judiciary Committee.

The Senate followed suit and SF's 1, 2, 8, 10, 16, 17 and 37 propose a state ERA. So far there are 26 co-sponsors. The bill has been referred to the Veterans and General Legislation Committee.

So - we're off to the races on ERA. This means that it will be a League lobbying priority from now until ratification occurs. Your responses to the survey sent out in the special SP mailing have been very supportive of a state ERA. There seems to be a lot of enthusiasm in local Leagues for this issue!! That is heartening because it's very clear that the success of the amendment at the polls depends upon "main-stream" organizations such as LWV, AAUW, churches, unions, etc. We must make sure that the issue is equality and that a lot of other agendas don't get attached to this amendment in people's minds. Remember, passing it out of Legislature and getting the Governor's signature is the easy part. Getting 51% approval at the polls is the crucial part!!

Jobs for Minnesotans is an active coalition of groups seeking ways to address the jobs crisis. LWVMN has not joined the coalition but is actively monitoring their activities. We will be making some jobs legislation an action priority and are watching to see that jobs initiatives address jobs for women as well as jobs for men.

S E R V I C E T O L O C A L L E A G U E S
(Mutsch - (612) 739-7274)

Annual Meeting Checklist:

1. _____ Are your budget, bylaws, nominating and local Program committees appointed?
2. _____ Does each of your committees have the necessary tools and information needed to function? (Refer to "Administrative Responsibilities, Oct. 20, 1982.)
3. _____ Does the bylaws committee have the "Proposed Changes in local Bylaws" form? (Nov./Dec. '82 mailing.)
4. _____ Has the local Program committee scheduled a meeting at which they will seek suggestions from the membership? Remember the entire membership, not the local board, proposes Program suggestions. The board only determines which of the proposals shall be the recommended item.
5. _____ Is the board being alert to the governmental boundary implications of the recommended item? If the study item does go beyond the local boundaries, are there other Leagues who will be impacted? If your answer is yes, then you must now inform the other League(s) who may be affected by such a proposed study.
6. _____ Has each committee chair been informed of the required deadline dates for the Annual Meeting?
7. _____ Is your bulletin editor prepared to meet the annual meeting deadline? All members are to be provided with such information one month in advance of the Annual Meeting.
8. _____ Is there an Annual Meeting Committee appointed? Where is the meeting to be held? Reservations? Speaker?
9. _____ As President, do you have "Will the Meeting Please Come to Order?" A must for you to have! LWVMN publication. 75¢

M E M B E R S H I P
(Hegg - (612) 762-1212)

Who will your Membership Chair be next year? Unless your present chair will continue in the job, it is not too early to start looking for someone who is enthusiastic about League and willing to work hard and do a lot of telephoning to get those new members for you. If you don't have a Membership Chair and your membership is dropping, it might be time to review your priorities and create that position next year.

Current Membership Chairs can now review and evaluate last fall's campaign - and start anew. Dues payment varies from League to League. If you only have dues payable at the Annual Meeting, you may consider allowing people to join up between now and the Annual Meeting and have dues apply to your next fiscal year. Then do a mini-membership campaign and get some new people to join now. Having paid dues in February or March that will provide membership through to next year will be an incentive for those members to return next fall. If you don't get their money now, they may make another commitment and come next fall, they may decide not to join.

If it hasn't already been done, it is also time to plan an orientation for new members to broaden their knowledge of League and get them involved and a part of your organization so they will want to continue membership. LWVMN's "How to Orient New Members" distributed at Fall Workshop may be helpful. If you don't have a copy, order it now.

ATTENTION GREATER MINNESOTA LEAGUES!!

The LWVMN Budget Committee has recommended that the WATS line be discontinued in the 1983-84 budget year because it is underutilized. We pay \$250.00 per month for 10 hours; our use has averaged 3 hours per month. The Budget Committee suggests \$100 per month instead for collect calls. In the meantime we urge you to use the WATS line when you have messages, problems or concerns. If usage of the WATS picks up noticeably the recommendation may be reversed.

C I T I Z E N I N F O R M A T I O N
(Peterson - (612) 922-0623)

March Focus Information:

Topic: Education in Crisis: Schools in the Midst of the Technological Revolution.

Date: Tuesday, March 22, 1983 4-9 p.m.

Place: Edina Community Center, located by Highway 100 between Crosstown 62 and 50th Street.

Registration deadline: Friday, March 11th

Cost: \$14 for non-League members, includes registration and dinner.

\$12 for LWV members, includes registration and dinner.

\$ 7 for non-League members for registration only.

\$ 5 for LWV members, registration only.

Note the date change from March 24th to March 22nd. Please publicize this. A Registration flyer will be enclosed in the 3rd class mailing.

We hope to address such critical issues as collective bargaining, tenure, consolidation, attracting teachers to the profession and educating students for a high tech society.

V O T E R S E R V I C E
(Newmark - (612) 735-4541)

Voter Service Report: 40 LLs have returned the 1982 Survey of Voter Service Activities that was sent with the October Board Memo. That means 24 are missing, including our three biggest Leagues. We do use this data in our relations with the public and would really like to have it complete. If you have not already done so, please send your 1982 Voter Service Report to the office this month. The results will be compiled and sent in the Board Memo next month. (A copy of the form is included in the 3rd class mailing for those LLs who have not yet responded.)

Voter Service Award: Just a reminder to send in a description of your League's favorite voter service activity for an award to be given this June. Applications were sent in last month's 3rd class mailing.

Future Activities: How about making sure that all the 18 year old graduates of your area's high schools are registered to vote? New York City has a law requiring all principals to give registration materials to 18 year olds. The NYC-LWV sends volunteers to all high schools with a movie and materials to register high school students.

Many local and school board elections are coming up in the spring. Good luck with all your projects. Spring projects may be submitted for the Voter Service Award if the applications are mailed by May 1st.

Debates '82: Rosemary Ritchie would like to thank all of the LWV members who helped with Debates '82. She especially thanks the local League presidents who responded to the requests for names of possible panelists to question the candidates. Many well qualified people were suggested, making selection challenging, but satisfying.

P U B L I C R E L A T I O N S
(Walters - (612) 934-3412)

Here's an idea from Duluth for a promotional tool for use in your League.

Ginger Ekholm brainstormed the idea of business cards for Duluth LWV during their summer board meeting. The cost was about \$15 for 1,000 cards. In addition to "Duluth League of Women Voters" the cards feature a contact phone number, Duluth's box number and the inscription "new members always welcome."

All Duluth members are encouraged to add their own names and phone numbers and to give them to prospective members. Also, they are attached to material sent out, such as schedules, invitations and action packed politics flyers.

Public Relations (cont)

Duluth President Marree Seitz says that they are being used quite fast. An inexpensive but effective tool, especially for the president, membership chair and pr director of your League.

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S
(Franey - (612) 429-2883)

You are receiving this after having had the opportunity to lunch with your legislator on January 20th and enjoy the last program on transportation before the study in your units. You also may have your marvelous book in hand.

For Lively Issues review the present CMAL program but use the time to receive suggestions to drop or to update or select a new study. It is perfectly acceptable to rejuvenate an issue with new information or target areas for more action. Response must be in to: Lillian Meyer, 7868 Alden Way, Fridley, 55432 - 571-5328, by the end of the month in order for the information to be received for the executive committee meeting on Feb. 3rd.

Suggestions for CMAL offices should be made to Sally Patterson, 699-0469. Remember any Leaguer may be utilized. It is not necessary to be a delegate to serve. Only interest is necessary. Yours truly never served as delegate.

Budget suggestions should be made to Ann Pugliese, 729-3029.

The next quarterly meeting will be another marvelous opportunity for enlightenment at Hennepin Avenue Methodist Church in Minneapolis on St. Patrick's Day, March 17th. Start planning early and organize a party of people.

I N T E R L E A G U E

The LWV of Brooklyn Park cordially invites you to attend an ART AUCTION conducted by the Park West Galleries of Southfield, Michigan.

The collection brought for auction will include: drawings, enamels, engravings, etchings, lithographs, wood cuts, watercolors. Serigraphs by artists like: Alvar, Calder, Chagall, Dali, Dus, Friedlaender, Goya, Jansem, Miro, Neiman, Picasso, Reuben, Rockwell, Sokol, Tobiasse and many others.

When: Saturday, March 26, 1983

Where: Holiday Inn, Hwy. 494 and Hwy. 55

Time: 7:00 p.m. Preview, hors d'oeuvres and cash bar

8:30 p.m. Auction

Cost: \$5.75/person

Reservations: March 10th deadline

Call Lin Neu, 425-8744 or Nancy Pollard, 425-4150

Major credit cards accepted for art purchases.

FLASH! National Security mini-conference referred to in the International Relations section of this memo will be held on February 10th at 7:30 p.m. at Duluth East High School.

The February 11th League open meeting/panel discussion will be held at the University of Minnesota, Duluth, in the Life Science Building at 9:30 a.m.



LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

BOARD MEMO

M A R C H, 1 9 8 3

CALENDAR

- March 15 - 1st Class Board Memo Mailing
17 - 3rd Class Board Memo Mailing
18 - Hope Washburn Award deadline
22 - Focus Meeting: Futures in Education, Edina Community Center, 4:00-9:00 p.m.
30 - Long Range Planning Committee Meeting, 9:30 a.m., state office
- April 5 - LWVMN Action Committee Meeting, 9:30 a.m., state office
6 - Day on the Hill, 7:30 p.m.
7 - Day on the Hill, 9:00-4:00 p.m., CMAL Board Meeting, 9:30 a.m., state office
11 - LWVMN Nominating Committee Meeting, Noon
12 - LWVMN Board Meeting/Retreat, Joint session with 1981-83 and 1983-85 members, Veterans Building, 10:00-2:30 p.m.

Note: Mini-memo to Presidents only will follow April meeting.

ENCLOSURES

(Mailed 3rd class to Presidents only; Presidents, please distribute to appropriate portfolio chairs; *denotes mailed to DPM subscribers.)

- Final Call to the 49th State Convention of the LWVMN*/Mutsch
1983 LWVMN Convention Registration packet*/Mutsch
Local League Delegate count*/Mutsch
Proposed Order of Business*/Mutsch
Presidents Workshop Agenda*/Mutsch
Information for Delegates and Visitors*/Mutsch
Convention Display form*/Mutsch
Future LWVMN Convention Site*/Mutsch
Presidents' Workshop Discussion information*/Mutsch
Proposed Program for 1983-85*/Grimsby
Proposed Bylaw Amendments*/Hall
Things to see and do in Duluth pamphlets/Mutsch
1983 LWVMN Action Award Entry Form*/Bayless

- Notes on Recent Conferences on International Issues/Duffy
Election '82 Survey/Newmark
Testimony to MPCA re Acid Deposition Control Act/Crampton
League of Women Voters of Minnesota Annual Report*/Barsness
Education Update, March/Armstrong

BOUQUETS TO

- . Karen Halpern, LWV-Bloomington, and Barbara Hiles, LWV-St. Croix Valley, for volunteering help in the office - typing, copying, folding, collating, mailing - Karen even cleaned LWVMN's typewriters ("filthy!"). Thanks, gals!

STATE BOARD HAPPENINGS

At its March 8, 1983, meeting your state Board:

- .approved Eydie Kargas, LWV-Wayzata, and Connie Hondl, LWV-Edina, as Gifted and Talented lobbyists for LWVMN;
- .approved a proposed state program for 1983-85 and proposed bylaw amendments to be voted on at convention;
- .approved a committee to study adding statement re financial support of LWVMN to Bylaws;
- .approved LWVMN's joining the Container Conservation Coalition;
- .voted to nominate Harriette Burkhalter to the LWVUS Board of Directors;
- .selected Roy LaFayette as auditor to compile LWVMN's financial statements and file our IRS 990 and 990T forms and report to the Department of Commerce.

P R E S I D E N T
(Tews - (612) 426-1011)

Welcome and congratulations to LWV-Morrison County on becoming a provisional League! Congrats to LWV-Grant County on becoming a full fledged local League!

Convention: Make your plans now for LWVMN Convention in Duluth June 3rd and 4th and the Presidents' Workshop June 2nd. Enclosed in the 3rd class mailing is the convention schedule and the official number of delegates allowed each League. Please send your full complement of delegates so that the views of your League will have every opportunity to be aired. We hope to have every League represented at both the Presidents' Workshop and the convention itself. A quick look at the schedule should be enough to entice any of us. And it's always fun to be with League members.

State Program Making - New Study: The state Board is doing something different this year. In past years the Board has chosen one new study topic to recommend to convention based on a tally of proposals from local Leagues. This year there was no one heavily favored item. Therefore, the Board decided to encourage delegates at convention to give special consideration to the six items recommended by the most local Leagues. We also are enclosing for your information, as is done at every convention, all other new study items recommended by Leagues. In order for program proposals to be considered by convention, they must have been proposed by local Leagues. So, be prepared to lobby for your favorite new study topic at convention! In addition, delegates will be asked to approve the present LWVMN program as listed in Program for Action.

LWVUS Board: Nomination forms for LWVUS were sent to all Leagues in February. At the March meeting the State Board voted to nominate former LWVMN President, Harriette Burkhalter, for a position on the LWVUS Board. We encourage all Leagues to send in additional nominations for Harriette or any other outstanding League leaders.

A C T I O N
(Bayless - (612) 454-5210)

LWVMN Action Award: In the October, 1982, 3rd class mailing, you received the 1983 LWVMN Action Award Entry form. To date, I have received only one! Aren't the rest of you taking any action? Enclosed in this month's 3rd class mailing is another copy of the form so you won't have any excuse not to enter. This is an item on the state convention agenda.

Day on the Hill: It's March 8th and the LWVMN office has received only one League's reservation for this special event! Sign up now - since the last formal day for hearings is April 8, there should be lots of exciting observing opportunities. And...don't forget the dynamite speakers! Why not have an "old" member bring a "new" member? The deadlines? For advance mailing of your kit, register by March 25; for registration only, by March 30.

HUMAN RESOURCES / SOCIAL POLICY
(Lucas - (612) 823-8544)

The State Equal Rights Amendment was amended in the Senate Veterans Affairs & General Legislation Committee. The amendments were as follows:

An addition of language which states "Nothing in this Constitution shall be construed to provide or secure any right to abortion in the funding thereof".

The ballot question was amended to read "Shall the Minnesota Constitution be amended to provide men and women with equality of rights under the law but not provide any right to abortion?"

The vote on these amendments was 9-3. In favor were: Lessard (DFL, International Falls); Bertram (DFL, Paynesville); Schmitz (DFL, Jordan); DeCramer (DFL, Ghent); Berg (IR, Chokio); Chmielewski (DFL, Sturgeon Lake); Isackson (IR, Storden); Kronebusch (IR, Rollingstone); Samuelson (DFL, Brainerd). Opposed were: Brataas (IR, Rochester); Storm (IR, Edina); Diessner (DFL, Afton). The final vote on passing the amended version on to the Judiciary Committee was 10-2. Diessner joined the majority on this vote while Brataas and Storm voted against.

So you can see, the League position did not prevail. Even though the abortion issue has not been successfully raised under state ERA's, it has become the top priority of the pro-life lobby and they see this as a way to prevent the state constitution from being construed in any way to secure the right to abortion. Our position remains unchanged. Abortion and ERA are separate issues. It is poor government to attach irrelevant issues to constitutional amendments. So far we are losing the battle. Letters and phone calls by the hundreds have been received by legislators from the other side.

Daytime Counselors Needed: Chrysalis, A Center for Women seeks volunteers who are interested in becoming daytime peer phone counselors. Chrysalis provides phone counseling and referral to over 800 women each month on a range of issues including divorce, family violence, chemical dependency, sexual identity and employment.

Volunteers are currently recruited from a number of sources: women who have taken counseling or psychology coursework and want practical experience; persons wishing to try a new career path in counseling; or those whose life experiences have moved them to assist others in times of crisis. Initial training, ongoing supervision and documentation of service are provided in exchange for a one year commitment to work a weekly shift (either 9 a.m. - 1 p.m. or 1 p.m. - 5 p.m. weekdays). The next training will begin April 12th; for further information or registration contact Susan Miler (871-0118).

INTERNATIONAL RELATIONS
(Duffy - (612) 777-4234)

Report from the Hill: Senator Dole has termed 1983 The Year of Trade. Along with this emphasis on world trade come some activities in the U.S. Congress of which we should be aware. Protectionist legislation will again be introduced as a result of our poor economy and the tendency to blame foreign competitors for much of our economic ills (auto and steel industry). History has shown that protectionist policies only aggravate trade problems. The same goes for reciprocity legislation (retaliation against those nations whose markets are not kept open). There also will be amendments to the 1979 Trade Act to restrict imports that compete with depressed American industries. Also, Buy American Amendments will abound. None of this type of legislation can be supported by LWVUS.

Development Aid Funding: LWVUS will again seek to separate military from economic aid in foreign aid appropriations. Members of Congress are not convinced this is necessary but LWVUS wants the separation so that basic human needs continue to be addressed by this funding. We will see some attempts to divert economic aid to military aid, particularly in Central America. For more information, see the Report from the Hill.

Announcements: 1983 Festival of Nations. April 29-30, May 1st at St. Paul Civic Center sponsored by the International Institute of Minnesota. Tickets available in advance from the Institute's ticket office, 612-647-0191, or at the door.

International Relations (cont.)

"Doing Business with China": University of MN China Center is sponsoring the second "Doing Business with China" Workshop April 20-21. For information and program brochure, call the China Center, 612-376-2593.

Hamline University Putnam Lecture on "Priorities and Alternatives in a Hurting Community" by Rev. Jon Nelson and his mother Ruth Youngdahl Nelson, activists on national social and peace issues. Thursday, April 21, 8 p.m., in the Student Center Ballroom.

March 18, Congressman Bill Frenzel will speak on the "World Trade Situation" as part of the World Affairs Center luncheon series. Call 373-3799 for more information.

National Security Study: Be sure to place your orders for the LWVUS publications if you haven't already done so. Also, if possible, get both publications for all your members (#530 - "The Quest for Arms Control: Why and How?" and #531 - "Providing for the Common Defense: A Military Policy Reader"). Note the article in the recent national VOTER on "Nato in the 1980's: Challenges and Prospects".

Duluth Conference on "Security and Conflict in a Nuclear Age". Judy Rosenblatt, LWV-Roseville, taped the discussions and is willing to make them available to other Leagues. Call 631-0022 or write to her at 2225 Draper Avenue, Roseville, 55113.

Notes on recent conferences on international issues including national security attended by Leaguers will be sent in 3rd class mailing. Please see that the study group get them to be used for possible resource material.

G O V E R N M E N T
(Duffy - (612) 777-4234)

Taxes: As expected tax questions are of overriding concern this legislative session. To fully analyze the state's fiscal situation, the Governor asked to delay his budget message until February 15th. An analysis of that budget appears in the March VOTER. LWVMN lobbyists and observers are watching developments and will follow the Governor's proposals as well as some others in the works. In the final form, the new budget will need to deal in part with property tax questions, the 6% sales tax and the 10% surcharge on income tax. The Governor's "shared risk" concept is something that will raise controversy. This is something LWVMN is wary of since it would allow an across the board decrease in state aids if revenue falls below a minimum.

Reducing Size of Legislature: Many bills have been introduced. LWVMN supports this concept but many of the bills call for a unicameral legislature. This we have no position on. If it appears that any of these bills will be heard and are moving anywhere, we'll be there.

Campaign Financing: A bill (SF 343) authored by Bill Luther for a Constitutional Amendment to set limits on congressional and state candidate spending has been introduced. LWVMN supports this bill and will be lobbying for it.

Elections and Ethics in Government, a bill sponsored by R. Ellingson (Brooklyn Center), Osthoff (St. Paul), Olsen (St. Louis Park) and Minne (Hibbing), HF 324. This bill clarifies and corrects certain provisions in the ethics in government act. LWVMN supports this bill and urges its passage in its present form. Please contact your legislator if he/she is one of the sponsors and thank him/her for carrying the bill.

N A T U R A L R E S O U R C E S
(Crampton - (612) 926-8760)

Please see the enclosed (3rd class mailing) acid rain testimony to the Minnesota Pollution Control Board and description of the Second Clean Air Colloquium.

Because of the difficulty of dealing with possible job loss within the confines of the container deposit bill (and because the Senate attorney working on our bill is also doing the revisions on "Superfund") we still do not have a bill number. As this goes to press we have been assured that the bill will be out within a day or two. Since April 8th is the first deadline date (a bill has to have had at least an initial hearing), we must get going,

Natural Resources (cont.)

or we'll be into the next session. Since both the House and Senate Committee Chairs are "friendly" to our bill, a rapid hearing is more or less guaranteed. We will notify local Leagues immediately when we have a bill number. FLASH!! The bill number in the House is HF 683 (Vellenga, Knuth, Munger, Nelson D.).

Superfund: At the moment this bill has had so many amendments put on and taken off that determining just where we are is nearly impossible - and there are large differences between the Senate and House versions. The Senate version has been weakened to a greater or lesser degree, depending on one's point of view. See the next Capitol Letter for specifics - after the Judiciary Committee looks at it.

S E R V I C E T O L O C A L L E A G U E S
(Mutsch - (612) 739-7274)

Your local League year is coming very quickly to a close. Many of you will soon be turning your portfolios over to someone new. Oops, don't breathe a sigh of relief yet. Before you do, why don't you check the materials in your portfolio. Is it cleaned out? You are the expert at this point, you know what information is needed and what should be discarded. Maybe this is the time to develop a simple filing system for your information to facilitate locating it. Remember historical information not of current use should be placed in back files. Be prepared to meet with your new counterpart soon after the election. You can help to make the transition an easy one for your new counterpart.

D E V E L O P M E N T
(Barsness - (612) 224-3269)

"League of Women Voters of Minnesota Annual Report 1982" is included in the 3rd class mailing this month. The primary audience for this annual publication is current and potential contributors. This copy is for your information.

On page 2 of the Annual Report is a description of the difference between the LWVMN and the LWVEF (Education Fund). LWVMN, LWVUS, and your own local LWV are considered 501(c)(4) organizations by the Internal Revenue Service (IRS). Contributions to 501(c)(4) organizations are not generally tax deductible (only if they're deductible as a business expense, such as purchase of service or goods for employees or advertising). Also, it is illegal for foundations to give to 501(c)(4) groups. That's why the major contributions received by LWVMN are to the Education Fund, a 501(c)(3) organization; contributions to projects approved by the Education Fund are considered tax deductible by the IRS. Confusing? The Annual Report may clarify it for you, or call us and we'll explain some more.

Remember, it's simple to start an account with the Education Fund for your own League; all it takes is \$50 in contributions. The basic information for starting and using an Education Fund account is "the way to go - how to use the lwvef to raise tax deductible money to fund state and local league projects," LWVUS Pub. #348 at 30¢ each. When holding your finance drive, you may be more successful during these tough economic times if you offer contributors the option of a tax deductible gift to the LWVEF for your local League account.

P U B L I C R E L A T I O N S
(Walters (612) 934-3412)

Spring is here and along with it comes opportunities for publicizing your League and its members. Alexandria LWV used the radio extensively to attract attention to their annual meeting last year. Just the fact one is taking place is worthy of a media release but be sure to publicize your new board of directors. A picture, black and white, of the incoming president and board is especially nice publicity.

Don't forget that Volunteer Appreciation Week starts April 18th. If your League has a special award given to an outstanding League member, a media release on her/him to coincide with this week would be great. And don't forget to give extra recognition to this person by sending in their name and reason for winning to the MINNESOTA VOTER. If your League doesn't have a

Public Relations (cont.)

special recognition award or the timing is wrong for Volunteer Week, what about your League members as a whole. Try to figure out approximately the number of hours your League volunteered service to the community, or a special effort they made this election year, or an outstanding number of voters registered and let everyone know about it.

V O T E R S E R V I C E
(Newmark - (612) 735-4541)

School Board Elections are coming up in many areas in May. Now is the time to plan your candidates' meetings. Look at the Election '82 Survey (enclosed in 3rd class mailing) for some meeting ideas.

Applications are still being received for the Voter Service Award. Deadline is May 1st; the award will be given at Convention in June.

THE PEOPLE'S CHOICE COOKBOOK

We are poised to launch sales of the PEOPLE'S CHOICE BOOKBOOK in April. Please get the name of your cookbook sales director to the LWVMN office right away. The time commitment need not go beyond June 15th.

To make the job simple, we have prepared a complete packet of background information, instructions, order forms, promotional flyers and record sheets. This will be sent out in late March.

The cookbook can be a big money-raiser for your League and you need to start planning now to take advantage of it.

LEAGUEKEEPING

- . Reminder: LWVUS phone has been changed to (202) 429-1965.
- . The League of Women Voters of Chaska is now the League of Women Voters of Eastern Carver County.
- . The League of Women Voters of Cass Lake is now the League of Women Voters of the Cass Lake-Walker Area.



LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

BOARD MEMO

APRIL / MAY, 1983 MINI MEMO

(Mailed first class to Presidents only; presidents, please distribute to appropriate portfolio chairs)

CALENDAR

- April 13 - Silent Action Planning Meeting, 1:30 p.m., state office
25-26 - Capitol Letter written and mailed
30 - Town and Country bus tour, 7:15 a.m.-5:30 p.m. See FYI section.
- May 1 - Deadline for Action Award
3 - Action Committee Meeting, 9:30 a.m., state office
5 - Symposium on low-income, single parents at Earle Brown Center, 8:30-4:00 p.m., co-sponsored by LWVMN
13 - LWVMN Convention Registration Deadline
15-17 - LWVUS Council Meetings, Washington, D.C.
16 - Silent Auction registration form due in state office
20 - Delegate packets for Convention mailed from state office
23 - Hazardous Waste Seminar, Earle Brown Center, co-sponsored by LWVMN, Waste Management Board
- June 2 - President's Workshop, UMD, Duluth
3 - LWVMN Convention, Duluth
4 - LWVMN Convention, Duluth
8 - Long Range Planning meeting, 9:30 a.m., state office
13 - LRP goal-setting, Federal Building, Fort Snelling, 9:30 a.m.

ENCLOSURES

(Presidents, please distribute to appropriate portfolio chairs)

"Must Do" memorandum for LLs/ Mutsch
List of LL Board members/Mutsch
Adopted Local Program and Position form/Mutsch
1983-84 Request for Board Visit/Mutsch
"Off to a Good Start"/Mutsch
Tips for Filing Fun/Mutsch

Container Conservation Coalition petition/flyers*/Crampton

"Rapid increase in poor families headed by women causes alarm", article, Mpls Tribune, 4/11/83*/
Lucas

Council on the Economic Status of Women Newsletter, March, 1983/Lucas
Education Update, April, 1983/Armstrong
Sex/Gender Division of Labor Conference flyer/Lucas
Solving Community Problems by Building Community Partnerships flyer
Acid Rain Myths & Facts/Crampton
Nuclear Arms Control Conference*/Duffy
1983 Conference on Human Concerns/Duffy
1983 State of MN District Maps flyer
Minutes of March 8, 1983, Board Meeting/Hegg

BOUQUETS TO

- . LWV-Red Wing and its two charter members, Janette Musty and Marjorie Vogel for fifty years of service to the Red Wing community.
- . Juanita Peterson and Ruth Armstrong for a stimulating and very successful Focus on Futures in Education.
- . Betty Bayless, for a super "Day on the Hill."
- . LWV-Mpls for the grand opening of its new office at 600 First Avenue North, Suite 780, Mpls, MN 55403.

STATE BOARD HAPPENINGS

at its April 12, 1983, meeting your state Board:

- . approved Harriette Burkhalter as Council '83 visitor for LWVMN;
- . agreed to co-sponsor a symposium on low-income single parents on May 5, sponsored by Women in Foundations;
- . approved Joan Higinbotham, LWV-Mpls, and Suzanne Leger, LWV-St. Paul, as lobbyists for LWVMN for HR/SP and Government respectively;
- . agreed to co-sponsor Hazardous Waste Conference, May 23 at Earle Brown Institute, sponsored by Waste Management Board;
- . selected sentencing guidelines as October Focus topic;
- . approved release of local League President list to Congressman Sikorski's office for an acid rain hearing May 7;
- . agreed to co-sponsor National Security Conference in September.

P R E S I D E N T
(Tews - 612-426-1011)

Convention: Have you selected your delegates to convention June 2-4, in Duluth? Delegates' workbooks will be sent in mid-May.

LWVUS Council: Peggy Lucas, LWVMN Social Policy/Human Resources Co-Chair and I will represent LWVMN at Council in Washington, May 15-17.

Long Range Planning: The Long Range Planning Committee has prepared the Forecast for 1986-7. Convention delegates will receive this LRP booklet with their convention workbook. Please read it thoroughly so that you can make suggestions for keeping or changing the predictions at the "Speak Up" session at Convention.

Convention: In your convention registration information under Individual Events - Registration fee is \$17.50; add \$5.00 for workbook.

S E C R E T A R Y
(Hegg - 612-762-1212)

It is very important to get copies of minutes of your local Board meetings and Annual Meeting to the state office as soon as possible.

THE PEOPLE'S CHOICE COOKBOOK

Congratulations to the following Leagues. They have appointed cookbook marketing directors and are started on their way to selling THE PEOPLE'S CHOICE and reaping profits. Alexandria, Anoka/Blaine/Coon Rapids, Arden Hills/Shoreview, Austin, Bemidji, Brooklyn Center, Brooklyn Park, Cass Lake, Crystal/New Hope, Detroit Lakes, Eastern Carver County, Excelsior/Deephaven, Golden Valley, Grand Rapids, Grant County, Hibbing, Mahtomedi Area, Mankato, Minneapolis, Minnetonka/Eden Prairie/Hopkins, Moorhead, New Brighton, New Ulm, Northern Dakota County, Owatonna, Richfield, Roseville, St. Anthony, St. Cloud, St. Louis Park, White Bear Lake, Woodbury/Cottage Grove, Worthington.

Mini Memo - April/May, 1983 (page 3)

THE PEOPLE'S CHOICE COOKBOOK (cont.)

Metro Area Leagues, please run in your bulletin:

The PEOPLE'S CHOICE COOKBOOK is looking for people in the metro area who would be willing to help with promotional activities in June. Contact Marcia Walters at the LWVMN office (224-5445) if you would be able to hit the road with book in hand for radio, television, newspaper, magazine, convention, etc. promotion.

A C T I O N
(Bayless - 612-454-5210)

Convention Action Workshop: Do you have questions about strategies to combat single-issue politics? Peggy Lucas will join us at this workshop to share her experiences, answer your concerns and brainstorm with us. So...don't forget to register! We definitely will cover the "nuts and bolts" of action and provide good examples for your files.

Action Award - deadline May 1.

C R I M I N A L J U S T I C E
(Bradley - 612-421-1663)

Criminal Justice publications: Are you interested in what happens to serious offenders in your county? A copy of your county's statistical analyses in the area of juveniles or adults for the year ending in 1981 is available from: Minnesota Criminal Justice Program, 480 Cedar Street, St. Paul, 55101. (612) 296-3133. Every League C.J. Chair should have Fine Print, a list of Criminal Justice publications you can have free from the MN Criminal Justice Program.

Sentencing Guidelines: Many Leagues have indicated they are interested in the sentencing guidelines. The LWVMN position states we support sentencing decisions based on circumstances in relation to the crime, the offender and the effect on public safety, made by the judge within legislative guidelines. The League did not take a position on sentence length but since our 1976 study, questions are asked about how the system is working.

Some critics cite examples of how lenient the guidelines seem to be. Judges have the power to use mitigating or aggravating circumstances to shorten or lengthen the amount of time prescribed by the sentencing guidelines grid. The guidelines are an attempt to find middle ground between the rigidity of totally fixed sentencing and inconsistency when there are not overall standards to guide sentencing decisions. In the past the parole board, not the sentencing judge, decided how long an offender would stay in prison. There was disparity in sentences imposed by judges across the state. Has the implementation of the guidelines solved the problems? Have they created new problems? We are now faced with another problem in the state. Commissioner of Corrections Orville Pung said we have more people spending longer lengths of time in prison, even though the crime rate has dropped and within five years we will be short of beds. The October 18th LWVMN Focus will be on sentencing guidelines.

E D U C A T I O N
(Armstrong - 612-224-0667)

Local Levy Referenda and the School Finance Position: Recently questions have been raised from local Leagues and at the state Action Committee meeting about how the new school finance position affects local levy referenda. Before we had this new position, local Leagues were urged to provide a forum for the issues to be aired but urged to remain neutral on local levy issues unless they had completed a local study on school financing. Our new position, derived from questions on the consensus on Local Control, seems to open up opportunities for local action without a local study.

If local Leagues are considering action based on the state study, these questions must be raised:

1. Is it a small increase? (Our position says "limited amount".)
2. Is this being used for supplemental programs? (We believe that the state is obligated to provide funding for basic programs.)

Education (cont)

3. How will this affect local property taxes? (We believe that the income tax should be the mainstay of our educational funding from the state funds; this means that we cannot support any substantial raise in local property taxes.)
4. If this is to fund social and recreational services, we believe that alternative funding should be explored but this does not mean taxes. Other governmental or private funding may be available. There is still a need for someone in a community to provide that forum to discuss the local referendum. It's one of the things League does well. Obviously, however, local districts differ. Some towns have excellent weekly papers who perform this function well. In some districts the school board meeting provides such a forum. It's up to you how you use this expanded state position. Don't hesitate to call someone at State to talk it over.

With teachers heading into the collective bargaining process again this summer and fall (hopefully not winter and spring), League needs an Update on our Collective Bargaining Facts and Issues. It's something I've meant to do. Obviously it needs to be done now to be of any use to you. I promise to do it this summer! Look for it in the VOTER.

Other Education Funding Issues: The legislature is chugging right along; they must finish by May 23rd. Keep track of Education issues in the Capitol Letter. Funding looks good, but nothing is sure until the final gavel. \$1475 per pupil unit looks like the agreed upon Foundation Aid for the next two years. This is a return to where we were before all the recent cuts. Sometimes you gotta work hard to stay in place! Gifted and talented funding remains in the budget with a 5% inflationary increase each year of the biennium; that's a whopping \$18.40 in 1984 and \$19.50 in 1985 for each pupil in the upper 5% of the district enrollment.

The next place for any action on Tuition Tax Deductions will come from the U.S. Supreme Court. Minnesota's current tax deduction is being challenged for its constitutionality. If it is declared constitutional, then hearings may be held on raising the current deduction. There's little support for this beyond the few legislators who owe political favors. Neither chair of the tax committees is very interested in anything that reduces tax income for Minnesota.

Convention: As you will soon hear, if you haven't already, you'll have a new Education Chair after State Convention. Can I interest some of you in getting together at Convention to meet her and talk about your concerns about what we should be doing in the future? I'll find a table during one of the meals on Friday to get together and chat. Plan to join us if you can. I'd also like some advice on how to get this organization to support the concept of life-long learning. We shouldn't have to study something as uncontroversial as that to broaden the scope of our education concerns. Hope to see you June 3rd.

G O V E R N M E N T
(Mork - 612-252-1034)

Public Policy on Reproductive Choices: The LWVUS action agenda for 1983 has been adopted. Moderate emphasis will be given to action under this position. The specific areas of action and the background is described in the LWVUS publication Prospectus No. 2, (March, 1983) on pp 7-8. If you do not receive a copy of this pub yourself, contact your president for this information.

H U M A N R E S O U R C E S / S O C I A L P O L I C Y
(Lucas - 612-823-8544)
(Keppel - 612-823-3389)

ERA: As you all know, the ERA got off to a flying start (91 co-authors in the House). However, it has run into serious problems. A number of irrelevant amendments have been proposed which stem from old fears that ERA will, in fact, promote same sex bathrooms, homosexuality and abortion. The fact is that 17 states currently have ERAs and none of the predicted horrors has come to pass.

ERA (cont.)

The amendment which is the most serious threat is one which states "Nothing in the constitution shall be construed to provide or secure any right to abortion or the funding thereof". This amendment has become the top priority for anti-abortion forces and even though many pro-life legislators admit that this is outrageous and irrelevant, it seems to be seen as a "litmus test" and it is going to be difficult to muster the votes of enough brave legislators to "keep it clean".

Currently a clean version of the bill is in Rules Committee in both the House and the Senate. It is traditional that Constitutional Amendments are heard in Rules only in even numbered years. Unless there is an unusual move to take it to the floor this year it will stay in Rules until next year.

That leaves the burden of a clean bill squarely in the hands of the constituencies of undecided legislators. We are currently doing a head count and when we have it we will alert all of you as to where your legislator stands so you can get to work. If the abortion amendment is added it will kill a state ERA as many current supporters will withdraw support. It is a simple question of equality and we need to keep it that way!

Economic Equity Act: Senator Dave Durenberger has announced the introduction of his Economic Equity Act (EEA) which is a comprehensive bill to legislatively deal with economic discrimination against women. Hearings will begin immediately.

As you know, the EEA was introduced last year and significant portions of it were passed including some very significant day care provisions as well as some much needed reform in estate tax laws. The provisions in the current bill deal with pension reform, spousal IRA's, Displaced Homemaker credits, child care and child support enforcement. A large coalition of women's and human right's groups (including LWVUS) have endorsed this legislation.

Bi-partisan support has been attracted to this bill and a companion has been offered in the House. We can help by getting the word out about EEA, sponsoring programs in our communities focusing on women's economic issues and encouraging our representatives in the House to become co-sponsors of the legislation.

Jobs: On April 12th Peggy Lucas and other representatives from the Minnesota Womens Consortium met with Barbara Beerhalter, Commissioner of Economic Security to discuss getting a fair share of jobs for women included in the new jobs initiatives. Some of the interesting points covered in that meeting include:

- . The urgency of addressing jobs for women was underlined by a recent U.S. Commission on Civil Rights which calls the rapid increase in the number of poor families headed by women a "time bomb" in U.S. society. (See article in Mpls Tribune 4-11/83)
- . It was emphasized that women need to emerge as candidates for Private Industry Councils (PICs) which are now being formed to administer the emerging job training programs. When specifics of how the PICs are to be selected are available we will send them to you. In the meantime call your county commissioners and ask how PICs will be selected and express your support for a strong representation of women.

Symposium on Low-income Single Parents: The MN Network of Women in Foundations and Corporate Philanthropy is presenting a symposium on low income single parents co-sponsored by LWVMN. It will be held May 5th at the Earle Brown Center, U. of M., St. Paul Campus from 8:30 a.m. - 4:00 p.m. Keynote speaker is Marian Wright Edelman, President of Children's Defense Fund, Washington, D.C. Call LWVMN office for brochure - 224-5445.

I N T E R N A T I O N A L R E L A T I O N S

(Duffy - 612-777-4234)

Several events coming up:

Friday, April 22, 12:00 noon as part of the Carlson Lecture Series, Andrew Young (Mayor of Atlanta and former U.S. Ambassador to the UN) speaking on "World Development, Peace and Security", Northrup Auditorium, U. of M.

Tuesday, April 26, Roger Molander, National Chairman and founder of Ground Zero, will be in

International Relations (cont.)

the Twin Cities as part of a nationwide tour in conjunction with the Firebreaks game currently being played across the country. He will take part in a conference entitled "What About the Russians?" at the U. of M., 3:15 p.m. at the West Bank Auditorium. This is a preliminary session to the April 30th "Nuclear Arms Control" Conference sponsored by the Humphrey Institute. There is no charge.

Saturday, April 30, Humphrey Conference on "Nuclear Arms Control", 8:30 a.m.-5:15 p.m. at the Sheraton Ritz Hotel, Mpls. Keynoter will be Senator Dave Durenberger speaking on "Domestic Politics of Arms Control". Cost is \$20.00; deadline to register April 25. More information, contact the Humphrey Institute at the U. of M. Both of these sessions would be very helpful in our National Security Study.

Saturday, April 30, World Law Day observance, 7 p.m. at Willey Hall, West Bank Campus, U. of M., "People Waging Peace" with Dr. Benjamin Spock and Dr. Charles Price as speakers. More information from World Federalists Association, 612-781-7384.

Saturday, May 7, Mother's Day March for "Peace and Disarmament" beginning at 12:00 noon at the Native American Center, Franklin Avenue at Bloomington Avenue, Mpls, with march starting at 2:30 to Loring Park. Chief sponsor of this event is Women Against Military Madness (WAMM). More information: 612-827-5362.

Wednesday, May 18, Upper Midwest World Trade Conference, "World Trade: Plan Now for Tomorrow", 7:45 a.m. - 4:00 p.m. at Thunderbird Motel, Bloomington. More information: Martin Y. Hirabayashi, 612-339-1797. LWV members may attend at the student rate of \$12.00 (not including lunch).

April 29-May 1, Remember the Annual Festival of Nations sponsored by the International Institute at the St. Paul Civic Center.

May 22-23, Conference on "Israel and World Affairs". Scholars from the metropolitan community will respond to issues raised by the major presenters and a public open forum will be provided. There is no cost, but pre-registration to insure a seat is requested. Write to: Registrar, Dept. of Conferences, 315 Pillsbury Drive, S.E., U. of M., Mpls, 55455. Any questions: Donna Dacus, Program Director, U. of M., 612-376-2578.

Something to think about: plans are being made to hold a Women's Leadership Conference on National Security on Sept. 29-30 in Bloomington. We will keep you posted on the development and the subject matter for this conference.

State Convention, June 2-4, there will be a speaker and a workshop dealing with both parts of the National Security Study. This should provide a forum to address many questions. If you or members of your study committee have not made plans to attend the Convention, try to do so.

Mary VanEvera, state National Security Study Chair, has a recording available of the Duluth East High Forum and the sessions with teachers on "Security and Conflict in the Nuclear Age" held in Duluth this winter. Also, the information on their resources is available. Contact Mary at 1700 Lakeview Drive, Duluth, 55803, if you are interested.

N A T U R A L R E S O U R C E S

(Crampton - 612-926-8760)

(Grimsby - 612-922-9403)

Deposit Legislation: As was noted in a memo to all local Leagues several weeks ago, the deposit legislation bills did not receive committee hearings before the April 8th cut-off date, so the next action will be committee hearings during the interim. Those dates will probably not be determined until the close of the session (May 23) or thereafter. Which does not mean we all settle back and forget about them until next year! Included with this mailing are new petition forms, which describe the proposed law with more accuracy than the original forms. (The other forms are still valid, so no effort has been lost.) Please take them to your meetings, put them in your bulletin and urge members to take them to gatherings they attend. Use the "Small deposit...Big Return" flyers that you received earlier as a handout at community functions. Also included with this mailing will be two one-page flyers - perhaps easier to reproduce in your local communities. Use them as you see fit. The wider dissemination they receive, the greater benefit. The Container Conservation Coalition has

Natural Resources (cont.)

received over \$100 in donations and the Coalition will be meeting soon to brainstorm further campaign strategy for the coming months. While the delay is somewhat disappointing, most of us never considered passage in the first session a reality, and the extended time frame allows us to generate greater public support. The public is still interested in a deposit law and supports the idea, if responses to our 4th class mailing are any indication. Incidentally, if in contacts with your legislators you are presented with a specific argument, or a statement along the lines of, "Well, I'd like to see this stuff recycled but...(jobs, retailers, consumers inconvenience, etc.)" would you please let us know? We'd like to reply to those legislators personally, with some of the facts on our side of the issue.

Acid Rain: Congressman Sikorski's office asked for, and will receive, a list of local League presidents and addresses. He will be holding a public hearing on Acid Rain on May 7th and wanted to extend a personal invitation to League members. The meeting locations and time will be announced shortly. Watch your mail for your invitations to attend.

Superfund: We hope Leagues have been responding to the Time for Action on "Superfund" that went out with the Memo on deposit legislation. The Governor needs to be reinforced in his support of the bill with the strong personal (or "strict") liability clause, which was deleted in the Senate bill but is still alive in the House. Legislators should be urged to retain strict liability. (We hope it will be in the Conference Committee bill.)

Hazardous Waste Seminar: On May 23rd the Waste Management Board is sponsoring a Hazardous Waste Seminar at Earle Brown Center. The seminar is free and open to anyone who pre-registers by calling 373-3157. LWVMN is a co-sponsor.

PUBLIC RELATIONS
(Walters - 612-934-3412)

Welcome to new Public Relations directors. I look forward to meeting you at Convention and hearing from you what I can do to aid you in your local public relations efforts. To all departing PR board members, give yourselves a pat on the back for a job well done. And to all continuing people, let's make the coming year even better than the last.

Do remember when planning your public relations campaigns that the group we seem to overlook most often is League members. We are good in building interest and enthusiasm among outsiders but often forget to keep our own members involved and excited. So, when you sit down to plan your PR calendar for the coming League activities, make your plans for member inclusion a prime consideration.

BULLETIN
(Walters - 612-934-3412)

Page 9 of the latest LWVUS Prospectus (No.2, 2/83) contains some clip art for your use. The judicious use of graphics can enliven your bulletin and make it visually interesting; however, save the art work's use to highlight items of special interest. Too much and the effect is lost in a visual vortex.

Put a stop at the bulletin display at Convention on your list of must see in Duluth. Bulletins from Minnesota Leagues will be shown so you can see how yours stacks up and also borrow interesting ideas from others.

MEMBERSHIP
(Hegg - 612-762-1212)

The end of one fiscal year and the beginning of the next. If you are turning your portfolio over to someone else, now is the time to clean your files, evaluate your efforts for the past year and turn your folder over to your successor, together with any suggestions you have for your successor.

If you are retaining the portfolio, you should still clean your files and evaluate the past year. In addition, now is the time to start planning for next year's membership increase.

Membership (cont.)

The LWVUS membership campaign kit should be in the mail to local presidents in May. Be sure to get that kit as soon as possible and review the materials.

If you will be at State Convention in Duluth, plan to attend the membership workshop. Bring your ACTION PACKED POLITICS kit with you.

C I T I Z E N I N F O R M A T I O N
(Peterson - 612-922-0623)

Videotaping Team: Do you have any members who have been bitten by the video bug? We are looking for members interested in polishing and perfecting their videotaping skills. A team of Leaguers (Karen Anderson, MEPH; Rosemary Ritchie, MEPH; Judy Rosenblatt, Roseville; and Denise Rydholm; Edina) debuted as our video team at the March 22 FUTURES IN EDUCATION Focus. They did the project from start to finish with advice and assistance from Cable-systems Southwest. (The tapes, listed below, will be available for check-out in late April.) By taping and editing the Focus meetings ourselves we can save a great deal of money and help our members develop marketable skills. Please contact me at my home phone or leave a message at the state office if you have any members interested in joining our video team.

Deposit Policy: At the February board meeting, LWVMN passed a policy requiring a \$25 deposit on all audio-video products checked out of the office. This policy went into effect April 1, the beginning of our new fiscal year. The procedure we shall use is this: Send a check for \$25 along with your product request form; we shall hold the check until the product is returned unharmed. When the product is returned we shall return your check. Your cost will be for postage and handling.

"Futures in Education: Technology, Teaching, Organization" was a thought-provoking, somewhat controversial, well attended, public meeting. Local Leagues are encouraged to use the videocassettes for special meetings of members or other community groups (PTAs or educators?), or schedule for showing on your local cable TV system. We have:

- 1 - 3/4", 54-minute videocassette of Joel Barker, keynote speaker;
- 1 - 3/4", 49-minute videocassette of panel presentations (3/4" cassettes are used by cable TV stations);
- 2 - 1/2" VHS, 103-minute videocassettes of entire program (1/2" VHS cassettes are playable on many home video systems, in standard play - SP, 2-hour-mode.);
- 1 - 60-minute, audio cassette of each program-half (postage & handling only).

Contact the LWVMN office to schedule tape use.

V O T E R S E R V I C E
(Newmark - 612-735-4541)

Voter Service Award: Last call for applications! Deadline is May 1st. We've gotten lots of exciting entries and are looking forward to giving the award at Convention in June.

Voting Accessibility for the Handicapped: See the LWVUS Prospectus No. 2, March, 1983, p. 9, for information on the new section of the Voting Rights Act (to take effect on January 1, 1984) stating that blind, disabled or illiterate voters are entitled to receive assistance at the polls by persons of their choice. Next year might be a good one to survey your area for accessibility and policies on assistance.

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S
(Franey - 612-429-2883)

CMAL Convention will be on May 19, 1983, convening at 9:15 a.m. at Faith Presbyterian Church, 12007 Excelsior Blvd., Minnetonka. We specially invite presidents, old and new, to participate in program choice and future planning. Reservations are due May 12th to Maggie Skarsten, 4108 Red Oak Ridge, Minnetonka, 55343, phone 933-6411. The cost which includes lunch and morning coffee is \$4.50. Registration will begin at 8:45 a.m.

P.S. Author's credit for the last CMAL corner should go to Carol Weber - St. Paul.

INTERLEAGUE

August Board Memo: The next full Board Memo is planned for August. It will be mailed in Debates '82 envelopes, so don't be surprised. We're trying to use up several boxes.

FOR YOUR INFORMATION

A one-day tour designed to give urban women an opportunity to visit farms managed by women is being planned for Saturday, April 30th.

The "Town and Country" bus tour, which leaves the St. Paul downtown YWCA at 7:15 a.m. and returns at 5:30 p.m., stops at two farms near Waseca and the University of Minnesota Waseca Experiment Station. Enroute Betty Schilling, a journalist and farm wife/manager, will discuss economic, social and political issues confronting rural women.

The "Town and Country" tour, which costs \$25 per person, is sponsored by the St. Paul YWCA, Metropolitan State University--Women's Services Coordinating Committee, League of Women Voters and the Minnesota Agricultural Extension Service, Office of Special Programs. The cost includes transportation and lunch.

For registration information, call the Office of Special Programs, (612) 373-0725.

SILENT AUCTION

49 State Convention, June 2, 3, and 4, 1983, University of Duluth.

REMINDER: Special attraction - Silent Auction

Bring auction items to convention or send with your delegates.



GREAT SUGGESTIONS!

theatre or sports tickets, ornaments, T-shirts, plants (house or bedding), small items for kids which parents can take home, OR if you know a well known celebrity in your area, ask them for an item.

We would like items by Thursday evening, June 2nd; but we'll accept late ones Friday a.m.

The auction will take place on Friday, June 3rd from 10:30 a.m. to June 4th at 12:30 p.m.

Late-arriving items should be brought to the auction site near the Convention Hall as soon as possible Friday morning.





LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

BOARD MEMO

MAY MINI-MEMO

Calendar

- 13247
- May 26 - LWVMN Marketing Committee Meeting, state office, noon.
27 - CMAL Convention, Mahtomedi
31 - Memorial Day, LWVMN office closed
- June 1 - First Quarter per member payment due from LLs to LWVMN office
7 - CMAL Study Committee meeting, state office, 9:30 a.m.
8 - LWVMN Board Meeting and Retreat, home of Diana Barsness
10 - Board Memo, Duplicate Presidents' Mailing subscription form,
Local League Board list due in the state office
15 - 1st Class Board Memo mailing (to all local League Board members)
16 - June/July VOTER Deadline
17 - 3rd Class Board Memo mailing (to LL Presidents and DPM subscribers)
30 - Deadline for ratification of the ERA; ERA, the American Way celebration at
the State Capitol

Enclosures

(Mailed first class to local League presidents only; *denotes mailed to DPM subscribers also.)

Local League Board List form/Mutsch
Board Memo and DPM Subscription Form*
PMP Statement (copy to Presidents, original to Treasurers)/Caucutt**
Guide for new Minnesota Voters*/Newmark
ERA: The American Way News Release*/Lucas
Memo on the Appellate Court Amendment Promotion/Tews
Debates '82 Memo and packet/Newmark
Nationwide Petition Drive Against Tuition Tax Credits*/Armstrong
Recycling Association of Minnesota 2nd Annual Meeting Agenda/Grimsby
LWVUS Convention News Release/Walters, Anderson

**If your League has paid in advance there will be no pmp statement in your mailing.

INTERLEAGUE

Now you can call the state League office anytime! Thanks to a donation from Cathy Hegg, LWVMN has a phone call recording machine; just dial the LWVMN phone number (612) 224-5445, state your name, phone number and business and we'll send you your pub order, convey your message or answer your questions as soon as we can.

Board Memo Mailings and your LL Board List: enclosed in this mailing is a LL Board list form which we ask you to return to the LWVMN office by June 10, 1982. The Board Memo is sent to every LL Board member but we can't do that if we don't have the names and addresses of those folks. Please help us to get timely information to the people who need it in your League; it will save you time and effort too!



LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445
555 WABASHA • ST PAUL, MINNESOTA 55102

OUTLOOK 1983-84

Calendar
and
Counterpart Communiques

Contents of OUTLOOK 1983-84

General Information	
Calendar	
Counterpart Communiques	<u>Pages</u>
President	1
Long Range Planning	1
Secretary	2
Money	
Treasurer	3
Finance/Development	4
Budget	5
Membership	6
Service to Local Leagues	7
Public Relations	9
Bulletin	10
Voters Service	12
Citizen Information	12
Action	13
Program/Action Items	
Criminal Justice	15
Education - Libraries	15
Government	17
International Relations	19
Natural Resources	20
Human Resources/Social Policy	21
Local Program	22
CMAL	23
Publications for League Leaders	24

GENERAL INFORMATION

Every local League Board member and subscriber to either the Board Memo or Duplicate Presidents' Mailing (DPM) is receiving a copy of this OUTLOOK. Additional copies may be ordered from your state office - \$2.70 each plus postage and handling.

State Board meetings are *open meetings*. Dates are included on the Calendar Worksheet. Please feel free to visit any time. If you have business to bring before the Board, please notify the president a week in advance; emergency items may be added later.

It is vital that membership changes - new members, transfers, drops or changes of address and/or name - be reported promptly, both to LWVUS and LWVMN. Use the national VOTER Membership Report Form (yellow sheets) for these changes, sending the original to LWVUS and a copy to LWVMN.

Undelivered VOTERs are returned to the state office at a charge of 25¢ each. Only four change notices from the post office are allowed, and then mailing privileges can be revoked if the post office chooses. New members are discouraged by delays in receiving their newsletters; relatives of deceased members do not appreciate receiving reminders either.

Be sure one person on your Board, either the treasurer, secretary, or membership chairman, takes responsibility for sending the membership report forms to national and state. You will be asked to send the state office your complete membership roster by October 31st so we can, at least once a year, make sure the office's records match yours.

Board Memo mailing target dates are listed on the calendar. Leagues desiring to receive the 3rd class mailing sooner may request it be sent 1st class - at an additional charge of \$5.00/yr. A Board Memo is included in the Duplicate Presidents' Mailing (DPM) subscription (cost \$15.00/yr.). Local Leagues with co-presidents will receive one presidents' mailing and must order the second at \$15.00/yr. Since every local League Board member will receive the Board Memo, no additional MEMOS will be sent to local Leagues as was our previous practice. Those desiring additional copies of the MEMO for off-Board chairpeople should subscribe to same at \$5.00. Please notify your state office promptly of any changes of personnel or address. It is very important that you submit your LL Board list immediately following your Annual Meeting. We can't send Board Memos to your Board if we don't have their names!

State office hours are 9:00 a.m. to 4:00 p.m. daily.

Address: LWVMN

555 Wabasha, Suite 212

St. Paul, MN 55102

Phone: 612-224-5445

Staff, Full Time: Sally Sawyer, executive director

Rose Krauser, secretary

Part Time: Karen Anderson, PR/Development staff person

Pat Lucas, Bookkeeper, Program/Action staff person

Peggy Thompson, Service to Local Leagues secretary

Jessie Merrell, on-call typist

Betty Ann McKaig, on-call typist

We do not have copies of national publications for sale in the state office. They are to be ordered directly from the national office.

The address for the LWVUS is: 1730 M Street, NW

Washington, D.C. 20036 - phone: (202) 429-1965

As you know, the LWVMN uses a Xerox 2400 for all duplicating over 25 copies and a Xerox 4000 for all copying under 25 copies. We will do copying for your League at our cost. Leagues in the Metro Area are asked to call the office, making an appointment to use the

duplicator and/or copier, and do the copying themselves. Non-Metro Area Leagues may mail their materials to the office. Type the copy as you want it reproduced on plain white paper. Tell us if you want it run on one or both sides of the paper and the color. (We have green, blue, pink, canary, and buff, in addition to white.) The copies will duplicate on your letterhead too, but only a 20# paper stock. The size can be 8 1/2 x 11 or 8 1/2 x 14. (We can offer you only green and white colors in 8 1/2 x 14.)

Cost to local Leagues is:

For up to <u>10 copies</u>	- .07 per copy
For 11 - 25 copies	- .05 per copy
For 26 and up	- .02 per copy

Local Leagues will receive a 10% discount on a copying bill which is over \$5.00 in a given month. If you mail to us for duplicating, we'll need to charge for postage and handling. Also allow at least 10 days to accommodate our schedule and the post office.

JUNE

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 1 - PMP deadline for first quarter (May 1, 1983 is deadline for sustaining Leagues)
- 2 - Presidents' Workshop, Duluth
- 3 - LWVMN Convention at Duluth
- 4 - LWVMN Convention at Duluth
- 8 - LRP Committee, 9:30 a.m., state office
- 9 - CMAL Executive Committee, 9:30 a.m., state office
- 10 - VOTER deadline - June/July
- 13 - LRP goal setting meeting, Federal Building, Fort Snelling
- 24 - June/July VOTER mailed
- Study Committee organized
- COOKBOOK SALES/1st quarter payment due

JULY

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 4 - LWVMN Office closed
- 5 - LWVMN Executive Committee (every month when no Board meeting scheduled)
- 7 - CMAL Executive Committee meeting, 9:30 a.m., state office
- 18 - June/July Mini-Memo mailed
- PROGRAM FOR ACTION revised over summer
- Materials available - Regional Workshops
- COOKBOOK SALES/2nd quarter payment due

AUGUST

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 2 - LWVMN Action Committee, 9:30 a.m., state office
- 4 - CMAL Executive Committee
- 9 - LWVMN Board Meeting
- 9 - VOTER deadline - Aug./Sept.
- 16 - First Class Board Memo mailing
- 18 - Third Class Board Memo mailing
- Water publication outline completed
- Legislative Interview packet mailed
- Fall Focus registration mailed
- COOKBOOK SALES/3rd quarter payment due

CALENDAR WORKSHEET

1983

SEPTEMBER						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 1 - 2nd Quarter PMP due to state office
- 1 - CMAL Executive Committee meeting
- 5 - Labor Day
- 6 - Action Committee Meeting
- 6 - 23 Regional Workshops
- 7 - VOTER mailing - Aug./Sept.
- 8 - Rosh Hashana
- 9-29 - Action Packed Politics membership campaign
- 13 - Primary Election Day
- 13 - LWVMN Executive Committee
- 15 - CMAL Quarterly Meeting
- 17 - Yom Kippur

First editing of INDIANS complete
COOKBOOK SALES/last quarter payment due

OCTOBER						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

- 4 - Action Committee Meeting
- 6 - CMAL Executive Committee
- 11 - LWVMN Board Meeting
- 11 - Oct./Nov. VOTER deadline
- 18 - 1st class Board Memo mailing
- 17 or 18 - Fall Focus on Sentencing Guidelines
- 27 - U.N. Rally
- 20 - 3rd class Board Memo mailing
- 28 - Oct./Nov. VOTER mailed
- 29 - Theatre Benefit - tentative

- 31 - Halloween
- 31 - Deadline for Part I, National Security Consensus
- 31 - LL membership lists due to state office
- LWVMN Budget Committee meets
- Board liaison calls to LLs

NOVEMBER						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 1 - Action Committee
- 3 - CMAL Executive Committee
- 8 - General Election Day
- 8 - LWVMN Board Meeting
- 15 - 1st class Board Memo
- 17 - 3rd class Board Memo
- 24 - Thanksgiving Day
- 25 - LWVMN office closed
- Citizen Lobbyist registration materials mailed

Precinct Caucus Committee Guide mailed

DECEMBER						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 1 - Hanukkah
- 1 - 3rd quarter PMP due to state office
- 1 - CMAL Executive Committee meeting
- 6 - Action Committee meeting
- 12 - Legislative interviews due to state office
- 13 - LWVMN Executive Committee meeting
- 15 - Hope Washburn nomination form mailed
- 15 - Mini Memo

- 19-23 - LWVMN office hours 9-1
- 25 - Christmas Day
- 26-30 - LWVMN office hours 9-1

CALENDAR WORKSHEET

1984

JANUARY						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 1 - Happy New Year!
- 1 - Take local League membership Count
- 3 - Action Committee meeting
- 5 - Dec./Jan. VOTER deadline
- 10 - LWVMN Board Meeting
- Legislature convenes? (possibly March)
- 14 - Citizen Lobbyist conference
- 15 - Membership Annual Report due to LWVMN, LWVUS
- 17 - 1st class Board Memo mailing
- 17, 18 - LWVMN Lobbyist training
- 19 - 3rd class Board Memo mailing

19 - CMAL Quarterly Meeting

27 - Dec./Jan. VOTER mailed
March Focus materials mailed

INDIANS IN MINNESOTA PUBLISHED
Budget, Council materials approved and mailed

FEBRUARY						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

- 7 - Action Committee meeting
- 9 - CMAL Executive Committee meeting
Capitol Letter
Precinct Caucuses probably in March
Day on the Hill Feb. or March
- 14 - LWVMN Executive Committee Meeting

MARCH						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 1 - 4th Quarter PMP due to state office
- 1 - CMAL Executive Committee
- 5 - Hope Washburn nominations due
- 6 - Action Committee
- 7 - Ash Wednesday
- 13 - LWVMN Board Meeting
- 13 - VOTER - Feb./Mar. deadline
- 15 - Part II, National Security consensus due to LWVUS
- 15 - CMAL Quarterly meeting
- 17 - Passover begins
- 20 - Precinct Caucuses (pending legislation)
- 20 - 1st Class Board Memo mailing
- 22 - March Focus - Great Lakes Water Diversion, Water Diversion Facts & Issues available
- 22 - 3rd Class Board Memo mailing
- 31 - LWVMN fiscal year 1983-84 ends

CALENDAR WORKSHEET

1984

APRIL						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 1 - Action Award nominations due
- 1 - FY 1984-1985 begins
- 3 - Action Committee
- 5 - CMAL Executive Committee
- 17 - Passover begins
- 20 - Good Friday
- 22 - Easter Sunday
- 30 - LWVMN Council

MAY						
SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 1 - LWVMN Council
- 3 - CMAL Executive Committee meeting
- 7 - April/May VOTER deadline
- 8 - Action Committee
- 24 - CMAL Convention
- LWVUS Convention
- 28 - Memorial Day - office closed
- World Trade Week

COUNTERPART COMMUNIQUE - President

Jean Tews, 49 Birchwood Road, Mahtomedi, 55115, (612) 426-1011

This OUTLOOK FOR '83-85 should serve as an important tool as you, the president, and your Board Members begin to plan the activities of your LWV for the coming year.

This summer you will also receive a President's Packet from LWVUS. The "Prospectus" #3 from LWVUS will give you and your Board an overview of League activities at the national level. Also you and your Board members each need a copy of IN LEAGUE.

You, the president, are very important to your local League, the state League and the national League. You are the leader, co-ordinator, facilitator and chief spokesperson. You will get a lot of phone calls and a lot of the mail. You are not responsible for dealing with all of these but it will be your responsibility to turn it over to someone who will follow through on the matter.

There is a great deal of help and support available for you - there are your Board and your League members - there are the Board of Directors and staff of LWVMN. We're only a phone call away!

Each of the succeeding sections is very important - none should be singled out for emphasis - program - action - finance - voters service - citizen information - public relations - they are all integral to a complete League attracting a broad base of members from your community. But I realize that you and your Board may need to or want to choose a few areas for special attention - in addition, of course, to the special attention you will give to membership. It is imperative that we all commit our energy toward getting more members in LWVMN. It's very simple - we need more people to support this organization and volunteer their time, talent and dollars.

As you and the Board plan for the year and set priorities for activities, don't forget to include fun! It's a high priority on my list, too.

COUNTERPART COMMUNIQUE - Long Range Planning

Mary Santi, 5935 Otter Lake Road, White Bear Lake, 55110, (612) 426-5151

The LWVMN Board is finishing the second round of long range planning. By June, 1983 the committee will have developed two to five goals for 1986-87. We will add these to the goals we developed for 1984-85. It will be up to Board members to plan and carry out objectives leading to achievement of the goals.

Local Leagues that want to begin the process could start off with handouts used at Convention Workshops. They are a guide to the steps in the process with information on how to do each step. These can be ordered from the state office.

Some local Leagues have also used the LRP process, including Anoka/Blaine/Coon Rapids, New Brighton and St. Paul.

COUNTERPART COMMUNIQUE - Secretary

Cathy Hegg, 307 - 7th Avenue West, Alexandria, 56308, (612) 762-1212

As secretary of your local League, you are responsible for recording the work of your League by taking minutes of all Board meetings, general membership meetings at which business is conducted and the annual meeting. During meetings you assist the chair in conducting orderly meetings, therefore, a knowledge of parliamentary procedure is needed.

The minutes of League meetings are the historical record of its decisions, action, participation and performance. Anyone reading past minutes should be able to get a clear picture of decisions, who was responsible for follow-through and how projects were evaluated. Minutes need not be dull - use your own style.

While you are secretary, you are also a Board member. DO participate in discussions and vote on motions.

You should be aware of the total League calendar, especially those dates on which reports are due. You may be asked to write letters and carry on other duties such as notification of changes in Board members and addresses. These are needed to keep mailing lists current. Please note whether member receives Board Memo and/or CAPITOL LETTER. After the annual meeting the outgoing secretary or President sends to LWVMN the annual meeting minutes, adopted budget, bylaw changes, list of officers and directors and adopted local program.

DOING THE JOB

Before meetings you may be asked to help prepare and/or mail agendas. This is frequently when minutes of the last meeting are mailed, as well. If you must miss a meeting, arrange for a substitute.

At the beginning of meetings, arrive early with your supplies: past minutes, extra copies of current minutes and agendas, local bylaws, pen and paper. Check attendance and verify if a quorum is present.

Reading minutes is not necessary if they have been mailed to Board members. The President asks for errors or omissions. The minutes are approved, with changes carefully noted in current meeting minutes.

Reports from Board members should be given to you to file with the minutes. A copy of the Treasurer's statement should be filed with you for inclusion. Copies of consensus reports should be attached to minutes since questions may arise on future action. Ask for clarification of anything you do not understand.

Motions should be accurately recorded. If a motion is important, long or complicated, have the mover give you a copy of the motion. By reading it back accurately, you will save a lot of confusion. Motions are necessary: to accept minutes, the Treasurer's report, Board appointments and committee assignments, to change local policy, to approve consensus report and for recommendations for spending money.

Write up the minutes as soon as possible. Record the type of meeting, place, date, presiding officer and time meeting began and ended. For Board meetings, list the names of those present. Use either full name or surnames in the minutes. For easy reference, use headings set in capitals on the left side of the page. Use the agenda as an outline for your minutes. If an issue came up several times, you may pull all the information together in one place. Sign the minutes.

The President should read the minutes before they are copied and sent out. Remember to send a copy to LWVMN as soon as possible (within one week of the meeting).

COUNTERPART COMMUNIQUE - Treasurer

Connie Hondl, 5209 Tifton Drive, Edina, 55435, (612) 944-1229

PMPs (per member payment)

The proposed per member payment for the support of the 1983-84 LWVMN Budget is \$15.00. The per member payment for first time members is \$12.00. Your League's per member payment is based on your membership as of January 1, 1983, as reported to us on your Annual Report. Due dates for Quarterly payments for pmps to LWVMN are June 1, 1983; September 1, 1983; December 1, 1983; and March 1, 1984.

This year we are offering other payment options. If your League paid its full per member payment by May 1, 1983, your payment was discounted by 5%. If your League pays its 1983-84 pmp in full by May 1, 1983, without taking the 5% discount, your League will be recognized as a Sustaining League of the LWVMN. The purpose of this option is to ease cash flow problems for LWVMN over the "lean" summer months until grant monies begin to flow in . . . and it is a unique opportunity for LLs to give special support to their state organization. An option and billing statement was mailed in April to each LL president.

Per member payments are paid separately to LWVMN and LWVUS. Your job is to insure that your League's pmps are paid on time. The National League sends your League a payment schedule for LWVUS pmps. The State League will mail a quarterly statement to you, the treasurer, if your League chooses to pay on a quarterly basis.

VOUCHERS:

Please encourage members to turn in a voucher, even if they do not want to be reimbursed, for gas, child care, meals, etc. If the majority of members cooperate, the local League will get a clear picture of the cost of running a local League. Non-cash contributions are as important to League operations as hard cash and are a good selling point during your finance campaign.

MEMBERSHIP LISTS:

These are due in the state office October 31, 1983. We need to check our VOTER mailing lists. All drops, transfers and new members should be sent monthly.

SALES TAX:

Remember to file sales tax forms when required. Cookbook sales are not included. LWVMN will pay sales tax on these. It is included in the \$8.95 price.

PUBLICATIONS:

Each local League treasurer must have a copy of "Ledger-de-Main for Local League Treasurers" (Pub. #248, LWVUS).

COUNTERPART COMMUNIQUE - Finance/Development

Beverly McKinnell, 2124 W. Hoyt, St. Paul, 55108, (612) 646-3690

What are the sources of funding for your League and what methods do you use to reach them? Your answer depends on your size and location but also on how well you transfer your League skills of study, analysis and organization to fund raising. Whether your League has an established finance plan or is just beginning a new program, these are some basic guidelines toward a systematic approach.

Know your resources. Read the excellent LWV publications listed with the OUTLOOK. They are clearly written and full of useful information. Talk to the experienced and knowledgeable development staff and board persons at the LWVMN office. They can answer questions and give suggestions; they are there for you! Talk to finance people in other local Leagues about successful finance campaigns or fund raisers they have had. If you wish, you can also find much good fund raising and grant writing material outside League. The Minneapolis Public Library's Main Branch is a regional center for grantsmanship reference materials. Good periodicals are also available, but check League materials and people first. In most cases, they will suffice.

Involve your total Board in annually reviewing your sources and methods of getting money. Ask for time during Board orientation to educate and stimulate Board members about finance issues. Ask if dues are at an appropriate level. Is non-member support at a good level for your community? What percentage of your income comes from members as dues or donations? Do you use special events to raise funds? Do they attract the wider community or just your members? Remember the People's Choice Cookbook is a fund raiser for your local League as well as LWVMN.

Do you and your Board understand how to use the LWV Education Fund? If not, there are League materials and people who can explain its project requirements. "The Way to Go," from LWVUS and "Local League Use of the LWV Education Fund," from LWVMN will give you all the basic information you need. Tax advantages for Education Fund donors are especially attractive in today's economy. Discuss possible Ed Fund projects with your Board. The planning time and effort is essential and sometimes neglected. Your Board is actually another basic resource.

Understand some basic fund raising principles. Whatever method your League uses, keep these points in mind:

1. Always appeal from strengths, never weaknesses. "We're so broke..." doesn't encourage a donation.
2. Assume your League is a strong contender for the donors' dollars.
3. Be prepared to show your League manages its money well.
4. Stress volunteer expertise and commitment of time and money.
5. Make your finance campaign or fund raiser a positive public relations effort as well as a money raiser.
6. Organize every detail of the campaign or fund raiser.
7. Train volunteers with an upbeat emphasis.
8. Make your contact with the donor brief, clear, specific, courteous.
9. Keep donors and potentials informed of League activity.

Your local League has a money raising advantage in today's competitive and increasingly sophisticated funding world. Longevity and credibility combine with clear goals and member know-how to make League a worthy recipient of donors' dollars. Use these strengths in your finance efforts.

COUNTERPART COMMUNIQUE - Budget

Georgeann Hall, 385 Transit, St. Paul, 55113, (612) 484-9057

The budget is an important part of League planning. In order to reach the objectives in study and action so vital to League, planning for covering the expenses is needed. An indispensable aid for local League budget chairs is "The Art of Budget Building," LWVUS, #268, 60¢. This gives the job description, time line and local League budget planning form which clearly spells out your job responsibilities and facilitates your work.

The following publications are also available:

"IN LEAGUE," LWVUS, #275, pages 24-27, 47-50

"The Way to Go: How to Use the LWVEF to Raise Tax-Deductible Money to Fund State and Local League Projects," 1979, EF, 4 pp., #348, 30¢

"Local League Budget, Item by Item," #150, free, included in "The Art of Budget Building" mentioned above

LWVMN Adopted Budget, 1983-84

The following is a suggested budget planning guide. Adapt this plan to meet the needs of your own local League. Be sure to check your local League bylaws for deadlines.

Calendar for local League budget committee:

Summer: Board appoints budget chair and committee. Bylaws suggest at least two months before the annual meeting as a minimum.

Fall: Committee reviews "Art of Budget Building" and local League existing budget. Visit Board and unit meetings to "listen" to the members and Board on ideas and concerns about the budget.

Winter: Committee studies state and national proposed budgets. Committee meets to put ideas together and develop cost estimates. Committee proposes budget and presents to Board. Board approves or revises.

Spring: (or one month before annual meeting): Present proposed budget and explanation in bulletin. Plan presentation to annual meeting. Chair presents budget at annual meeting. Membership revises and/or adopts. Print adopted budget in bulletin or member handbook. Send copy to state League and to national League.

The state League budget committee welcomes input and assistance from all local League members and encourages any comments to be sent to the state budget chair at LWVMN office.

COUNTERPART COMMUNIQUE - Membership

Judy Nordland, 4 Kings Lane, Chaska, 55318, (612) 448-3165

Thanks to your efforts and the LWVUS "Action Packed Politics" campaign LWVMN membership increased almost 200 and is over 3,400 members again. We need to keep up efforts to increase membership - by using the LWVUS campaign and materials (those received last year and the updated kit received in May this year); by using our telephone techniques to recruit new members; by using good orientation to involve and retain members; and by involving your entire League, particularly your local Board of Directors, to work to increase membership and member participation. By making your Board aware of membership goals and objectives at calendar planning time, you can influence the blend of programs and activities in a way that will attract new members and keep "old" ones coming back for more!

Early organization of a committee and early planning to reach new members in late summer and/or early fall is essential to success. Other key elements are hard work, lots of personal contact and the ability to tell a prospective member that you would be happy to take her/his check for dues. Past experience shows that failure to ask for a commitment is one of the biggest reasons prospective members do not join. If this seems hard to do, keep in mind that you are not asking a favor of the prospect but rather selling membership in an organization that has much to offer her/him.

Set a goal of membership increase and work toward it. A goal of 10% increase is not unrealistic for any League under 50 members and is attainable for any League under 100, if you really work and get everyone involved in bringing new people. Remember that the more you can retain from last year, the easier the goal will be because that's one less new person to find and still reach the 10% increase.

Past OUTLOOKS provide excellent information to refer to: 1980-81 gives a good job description and describes various administrative details that you will need to help you and 1982-83 tells you how to involve your entire Board in membership recruitment. If you don't have these in your local League files, ask LWVMN to provide the membership portion of those OUTLOOKS (cost would be for copying about seven pages).

Good luck and happy recruiting!

COUNTERPART COMMUNIQUE - Service to Local Leagues

Joan Higinbotham, 5045 Colfax Avenue So., Mpls., 55419, (612) 822-7028

"Assisting local Leagues" is an excellent way to describe my function on the state Board. Assistance comes to the local Leagues in two ways - upon request from the local Leagues or upon a request for a visit by someone on the state Board. Visits, calls, reading minutes, local bulletins, workshops and conventions are our best methods of facilitating communication between the local Leagues and the state Board.

Communication among all levels of League is a goal which we all want to attain. It increases our knowledge and understanding of what each level of League is doing. To eliminate the commonly heard "us" and "they" syndrome, we all must share with one another so that everyone know what "WE" are doing!

LIAISON CALLS

Plans are to continue the liaison system which is another method of communicating with you. This means that your state Board liaison will telephone her local League president. Rather than two or three calls per year the budget has allocated us one call to local Leagues. This call will occur in October or November, when we will seek feedback on local Leagues needs and concerns for the 1983-84 year. However, local Leagues do not need to wait for the state Board liaison contact in order to communicate. The phone lines run both ways, which means we all should use the phone whenever there are concerns or questions. (The 1983-84 Liaison List is attached.)

BOARD ORIENTATION/VISITS

Orientation sessions are offered to local Leagues by the state Board as a means of training local League leaders and to help in orienting local Board members (old and new) to League's procedures and policies. Now is a good time to schedule either a board orientation or a visit by your liaison or another state Board member. You should allow about two hours for the orientation sessions. A request form for orientation or a visit is found with the President's packet. I strongly encourage you to request a visit for it helps the state Board to know the grassroots are growing.

WORKSHOPS

Fall workshops will again offer us the opportunity to learn and to talk with one another. From September 6th to 23rd state Board representatives will be visiting the various regions of Minnesota to discuss issues of interest to Leaguers.

STATE COUNCIL

State Council will be held on April 30th and May 1st. In addition to official sessions, there will be opportunities to participate in workshops on a variety of topics of interest to all League members.

MINUTES/BULLETINS

Please make sure these are sent to the state office for these too are a form of communication. At least three people read each of these communications (the VOTER editor, Service to Local Leagues chair and LWVMN President). Include details of attendance and program publicity in your minutes.

YOUR OWN LOCAL LEAGUE ORGANIZATION

If we can be of any help with local League organization problems, please don't hesitate to call. We want to help you do the job well. If you keep League references such as In League, the OUTLOOK and Will the Meeting Please Come to Order (the annual meeting guide) handy, you will find them most helpful as you progress through the year. Also, please read the President's mailings and come to the workshops in fall and at convention. They will provide you with help in both organization and program areas.

1983-84 Liaison List

Marcia Walters, 5112 Forest Road, Minnetonka, 55343, (612) 934-3412

Minneapolis
St. Croix Valley

Hibbing
Mounds View

Judy Duffy, 2812 Hilltop Court, North St. Paul, 55109, (612) 777-4234

Stevens County
Excelsior/Deephaven

East Faribault County
Golden Valley

Judy Nordland, 4 Kings Lane, Chaska, 55318, (612) 448-3165

Wayzata Area
New Brighton

New Ulm

Joann Buie, 6224 Braeburn Circle, Edina, 55435, (612) 941-7979

Detroit Lakes
Grand Rapids

Mid-Mesabi
Richfield

Joan Higinbotham, 5045 Colfax Avenue So., Mpls., 55419, (612) 822-7038

Austin
Freeborn County

Morrison County
St. Paul

Beverly McKinnel, 2124 W. Hoyt, St. Paul, 55108, (612) 646-3690

Arden Hills/Shoreview
Duluth

St. Louis Park
Westonka

Mary Santi, 5935 Otter Lake Road, White Bear Lake, 55110, (612) 426-5151

Bloomington
Northfield

Shakopee

Carolyn Hendrixson, 1427 W. Minnehaha Pkwy., Mpls., 55409, (612) 925-5079

Anoka/Blaine/Coon Rapids
Marshall

Owatonna
Winona

Jane McWilliams, 901 W. 1st, Northfield, 55057, (507) 645-8423

Jackson Area
MEPH

Cass Lake/Walker
St. Cloud Area

Karen Knighton, Wolverton, 56594, (218) 557-8728

Edina
St. Peter

Roseville
Willmar

Peggy Lucas, 4427 East Lake Harriet Blvd., Mpls., 55409, (612) 823-8544

Hutchinson
Mankato Area

Fridley
Woodbury/Cottage Grove

Jeanne Crampton, 4330 Wooddale Avenue South, St. Louis Park, 55424, (612) 926-8760

East Carver County
White Bear Lake/North Oaks

Alexandria
West Dakota County

Erica Buffington, 3800 Huntington, St. Louis Park, 55416, (612) 929-8168

Brooklyn Park
Robbinsdale

Bemidji
St. Anthony

Nancy Grimsby, 5932 Wooddale Avenue, Edina, 55424, (612) 922-9403

Moorhead
Columbia Heights

Battle Lake
Mahtomedi Area

Barb Hiles, 1303 South 6th Street, Stillwater, 55082, (612) 439-6221

Buffalo/Monticello
Northern Dakota County

Red Wing

Cathy Hegg, 307 - 7th Avenue West, Alexandria, 56308, (612) 762-1212

Crystal/New Hope
Rochester

Grant County
Rock County

Nadeen Mutsch, 6280 Birchwood Road, Woodbury, 55125, (612) 739-7274

Brooklyn Center
Houston County

Wilkin County
Worthington

COUNTERPART COMMUNIQUE - Public Relations

Marcia Walters, 5112 Forest Road, Minnetonka, 55343, (612) 934-3412

Public Relations is more than just feeding your local newspaper notices of upcoming League meetings. It is the nurturing and developing of the image of your League - how people inside and out of the organization feel about it. As public relations chair it will be your responsibility to always keep the "image" aspect in the forefront of any program, drive or action your League undertakes.

When calendar planning is underway you can begin to develop your public relations calendar for the coming year. Decide what League events you will publicize during the year, what audience should receive your message and how you are going to reach them. Don't forget to plug in any state and national events, including studies and membership drives. The PR plan should also include a timetable for each event and determination of who will carry out each phase of the plan. Fill in any slow time with feature articles on people in your League.

A good reference source for public relations is the public library. There are many fine books on getting free publicity that will give you a starting point for your creative juices.

If your League hasn't already, this is the year to investigate new ways to reach the public. Research cable TV, having your League's own radio show or a column in the local newspaper on League issues. These are all ideas already used successfully by Minnesota Leagues and they could be done by your League, too.

COUNTERPART COMMUNIQUE - Bulletin

Marcia Walters, 5112 Forest Road, Minnetonka, 55343, (612) 934-3412

You, as bulletin editor, are the most effective communications channel your League has. Your bulletin will reach all members, prospective members, and the general public with the important news of your League and its activities.

The bulletin creates an image of the League. Make it a positive one! Issue a warm welcome to new members; don't list any members whose dues are in arrears. Be enthusiastic about upcoming events; don't bemoan poor attendance at past meetings.

To make your bulletin the best it can be, sit down and look through the last several issues. Are they easily readable--no murky mimeograph, uncorrected typing errors, or listless layout. Making up a dummy issue will help. Find a good permanent location for the president's column, calendar of events, information on unit and general meetings, membership information, board meeting summary, action information and opportunities for volunteering. Be sure to include the names of the president, editor and membership chair with telephone numbers and addresses.

During calendar planning make an outline of possible articles for upcoming issues. Make your assignments far enough in advance so writers have a good lead time and make sure the deadline is known.

It will be your responsibility to remain current with your League's activities in order to know what should be included in each issue. Congratulations on being your League's bulletin editor and have fun with the position.

Distribution:

- (1) Send two copies to LWVMN, 555 Wabasha, St. Paul, MN 55102
- (2) Send one copy to Marcia Walters, 5112 Forest Road, Minnetonka, MN 55343
- (3) Send one copy to Minnesota's LWVUS liaison, Marilyn B. Reeves, 16506 Forest Mill Court, Laurel, MD 20707
- (4) Send two copies to LWVUS, 1730 M Street, N.W., Washington, D.C. 20036
- (5) Send a copy to the president and/or bulletin editor of your bulletin exchange group listed with your League.

BULLETIN EXCHANGE GROUPS

Group I

Winona
Rochester
Austin
Owatonna
Red Wing
Houston County

Group II

Mankato
St. Peter
Freeborn
County
East Faribault Cty
New Ulm

Group III

Rock County
Worthington
Jackson Area
Marshall

Group IV

Eastern Carver County
Shakopee
Northfield
Bloomington
Northern Dakota Cty
West Dakota County

Group V

Stevens County
Alexandria
Grant County
Wilkin County
Battle Lake

Group VI

Willmar
Hutchinson
St. Cloud Area
Buffalo-Monticello
Morrison County

Group VII

Moorhead
Bemidji
Detroit Lakes
Cass Lake-Walker Area

Group VIII

Grand Rapids
Mid-Mesabi
Duluth
Hibbing

Group IX

Arden Hills/Shoreview
Mounds View
New Brighton
Roseville
St. Paul

Group X

Anoka/Blaine/Coon Rapids
Brooklyn Center
Brooklyn Park
Fridley
Crystal/New Hope
Robbinsdale

Group XI

Woodbury/Cottage Grove
Mahtomedi Area
White Bear Lake/North
Oaks
St. Croix Valley

Group XII

Westonka
Wayzata
Golden Valley
Excelsior/Deephaven
Minnetonka/Eden Prairie/
Hopkins

Group XIII

St. Louis Park
Richfield
St. Anthony
Columbia Heights
Minneapolis
Edina

We urge all Leagues to contribute articles for the Minnesota VOTER. Let the rest of the state know how your League is making a difference in your community. Deadlines for the VOTER are listed on the calendar attached to this OUTLOOK.

COUNTERPART COMMUNIQUE - Voter Service

Nadeen Mutsch, 6280 Birchwood Road, Woodbury, 55125, (612) 739-7274

"Making a Difference: A Voters Service/Citizen Information Handbook" (Pub. #330, LWVUS) is a gold mine of Voters Service information. Every VS Chair should have a copy to read, consult and digest. If you haven't seen this red handbook from LWVUS, be sure to order it.

PRECINCT CAUCUS PROMOTION: At this writing, there is a bill making its way through the legislature to change the date of uniform precinct caucus day to the third Tuesday in March. We will let you know what happens. Meanwhile, expect a committee guide for precinct caucus promotion in November. LWVMN is working on a videotape on precinct caucuses which could be used for programs for a wide range of groups, from service clubs and special-interest groups to high school and college students. We hope to have the tape finished and available for viewing at the state convention in June. The Secretary of State will again be producing a pamphlet explaining precinct caucuses. It will be ready for distribution in January, 1984.

LOCAL ELECTIONS: Many cities and towns will be holding local and school board elections this year. Check with your city clerk for your election calendar and see "Making a Difference" for Voters Service ideas.

REGISTERING YOUNG VOTERS: Is this the year your League will see to it that every high school senior who will be 18 years old by the next election is registered to vote before s/he graduates? Several Leagues do this already. Young voters have the poorest voting record. Perhaps a nudge is needed to get them started in the right direction.

This year can be as innovative and exciting in Voters Service as you want it to be. Go to it!

COUNTERPART COMMUNIQUE - Citizen Information

Mary Santi, 5935 Otter Lake Road, White Bear Lake, 55110, (612) 426-5151

So what does a Citizen Information Chair do? You are probably also the Voter Service Chair for your local League. During election years Voter Service will demand the lion's share of your energy. But don't let the Citizen Information half of your portfolio gather dust! The League is an organization with a reputation for presenting factual, informative meetings and publications. That's what the Citizen Information part of your portfolio is all about. Work with your program and public relations coordinators to plan and publicize some dynamite meetings. The real bonus for your League is more credibility, visibility, and membership as you provide reliable information and opportunities to learn and exchange ideas about your community problems and the many issues government at all levels has to deal with year-round. When an issue is not a League program item, CI can step forward with fact sheets, community forums or other vehicles for informing people about an issue in a balanced way. MAKING A DIFFERENCE: A VOTERS SERVICE/CITIZEN INFORMATION HANDBOOK, #330, LWVUS, \$2.00 is the backbone of your portfolio. Study Part 3, interview your observer corps and put together the program(s) that best serve your community.

On the state level, this is what we've scheduled for the upcoming year:

October 17 or 18, 1983
January 14, 1984
March 22, 1984

Sentencing Guidelines
Citizen Lobbyist Workshop
Great Lakes Water Diversion

When financially feasible and projected use justifies it, we shall videotape these meetings. They will then be available for you to check out and use locally. Board Memos will bring you the latest listings of our available audio visual products. LWVMN does require a \$25 deposit for audio visual products checked out of the office. The entire amount is refunded to you when the product is returned unharmed.

Enjoy this portfolio and inform your public! And do call or write if you have questions, need assistance or have a great success to share with your counterparts throughout the state.

COUNTERPART COMMUNIQUE - Action

Erica Buffington, 3800 Huntington Avenue South, St. Louis Park, 55416, (612) 929-8168

DEMOCRACY IS NOT A SPECTATOR SPORT

All U.S. citizens can have an impact on how laws are made, implemented and interpreted. This impact comes from taking action. Action is the lifeblood of League. The League of Women Voters was born out of one of the largest and oldest campaigns in U.S. history - the fight for women's suffrage. Action is whatever League does at every level of government to implement its program. Taking action is doing things like: telephoning, writing letters, talking face to face, testifying, preparing and distributing fact sheets, observing, monitoring, litigating, etc., etc.

WHO DOES ACTION?

Ideally, everyone will get involved at one time or another. You, as Action Chair, are not the only person in your League responsible for action; rather you are the coordinator, facilitator and pusher to see that action takes place. You will serve as chair of your League's action committee, which will also include Program chairs, the president, PR chair, and bulletin editor. In a small League the entire Board serves as the Action Committee. Remember that because the Action chair advocates League position, her role must remain totally separate from the Voters Service arm of the League.

WHAT INFORMATION IS AVAILABLE?

First, you need background information:

ACTION, the 1978 LWVUS publication, #161, \$1.00, is a complete action handbook. Also, read the section on Action in IN LEAGUE, Pub. #275, \$2.00, LWVUS. Familiarize yourself with your local positions and review national positions in IMPACT ON ISSUES, 1982-84, Pub. #386, \$2.50, LWVUS. Familiarize yourself also with state position in PROGRAM FOR ACTION, 1979-81, LWVMN, 75¢ (with supplements). * Copies of these are also necessary for Program chairs in your League. Be sure to have CITIZENS IN ACTION, a citizens lobbyists handbook, LWVMN, \$4.00, plus \$1.50 postage and handling. The 1983 edition is now available. An update to the 1983 edition will be published by January for distribution at the Citizen Lobbyist Workshop that month and also for sale. The book includes everything you need to know to make a difference in government: how-to guides and maps, explanations of the legislative process and executive branch, directories of legislators and MN members of Congress.

Second, you need to keep informed about what's happening. To do this, subscribe to REPORT FROM THE HILL (LWVUS) and CAPITOL LETTER (LWVMN) for yourself and other Board members. (Other League members can be urged to subscribe too!) If you can't order enough for everyone, please share the information with the whole Board. REPORT FROM THE HILL is easily torn apart for individual Program chairs. Also, the LWVUS Spotmaster Service will again be taped and available from the state office. Remind your members to call if they want to hear the latest weekly activity in Congress.

HOW CAN IT ALL BE USED?

Basically, you share it with your Action Committee and other League members. It helps you to be prepared to help others respond to state TIMES FOR ACTION and national ACTION ALERTs. In addition to official League letters signed by the League president and written by the Program chair in consultation with you, the Action chair, it is extremely important that League members respond, as individual constituent pressure is the most important way that League can take Action.

Prepare your members by providing them with the names, addresses and telephone numbers of your local, state and national officials plus tips on how to best contact them when action is requested. Recruit an action person in each League unit who will give a five-minute report each unit meeting to request action, report recent action, give action hints, etc. During legislative sessions the CAPITOL LETTER could be the basis for the report. Have each unit choose an action project; for example, monitoring an elected or appointed Board; doing the legislative interviews; preparing a directory of city or county officials; taking major responsibility for an action campaign.

*The 1983-85 edition should be available in the fall.

You should also set up a telephone pyramid and another mechanism for alerting members to action requests between meetings. Many times action cannot wait for your next unit meeting or bulletin. Your members will be more likely to respond to a complicated TIME FOR ACTION if it is given to them in writing with background information included. (The CAPITOL LETTER and REPORT FROM THE HILL are very helpful with background information.)

WHAT IS GOING TO HAPPEN THIS YEAR?

Fall: Every local League interviews their legislators on a series of questions important to League. This is your first step in lobbying. You, the League member and your legislator become acquainted and exchange ideas. And our state lobbyists have your legislator's positions on file to background themselves as they seek to influence those legislators at the Capitol. Legislative interview packets will be sent to each League in August. Completed interviews are due in to the LWVMN office on December 12th.

January: The Citizen Lobbyist Workshop, in past years held in the fall, will be held January 14, 1984. This all-day workshop will be open to the public and will focus on how to be effective as citizens in your community and at the Legislature. Participants will receive the CITIZENS IN ACTION Handbook. Anyone interested in action plus those who want to lobby or observe for LWV at the Legislature should plan to attend. Follow-up meetings for League lobbyists and observers will be held soon after the workshop.

"Day on the Hill" will be held in the spring. The date will be announced in the August BOARD MEMO. League members are briefed by League lobbyists and legislative leaders and/or key figures in the executive and judicial branches and then given the opportunity to lobby these officials.

Seek out action opportunities at the local level. Review your positions and watch for ways in which you can have an impact. Remember that you may act on the local level using local, state or national positions and our LWV principles.* You must check with LWVMN before taking action at the state level if LWVMN has not called for the action. LWVMN policies state, "Local Leagues may take action on the state level under a local position on three conditions: (1) the legislation (this includes administrative decisions or policy) must not be statewide in scope; (2) every affected local League must be notified of the proposed action; (3) approval for such action must be granted by the state Board."

Plan a major action campaign, document it, submit it for consideration for the 1984 Action Recognition Award at State Council. Entries must be received by the state office by April 1, 1984. Taking action at the local level is one of the best PR/membership tools a League has. Do it carefully, but do it!!!

Please contact me whenever you have any questions. The Action Chair holds an exciting position. I hope you will enjoy it.

COUNTERPART COMMUNIQUE - Criminal Justice

Barb Hiles, 1303 South 6th Street, Stillwater, 55082, (612) 439-6221

Please consult the publications list attached to this OUTLOOK for important publications. Also available is Fine Print, a catalog with listing of free publications from:

Minnesota Criminal Justice Program
100 Hanover Building
480 Cedar Avenue
St. Paul, MN 55101 (612) 296-3133

There are several areas of concern in the Criminal Justice portfolio.

WOMAN OFFENDER: LWVMN continues to support a new correctional facility for women. We will also monitor programs for the woman offender outside of the state facility.

SENTENCING GUIDELINES: A Focus meeting is planned for October 17th or 18th on this issue.

JUVENILE JUSTICE: A LWVMN update of Juvenile Justice in Minnesota would only duplicate the fine work of Ira Swartz at the Hubert Humphrey Institute the past two years. An effort will be made to get this information to the local Leagues. The limiting factor will be duplicating costs.

Local Leagues need to know laws that cover juveniles so that they can "watch dog" juvenile court procedures in their communities.

APPEALS COURT: League will monitor the establishment of the new court. The selection of the new judges should not be political. We may need to speak out on this.

COUNTERPART COMMUNIQUE - Education

Jane McWilliams, 901 W. 1st Street, Northfield, 55057, (507) 645-8423

With last year's complex and time-consuming task of study and consensus behind us, we will focus this year on action under our new position on school finance. In February, local education and action chairs received a memo containing ideas for local action. We have received questions about how local Leagues may be involved in school levy referendums. Our position permits Leagues to act in favor or to oppose referendums depending on whether they have enough information to determine whether the levy increase would unduly burden the property tax, or whether, on the other hand, the levy increase is necessary in order to provide supplemental programs or to meet the real costs of education. Without a study, it may be difficult to arrive at consensus in time to lobby effectively. In that case, the best route would be for local Leagues to provide a forum or other method for citizen information prior to the referendum just as we do for candidates.

Under our collective bargaining position, local Leagues may want to monitor contract negotiations between the local school board and the teacher organization. Leagues can serve an important citizen information service by acquainting the public with the process and with the board's and the teachers' contract offers. If your League is interested in observing the whole negotiation process, contact the Mounds View LW. All participants agreed that their presence at contract negotiations in their district contributed to a better process. Look for an update on our position in the VOTER this summer. Some changes in PELRA have occurred since our study.

Our position on teacher tenure permits us to encourage school boards to establish periodic review and evaluation of tenured teachers. Some districts are already doing this and pending legislation, may encourage more to do so. What is your district doing to assure that veteran teachers are kept up to date and fresh in their fields? Roseville LWV has offered some resolutions to their school board and teachers' union based on the state position on teacher dismissal policies. This will be discussed at Convention.

Pending legislation may result in changes in the formula, incentives for district reorganization, changes in property tax relief, establishment of a commission to study public education K-12, stricter requirements for graduation and requirements that school boards establish discipline policies. The final Capitol Letter (June) will contain a recap of final legislative action. Watch for it and for further ideas for local action and/or study in education.

In the meantime, appoint a League school board observer if you don't have one and be sure she/he keeps your League posted on local education issues. Watch for ways your League can provide a forum for discussion of school issues such as levy referendums, budget development, alternative funding sources such as foundations, and use of technology. Be aware of district committee vacancies and encourage appointment of Leaguers. Finally, encourage good candidates for school board. This is a large responsibility and it is necessary to recruit early to assure dedicated and able candidates.

Other education-related problems that LWVMN may wish to address either in a state or local study or in a Focus meeting or two, include:

1. The teaching profession: how has it changed or how hasn't it changed and ought to? Can this be a clue as to why learning isn't taking place in our schools?
2. The LWVMN commitment to life-long learning: our K-12 position is outdated - as if significant learning occurred only between the ages of five and seventeen!
3. The proposed new legislative commission to study public education: this is an important commission to lobby. Whatever significant changes that may take place in funding education or in our entire education delivery system will be heard before this group. LWVMN must testify and observe.
4. The recent report from the National Commission on Excellence in Education: this group came up with some interesting recommendations. What attention will these ideas get in Minnesota? In each local district? Can LWVMN help see to it these findings are publicly aired and debated?

SCHOOL LIBRARIES: The League has extensively studied the financing of public libraries and education. Closely related to these studies are school library/media center programs. Are there library/media programs in all schools to meet the educational needs of students and staff for resources, equipment and services staffed by licensed media personnel with adequate support staff? Are students and staff prepared to use resources in public libraries and the community? How are school libraries funded? Are school libraries participating in multi-county, multi-type systems? The Mankato LWV study on school libraries provides a model for other Leagues who have questions about quality programs. At a time when budget dollars have to be stretched in many different directions and the school age population has declined, priorities have to be determined. Are we getting quality education and services for the tax dollars invested? With the emphasis on technology and the information explosion, the role of school library programs is vital in preparing students for tomorrow.

COUNTERPART COMMUNIQUE - Government

Judy Duffy, 2812 Hilltop Court, North St. Paul, 55109, (612) 777-4234

Karen Knighton, Box 328, Wolverton, 56594, (218) 557-8728

The LWV Government Program includes national positions as well as state positions. It gives the local League the opportunity to focus on what interests each League - one or several varied, vital and current issues. Government positions at the national and state level can also be applied at the local level.

As the Government chair, you will need to become familiar with the various LWV positions included in the Government area, aid your local president in responding to LWVMN TIMES FOR ACTION, LWVUS ACTION ALERTs and REPORT FROM THE HILL suggestions for action, and help your local League in making the best use of LWV publications on Government issues.

State Issues (Duffy)

- Election Laws/Procedures
- Campaign Practices/Campaign Financing
- Open Meetings/Open Records
- Apportionment
- Amending the Minnesota Constitution
- Minnesota Legislative Branch
- Minnesota Executive Branch
- Financing State Government

National Issues (Knighton)

- Election Laws/Election Procedures
- Direct Election of the President
- Voting Representation for D.C. (Minnesota ratified 3/19/79)
- The Presidency
- U.S. Congress
- Campaign Practices/Campaign Financing
- Urban Crisis
- also the state issue: Initiative, Referendum and Recall

ELECTION LAWS/PROCEDURES

LWVMN continues to monitor bills dealing with election laws and election judges since these laws are basic to the right of every citizen to vote. Local Leagues can review the Election Judge/Monitoring Guide (LWVMN, 1979) for use during all elections. This is an area in which LWV is especially visible and can be a real community asset.

OPEN MEETING LAW

This continues to be a matter of interest for LWV at all levels. Local Leagues can monitor compliance at the local level and demonstrate LWV's commitment to this law as a basic to good government. There has been some recent legislative activity in regard to the Open Meeting Law. An update on these proposed changes will be made if and when they have been resolved. Meanwhile, LWVEF's publication, "Letting the Sunshine In: Freedom of Information and Open Meetings, #223, 30¢; and LWVMN's "Open Meeting Law Update, February, 1979, 40¢, continue to be valuable.

CAMPAIGN FINANCING

This legislative session has seen some action to address the skyrocketing costs of Congressional political campaigns. The proposed bill would place a spending limit on those candidates who choose to accept public financing. LWVMN has testified in favor of and will be closely following its progress. Hopefully, this will lead to some efforts to minimize the influence of PACs. The national publication "Report Card on Campaign Financing, Current Focus, 1978, #351, 30¢, continues to be helpful. In addition, see LWVMN's 1981 update.

Also, all bills relating to Minnesota's disclosure laws as administered by the Ethical Practices Board are very carefully monitored.

FINANCING STATE GOVERNMENT

Given the State of Minnesota's finances and the much-patched budget of the present biennium, the work going into the new budget for 1983-85 is laborious and open to much debate. At this writing, the final proposal has not yet been made. LWVMN has monitored these proceedings and the suggestions from all camps. It's apparent, Minnesota is no longer isolated from the economic swings of the nation and any economic solutions will have to recognize that this is not just a Minnesota problem. Laws affecting our state's business, industry and agriculture will have to be debated not just from the Minnesota standpoint but from the national standpoint as well. Our state financing positions must be considered now from a deficit and not a surplus situation.

MINNESOTA LEGISLATIVE AND EXECUTIVE BRANCH

This legislative session has seen some activity to adjust salaries, give them some basis for comparison and change. Government executives and judges pay was a matter of debate in the Governmental Operations Committee of the Senate. This is not the time to consider such raises according to a strong opposition. It appears at this writing that the matter may not get carried any further this session. Also, there is some talk about dealing with legislative pay in a more comprehensive manner as well. These discussions have merit and our position calling for realistic pay for these officials allows LWVMN to have an impact on such discussions. Progress in this area will continue to be of interest to LWVMN.

INITIATIVE, REFERENDUM AND RECALL (I, R & R): No amendments are anticipated in this area, but LWVMN lobbyists will be monitoring this issue in case something is proposed.

NATIONAL ISSUES: Government chairs should carefully read the REPORT FROM THE HILL for action issues as they evolve. Occasionally you will receive communication from LWVMN about certain national issues, but the basic information will come to you from LWVUS. You can expect requests for action in the area of Right to Privacy; other issues may surface - probably with little advance notice (given the unpredictability of Congress!).

The state Government Committee invites anyone with an interest in any of these issues to join our committee. We'd especially welcome anyone with an interest in lobbying during the legislative session. Please call either of the co-chairs or the LWVMN office.

COUNTERPART COMMUNIQUE - International Relations

Judy Duffy, 2812 Hilltop Court, North St. Paul, 55109, (612) 777-4234

This year, the overwhelming interest in this area will be our National Security Study. Leagues have been progressing well through this complex issue. The first part consensus on arms control objectives and criteria is due on October 31, 1983. The second reporting deadline is March 15, 1984 on military policy objectives, defense spending, and the national security decision-making process.

By delving into the issues as we are, we hope LWV can eventually have an impact on the process by which these policies are formulated in order to "reduce the risk of war". LWVUS publications: "Providing for the Common Defense: A Military Policy Reader," #531, \$1.25 and "The Quest for Arms Control: Why and How," #530, \$1.25; "Security Through Arms Control?" #242, 40¢ (1978), are the basic primers for this study. Also helpful is LWVMN's current Focus on the Pros and Cons of the Salt II Treaty (1979).

On the national level, we will be watching efforts to install protectionist measures on our world trade whether by tariffs, limits on other means. The Fair Practices in Automotive Act (Domestic Content Bill) has been reintroduced in the 98th Congress and will continue to be opposed by LWVUS. Our positions state that the more open trade policies foster better international relations, cooperation and understanding among nations in an interdependent world.

On the local level, Leagues can take part in World Law Day in the spring, World Trade Week in May and the UN Rally in the fall.

COUNTERPART COMMUNIQUE - Natural Resources

Jeanne Crampton, 4330 Wooddale Avenue South, St. Louis Park, 55424, (612) 926-8760

Nancy Grimsby, 5932 Wooddale Avenue, Edina, 55424, (612) 922-9403

Please see the publication list attached to this OUTLOOK and also refer to your 1980-81 OUTLOOK for Work (p.35-37) and the 1982 update that was prepared, since much of the information is still valid. Rather than covering each of the Natural Resources topics individually (as we did in the past) we'd like to mention some of the State Natural Resources projects that we know will be alive and kicking in 1983-84.

CONTAINER DEPOSIT LEGISLATION: Since we were unable to have SF 741 and HF 683 heard in committee during the 1983 legislative session, interim hearings will be held and final determination will be made during the 1984 legislative session. Now we need to continue the petition drive and plan projects in our communities that will inform the public as to our purpose, and to make sure that our legislators are aware of the general support this topic engenders.

WATER DIVERSION FROM THE GREAT LAKES: In March, 1984, LWVMN will present a Focus Meeting on Great Lakes Water Diversion and in conjunction with that meeting will be issuing a publication on the same topic. Since this topic is also one of the non-recommended program items singled out for attention at the Convention in Duluth, the possibility of it becoming a state program item does exist.

CLEAN AIR ACT, CLEAN WATER ACT: Both of these Acts are up for renewal in the National arena. NR Chairs will need to review material from state and national in the past year and be ready to respond to Times for Action.

ACID RAIN: The LWVMN has been taking action on this subject under the National Clean Air position and will continue to do so in the future. Local Leagues should be aware of what action has been taken and what we foresee for the future on both the state and national level.

HAZARDOUS WASTE FACILITY SITING: The League position supports the siting of such a facility in a safe manner and it was hoped that the process mandated by the Legislature in 1980 would achieve that. We urge Leagues in areas that might be selected to try and keep on top of the pros and cons of such selection and to continue to keep their members and the public informed as the process goes forward.

LOW-LEVEL RADIOACTIVE WASTE DISPOSAL: We have not done much with this item during the past year but it will be at the forefront of news in the coming year or so. Minnesota will probably join the Midwest Interstate Low-Level Radioactive Waste Compact and its functions within that compact need to be well understood by everyone. Keep posted on this one.

GROUND WATER PROTECTION: Another area mentioned by local Leagues in their lively issues discussions, and another topic that is going to be discussed more and more as toxic waste and its disposal becomes more of an issue. LWVUS has published a "Groundwater Kit" that is available at cost through the state office.

All of the above topics are discussed in more detail in the 1983 Natural Resources Project sheet, which was handed out to attendees of the NR workshop at LWVMN Convention and later sent to every League in the 3rd class mailing. If you are unable to locate a copy, please let the LWVMN office know and they will see that you receive one.

COUNTERPART COMMUNIQUE - Human Resources/Social Policy

Peggy Lucas, 4427 East Lake Harriet Blvd., Mpls., 55409, (612) 823-8544

Carolyn Hendrixson, 1427 W. Minnehaha Pkwy., Mpls., 55409, (612) 925-5079

Anticipate another big year in Human Resources/Social Policy!! At both state and national levels issues important to League are going to be debated and acted upon and we need to follow these issues closely and bring an awareness of these issues to our communities.

The HR/SP portfolio covers a wide range of League program including ERA, housing, women's economic equity, welfare, child care and urban policy. Because of the scope of this portfolio it might be helpful to appoint co-chairs so that program areas can be divided.

SOME PENDING NATIONAL ISSUES:

BUDGET CUTS: Housing, Food Stamps and a bottom line "safety net" are threatened. We need to continue to support funding levels which meet basic needs.

JOBS: - So jobs programs become a reality we need to monitor them to assure that the jobs created and the job training opportunities include jobs for women as well as jobs for men.

EQUAL RIGHTS AMENDMENT: On the National level it is anticipated that ERA will move to the House in this session of Congress. Anti ERA forces are mounting an attack and a tough battle is expected. We cannot be complacent on this issue and we must let our congressmen know that it is still a top priority. Again, crippling amendments are a real threat.

SOME PENDING STATE ISSUES:

ERA: Next year will have to be an ERA year for all of us if we are going to succeed in warding off the amendments which essentially would so fracture the ERA support coalition that it would have no chance of passage. Mainstream organizations such as the League have to be the foundation of this effort and all Leagues are encouraged to emphasize ERA this year in their communities. Organize forums, offer to speak in schools, organize a lobbying and fundraising network in your community. This battle can be won if we all put ERA to the top of our priority list.

JOBS: Again we must monitor jobs and job training opportunities to make sure that women are given job opportunities as well as men.

WOMEN'S ECONOMIC EQUITY: The Minnesota Women's Consortium has developed a Minnesota Women's Economic Action Plan which has been endorsed by the League and many other organizations. We will be actively working in a coalition to advance the components of this plan.

It is really important that an awareness is encouraged in every community of the economic realities women face. Despite all the efforts of recent years, the truth is that women as a class have made very minimal progress in their ability to compete in the economic arena. A recent report of the United States Commission calls Women's Economic Equity the Civil Rights Issue of the '80's.

Let's really focus on these issues in our communities. Not only is it fascinating and therefore a good way to increase our membership and visibility but it is also important that we all become well informed so that we can take action!!

COUNTERPART COMMUNIQUE - Local Program

Joan Higinbotham, 5045 Colfax Avenue So., Mpls., 55419, (612) 822-7028

Local program is like a bazaar: there are a lot of exciting items for members to choose from but resources extend only so far, so each year Leagues must choose where they wish to expend their human and financial resources. Local program can be a study of cable television, monitoring changes in the school system, updating your Know Your Town publication to incorporate changes in your city's structure, studying changes in city government structure, working with another local League on a question of concern to both municipalities, taking action on positions already adopted and much more.

As you plan the local program projects for the coming League year, remember that your program was adopted because members felt strongly about the issues involved. This is a guarantee that they are interested in the issues and may be interested in working on the committee. So while the enthusiasm of the annual meeting is with you, organize a committee, calling on those members who were particularly supportive of that program item.

The committee's first task is to clearly define the scope of the program. This should be done at the Annual Meeting. Referring back to the minutes of the meeting can be helpful. The Board should also work with you to narrow the project to a manageable level, if it wasn't done at the Annual Meeting.

Equally important is the development of a timeline. Allow more time than you think you will need! Remember that study and consensus should be followed by action, so if you are planning a study, include an action plan in your timeline (maybe for the next League year).

Summer is a good time to begin work on your program project. It is a time when babysitters are available, so parents of preschoolers can help out and some people's schedules are a bit more flexible. An early start will also keep enthusiasm high and get you off to a good start.

Help is available to you if this seems like a pretty big job for one person! Work with your Board, share with other local Program chairs who have similar items and be sure to call on me and I will put you in touch with state Board members or other local Leagues who can be of help. Also refer to LWVMN's Guide to Local Program for more help in developing program and working with resource topic chairs.

Remember to set aside time on your League calendar for program making on the local and national levels for 1984. Alert Board members early so they can be thinking of some Lively Issues to present and encourage members to do so as well.

COUNTERPART COMMUNIQUE - COUNCIL OF METROPOLITAN AREA LEAGUES (CMAL)

Mertyce Mayne, 1479 Hythe, St. Paul, 55108, (612) 645-4007

Think of Metropolitan and Think Thursdays.

On the 1st Thursday of the month the CMAL Executive Committee meets at the state office. Quarterly meetings are on the 3rd Thursday.

1. September 15, 1983 - Forum will address study as passed at Convention. Bring your new and old members. Impress them with informative speakers and a bargain lunch. Allow them to enjoy the full benefits of League membership.
2. January 20, 1984 - Program and lunch with Metropolitan Council members (at the Council office), some of whom will be new faces. This is a terrific opportunity for exchange of views and getting acquainted with the Council.
3. March 15, 1984 - Forum may be used at any time by Leagues as a substitute for local unit meetings. The Programs are always quality.
4. May 24, 1984 - CMAL Convention. The 4th week scheduling should allow for national convention.

Including the CMAL programs in your offerings to members will benefit your local League. Members are always interested in acquiring smarts painlessly.

USEFUL PUBLICATIONS FOR LOCAL LEAGUE LEADERS, 1983-84

Please note the following:

- *National publications catalogs are abbreviated CL (Catalog for Leaders - aqua) and C (League of Women Voters Catalog, 1983-84 - Blue). You should have both catalogs.
- *National publications must be ordered from LWVUS, 1730 M Street, N.W., Washington, D.C., 20036.
- *For the Program areas in which there are many national publications, only new or very important ones are listed here.
- *Presidents receive a Presidents mailing automatically from LWVUS which includes all new publications, the Prospectus and the League Action Service.
- *A Duplicate Presidents Mailing (DPM) may be ordered for others at \$25.00 from LWVUS.
- *State League publications may be ordered from LWVMN, 555 Wabasha, St. Paul, 55102. In addition to this listing you should have the LWVMN Mini-Catalog, which appeared in the October-November, 1982 issue of the MINNESOTA VOTER.
- *Presidents receive the Board Memo and enclosures automatically as well as the CAPITOL LETTER. DPMs may be ordered at \$15.00 from LWVMN.

PUBLICATIONS EVERY PORTFOLIO SHOULD CONTAIN:

LWVMN

State Board List plus address and phone
number of LWVMN office
LEAGUE-L-ESE
PROGRAM FOR ACTION 1983-85 (LWVMN -
available in late summer, early fall)

LWVUS

LWVUS Board List, address and phone number of
LWVUS office
IN LEAGUE (LWVUS - CL #275)
IMPACT ON ISSUES - 1982-84 (LWVUS - CL #386)
B IS FOR BASIC (LWVUS - CL #121)
MEANINGFUL MEETINGS (LWVUS - CL #319),
essential for Program Chairs

LOCAL INFORMATION:

Local League Board List
" " Job Descriptions
" " Board Policies
" " Budget
" " Bylaws
" " Calendar for the year
" " Committees list
" " Program Positions
Expense Vouchers

Optional Publications:

LWVUS Bylaws (CL #381)
FACTS ABOUT THE LEAGUE OF WOMEN VOTERS
(LWVUS, #221)
LWVMN Bylaws

SUPPLEMENTARY PUBLICATIONS LIST FOR PRESIDENTS

Sample Local League Board Agenda
Annual Meeting Planning Guide (Jan. '80)
List of Local League Presidents (new
one available soon)
State Budget '82-'83, '83-'84
Minutes: of Convention, Council and
State Board meetings

Simplified Parliamentary Procedure, CL #138
Art of Budget Building, CL #268
League Action Service (R/H & Action Alerts),
C - p. 15
National Budget '82-'83, '83-'84
The Way to Go (raising tax-deductible money)
CL #348

USEFUL PUBLICATIONS FOR LOCAL LEAGUE LEADERS, 1983-84

PRESIDENTS (cont.)

LWVMN

Tips on Filing
Board Orientation (Apr. '82)
Policies of LWVMN (Aug. '81 (and replacement if/when published))
1982 Ed Fund Annual Report (and replacement if/when published)
A Guide for the Nominating Committee, (Dec. '81)
Citizens in Action (1982)
Capitol Letter
Guide to Local Program Planning (Sept. '81)
MN Local League Boards & Programs ('82-'83)
ABCs for Changing the Organizational Basis of a Local League

LWVUS

Planning Program: From Choice through Action, CL #410
Developing Program: Fresh Approaches, CL #369
Certificates of Merit, CL #448 or #432
Presidents' Packet (mailed in summer)
Prospectus

PUBLICATIONS LIST FOR SECRETARIES

Sample Local League Board Meeting Minutes Simplified Parliamentary Procedure, CL #138
Sample Local League Annual Meeting Minutes

PUBLICATIONS LIST FOR TREASURERS

Adopted Budget, '82-'84
Filing Form 990, Sales and Use Tax

Ledger-de-Main, CL #248
Membership Report Form
Membership Cards, CL #227
Art of Budget Building, CL #268
Dues Notices, CL #218
The Way to Go (raising tax-deductible money), CL #348

PUBLICATIONS FOR INTERNATIONAL RELATIONS CHAIRS

"Dialogue on Development," "New Executive Administration..." (Nov-Dec '79 MN VOTER)	Building Global Perspectives (committee guide), CL #615
The SALT II Treaty ('79)	Localizing International Issues: A Community Guide, CL #525
"Buy America Act" (Sep. '79)	Developing Program: Fresh Approaches, CL #369
Handling the IR Portfolio (Sep. '79)	Development: An International Affair (1981), C #231
Resource List, Trade Education (Oct. '79)	International Trade: Style and Substance, C #389
UN Rally Report (Jan '80)	Tooling Up For the National Security Study, (Committee Guide) #529
Speaking of Trade: Its Affect on Agriculture (U of M Ag Extension)	Providing for the Common Defense: A Military Policy Reader, #531
MN State Economic Profile (Aug. '79)	
Reports on World Trade Week '79, '80	
Report on 1980 Focus Meeting on Trade (June '80)	

USEFUL PUBLICATIONS FOR LOCAL LEAGUE LEADERS, 1983-84

INTERNATIONAL RELATIONS (cont.)

LWVMN

IR Activities (Set. '80)
Chronology of a Successful Discussion
Unit
Reference Packet for LWV Research/Study
Committees (July '79)
Times for Action, as issued

LWVUS

The Quest for Arms Control: Why and How, C #530
Wrap Up: UN Special Session on Disarmament,
(Prospectus - '82-'83, #1)

PUBLICATIONS FOR NATURAL RESOURCES CHAIRS

Natural Resources Information and
Update Sheets (6), 1982, \$1.00
A MN Citizen's Introduction to Nuclear
Power, 1981
Reference Packet for LWV Research/Study
Committees (July '79)
Capitol Letter
Groundwater Kit
Container Deposit Laws: Who Benefits;
Who Pays? \$1.50

Air: Clean Air Act, #222
Water: SOCs series, #s 672, 178, 532, kit of
4 #450
Waste: Siting Hazardous Waste Facilities, #516
A Hazardous Waste Primer, C #402
A Nuclear Waste Primer, #391
Energy: Nuclear Issues Community Guide, #155
Nuclear Power Bibliography, #466
Energy Emporium, C #106
General: Environmental Regulations, C #514
Citizens: The Untapped Energy Source, C #436
Making an Issue of it: The (legislative)
Campaign Handbook, CL #613
Developing Program: Fresh Approaches, CL #369
A Nuclear Power Primer: Issues for Citizens,
C #575

PUBLICATIONS FOR GOVERNMENT CHAIRS

Direct Democracy: Choices for MN.
(I, R & R), 1980
Citizens in Action, 1982
Update on Reapportionment, 1981
Update on Campaign Financing, Aug. '81
Election Survey/Monitoring Guide, 1979
Capitol Letter, subscription
Review and Update of Government Position,
1980
Chronology of a Successful Discussion
Unit
Reference Packet for LWV Research/Study
Committees
Board Memo (every LL Board member
receives)

League Government Committees: Options and
Opportunities, CL #313
LWVUS Action Guide, CL #161
Constitutional Amendment by Convention, C #125
The Balanced Budget: A Closer Look, C #632
You and Your National Government, C #273
Report Card on Campaign Finance, C #351
Making an Issue of It: The Campaign Handbook,
C #613
Developing Program: Fresh Approaches, CL #369
Federalist Papers Reexamined, Series of 6,
C #622, #377, #213, #221-333
Choosing the President, 1984, watch for the
reissue of this perennial!
Report from the Hill, League Action Service,
C, p. 15
Post Board Summary, issued periodically by
LWVUS, in President's mailing

USEFUL PUBLICATIONS FOR LOCAL LEAGUE LEADERS, 1983-84

LWVMN

LWVUS

PUBLICATIONS FOR MEMBERSHIP CHAIRS

Recruit & Retain (1980)
Job description in '80-'81 OUTLOOK
Membership Committee Checklist
Flyer: "Join Up, Join In"
Focus on Membership (newsletters) '80
What's In Us for You? LWVUS slide show
CL #115, purchased by LWVMN, borrow
from state office
FACTS
How to Orient New Members (1982)

Membership Management (handbook), CL #495
Report of the Findings of League Self-Study,
CL #545, or abridged version, #440
League in Action slide show, CL #373
Also see CL Classified Ads, Prospectus, 1982-83,
#2 p.33
Action Packed Politics Membership Campaign
Campaign Kit - CL #284
Poster - CL #269
Flyer - CL #274
Buttons - CL #282
Membership Cards, CL #227 (free)
League-Tested Recipes for Membership Success,
CL #375
Facts About the League of Women Voters,
CL #221

PUBLICATIONS FOR DISCUSSION LEADERS

Chronology of a Successful Discussion
Unit
The Member in the Discussion Unit

Meaningful Meetings, CL #319
Also see CL Classified Ads, Prospectus,
1982-83 - #2, p. 33

PUBLICATIONS FOR PUBLICATIONS CHAIRS

Copies of all local and state publications currently available
Order Forms
Publications Catalog, June, 1983
One copy of all national publications currently available
Publication Service or DPM, see C or CL
Order Forms
Get-to-Know the League Publication Package,
CL #186

PUBLICATIONS FOR PUBLIC RELATIONS CHAIRS

Membership flyer, "Join Up, Join In"
PR Kit (from 1980 fall workshops)

Media Kit (5 pubs), C #163

PUBLICATIONS FOR BYLAWS COMMITTEE MEMBERS

LWVMN Bylaws, 1983

Sample Bylaws for Local League, CL #224
LWVUS Bylaws, CL #381

PUBLICATIONS FOR BUDGET CHAIRS

State Budget '83-'84

Art of Budget Building, CL #268
LWVUS Budget
The Way to Go (raising tax-deductible money),
CL #348

USEFUL PUBLICATIONS FOR LOCAL LEAGUE LEADERS, 1983-84

LWVMN

LWVUS

PUBLICATIONS FOR FINANCE CHAIRS

State Budget, '83-'84
"Planning a Local Finance Drive",
('79-'80 OUTLOOK, 6 pp.
"Development Procedures for LWVMN"
Board Members (from Packet for LWV)
Research/Study Committees, (July, 1979)
Local League Use of the LWV Education
Fund, April, 1982)

The Way to Go. How to use the LWVEF to
raise tax-deductible money to fund state
and local League projects, CL #348
Dollars and Sense: The Art of Raising Money,
CL #494
Fund Raising? Who? Me, CL #441, 10/\$1
Contributors receipts, 100/pad, CL #219
Finance supplies:

PUBLICATIONS FOR VOTERS SERVICE/CITIZEN INFORMATION CHAIRS

Committee Guide, Precinct Caucus Promo-
tion (Nov. '81 - to be revised)
Election Survey of League Activity
(Mar. '81)
Election Judge Survey/Monitoring Guide,
1979
"Every Vote Counts" - 16 mm film -
J. C. Penny Co., LWVMN office
Citizens in Action, 1982
Election Survey, March '83
Precinct Caucus Videotape, LWVMN office
How to Run a Hotline
CI Videotape listing, Convention '83
Workshop handout

Making a Difference: VS/CI Handbook, CL #330
Are You a Potential Candidate? - slide show,
CL #141
Election Check-Up: Monitoring Registration
and Voting, C #270
Making It Work: A Guide to Training Election
Workers, C #271
Removing Administrative Obstacles to Voting,
C #151
Pick a Candidate, C #259
1980 Election Retrospective, CL #171
Tell It to Washington (Teacher's Guide),
C #346
Tell It to Washington 1983, C #349
Choosing the President - 1980, C #420
Issues Not Images: A Roadmap for Election '80,
CL #662

PUBLICATIONS FOR ACTION CHAIRS

How a Bill Becomes a Law
How to Write Your Legislator
Times for Action, as issued
"Spotmaster" taped LWVUS guide to legis-
lative action, recorded by LWVMN weekly
Citizens in Action, 1982, A citizens
lobbyists handbook.
Capitol Letter, subscription
Political Accountability Rating (usually
found in MN VOTER in even numbered
years)
Guide to Local Program

Action (handbook), CL #161
League Action Service (R/H & Action Alerts), CL
Planning Program: From Choice Through Action,
CL #410
Public Action Kit, C #629
Making an Issue of It: The Campaign Handbook,
(legislative lobbying), CL #613
Political Accountability Ratings, CL #100
Report from the Hill
"Spotmaster" - See LWVMN

PUBLICATIONS FOR LOCAL PROGRAM CHAIRS

Local and/or County Survey
School District Survey
CMAL agreement and Program materials
(if a member)
Chronology of a Successful Unit Meeting

Planning Program: From Choice Through Action,
CL #410
Developing Program: Fresh Approaches, CL #369
Know Your County, C #180
Know Your Community, C #288

USEFUL PUBLICATIONS FOR LOCAL LEAGUE LEADERS

LWVMN

LWVUS

PUBLICATIONS FOR LOCAL PROGRAM CHAIRS (cont.)

Reference Packet for LWV Research/Study
Committees (July '79)
Guide to Local Program (Sept. '81)

Know Your Schools, C #343
Making an Issue of It: The Campaign Handbook,
(legislative), CL #613

PUBLICATIONS FOR CRIMINAL JUSTICE CHAIRS

Chronology of a Successful Discussion
Unit (1973)
Reference Packet for LWVMN Research/Study
Committees (July '79)
Copies of testimony by LWVMN lobbyists
Times for Action, as issued
Minnesota Judiciary: Structures and
Procedures (Feb. '81)
Citizens In Action, 1982
Capitol Letter, subscription
Update: Women's Correctional Facility,
Jan. '82
Governor's Study on Juvenile Justice,
Governor's Task Force, Nov. '81

Making an Issue of It: The Campaign Handbook,
(legislative), CL #613
Developing Program: Fresh Approaches, CL #369
Minnesota
Publications from the Court Information
Office, MN Supreme Court
Free publication available from:
MN Criminal Justice Program
100 Hanover Building
480 Cedar
St. Paul, MN 55101

PUBLICATIONS FOR EDUCATION CHAIRS

Chronology of a Successful Discussion
Unit (1973)
Reference Packet for LWV Research/Study
Committees (July '79)
Copies of testimony by LWVMN lobbyists
Times for Action, as issued
Citizens in Action, 1982
Capitol Letter, subscription
Financing Public Schools in MN K-12,
Facts & Issues, Sept. '82
Others: MN Dept. of Education, 555 Cedar, St. Paul, MN 55101, or local superintendent
1. The ABC's of MN School Finance; 2. School District Profiles - latest edition;
3. The Condition of Education

Letter of the Law, 1978 Title I Amendments,
C #363
Education: Problems in Equity, C #305
Campaigning for Fair School Finance, C #353
Cases in Point, # #353, or abridged
version #354
Vocational Education (Women and Work Series),
C #314

PUBLICATIONS FOR SOCIAL POLICY CHAIRS

Chron. of a Successful Discussion Unit '73
Ref. Packet for LWV Research/Study Comm.
Copies of testimony by LWVMN lobbyists
Times for Action, as issued
What's the Score in MN
Guide to Local Program
Citizens In Action, 1982
Capitol Letter, subscription
Newsletters of Council for the Economic
Status of Women (from MN State Council)

Human Needs: Update on HR, C #442
Monitoring Voc. Ed. System for Sex Equity
Compliance, A Citizen's Handbook, C #492
Series on Women and Housing, C #s 696,694,403
HR Exchange 1980, C #407
Solving Urban Problems Person to Person, C #355

PUBLICATIONS FOR NOMINATING COMMITTEE MEMBERS

A Guide for the Nominating Committee,
(Dec. '81)

In League, p. 55

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - May, 1983

To: Local League Presidents and Board Members
From: Sally Sawyer, Executive Director
Re: BOARD MEMO and DPM subscriptions for 1983-84
Date: May 24, 1983

It's time to order your League's subscriptions for BOARD MEMOs and DPMs.

It is not necessary to order the BOARD MEMO for yourself or for your Board members; local League Board members and local League presidents automatically receive the BOARD MEMO individually by first class mail. As president, you also receive a third class Presidents' Mailing automatically.

If you wish to order extra BOARD MEMOs (for off-Board chairs, for example) or Duplicate Presidents' Mailings, please list the subscriptions below and return the form to the LWVMN office, 555 Wabasha, St. Paul, MN 55102, no later than July 1, 1983.

BOARD MEMO subscriptions cost \$5/year for six issues mailed first class directly to the subscriber's home. The Duplicate Presidents' Mailing, consisting of BOARD MEMO, selected enclosures, and one complimentary copy of each new LWVMN publication, costs \$15/year for six issues mailed third class directly to the subscriber.

Subscriptions for 1983-84

(Use other side of this form if more space is needed.)

League of Women Voters of _____

Total number of additional BOARD
MEMO(s) ordered _____

_____ x \$5.00 = \$ _____

Total number of additional Duplicate Presidents'
Mailing(s) ordered _____

_____ x \$15.00 = \$ _____

Check number _____ in the amount of \$ _____ is enclosed.

ORDER BLANK FOR STATE PUBLICATIONS

Do NOT enclose remittance; you will be billed for total amount + cost of postage & handling. Minimum mail order \$1.00. (Bulk Rates: for 11-50 copies - 10% discount; for 51-200 copies - 20% discount; for orders over 200, contact Executive Director.)

Quantity	Name of Publication	Unit Cost	Total Cost

Ordered by _____
(name of person or business)

Date _____

Charge to _____
(name of person, business, League)

Shipping Preference (check one):

Address _____

_____ Parcel Post

City, State, Zip _____

_____ 3rd Class

_____ 1st class

_____ Special Handling

Send to _____
(name of person or business)

For office use:

Address _____

Date shipped _____

City, State, Zip _____

Postage _____

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102

ORDER BLANK FOR STATE PUBLICATIONS

Do NOT enclose remittance; you will be billed for total amount + cost of postage & handling. Minimum mail order \$1.00. (Bulk Rates: for 11-50 copies - 10% discount; for 51-200 copies - 20% discount; for orders over 200, contact Executive Director.)

Quantity	Name of Publication	Unit Cost	Total Cost

Ordered by _____
(name of person or business)

Date _____

Charge to _____
(name of person, business, League)

Shipping Preference (check one);

Address _____

_____ Parcel Post

City, State, Zip _____

_____ 3rd class

_____ 1st class

_____ Special Handling

Send to _____
(name of person or business)

For office use:

Address _____

Date shipped _____

City, State, Zip _____

Postage _____



LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

BOARD MEMO

JULY MINIMEMO

CALENDAR

(Events as we have them on the calendar in the office)

- July 28 - Water Rights and Uses study committee meeting, 4:00 p.m. to 8:00 p.m.,
LWVMN office
- August 2 - LWVMN Action Committee, 10:45 a.m., state office
4 - CMAL Executive Committee, 9:30 a.m., state office
8 - LWVMN State Board training
9 - Office Management Committee, 7:45 a.m., state office
- LWVMN Board meeting, 9:30 a.m., state office
16 - First class Board Memo mailing
18 - Third class Board Memo mailing

Please note the following new dates on your OUTLOOK calendar:

- October 18, 1983 - Fall Focus on Sentencing
March 6, 1984 - Legislative Session begins
March 20, 1984 - Precinct caucuses
March 27-29, 1984 or
March 28-29, 1984 - Day on the Hill

ENCLOSURES

(Presidents: please distribute to appropriate portfolio chairs)

- Fall Workshop Registrations*/Higinbotham
Fall Finance workshop feedback/McKinnell
Resolution adopted at 1983 LWVMN Convention re Guidelines for staff dismissals in public
schools*/McWilliams
Citizen Information Program and form*/Santi
Publications Catalog*
National Commission on Excellence in Education Summary* by Ruth Armstrong/McWilliams
Update on Natural Resources*/Crampton
News Release: Container Conservation Coalition/Crampton
Focus on Membership*/Nordland
State Board list*
LL Presidents list*

P R E S I D E N T

(Tews - 612-426-1011)

Despite the fact that it's summer, the state office and state Board are still at work. You are receiving today a "mini" BOARD MEMO as promised in the calendar in the OUTLOOK for Work. This packet is mailed only to local League presidents, as opposed to a regular BOARD MEMO which is sent to all local League Board members. Thus you will need to distribute the enclosed materials to the appropriate members of your Board or League. I never

Mini Memo - July, 1983 (page 2)

cease to be impressed by the many projects being undertaken by LWVMN. Enclosures in this mailing are just a "taste" of coming events and publications.

Begin now to encourage attendance at the September workshops, open to members and the general public. Complete details and registration forms are attached.

Our congratulations to LWVMN Social Policy/Human Resources Co-chair, Peggy Lucas, who was just appointed to the LWVUS ERA committee. She will be meeting with LWVUS Board members and representatives of national women's organizations to determine strategy for passage of the amendment.

The Tews are having a wonderful summer, swimming, sailing and eating, thanks to the PEOPLE'S CHOICE COOKBOOK. Our daughters age 16, 13 and 9 join me in making new dishes for our friends and ourselves. The cold shrimp soup was a big hit last night!

T R E A S U R E R
(Hondl - 612-944-1229)

Reminder! As of July 15th, LWVMN has a PMP shortfall for the first quarter (due June 1st) of \$2300. Presidents of the following local Leagues, please remind your treasurer to send your League's PMP to the LWVMN office soon: Brooklyn Center, Columbia Heights, Detroit Lakes, Duluth, Excelsior/Deephaven Area, Grand Rapids Area, Houston County, Hutchinson, Jackson Area, Marshall, Mid-Mesabi, Northfield, Richfield, Rock County, St. Peter, Shakopee, Wayzata Area, Willmar, CMAL (assessment).

We do need your PMPs to keep us afloat during the summer - unfortunately the bills continue to come in. Thanks for your cooperation!

C R I M I N A L J U S T I C E
(Hiles - 612-439-6221)

Remember Criminal Justice in your calendar planning session. Please save October 18th for the Focus on Sentencing Guidelines. It should be a most informative day. Place will be announced later but time is 9:30 a.m. - 3:00 p.m. We've lined up some terrific resources and hope to present many views. If your League can't make it, try to schedule in a learning experience in your own community. Why not tour the county jail? Or a correctional facility? Or spend a morning in court? Responses from local Leagues indicate there is an interest in this field among Leaguers, even though it plays a rather low profile in program planning. Good luck!

I N T E R N A T I O N A L R E L A T I O N S
(Duffy - 612-777-4234)

National Security Study: The slide tape "Hostage at Hell's Bottom: The Economy and the Pentagon" is available from the LWV-Duluth. The promotion paragraph reads, "dramatically demonstrates connections between increased military spending and unemployment, inflation, social service cutbacks, drain on industrial capacity and national security...offering options for change and action through existing conversion projects." If you are interested, write Mary VanEvera, 1700 Lakeview Drive, Duluth, 55803. The slide/tape requires a Kodak top loader with a 140 slide carousel and is accompanied by a sound tape.

A copy of Dr. Douglas Nor's address to the LWVMN Convention entitled "American Security and our European Allies" will be sent to every local League as soon as it is made available to us. Look for it in the August mailing.

C I T I Z E N I N F O R M A T I O N
(Santi - 612-426-5151)

FOCUS MEETING: Sentencing Guidelines! Mark your calendars for Tuesday, October 18th for an informative Focus on Minnesota's Sentencing Guidelines and how they are working. The program will be from 9 a.m. to 3 p.m. at St. Paul's Landmark Center. (We said we'd tell you later; this is later!)

Citizen Information (cont.)

Audio Visual Citizen Information Programs: Why not round out your local League calendar with LWVMN taped programs? You may be able to use some of the variety of tapes and films from our library as a general or unit meeting or as a supplement to one.

Order from the state office. A \$25 deposit will be charged to you and refunded when the program is returned undamaged. Programs may be kept three weeks unless high demand necessitates a shorter loan period. Your only expense will be postage and handling. A list of programs and order forms are included in the third-class mailing.

N A T U R A L R E S O U R C E S

(Crampton - 612-926-8760)

(Grimsby - 612-922-9403)

Water Resources Study Committee: In late June we sent a special mailing to local League presidents and other interested Leaguers inviting interested persons to attend the first meeting of our state study committee. The meeting will be held on Thursday, July 28th, at the state League office from 4:00 p.m. to 8:00 p.m. Please let study co-chairs know of potential committee members and/or ideas for the study. Those planning to attend the July 28th meeting should contact either of the study co-chairs or the state office. Study co-chairs are: Barbara Akre, 432 Pinewood, Duluth, 55804, (218) 728-4398; Katie Fournier, 912 - 18th Avenue S.E., Mpls., 55414, (612) 331-5615.

S E R V I C E T O L O C A L L E A G U E S

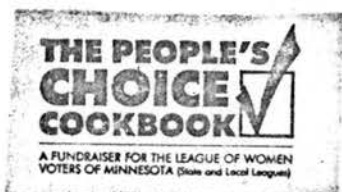
(Higinbotham - 612-822-7028)

Results from the speak up at the State Convention indicated that Leagues want to NETWORK in order to conserve human and financial resources. To facilitate networking efforts, LWVMN will again this year print a directory of local League board members and local study topics. You will be able to consult this resource to find out who your counterparts are in neighboring Leagues and what topics other Leagues are studying. It will be a great resource if you take the time to complete and return to the state office immediately the form you received in the April/May Board mailing which asked for a board list and your local study items for the year. With your help the directory will be complete and available at the fall workshops.

This year's Fall Regional Workshops have the potential to be a membership builder for your League. There are several topics of interest to non-League members, and we encourage you to bring interested friends with you to the workshops and to publicize in your local media those you think might be of interest. The August first-class President's mailing will contain a sample press release on the workshops. The cost to members is \$8.00; the cost to non-members is \$9.00.

M A R K E T I N G

(Buie - 612-941-7979)



Is your League TAKING ACTION on the book? Successful selling stories are coming in to the state office (along with a few failures)! Tell us your successes and failures, won't you? Here is a sample of places where our cookbook is being sold:

Science Museum
Le Cuisine Kitchen Store
Bibelot Gift Shop
Fairview Southdale Hospital
Gift Shop

MN Historical Society
The Bookcase
Byerly's & Jerry's Grocery Stores
First National Bank

One League member has sold 72 books! Selling at sidewalk or garage sales has been tried four times now and has not been successful. Has anyone tried a County Fair? Direct selling to individuals and to businesses is our proven way to go so far. Presidents, if you don't

Mini Memo - July, 1983 (page 4)

Marketing (cont)

have a marketing director yet, try to get someone. It is turning out to be an easy and fun job. Why? The public likes League - and here we are again with a good product to sell. We may all be volunteers but putting this book together was and is a business enterprise. We are confident this book will provide long-range, far-reaching benefits to local Leagues!...And, oh yes, we've paid the first of four installments on our bill and have money in the bank for the second. We're ahead of schedule and that is wonderful. The Cookbook Committee is itching to reorder!

Publications Catalog: Enclosed in this mailing is a copy of LWVMN's publications catalog. The catalog is free and may be ordered from the state League office. The only charge is for postage and handling.

V O T E R S E R V I C E
(Mutsch - 612-739-7274)

Uniform Precinct Caucus Date: You may, or may not, have noticed that the legislature did change the date of uniform precinct caucuses to the 3rd Tuesday of March. As Voter Service Chair you may want to develop press releases and/or PSAs for early March to alert the public of the change. The date for 1984 is March 20th.

Precinct Caucus Videotape: With the technical assistance and cooperation of IDS, LWVMN will have "Minnesota Caucus" available by September. I would strongly encourage all local Leagues to set aside a League meeting in February or early March to view this tape which depicts a typical precinct caucus.

As Voter Service Chair I would suggest that you use this marvelous videotape for educating not only Leaguers but high school and college students and the public. Why not offer a course on precinct caucuses through your school's community ed? Offer programs to groups in your community. What a fantastic tool to use in encouraging prospective voters to become involved at the "grassroots" of the political process.

TO: LL Presidents, Board Members and Members

FROM: Joanne Buie, Marketing Director; Marcia Walters, PR; Mary Santi, Citizen Information

RE: Speakers' Bureau Sign Up

DATE: August 23, 1983

Please answer the following questions and return this form to LWVMN by November 11th.

Name: _____ Local League: _____

Address: _____ Phone: _____

1. What topic(s) would you be willing to speak on? Check those you can (or want to) cover.

- | | |
|--|---|
| <input type="checkbox"/> Precinct Caucus | <input type="checkbox"/> Caucus Convention System |
| <input type="checkbox"/> Voter Registration | <input type="checkbox"/> Primary Elections |
| <input type="checkbox"/> Lobbying | <input type="checkbox"/> Effective Citizens in Government |
| <input type="checkbox"/> Citizens in Action Videotape | <input type="checkbox"/> Alternative Energy |
| <input type="checkbox"/> Container Deposit Legislation | <input type="checkbox"/> Water/Air Quality Overview |
| <input type="checkbox"/> Water Rights and Use | <input type="checkbox"/> Hazardous Waste |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Solid Waste |
| <input type="checkbox"/> Job Sharing | <input type="checkbox"/> Women's Economic Status |
| <input type="checkbox"/> Family Violence | <input type="checkbox"/> ERA |
| <input type="checkbox"/> Child Support | <input type="checkbox"/> "gender gap" in Politics |
| <input type="checkbox"/> Indians In Minnesota | <input type="checkbox"/> Housing |
| <input type="checkbox"/> Financing Education in MN | <input type="checkbox"/> Collective Bargaining & Tenure |
| <input type="checkbox"/> Library Funding | <input type="checkbox"/> Initiative, Referendum & Recall |
| <input type="checkbox"/> National Security | <input type="checkbox"/> Open Meetings, Records |
| <input type="checkbox"/> Campaign Practices | <input type="checkbox"/> Election Laws |
| <input type="checkbox"/> Organization of Government | <input type="checkbox"/> Finance of Government |
| <input type="checkbox"/> Urban Crisis | <input type="checkbox"/> United Nations |
| <input type="checkbox"/> World Trade | <input type="checkbox"/> Judiciary |
| <input type="checkbox"/> Corrections | <input type="checkbox"/> Sentencing |
| <input type="checkbox"/> Women in Corrections | <input type="checkbox"/> Appellate Court System |
| <input type="checkbox"/> Public Relations | <input type="checkbox"/> Video Production |
| <input type="checkbox"/> Newsletter Editing | <input type="checkbox"/> Managing your Meeting |
| <input type="checkbox"/> Managing your Board | <input type="checkbox"/> Using Long Range Planning |
| <input type="checkbox"/> Using Volunteers Effectively | <input type="checkbox"/> Managing your Workshop |
| | <input type="checkbox"/> Other, _____ |

2. Would you be willing to prepare a speech(es)/presentation(s) that anyone could give, e.g. ERA, container deposit legislation?

(over)

SPEAKERS' BUREAU MEMO (page 2)

3. Would you be willing to give a speech/presentation prepared by someone else?
4. Have you previously prepared or given a speech?
5. Would you be willing to travel out of town?

in the Metropolitan area?

only in your own area?

6. Would you be willing to accompany a speaker to run equipment, assist with handouts, provide moral support?

7. Prospective audiences: Name and Contact? _____



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

October 19, 1983

Dear Local League President,

Our State Board members, both new and ongoing, are by now doing their jobs with their usual efficiency and effectiveness. We've come to expect this. But it doesn't happen just by chance. Good candidates for state offices, just as good candidates for your local League Boards, must be sought throughout the organization, throughout the year.

When openings occur, either at the end of the two-year term, or within that period of time, a pool of potential Board members must be tapped - the reason for this letter. The Nominating Committee needs statewide help to locate potential state Board members.

Please look through your membership lists, around your board room, and let us know who we might consider for state Board openings. Certain qualities are essential for state office. Who in your League always looks at the statewide impact of an idea? Who has a thorough League background? Who has served in several capacities; who loves to get involved in complex, time-consuming problems? Who has the time and energy to serve on the state League Board? Or who has that special spark in one area of interest that lights fires under others?

Please take the time to drop a note to us with some suggestions. A local League member who serves at the state level brings a special bonus to the local League as well. We need your help. Our organization cannot thrive without all of us searching for the best workers among us.

Thank you for your help.

Sincerely yours,

Ruth Armstrong, Chair
Nominating Committee

P.S. We already assume local League presidents have the stuff we're looking for. But we need to know your special interests as well.



**LEAGUE OF WOMEN VOTERS
OF MINNESOTA**

PHONE (612) 224-5445
555 WABASHA • ST PAUL, MINNESOTA 55102

action

LEGISLATIVE INTERVIEW

COMMITTEE GUIDE

ADDENDA

TO: Local League Action, Education Chairs
FROM: Jane McWilliams, LWVMN Education Chair
RE: More Background for Education Questions
DATE: October 19, 1983

4. What changes in the Continuing Contract Law would you support which would soften the effects of seniority dismissal?

The wording of this question has already caused confusion! Delegates at the LWVMN Convention approved a resolution asking the Minnesota Legislature to modify the teacher tenure laws to mandate that school districts include factors in addition to seniority when staff is dismissed. These factors include recent teaching experience in the field of certification, program needs of the district, special expertise of the individual faculty member and performance reviews and other evaluation techniques. The resolution is a restatement of our position on the Continuing Contract Law (teacher tenure law). The resolution also urged school boards and teacher bargaining units to include in their contracts the requirement that teachers who are "bumping" others have had recent experience or training in their new field or teaching level.

The League will lobby for these changes, and local Leagues are encouraged to talk with both legislators and school boards about the desired changes.

5. Now that the U.S. Supreme Court has handed down its decision affirming the constitutionality of the MN statute which permits tax deductions for the cost of tuition, what changes do you foresee in that statute?

The League position on public school finance states that "League members are opposed to continuation of the current Minnesota private school tuition tax deduction." We feel that this law is poor policy because it drains resources from public education (cost of the deduction in foregone income taxes for the 1981-83 biennium was \$14,350,000). The position on tax deduction is consonant with the LWVUS position on tuition tax credits.

6. Do you regard the new Five-Tier formula as a trend to greater reliance on local money for schools or is it a temporary adjustment until the state can resume its support of the major portion of school finance? In the school districts in your area, what have been the reactions to the new formula and the local school board's use of it?

Beginning with the 1984-85 school year, the new "Five Tier" formula will go into effect. According to information from the State Department of Education, the main aspects of the new formula are:

1. All districts will have access to the same revenues per pupil unit, except for several explicitly defined cost differences (district size and salary costs).
2. Districts may choose the level of revenue per pupil unit desired above the basic component (1984-85 - \$1475/pupil unit). Cost containment is built in because as the

level of spending chosen increases, the percentage coming from the state decreases, while local effort increases.

3. School boards may decide on the level of spending without voter approval.

4. The new program will be phased in, but all districts are assured of at least as much revenue as they would have received with the old formula plus \$25 per pupil unit.

5. Referendum levies are not affected by the new legislation.

The League will be watching to see whether the new program - in fact decreases the spending disparities between districts and we will monitor the effect of the discretionary tiers on property taxes.

"The caucus is still the best place to get a say in who will represent you and what issues will be at the forefront of the campaign."

Ervin Dixon, Director of Marketing Research, IDS; and caucus participant

Depending on your needs, a tape may be purchased or borrowed. It is available in 1/2 inch Beta or VHS format for home TV videocassette player-recorders and in 3/4 inch cassettes used by schools, libraries and cable TV groups.

BORROW

A deposit of \$25 is required for borrowing up to fourteen days. The full deposit will be refunded to those who pick up and return the cassette in person and on time. If you have the cassette mailed, the League will deduct \$10 for postage and handling. Borrowed cassettes may not be duplicated in any way.

PURCHASE

If you wish to use the tape over a longer period and/or produce copies for your own use, you may purchase a copy.

1/2 inch VHS standard play	\$ 75 each
1/2 inch Beta	\$ 75 each
3/4 inch cassette	\$100 each

All prices include sales tax, postage and handling.

Purchasers must agree to show the program in its entirety and not to rent or sell copies.

An order form is printed on the brochure.

"This video program is a good picture of exactly what happens at a precinct caucus."

*Grace Haukoos, Director,
Election Division,
Office of the Secretary of State*

League of Women Voters of Minnesota
555 Wabasha, Suite 212
St. Paul, MN 55102

Non-Profit
Organization
U.S. Postage
PAID
St. Paul, MN
Permit No. 6289



League of Women Voters
of Minnesota
and



Present

"MINNESOTA CAUCUS"

**A Precinct Caucus
Video Presentation**

Partially funded by contributions to
League of Women Voters Education Fund

Videotaping and editing - Studio 55

Location - Edina Community Center

Production - © 1983 League of Women Voters of Minnesota
555 Wabasha, St. Paul, MN 55102
(612) 224-5445

"MINNESOTA CAUCUS"

A 35-minute video production by IDS and the League of Women Voters of Minnesota

The program has been designed for:

- organization members
- employees
- students
- neighborhood groups
- issue groups
- friends
- political party members

"The hard election decisions are made in March, at the precinct caucuses, as well as at the polls in November."

Jean Tews, President
League of Women Voters of Minnesota

The program will be useful for people who want to:

- see what happens at a caucus
- determine strategy for caucus action
- understand caucus procedures
- participate in democracy at the grass roots

The League of Women Voters will provide users with:

- the videocassette
- the leader's discussion guide to use for group viewing, with additional caucus information
- a precinct caucus brochure from Minnesota's Secretary of State, for each viewer

I want to order the "Minnesota Caucus" videocassette

- I will **BORROW**: _____ 1/2 inch VHS; _____ 1/2 inch Beta; _____ 3/4 inch cassette
for use on (DATES) _____.

Enclosed is \$_____ deposit (\$25 for each cassette). I understand the deposit will be refunded after the borrowed cassette is returned undamaged within 14 days (\$15 refund if cassette is mailed).

"As a borrower of this cassette, I agree to use it for viewing only and not to copy or duplicate it in any way."

Signature _____

- I will **BUY**: (#) _____ 1/2 inch VHS (\$75 each)
(#) _____ 1/2 inch Beta (\$75 each)
(#) _____ 3/4 inch cassette (\$100 each)

Prices include postage and handling. Orders must be prepaid.

"As a buyer of this cassette, I agree that any duplication will be in its entirety, showing all credits, and that the original or duplication will not be rented or sold."

Signature _____

- Please include _____ free copies of the precinct caucus brochure. (Order one for each of your anticipated viewing audience.)

- Please send the cassette(s) to:

Name _____ phone _____

Company or organization _____

Address _____

Make checks payable to LWVMN and mail to:

League of Women Voters of Minnesota
555 Wabasha
St. Paul, MN 55102.

For more information, call LWVMN at (612) 224-5445.

K-12 Education Change Is Active Item on Region's Agenda

Educational change proposals are unfolding in a variety of settings—public, private, and public/private partnerships—in Minnesota. An unprecedented range of activity is under way, with organizations studying curriculum, structure, finance, technology, staffing, standards, and other educational issues. Several new groups have recently been formed and others are now becoming active again.

The University of Minnesota's Center for Urban and Regional Affairs (CURA) is bringing together professors from a variety of disciplines—education, management, public policy, health science, and curriculum—to examine policy alternatives and make recommendations.

The interdisciplinary group will meet monthly and take testimony, much like a League committee would, according to Tom Anding, associate director of CURA. The group will begin meeting this fall and issue an interim report in late winter or early spring. The final report, according to Anding, will come out the fall of 1984.

In addition to developing proposals for educational change, Anding said, the group is designed to "generate more interest and enthusiasm" within the University to expand its research into educational topics.

"We hope to spark faculty and graduate students to do research in Minnesota education," Anding said.

Business Partnership Commissions Study

The Minnesota Business Partnership, a group representing the chief executive officers of the state's largest businesses, has contracted with the California consulting firm of Berman, Weiler Associates to do a one-year, \$250,000 study on primary-secondary education.

According to Partnership research director Lee Munnich, the study will proceed in two phases. In the first, there will be an assessment of student performance data; a general assessment of the students' preparation for college and for work; an analysis of student sub-populations; and cost comparisons of options for change. Curriculum, instruction, personnel, local management, community involvement, non-human resources, costs, and governance will be looked at, according to Munnich.

In addition, the Partnership, in conjunction with the Minneapolis Chamber of Commerce, will survey employer groups in Minnesota as to what they perceive educational needs to be.

Rita Kaplan, a CL Board member, will chair the Minneapolis Chamber's Education Council this year. She said the group's main goals will be to develop a data base from which to get involved in recommendations for action.

"We are going to do several kinds of surveys," she said. "We want to inventory what business is doing in education."

Kaplan said the group has two main strategies:

- To educate itself and become a resource to chamber members, offering a more thorough understanding of educational issues.
- To leverage the knowledge gained through participation in activities outside the chamber.

New Science Group Set Up

The Minnesota Alliance for Science is a new organization formed to promote improved math and science education in Minnesota's schools. Executive Director Von Valletta, formerly assistant commissioner of education, said the group will be financed for its first 18 months with a startup grant from the Bush Foundation, and will seek additional support after that.

"There is a broad-based consensus something has to be done," Valletta said. People in primary-secondary education, in business, in government and in post-secondary fields felt a need for enhanced math and science training, she said.

Valletta said four action teams consisting of people from government, business, labor, and education have been formed:

- A student guidance team to increase collective awareness that choices by students about taking math and science courses are being made without a thorough understanding of the consequences.
- A human resources team to develop recommendations to keep the existing math and science teachers on top of their respective fields and remove institutional constraints inhibiting the retention of current good teachers and attraction of new ones. The team would also try and find ways to tap the expertise of people outside the education establishment to teach children math and science.

- A learning resources team to make needed teaching tools available, such as equipment and supplies.
- A public policy team to examine existing public policy and seek to remove institutional constraints which inhibit new and better ways of teaching math and science.

Valletta said the public policy team has held three meetings already and feels there is an opportunity to make substantial change. The group fears only superficial solutions might be undertaken now and the opportunity lost, she said.

Major Initiatives From Legislature

Three major initiatives for educational change were undertaken by the Legislature during the past session, according to Rep. Ken Nelson, chairman of the Education Finances Subcommittee.

- A Legislative Commission on Education, made up of members of the house and senate, will make detailed recommendations for change to the Legislature next year. Nelson said the group will begin work during the interim.
- An Academic Excellence Foundation has been established, in cooperation with the private sector. Nelson said the Legislature appropriated \$150,000 for the foundation and private support is being sought. Members will be appointed in August and the group's role will be to promote excellence through awards, scholarships, contests, and any other sorts of activities it thinks proper, according to Nelson. In much the same way sports excellence is promoted, the foundation will push for academic excellence, Nelson said.
- The State Board of Education has been directed to report to the Legislature in October 1984 on such subjects as: curriculum; time on task, both the number of hours in the school day and the number of days in the academic year; homework; absenteeism; graduation and other academic requirements; and other factors. Nelson said the new curriculum rules are to be developed by September 1984 and hearings held on them in the summer of 1985 so that they can be implemented by the beginning of the 1986 academic year.

FROM: CL NEWS, Aug. 2, 1983
(Published by the Citizens League)

Governor Establishes Commission

Governor Rudy Perpich will soon make appointments to a Commission on Education for Economic Growth, a group which will fashion Minnesota's response to a national task force on education which recently issued a report entitled, "Action for Excellence."

Perpich served on that task force, according to aide Lani Kawamura, and, along with several Minnesota business people, decided some state-level follow-up was needed.

Issues like merit pay, longer school days, longer school years, and other specific policy proposals will likely be evaluated, she said, although the detailed charge to the group has not yet been drafted.

Wendell Anderson, former U.S. Senator and Minnesota Governor, will chair the commission.

School-based Management Demonstrations Under Way

Demonstration projects on school-based management have begun in five school districts—Hopkins, Robbinsdale, Rochester, Rosemount, and St. Louis Park—partially through the efforts of Public School Incentives, a non-profit organization working to create system change in education.

LuVerne Molberg, a CL Board member who is staff consultant to the year-old group, said the group is a catalyst for change, understanding change, and supporting change in education. Public School Incentives has channelled grants from the Northwest Area Foundation to the school districts to experiment with school-based management, Molberg said.

Changing the relationship between the teacher and school and the way the students and families relate to schools are the types of system changes the group seeks, Molberg said. These sorts of changes make possible techniques like teacher sharing, teacher group practices similar to legal or medical practices, and situations in which teachers would hire managers, instead of the other way around, according to Molberg.

Overall, she said, the group wants to reorder incentives in the education

system so that there are more incentives for excellence.

Technology Prowess Sought

The Minnesota High Technology Council was formed in December 1982, to promote high technology education in Minnesota and make possible the growth of technology-related industries by making sure trained personnel are available.

Charles Denny, president of Magnetic Controls, is the group's board chairman. The High Technology Council is a non-profit, membership organization which developed from the University of Minnesota's Institute of Technology Advisory Council. The business and education leaders involved in the Technology Advisory Council felt there was a need to work on technology-related education in all education settings—primary-secondary and post-secondary—in all educational institutions, not just at the University of Minnesota, and so the new group was formed.

The High Technology Council has done an in-depth survey of technical personnel needs and plans to work at the Legislature to implement its recommendations.

The Governor's Tax Study Commission, chaired by Saint Paul Mayor George Latimer, will look into the issue of school finance as part of its study of the state-local fiscal system and tax system.

The Citizens League is currently developing background materials about its school choice proposal advanced following the 1982 report, "Rebuilding Education To Make It Work." The proposal to allow low-income families to choose which schools their children will attend has been proposed in a bill sponsored by Rep. John Brandl and Sen. Neil Dieterich.

LOCAL STUDY SURVEY

Local League _____

Education Chair _____

1. What education position(s) does your League have currently?
When were they adopted?

Position

Adopted

2. What action has your League taken to implement your local education positions?
3. Does your League have an education study in progress currently?
If so, what is it, and when do you expect to reach consensus?
4. Do you have an observer at school board meetings? Meetings of other district committees?
5. How does your observer communicate with your members?
6. What issues are "brewing" in your district which you foresee a League study addressing?

Please return to LWVMN office by November 15.

Leader's Discussion Guide
to
"Minnesota Caucus
by
The League of Women Voters
of Minnesota
and
IDS

The "Minnesota Caucus" video production and accompanying guide is partially funded by contributions to the League of Women Voters Education Fund.

Videotaping and editing by Studio 55. Production location Edina Community Center.

Copyright 1983 League of Women Voters of Minnesota
555 Wabasha, St. Paul, MN 55102, (612) 224-5445

CONTENTS

	<u>Pages</u>
1. 1984 Minnesota Election Calendar 1984 Political Parties Calendars	3-4
2. Statutes and Laws Pertaining to Precinct Caucuses	5-8
3. Precinct Caucus Day - Basic Questions and Format for a Precinct Caucus Presentation - Parliamentary Procedure at a Glance	9-13
4. Practical Hints for Precinct Caucuses - Strategy for Attending a Precinct Caucus	14
5. Meeting Outlines - Basic Outlines for Three Types of Meetings - Panel Discussion - Group Discussion - Mock Caucus - includes Mock Caucus Agenda	16-21
6. Needs and Hints for the Use of a Videotape	22

1984 MN Election Calendar

Tuesday, March 20	Precinct Caucus Day - 8 p.m.
Tuesday, July 3-17	Filing of all State Candidates for General Election
Friday, July 20	Last day to withdraw from Primary Election
Tuesday, August 21	Last day to pre-register for Primary Election
Tuesday, September 11	Primary Election Election Day Registration from 7 a.m. to 8 p.m.
Tuesday, October 16	Last Day to Pre-register for General Election
Tuesday, November 6	General Election Election Day Registration, 7 a.m. to 8 p.m.

Officials on the 1984 General Election Ballot

State Legislature

State Representatives (all)

Federal

Presidential Candidates and Electors
U.S. Senator (one)
U.S. Representatives (all)

Judicial Offices

County & Municipal Offices

per local ordinance

1984 DEMOCRATIC-FARMER-LABOR PARTY CALENDAR

Tuesday, March 20	Precinct Caucuses - 8 p.m.
April 7-15	County (or House or Senate District) Convention
May 4-6	Congressional District Convention
June 15-17	State Convention St. Paul Civic Center
July 16-20	National Convention San Francisco, CA Mascone Convention

1984 INDEPENDENT REPUBLICAN PARTY CALENDAR

Tuesday, March 20	Precinct Caucuses - 8 p.m.
April 2 - 21	County (or House or Senate District) Convention
May 11 - 19	Congressional District Convention
July 14-16	State Convention Minneapolis Auditorium
August 20-23	National Convention Dallas, TX

This is a copy of Minnesota Statutes 1982 pertaining to precinct caucuses. The handwritten inserts, deletions, additions indicate changes made by the 1983 MN Legislature. Note particularly that caucuses are now to be held the third Tuesday in March in every state general election year.

4175

CAUCUSES, CONVENTIONS, ELECTIONS, CANVASS 202A.12

CHAPTER 202A

CAUCUSES, CONVENTIONS, ELECTIONS,
CANVASS

202A.01	Definitions.	202A.14	Precinct caucus.
CAUCUSES AND CONVENTIONS		202A.15	Time and place of caucus.
202A.11	Party name.	202A.16	Caucus, who may participate and vote.
202A.12	State convention, authority of.	202A.17	Caucus, business.
202A.13	Committees, conventions.	202A.18	Caucus, procedure.
202A.135	Leave time from employment; party officers; delegates to party conventions.	202A.19	Caucus, school schedule preemption, excusal from employment to attend.
		202A.192	Use of public facilities.

202A.01 DEFINITIONS.

The words used in this chapter have the meanings prescribed to them in chapter 200.

History: 1975 c 5 s 1

CAUCUSES AND CONVENTIONS

202A.11 PARTY NAME.

Subdivision 1. **Change.** Any major political party may change its name by complying with the following conditions:

The state central committee of the party may call a convention, and shall state in its call that a convention is called for a certain time and place, for the purpose of changing the name of the party to some specific name given in the call. The convention shall be held not less than 70 days before the state primary, and the change shall be agreed upon by resolution of a majority of the convention. A copy of the resolution determining the change of the name, certified by the chairman and secretary of the convention, shall be filed with the secretary of state within five days after the holding of the convention. Thereafter the political party shall be known by the new name called for by the resolution, and the party under its new name shall have all the rights that it had under its former name.

Subd. 2. **Right to use.** A major political party which has adopted a party name is entitled to the exclusive use of that name for the designation of its candidates on all ballots, and no candidate of any other major political party is entitled to have printed on a ballot as a party designation any part of that name.

History: 1975 c 5 s 2; 1981 c 29 art 7 s 4

202A.12 STATE CONVENTION, AUTHORITY OF.

Subdivision 1. **Time of convention.** The final authority over the affairs of each major political party is vested in the party's state convention to be held at least once every state general election year at the call of the state central committee.

Subd. 2. **State central committee.** Subject to the control of the state convention the general management of the affairs of the state party is vested in the party's state central committee.

Subd. 3. **State executive committee.** The state executive committee of the party shall have charge of the administration of the party's affairs, subject to the direction and control of the state convention and the state central committee.

Subd. 4. **Constitution, filing.** The chairman of the state central committee of each party shall file with the secretary of state a copy of the party's constitution and all amendments to the constitution as they are enacted.

History: 1975 c 5 s 3; 1981 c 29 art 7 s 38

202A.13 COMMITTEES, CONVENTIONS.

The rules of each major political party shall provide that for each congressional district and each county or legislative district a convention shall be held at least once every state general election year. Each major political party shall also provide for each congressional district and each county or legislative district an executive committee consisting of a chairman and such other officers as may be necessary. The party rules may provide for only one executive committee and one convention where any county and congressional district have the same territorial limits.

History: 1975 c 5 s 4; 1981 c 29 art 7 s 38

202A.135 LEAVE TIME FROM EMPLOYMENT; PARTY OFFICERS; DELEGATES TO PARTY CONVENTIONS.

Upon giving at least ten days written notice to his employer, an employee may absent himself from his work to attend any meeting of the state central committee or executive committee of a major political party if the employee is a member of the committee, or to attend any convention of major political party delegates including meetings of official convention committees if the employee is a delegate or alternate delegate to that convention. An employee who gives proper notice as provided in this section shall suffer no penalty or deduction from his salary or wages on account of his absence other than a deduction in salary or wages for the actual time of his absence from employment. A violation of this section by an employer is a misdemeanor.

History: 1980 c 400 s 1; 1981 c 29 art 7 s 38

202A.14 PRECINCT CAUCUS.

Subdivision 1. **Time and manner of holding.** At 8:00 p.m. on the ^{third} ~~fourth~~ Tuesday in ~~February~~ ^{March} in every state general election year there shall be held for every election precinct a party caucus in the manner provided in sections 202A.14 to 202A.19.

Subd. 2. **Caucus call.** The chairman of the county or legislative district executive committee, whichever is provided for by party rules, shall issue the call for the precinct caucus at least 20 days before the time set for holding the caucus, and the call shall contain the following:

- (a) Name of party;
- (b) Precinct number;
- (c) Date caucus is to be held;
- (d) Place caucus is to be held;
- (e) Hours during which caucus shall be held;
- (f) Statutory rules governing the caucus;
- (g) A statement of business to be conducted including the election of a chairman and such other officers as may be provided by party rules, and the election of delegates to county or district conventions;
- (h) Number of delegates to be elected;
- (i) Name of the county or legislative district chairman issuing the call;
- (j) Name of the present precinct chairman or other person who will be the convener of the caucus;
- (k) A space for entering the names of the officers and delegates elected by the caucus.

Subd. 3. **Notice.** The county or legislative district chairman shall give at least six days' published notice of the holding of the precinct caucus, stating the

place, date, and time for holding the caucus. He shall deliver the same information to the county auditor at least 20 days before the precinct caucus. The county auditor shall make this information available to persons who request it.

History: 1975 c 5 s 5; 1975 c 292 s 1,2; 1981 c 29 art 7 s 38

202A.15 TIME AND PLACE OF CAUCUS.

Subdivision 1. Precinct caucuses within a county shall be held on the day provided by law and the caucuses shall remain open for at least one hour.

Subd. 2. The precinct caucuses shall be held at the regular polling places for each precinct or other suitable places designated in the call, and no caucus may be adjourned to any other place or time.

In the event that there is only one suitable meeting place in the precinct polling place and the major political parties cannot agree as to its use, the county auditor shall decide by lot prior to January 15, 1970, the party which is to receive the use of the meeting place in years evenly divisible by four and which party shall receive the use of the meeting place in other years in which a state general election is held. The report of such selections by lot in the county shall be filed by the auditor with the county board which shall publish the same as a part of the minutes of the board meeting at which the report is filed.

History: 1975 c 5 s 6; 1975 c 292 s 3; 1981 c 29 art 7 s 38

202A.16 CAUCUS, WHO MAY PARTICIPATE AND VOTE.

Subdivision 1. Only those individuals who are or will be eligible to vote in the precinct at the time of the next state general election, may vote or be elected a delegate or officer at the precinct caucus.

Subd. 2. Only those persons who are in agreement with the principles of the party as stated in the party's constitution, and who either voted or affiliated with the party at the last state general election or intend to vote or affiliate with the party at the next state general election, may vote at the precinct caucus.

Subd. 3. In case the right of a person to participate at the caucus is challenged, the question of his right to participate shall be decided by a vote of the whole caucus. A person so challenged may not vote on the question of his right to participate.

Subd. 4. No person may vote or participate at more than one party's caucuses in any one year.

History: 1975 c 5 s 7; 1981 c 29 art 7 s 5,38

202A.17 CAUCUS, BUSINESS.

Each precinct caucus shall elect a chairman and such other officers as may be provided by party rules, and the proper number of delegates to congressional district, county, or legislative district conventions as determined by the party's call. The caucus may also discuss party policies, candidates, and any other business as prescribed by party rules.

History: 1975 c 5 s 8

202A.18 CAUCUS, PROCEDURE.

Subdivision 1. The convener shall be the temporary chairman of the caucus.

Subd. 2. Nominations for the election of permanent officers and delegates shall remain open for at least the first half hour of the caucus.

Subd. 3. All voting shall be by secret ballot.

Subd. 4. Upon completion of the counting of votes the chairman shall announce the names of persons who are elected, and he shall certify the names to the chairman of the county or legislative district executive committee and to the chairman of the state central committee.

Subd. 5. All questions concerning the manner in which a caucus is conducted or called that are not covered by statute shall be determined by Robert's Rules of Order (revised) unless otherwise specified by party rules.

History: 1975 c 5 s 9; 1975 c 292 s 4

202A.19 CAUCUS, SCHOOL SCHEDULE PREEMPTION, EXCUSAL FROM EMPLOYMENT TO ATTEND.

Subdivision 1. No school board, county board of commissioners, township board, or city council may conduct a meeting after ~~7:00~~^{6:00} p.m. on the day of a major political party precinct caucus.

Subd. 2. Every employee who is entitled to attend a major political party precinct caucus is entitled, after giving the employer at least ten days written notice, to absent himself from his work for the purpose of attending the caucus during the time for which the caucus is scheduled without penalty or deduction from his salary or wages on account of his absence other than a deduction in salary for the time he absented himself from his employment.

Subd. 3. No state university may schedule an event which will take place after ~~7:00~~^{6:00} p.m. on the day of a major political party precinct caucus unless permission to do so has been received from the state university board. No community college may schedule an event which will take place after ~~7:00~~^{6:00} p.m. on the day of a major political party precinct caucus unless permission to do so has been received from the state board for community colleges.

Subd. 4. No school official may deny the use of a public school building for the holding of a major political party precinct caucus if the school office has received a written request for the use of the school building 30 days or more prior to the date of the caucus.

Subd. 5. No public elementary or secondary school may hold a school sponsored event after ~~7:00~~^{6:00} p.m. on the day of a major political party precinct caucus.

History: 1973 c 349 s 2; 1975 c 5 s 10; 1975 c 321 s 1; 1981 c 29 art 7 s 38

202A.192 USE OF PUBLIC FACILITIES.

Every statutory city, home rule charter city, county, town, school district and other public agency, including the university of Minnesota and other public colleges and universities, shall make their facilities available for the holding of precinct caucuses and legislative district or county conventions required by this chapter. A charge for the use of the facilities may be imposed in an amount that does not exceed the lowest amount charged to any public or private group.

History: 1978 c 591 s 1

202A.21 [Repealed, 1981 c 29 art 7 s 39]

202A.22 [Repealed, 1981 c 29 art 7 s 39]

202A.23 [Repealed, 1981 c 29 art 7 s 39]

202A.24 [Repealed, 1981 c 29 art 7 s 39]

202A.25 [Repealed, 1981 c 29 art 7 s 39]

202A.26 [Repealed, 1981 c 29 art 7 s 39]

202A.27 [Repealed, 1981 c 29 art 7 s 39]

Addition to Subd. 3.:

The University of Minnesota may not schedule an event which will take place after 6:00 p.m. on the day of a major political party precinct caucus unless permission to do so has been received from the board of regents.

Addition, new Subd. 6

No state agency, board, commission, department or committee shall conduct a public meeting after 6:00 p.m. on the day of a major political party precinct caucus.

All changes according to
1983 Minnesota law
Chapter 168

PRECINCT CAUCUS DAY

What is a caucus?

A caucus is a meeting of people with a common interest. A precinct caucus is a political meeting at the precinct level of people sharing a common interest in a political party. To attend a precinct caucus is to participate in the grassroots decision-making of a political party. The caucuses are the first step in each party's process of nominating candidates for Congress, the Legislature and state and local offices. Most of the ideas for the platform that each party will develop at the state level originate at the precinct caucus.

When are the caucuses?

Precinct caucuses will be held in each precinct in Minnesota on Tuesday, March 20, 1984 at 8:00 p.m.

What parties caucus?

The Democratic Farmer-Labor Party (DFL) and the Independent Republican Party (IR) are required by law to convene a caucus at the precinct level.

Where are the precinct caucuses held?

Precinct caucuses meet within each precinct. For the exact location of your precinct caucus call any of the following:

Democratic Farmer-Labor Party - (612) 827-5421
Independent Republican Party - (612) 291-1286
Your County Auditor

Who may participate?

Anyone who is a qualified voter or will be a qualified voter on November 6, 1984, and who is a resident of the precinct in which the caucus is held may participate. Anyone may attend a caucus as an observer.

What happens at a precinct caucus?

1. Caucus participants elect caucus chair and precinct officers.
2. Caucus participants elect delegates and alternates to represent them at the legislative or county convention. The delegates responsibility includes endorsing candidates for office, forming and adopting the party platform at the district convention. Many feel the delegate selection process is the most important function of the caucus because the selection of delegates determines which candidates will be chosen to represent the party and how the party platform will be shaped. Concerned citizens write their elected official when they are displeased with a certain position the official supports. By attending a caucus and becoming a delegate you have a say in which candidate will run before the election. If you want to elect a delegate or be elected as a delegate yourself, it is a good idea to organize before the precinct caucus. Talk to your neighbors and encourage them to support you.
3. Caucus participants introduce, discuss and vote on resolutions which are statements and positions on various topics. The approved resolutions are recommendations to the party for platform positions.

Sample Caucus Agenda

Agendas are basically the same for both the IR and DFL political parties, except for an optional DFL delegate selection system described on pages 10-11.

Sample Caucus Agenda

Agendas are basically the same for both the IR and DFL political parties, except for an optional DFL delegate selection system described below.

1. Welcome. 8:00 p.m.

Caucus is opened. All participants must sign a register. The caucus is called to order by the Caucus Convenor who is either the existing precinct chairperson or someone appointed by the party's county chairperson. The caucus must be held open for at least one hour.

2. Introduction of convenor and temporary secretary.

3. Explanation of caucus and statutes. Qualifications for participation. (Page 7)

4. Election of permanent caucus chairperson and secretary.

A caucus chairperson and two tellers are elected to run the meeting and count the ballots.

5. Nomination and election of precinct officers.

Nominations are opened for local precinct officers and must remain open for at least one half hour.

6. Nomination and election of delegates and alternates.

Nominations for delegates to the county unit (legislative district) convention must be left open one-half hour after the caucus convenes. Nomination and election of delegates varies between the two parties. The IR party uses the plurality rule to select delegates at caucuses. At DFL caucuses participants first choose between a plurality or proportional representation system to select delegates. If they choose a proportional representation system, they then select one of two methods of voting (see details below). In both parties it is important to question delegate nominees. Find out if they are qualified and capable delegates. What are their positions on issues of concern to you?

7. Discussion of issues and candidates.

The chairperson interrupts the discussion one-half hour after nominations have been opened. Delegates may be voted on at that time or any time thereafter, at the pleasure of those attending the caucus.

8. Voting on resolutions.

9. Adjournment

Caucus business is conducted according to Robert's Rules of Order. Be familiar with them. Attached is a brief summary of parliamentary procedure.

DFL Delegate Selection

DFL caucus participants choose one of three methods to elect delegates: plurality voting, proportional voting - walking subcaucus, or proportional voting - secret ballot subcaucus.

A. Plurality Voting

After nominations are made from the floor, nominees are voted on. Those receiving the largest number of votes are elected. For example, if 30 people are nominated for 15 delegate positions, the top 15 vote-getters are elected. Each caucus selects its own method for choosing alternates. Some caucuses choose alternates from those delegate nominees not elected, e.g., the remaining 15 nominees. Other caucuses may begin new nominations for alternates.

B. Proportional Voting

This procedure gives subgroups in the caucus their proportional share of the delegates. Caucuses must use a proportional representation method when a specified number of delegates request it. This number is determined by the number of persons registered at the caucus divided by the number of delegates to be elected.

DFL Delegate Selection (cont.)

Different subcaucuses are nominated. The subcaucuses may be based on a candidates name, an issue or may be labled uncommitted. (Example: Jane Smith or Clean Air.)

There are two methods of proportional voting.

1. Walking subcaucus

The chair identifies an area where each subcaucus will meet. A specified amount of time is allowed which permits individuals to visit different subcaucuses to judge if they wish to combine. Then each final subcaucus is allotted a specific number of delegates in proportion to the number of its members. Delegates and alternates are elected in the subcaucus.

2. Secret Ballot Subcaucus

Subcaucus nominations are made. Participants then vote for any number of subcaucuses in order of preference. Tellers count first-preference subcaucuses. Any subcaucus that does not receive the minimum number of votes for election is permanently eliminated. Individuals voting for a subsequently eliminated subcaucus are reallocated to their second preference. Participants meet in their subcaucus group to nominate and elect their proportionate number of delegates.

Resolutions

Resolutions will be introduced, discussed and voted on at the precinct caucus. The resolutions are recommendations to the party for its platform. These must relate to state or national issues that might be affected by legislation. On a previous precinct caucus night a resolution was introduced at a small DFL caucus in the 8th District in northern Minnesota. The idea was a good one and was passed by the Senate District and the State Convention. Senator Hubert Humphrey was impressed by the idea and introduced legislation in Congress to initiate the Peace Corps.

PARLIAMENTARY PROCEDURE AT A GLANCE

To Do This: ¹	You Say This:	May You Interrupt Speaker?	Must It Be Seconded?	Is The Motion Debatable?	Is The Motion Amendable?	What Vote Is Required?
Adjourn Meeting.	"I move that we adjourn."	No	Yes	No	No	Majority vote
Recess the Meeting.	"I move that we recess until . . ."	No	Yes	No	Yes	Majority vote
Complain about noise, room temp., etc.	"Point of privilege."	Yes	No	No ²	No	No vote ³
Suspend temporary consideration of something.	"I move we table it."	No	Yes	No	No	Majority vote
Limit Debate.	"I move we limit debate to. . ."	No	Yes	No	Yes	Two-thirds vote
End Debate.	"I move the previous question."	No	Yes	No	No	Two-thirds vote
Postpone consideration of something.	"I move we postpone this matter until. . ."	No	Yes	Yes	Yes	Majority vote
Having something studied further.	"I move we refer this matter to a committee."	No	Yes	Yes	Yes	Majority vote
Amend a Motion.	"I move that this motion be amended by . . ."	No	Yes	Yes	Yes	Majority vote
Introduce Business (an original main motion).	"I move that. . ."	No	Yes	Yes	Yes	Majority vote

1. The motions above are listed in established order of precedence.
2. In this case, any resulting motion is debatable.
3. Chair decides.

To Do This: ¹	You Say This:	May You Interrupt Speaker?	Must It Be Seconded?	Is This Motion Debatable?	Is This Motion Amendable?	What Vote Is Required?
Object to procedures or violation of rules.	"Point of Order."	Yes	No	No	No	No vote; Chair decides.
Request Information.	"Point of Information"	Yes, if urgent.	No	No	No	No vote. Answering or acknowledging a question.
Ask for another vote to verify a voice vote.	"I call for a division of the house" or just call "Division"	No ²	No	No	No	None
Object to considering some undiplomatic or improper matter.	"I object to consideration of this question."	No	No	No	No	2/3 vote (in the negative) to prevent consideration
Take up a matter previously tabled.	"I move we take from the table. . ."	No	Yes	No	No	Majority vote
Reconsider something already disposed of.	"I move we reconsider the vote on . . ."	No ³	Yes	Yes ⁴	No	Majority vote
Consider something out of its scheduled order.	"I move we suspend the rules and consider . . ."	No	Yes	No	No	2/3 vote
Vote on a ruling by the chair.	"I appeal the chair's decision."	Yes	Yes	Yes	No	Majority vote
Nominate for an officer or delegate position.	"I nominate. . ."	No	No	No	No	Usually fixed in by-laws.

1. The motions, points and proposals listed above have no established order of precedence. Any of them may be introduced at any time - except when the meeting is considering one of the top three matters on the other side.

2. But divisions must be called for before another motion is started.

3. Must be made by one who voted on prevailing side.

4. If the motion to which it is applied is debatable.

PRACTICAL HINTS FOR PRECINCT CAUCUSES

Before the Caucus:

1. Encourage friends, relatives and neighbors to attend the caucus.
2. If you wish to become a delegate and/or want to have a resolution passed, come prepared.
 - a. Identify and contact all your known allies.
 - b. Hold a "pre-caucus" with your allies to map a winning strategy.
 1. Discuss precinct caucus and parliamentary procedures, election rules, and the responsibilities of party officers, committee members, delegates and alternates.
 2. Map strategy. Decide which resolution(s) you want to get passed. Type them out and have enough copies to distribute at the caucus.
 3. Agree who will run for delegate and alternate positions. Be sure everyone who agrees to run is aware and agrees to represent your precinct at the county conventions.
 4. Develop greater impact by having your resolutions passed in the same wording in as many precincts as possible in the same county.
 5. Last minute plans. Make sure everyone receives a last minute reminder of the location for the 8 p.m. precinct caucus on March 20th.

At the Caucus:

1. Go early, talk to people concerning your resolution or desire to be a delegate.
2. Stay until the end!
3. First order of business - election of officers. These are two-year positions and involve campaign work, fundraising and organization.
4. Election of delegates and alternates is next.
 - a. To determine where various nominees stand on issues, request that each nominee make a short speech. It is important to question delegate nominees. Find out if they are qualified, capable delegates.
 - b. Be aware of the election procedures for delegates used by the different political parties. (See page 10 and 11)
5. Introducing resolutions.
 - a. Seek time limits and rules for debate. This must be done before resolutions are presented. Some suggested rules:
 1. Speakers talk for only one minute per resolution.
 2. Total time spent on one resolution should be no more than 10 minutes.
 3. Chair sets the rules which may be overturned by majority vote of caucus.
6. Last order of business is the election or appointment of delegates to party committees to plan the next legal convention.
 1. DFL - Committee members are elected at the caucus. If caucus decides to adjourn before this is accomplished, the precinct chair appoints a delegate or delegates to committee(s).
IR - Committee members are appointed by the county or district officers.
 2. Committees are:
 - Rules
 - Resolutions (plays a crucial role in determining which resolutions go to next convention).
 - Credentials
 3. Delegates who wish to serve on a committee should be sure to let precinct chair know, in writing, of your preference.

MEETING OUTLINES

Includes use of Videocassette

Types of meeting and time frame:

- Panel Discussion (2 hours)
- Group Discussion (1½ hours)
- Caucus Role Playing (2 hours) (Mock Caucus)

Equipment common to all suggested meetings:

- a colored monitor (TV) Refer to page 22
- Videocassette recorder
- "Minnesota Caucus" videotape
- Microphone
- Handouts

Leader specific to each type of meeting:

- Panel Discussion: Moderator (a LWV member).
2 party officials - one from each political party.
2 participants from previous caucuses - one from each political party, if possible.

Group Discussion: Discussion Leader

Mock Caucus: A group leader, one person to act as convenor and elected caucus chair, one person can be a "plant" in the caucus itself, a deck of cards, sign-in sheet, pencils, paper for balloting, blackboard.

At the meeting: These are suggestions which should be adapted to meet your group's needs. FOLLOW THE DIALOGUE DESIGNATED FOR THE TYPE OF MEETING YOU HAVE SELECTED.

Panel
Group
Mock

Opening Statement: Precinct Caucuses are the basis for the whole political party structure. They are the grassroots politics. Caucuses are the first step in the process that ultimately adopts your state party platform, selects your party's officers and endorses candidates for state and national office. In the presidential years it is also the first step in the process that selects your party's delegates to its national convention. It is at the precinct caucus where you can become involved.

Panel
Group
Mock

How many members of the audience have attended a precinct caucus? (If a large number of the audience have attended, you may wish to eliminate some of the basic informational points.)

Panel
Group
Mock

Who may participate in a precinct caucus? (Refer to page 7 - 202A-16)

MEETING OUTLINES (page 2)

Panel
Group
Mock

How do you decide which party caucus to attend?

Find out the purpose of the different political parties. Are you in general agreement with one party's position? Review your own voting record. Have you supported one party more than another? When you sign in at a caucus, you will be stating that you support the basic tenets of that particular party. However, this is not a lifetime commitment or a requirement to vote for only one party on the ballot. In some other year you may feel more comfortable at another party caucus.

Panel
Group
Mock

What if I'm a political "independent"? There isn't a caucus for me, is there?

Political "independents" are a powerless group within a precinct caucus system. The only input an "independent" gets is at the voting booth on election day. You are not involved in the party selection or endorsement of candidates that people who attend precinct caucuses are.

Panel
Group
Mock

When and where are caucuses held? (Refer to page 6 - 202A.14 Precinct Caucus.)

Panel

Introduction of panelists

Group
Mock

Introduction of group discussion leader and participants of mock caucus.

Panel
Group
Mock

Introduction and viewing of "Minnesota Caucus" videotape.

(40-min)

"Minnesota Caucus" is a joint production of IDS and the League of Women Voters of Minnesota. In viewing this tape we will have an opportunity to join a precinct caucus in action and to see the mechanics of caucus procedure.

Panel

(15-min)

Reaction of each party panelist

- Comment on the differences between each of their party procedures (such as DFL's subcaucus procedures) and those in the film presentation.
- Comment on the delegate selection process.

Panel

Possible questions to pose to each panelist.

1. What are some hints to offer as to how to be most effective at the caucus if one wishes.
 - to be a party delegate and/or
 - to pass a resolution.
2. What is the real value of party endorsements for candidates?
3. In view of the last gubernatorial election, what is the relationship between party endorsement of a candidate and the primary election?
4. What happens to resolutions after they have gone through the caucus? Do resolutions have any effect on party platform?

MEETING OUTLINES (page 3)

Panel Questions from the audience.
(15-min)

Group After viewing the tape the following could be used to stimulate discussion:

1. Review:

- what happens at a precinct caucus,
- the order of business,
- the election of the convenor, precinct officers and delegates, emphasizing that the election process must remain open for at least one-half hour after the meeting is convened. Refer to page 10 for above information.

2. Discuss:

- How important is delegate selection?

Many feel the delegate selection process is the most important function of the caucus, because the selection of delegates determines which candidates will be chosen to represent the party and how the party platform will be shaped. Concerned citizens write their elected official when they are displeased with a certain position the official supports. By attending a caucus and becoming a delegate, you have a say in which candidate will run before the election.

- How can I become a delegate?

You can nominate yourself or have a friend do it. It is a good idea to organize support for yourself before the caucus. Talk to your neighbors and encourage them to support you.

- Does all caucus business stop until delegates and precinct officers can be elected?

No. This might be a good time to introduce some resolutions for discussion. Voting on the resolutions may give you an idea where people stand on issues that are important to you. You can see who you might be interested in supporting for delegates even though you are considering resolutions.

- The difference between the DFL and the IR on the selection of delegates and alternates (Refer to pp 10 and 11) emphasizing that whichever method is selected, voting is achieved through secret ballot.

3. Questions from the Discussion Group.

Mock Refer to pages 20 and 21 for further meeting details.

Panel Wrap-up
Group
Mock

Once again encourage the audience to make their voices heard on an issue and to be able to comment on candidates for all offices by attending the precinct caucus of their choice on Tuesday, March 20, 1984 at 8:00 p.m. Encourage the audience to watch for newspaper announcements of precinct caucus locations or to contact their county auditor for this information.

MOCK CAUCUS AGENDA

Following the viewing the audience can reenact what was seen in the "Minnesota Caucus."

Sign-in: Have participants sign on sheet with printed statement of agreement with the party. Distribute playing cards at this time. Distribute more black cards than red cards. The blacks become the "conservative" wing of the party and the reds become the "liberal" wing of the party.

Pre-caucus: Give each faction (red and black) ten minutes to organize. Explain that this would be done in the weeks preceding the caucus in actuality. Instruct each faction to plan whom they want to nominate for delegates and to prepare in writing several resolutions they want passed. Choose people to speak for the resolutions.

Call to order: Convenor states: "It's 8:00; will the caucus please come to order. I am the caucus convenor and I have been appointed by the party to convene this meeting. The business of the evening will be to elect precinct officers, delegates and alternates for the next level of convention and to discuss resolutions and candidates. Before we get started I think it would be proper to establish the rules for the caucus. First, all voting in elections must be done by secret ballot. Second, the business of the meeting will be run by parliamentary procedure. If there are no questions, we will proceed to the first order of business, the nomination and election of the permanent caucus chair. Are there any nominations?"

Nomination and election of permanent caucus chair: A person "planted" in the caucus suggests that the convenor becomes the permanent chair because s/he has done such a good job in the past. Convenor accepts and then asks if there are other nominations.

Nomination and election of precinct officers: Convenor explains the responsibilities of precinct officers, a two-year term. Officers are responsible for convening party meetings, fundraising, campaigning and registering voters. Nominations must be left open for one-half hour after caucus convenes. "Are there any nominations?" Ask again, "Are there any nominations?"

Nomination and election of delegates: "Plant" suggests a slate of "good" people who have done this sort of thing before. See how the other faction reacts. Have delegates tell a little about themselves and why they want to be delegates. After the fictional half-hour has passed, elect officers and delegates.

Proportional election of delegates: Explain that the method for electing delegates was the method used at Republican caucuses. Democratic caucuses may also use that method or one of two methods of proportional voting for electing delegates. Proportional voting gives subgroups in a caucus their proportional share of the delegates.

Motion for subcaucus: Participant makes a motion for proportional voting. This must be supported by the number of participants that equal the number present divided by the number of delegate slots. (If 20 are present and you have four delegate slots, then five people must vote in favor of the motion in order for it to pass.)

Nomination of subcaucuses: Take the nomination of five subcaucuses. To illustrate a walking subcaucus, have clubs go to one, spades to another, etc. Have jokers to to one. Since there are only two jokers and you need five people to elect one delegate then that subcaucus is eliminated and participants move to another subcaucus.

Election of delegates in the subcaucus: Explain that the subcaucuses would then nominate and elect delegates within the subcaucus. The number of delegates will be determined by the number of participants in each subcaucus.

Secret Ballot subcaucus: Explain only. (Refer to page 11)

MOCK CAUCUS AGENDA (page 2)

Resolutions: Resolutions passed at the precinct level are forwarded to the next level of convention until they may eventually become part of the party platform. All resolutions should be in written form, read and seconded. Set some rules for debate such as two speakers for each side with two minutes to speak. Votes on resolutions are made by voice vote.

Motion to adjourn.

Wrap-up: Refer to page 18.

NEEDS AND HINTS FOR THE USE OF A VIDEOTAPE

1. What is needed to show a videocassette?

- a colored monitor (TV)
- Videocassette Recorder ($\frac{1}{2}$ " VHS, $\frac{1}{2}$ " Beta or $\frac{3}{4}$ "). Cassette and VCR must be the same mode.

2. Where can the necessary equipment be found?

- Colleges
- High Schools
- Neighbors
- VCR Dealers (video shops)
- VCR Rentals
- Libraries

3. How many can comfortably view the tape?

Remembering that the group will be viewing a TV, the suggested limit would be 40-50 people. More viewers could be seated if a large screen TV were used.

4. Are there any hints to using the tape?

- Preview the tape before showing to aid the discussion leaders in knowing what points are made on the tape and to better prepare everyone for a more successful meeting.
- Be sure the TV channel selector is on 3 or 4.
- After viewing the videocassette, rewind the tape.

5. Besides using a VCR, is there any other method of presenting the videocassette?

If you live in a community with cable TV your organization might make arrangements for a cable presentation of the videotape. This method would allow for a larger, wider viewing audience.

National Reports on Education

Academic Preparation for College: What Students Need to Know and Be Able to Do (1983) 45 pp. soft cover. Free from: Academic Preparation for College, c/o National Committee for Citizens in Education, 410 Wilde Lake Village Green, Columbia, MN 21044.

Identifies the knowledge and skills students need to know and be able to do in order to be adequately prepared for college level study. Clearly describes the basic academic competencies (reading, writing, speaking and listening, mathematics, reasoning, and studying, and computer competency). Recommends basic academic subjects (English, the arts, mathematics, science, social studies, and foreign language), explaining why preparation is needed and what it should consist of.

A Place Called School by John Goodlad (1983) 256 pp., hardcover, McGraw Hill \$18.95. Considered the most extensive study of American schools ever made, covering teaching practices and methods, school and classroom organization, curriculum, school/community relations, students' perceptions and interest, parents' roles, and time spent on instruction. Contains a detailed recommendation for improvement.

Action for Excellence (A Comprehensive Plan to Improve our Schools) Report of Task Force on Education for Economic Growth (1983) 50 pp. soft cover, Education Commission of the States. \$5.00 States that "The purpose of the task force of government, business, labor and education leaders is to link education to the well-being of our individual states and to the nation." Report calls for a closer partnership between business and education and proposes an eight point action plan.

The Paideia Proposal by Mortimer Adler (1983)
A consortium of educators, administrators, professors and philosophers proposes a high quality, uniform curriculum for all students.

Paideia Problems and Possibilities: A Consideration of Questions by the Paideia Proposal by Mortimer Adler (1983) 96 pp. softcover MacMillan \$3.95.
Answers questions raised by persons whose response to Paideia Proposal was positive. Attempts to suggest how the proposal may be implemented. (A follow-up book of essays serving as guidelines for developing elements in the curriculum is promised.)

Making the Grade: Report of the Twentieth Century Fund Task Force on Federal Elementary and Secondary Education (1983) 21 pp. softcover, Twentieth Century Fund, \$6.00.
Examines federal policy and programs in elementary and secondary education. Calls for strong federal leadership in improving education: improving teaching, stating the primary purpose of Education is development of English literacy, providing special programs for the poor and handicapped, providing impact aid for districts with large numbers of immigrants, targeting money for programs for students who fail to attain their academic capacity.

Priorities for the Nation's Schools, Domestic Policy Association (1983) 39 pp, softcover \$3. (Available from DPA, 5335 Far Hills Avenue, Dayton, OH 45429)

Contains a short questionnaire meant to develop a "profile" of ways people think about education, then a booklet which presents the issues. Finally, there's another questionnaire to be answered after reading. Both may be sent to DPA, which is planning a forum on the nation's schools. Information from questionnaires and meetings will be examined by "a group of national leaders:"

Free to Teach: Achieving Equity and Excellence in Schools by Joe Nathan (1983). New York: The Pilgrim Press, 224 pp. \$14.95
"A mid-stream critique of today's schools by a front-lines educator - the kind of practical thinking usually found in memoirs at the end of a career." (Christian Science Monitor)
Comes out of Joe Nathan's experiences in the St. Paul Open School and Murray Junior High.

Educating Americans for the 21st Century, Commission on Precollege Education in Mathematics, Science, and Technology. (National Science Board) to be released soon. (Reported in September 14 issue of Education Week)

Calls for a major realignment - and some growth- of federal spending for education. Recommends a National Education Council, appointed by the President, to identify national goals, recommend a plan of action, including a national mechanism for measuring student achievement. Affirming a commitment to excellence, report states that excellence and elitism are not synonymous.



**LEAGUE OF WOMEN VOTERS
OF MINNESOTA**

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

**DEVELOPMENT OF MEETING(S) ON PRECINCT
CAUCUSES**

TO: LL Presidents & Voter Service Chairs
FROM: Nadeen Mutsch, LWVMN Voter Service Chair
DATE: October 19, 1983

GOAL: To assist as many citizens as possible in becoming more effectively involved in the grassroots political process via precinct caucuses.

OBJECTIVE: To achieve the goal by holding one or more meetings in your community before March 20th.

ENCLOSURES: 1. Leader's Guide to "Minnesota Caucus"
2. "Minnesota Caucus" videotape order form
3. Memo about possible contact from IDS Representatives

CONSIDERATIONS:

1. Review LL schedule - how many informational meetings could be held before March 20th, and what are possible dates for them?
2. Remember this is a golden opportunity to develop visibility in the community.
3. Much of the program format and content is already developed in the Leaders Guide to "Minnesota Caucus".

PREPARATIONS FOR PRECINCT CAUCUS MEETING(S):

1. Read through the Leaders Discussion Guide to "Minnesota Caucus".
2. Determine which group(s) you wish to target - Leaguers, high school and college students, the public, civic organizations, senior citizen groups.
3. Determine the vehicle for the information - will it be offered through community education, cable TV or at public meetings, schools, colleges, senior citizen centers, etc.
4. Estimate size of each group to be targeted. Remember the restraints of large numbers viewing a videotape. (Refer to Needs & Hints for Using a Videotape - Leader's Guide.)
5. Determine the following:
 - number of meetings needed
 - dates and places (Refer to memo on IDS Contact)
 - the format of meeting(s). (Refer to "Meeting Outlines" in Leader's Guide.)
 - type of VCR to be used.
6. Order the "Minnesota Caucus" videotape from LWVMN, (Requires a \$25.00 deposit.) plus handouts.
7. Develop PR plans. (Refer to memo on IDS Contact)
8. Select the following:
 - a League moderator
 - speakers, if needed
9. Make arrangements for:
 - a viewing monitor
 - refreshments, if desired

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - October 1983

TO: Local League Presidents and Voters Service Chairs
FROM: Nadeen Mutsch, LWVMN
RE: Contact from IDS Sales Representatives
DATE: October 19, 1983

As you are aware, LWVMN and IDS cooperatively produced the videotape "Minnesota Caucus." We hope to continue the cooperation between the two organizations on the local level.

On October 11, 1983, the LWVMN Board agreed to release the Local League Presidents List to IDS Divisional Sales Managers (names below). This is to alert you that an IDS sales representative in your area may contact you offering to help with a public forum to present "Minnesota Caucus." If so, LWVMN is suggesting that your League seek assistance for locating meeting space and/or financial assistance with the PR (pay for newspaper advertisement, promotional flyer).

Here is a terrific opportunity to expand your relationships with others in your community by working with IDS representatives and providing an outstanding service to the public. Remember these will be citizen information meetings only and should not be used as a vehicle to solicit business for IDS or to promote LWV positions.

<u>Divisional Sales Office</u>	<u>Divisional Sales Manager</u>	<u>Address and Phone</u>
Minneapolis	Tom Turner	Park National Bank Bldg., Suite 200 5353 Wayzata Blvd., St. Louis Park 55416 612-540-0099
Rochester	Wayne L. Trahms	P.O. Box 459 Rochester 55903 507-289-0737
St. Cloud	Blair M. Witt	P.O. Box 427 St. Cloud 56302 612-252-1710
St. Paul	Doug Lennick	Suite 110, 3490 N. Lexington Ave. St. Paul 55112 612-482-9755
Fargo, ND	Gerald Learned	P.O. Box 2143 Fargo 58107



LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

BOARD MEMO

OCTOBER, 1983

CALENDAR

- October 20 - 3rd Class Board Memo mailing
20-21 - MEA/MFT
21 - Water Study Committee, 4:00 p.m., state office
27 - LWVMN Budget Committee, 10:00 a.m., state office
28-29 - Upper Midwest Women's Leadership Conference on National Security
31 - Deadline, Part I, National Security Consensus to LWVUS
31 - Deadline, Membership List due to LWVMN office
- November 1 - Action Committee, 9:30 a.m., state office
3 - CMAL Executive Committee, 9:30 a.m., state office
8 - General Election Day
8 - LWVMN Board Meeting, 9:30 a.m., state office
15 - 1st Class Board Memo
17 - 3rd Class Board Memo
24 - Thanksgiving Day
25 - Office closed
- December 1 - Hanukkah
1 - 3rd Quarter PMP due to state office
1 - CMAL Executive Committee meeting, 9:30 a.m., state office
6 - Action Committee, 9:30 a.m., state office
13 - LWVMN Executive Committee meeting

ENCLOSURES

(Mailed 3rd class to Presidents only; *denotes Presidents and DPM subscribers; Presidents, please distribute to appropriate portfolio chairs.)

Citizen Lobbyist Program and Registration form*/Santi
Speaker's Bureau Sign Up*/Buie, Walters, Santi
Equal Rights Alliance membership*/Lucas
CCC Newsletters/Crampton
Precinct Caucus Committee guide & packet*/Burkhalter
Third installment of: What Kinds of Guns Are They Buying for Your Butter/VanEvera, Duffy
National Security forum information packet/VanEvera, Duffy
National Reports on Education*/McWilliams
Reprint of "K-12 Education Change is Active Item on Regions Agenda," CL News, Aug. 2, 1983*/McWilliams
Local League Study Survey*/McWilliams
Legislative Interviews: Background for education questions*/McWilliams
1983 LWVMN Membership Report Form/Nordland
Membership Newsletter/Nordland
Sample Finance Letters/McKinnell
Letter from Nominating Committee*/Armstrong
Rural Sociology Newsletter/Hendrixson
Council on the Economic Status of Women Newsletter (May/June & July/August)/Lucas
Education Update/McWilliams

BOUQUETS TO

.Nadeen Mutsch, LWV Woodbury-Cottage Grove, for her years of outstanding service on the State Board as Service to Local League Chair and Voter Service Chair. We'll miss you, Nadeen!

S T A T E B O A R D H A P P E N I N G S

At its October 11th meeting your state Board:

- .appointed Erica Buffington, LWV-St. Louis Park and Cathy Hegg, LWV-Alexandria, as state Board representatives to the Nominating Committee;
- .approved as lobbyists: Carol Bradley, LWV-ABC, for Criminal Justice; Nancy Irsfeld, LWV-Roseville, for Education; Jan Robert, LWV-St. Paul, for Financing State Government; Eydie Kargas, LWV-Wayzata, Connie Hondl, LWV-Edina, and Mary Andler, Northern Dakota Co., all for Gifted and Talented; Marilyn Deneen and Mertyce Mayne, LWV-St. Paul, and Phyllis Letendre, LWV-Woodbury/Cottage Grove, for CMAL.
- .decided that LWMN would be primary sponsor of Debates '84, with cosponsors serving as an advisory board, and adopted criteria for inclusion of candidates;
- .accepted the resignation of Nadeen Mutsch, LWV-Woodbury/Cottage Grove, from the state Board with deep regret and appointed Harriette Burkhalter, LWV-MEPH, to the state Board as Voter Service Chair;
- .decided to write a letter to LWVUS urging that National not release the results of Part I of the consensus on National Security and Arms Control until Part II of the study is completed (See 3rd class mailing letter from LWV-Edina);
- .appointed to the LWMN Budget Committee, Jeanne Matross, LWV-St. Paul; Pat Gorecki, LWV-Excelsior-Deephaven (South Tonka); Beth Belknap, LWV-Austin; and Patricia Kratky, LWV-Moorhead.
- .approved the Draft League Agreement on the Midwest Regional Compact on disposal of Low Level Radio-active Waste;
- .voted to provide the LL President's list to IDS and their representatives for contact purposes in developing precinct caucus meetings.

P R E S I D E N T
(Tews - 612-426-1011)

GETTING PUBLISHED: LWMN is "going professional" with its publications. During the past month we received two different and very exciting proposals from two different publishers regarding INDIANS IN MINNESOTA and THE PEOPLE'S CHOICE COOKBOOK.

By using an established publisher to handle our works, our members will be relieved of most marketing and distribution tasks in return for a royalty paid to LWMN. LWMN will retain copyright and continue as the author.

The first proposal came from the University of Minnesota Press to print our new edition of INDIANS IN MINNESOTA. We are now in the process of negotiating a contract with the Press. We hope to have the book available by August, 1984.

The second offer will greatly assist our hardworking Cookbook Committee. Waldman Press has offered us a contract to publish the second printing of THE PEOPLE'S CHOICE COOKBOOK. Yes, that's right, the second printing!! We have sold almost all of the original printing of 5,000 and have ordered another 7,500 copies.

NATIONAL SECURITY CONFERENCE: The deadline has passed for registration for the Upper Midwest Women's Leadership Conference on National Security, October 28th and 29th. However, I encourage any local Leagues which have not sent in a reservation to consider sending someone to the conference. Check with Karen Gochberg at the state office to see if it's not too late to register. All local League presidents received invitations to use themselves or pass on to another member. Keep in mind the possibility of using Ed Fund money to pay your delegate's expenses.

PRESIDENT (cont.)

MINNESOTA MEETING: The first MINNESOTA MEETING luncheon was held October 14th. Governor Thompson of Illinois spoke to a full house on what it means to be governor. (Although he appoints the public utilities commissioners, no one calls to thank him every time they turn on their lights - yet many call to complain when they receive their electric bill!) The next luncheon will be held November 10th at the St. Paul Radisson Hotel. The speaker will be Elizabeth Janeway, noted analyst and feminist author. I encourage you to join the MEETING or if you wish to attend the luncheon as a guest, please contact me.

NATIONAL CONVENTION: Begin to plan now for the May Convention in Detroit. Convention begins at 1:00 p.m., Sunday, May 13th and closes at noon, Wednesday, May 17th. LWVMN is reserving a block of rooms for Minnesota state and local League delegates and is planning a group flight for Minnesota delegates. We will have details for you in next month's mailing.

FALL WORKSHOPS: I enjoyed meeting many of you at the Fall Workshops. (I'm sorry I was unable to attend the Rochester one.) The workshops give state Board members and local Leagues alike a chance to meet each other and exchange congratulations, concerns and information. However, the attendance this year was far below expectations. We wonder whether we should discontinue or drastically alter these meetings. Please comment.

A C T I O N
(Buffington - 612-929-8168)

Legislative Interviews: All Leagues received the legislative interview assignments and questions in August. If you have not arranged an appointment with your legislators, please do so soon. These interviews are extremely important for our lobbyists. Included in 3rd class mailing is a sheet of additional background information on the Education questions. Interviews are due in the state office December 10th.

Citizen Lobbyist Conference: Save the date now - January 14 - for the LWVMN Citizen Lobbyist Conference, a one-day course for beginners and old hands on how to effectively influence your elected officials. Plan to send several members. Registration information is included in the 3rd class mailing.

C R I M I N A L J U S T I C E
(Hiles - 612-439-6221)

Ms. Freda Town, Education Director, H.M. Prison, Styal, Wilmslow, Cheshire, England, is replacing Roger Knudson, Education Director at the Minnesota Correctional Facility, Shakopee, for one year through the Fulbright Exchange Program. Knudson assumes Ms. Town's position at H.M. Prison, Styal, England, as part of the exchange. Contact Ms. Jackie Fleming, Superintendent at the Shakopee facility, to arrange speaking engagements for Ms. Town.

E D U C A T I O N
(McWilliams - 507-645-8423)

Studies/Reports on Educational Quality: Though we don't have a position on educational quality, informed League members can be a catalyst for discussion and goal setting. So, we have prepared a short list of national publications and an excerpt from the Citizens League Newsletter which lists some of the state studies. In addition, summaries of some of the studies, prepared by House Legislative Analyst Marsha Gronseth, are available in the LWVMN office.

What is your school district doing in conjunction with the national studies? Could your League help sponsor a Town Meeting on Academic Excellence?

State Education Committee: Plans are underway to have an organizational meeting of League members who would like to form an on-going committee on the state level. The nucleus will be persons who were on the School Finance Study Committee, but we hope that local education chairs and other interested persons will come "on board." The first meeting is being planned for November, and we hope to have a presentation on the new Five Tier school finance program

EDUCATION (cont.)

by a State Department of Education official or other knowledgeable expert! You'll hear more about these plans.

Legislative Interviews: Included in this mailing is additional background for persons doing legislative interviews which education chairs find useful even if they're not involved in the interviews.

Legislative Commission on Education: Established by the 1983 Legislature, this commission had its organizational meeting in September. Bob McEachern is chair, Jim Pehler, vice chair. Members are Senators Jerry Hughes, Randy Peterson, Darrel Peterson, Tom Nelson, Gen Olson, and Representatives Connie Levi, Darby Nelson, Ken Nelson, John Rose and John Tomlinson. On September 28, the Commission held a conference at Riverwood Conference Center to which 50 "education leaders" in the state were invited to participate in forging a statement of the "mission and main goals for public education in Minnesota." The results of that conference will be presented at public hearings around the state soon. Members of the public will be invited to present their reactions to and suggestions for the mission statement at the hearings which will be held in ECSU regions. Watch for the hearings in your area. (We will notify Leagues when we learn the schedule.)

Local Education Studies: In order to get an idea of what the issues are around the state, please fill out and return to the LWVMN office the enclosed questionnaire. The plan is to compile the list and send it to interested local Leagues. It will also be valuable to the state committee in its discussions and, perhaps, legislative efforts as well as service to LLs.

LIBRARIES: (Sandy Hustad) On September 14, 1983 the State Board of Education adopted MINIMUM AND LONG RANGE GOALS FOR MEDIA PROGRAMS. This action provides local Leagues with an instrument for evaluating media programs in their school district. Many of you are familiar with A STUDY OF SCHOOL LIBRARIES/MEDIA CENTERS IN DISTRICT 77 done by the Mankato Area League of Women Voters. The GOALS provide an excellent follow-up to this study. In addition, you may want to refer to the questions in OUTLOOK 1983-84, "Calendar and Counterpart Communiques," page 16. For their local education program, the Arden Hills/Shoreview League is planning to evaluate media programs in School District #621.

G O V E R N M E N T
(Duffy - 612-777-4234)
(Knighton - 218-557-8728)

State Finance: Jan Roberg will be taking over the area of Financing State Government. She is now organizing a lobbying/observer corps to help her cover the numerous meetings and hearings that are conducted on this topic. It is an excellent opportunity to get involved in the legislative process as little or as much as you wish. You may follow a particular committee, a particular bill or just attend and report on meetings on an unscheduled basis. However you can help, we need you. Please call the state office or Jan to see how you can join. Office: (612) 224-5445 or Jan, (612) 224-9999 at home or (612) 222-3595 at work. Even though the legislative session does not begin until March, we would like to get organized soon.

A new publication "Congress and the Budget Revisited" is available from LWVUS (#365, 40¢ for members). It reviews the Budget Act of 1974 and then discusses how well the budgeting process has worked. Suggestions for improving the budget process are also included as well as a discussion of budget deficits and defense spending. This would make good background for updating materials on national government.

I N T E R N A T I O N A L R E L A T I O N S
(Duffy - 612-777-4234)

National Security Study: (VanEvera - 218-724-0133) REMINDER! Part I of the consensus on National Security must be postmarked by October 31, 1983. The consensus form states "The national Board is under no obligation to consider replies postmarked after October 31, 1983."

INTERNATIONAL RELATIONS (cont.)

The Upper Midwest Women's Leadership Conference on National Security: Be sure to get your registrations in. If attendance is a question of finances, check your memo from the state office regarding the use of Education Fund money. It would be great if every local League could send at least one representative. The conference should be well worth the effort.

Part of the thrust of the Conference on National Security is for attendees to take home ideas on how to involve their own communities in the issues surrounding our national security. Of course, League members have been doing this in various ways already. The networking that could be accomplished by those attending the conference could be a wonderful resource for everyone. Keep this in mind in planning your programs for the next part of the study. See Duluth's plan contained in the 3rd class mailing.

Community education projects will evolve as next steps for those who are inspired to do more to develop citizen opinion and action on the arms race and the reduction of the chances of war. Several Leagues, including Duluth, are cooperating in community education projects to inform and inspire the public to take part in the formation of military policy, including the questions of use of counterforce weapons, arms control, weapon deployment in Europe, the size and intent of our military budget. They are using League materials, films and local speakers. USSR-USA relations are part of many forums, though LWV material on this aspect of "our effect on our allies" is scant.

Stand ready to receive the results of consensus on arms control criteria, in which over 90% of US Leagues are participating, and then stand ready to put in the word of your League while arms control continues to be bandied about in Europe. Time is a crucial factor as long as the race continues, verifiability of certain new weapons is questioned, budgets bulge and tensions continue.

Reports on local Leagues' study and consensus and action plans for the National Security item are eagerly sought by state and national. (See the questionnaire in the Prospectus #3 with the slick cover.) Let us know what you are doing and what help we can give (Mary Van Evera, Off Board Chair, 1700 Lakeview Drive, Duluth, MN 55803, 218-724-0133). Are you on schedule for the second consensus? Have you planned two meetings before the March 15th consensus deadline? Have you ordered your publications?

National Security Study Part II: The publications for Part II of the study are now available from LWVUS. They are: Congress and the Budget Revisited, #365 and Dollars for Defense: Translating Military Purposes into Spending Choices, #534. If you haven't already, place your order with LWVUS. After wading through the first part of the study, this part shouldn't be quite so difficult. Still, the study can best be served by holding two unit meetings. The deadline for reporting Part II is March 15, 1984. LWVUS suggests ordering extra copies of the publications to either give or sell to schools, libraries or other organizations. They may also be used to entice new members interested in the subjects.

"Nuclear Weapons, Nuclear War": A series being aired on KUOM radio. The University of Minnesota is offering 4 credits for this course. It will be broadcast on Mondays and Wednesdays at 11:30 a.m. from October 3 to December 7th. Even though this memo will probably reach you too late to enroll for credit, it should be an informative series.

On November 20th, ABC television will televise a startling account of the effects of nuclear war. "The Day After" is predicted to be viewed by 50 million people. This is expected to be a controversial as well as a terrifying production. There is some concern that many viewers will be overwhelmed by this program. Ground Zero as well as other organizations are promoting community events about nuclear war and its prevention. This is in anticipation and preparation for what Ground Zero calls a great feeling of despair that is likely to result. Watch for these Ground Zero supported programs. It will be interesting to see what the public reaction to this program will be. There is no motivator like fear.

Guatemalan Women's Tour: Two women from Guatemala now touring the United States will be in the Twin Cities November 4-11 and will be speaking about the reality of their lives and their people in Guatemala. On Saturday, November 4th, 7:30 p.m. at the YWCA on the Mall (1130 Nicollet Ave., Mpls) Edna Barrios and Carmen Victoria Alvarez, now living as exiles in Mexico,

INTERNATIONAL RELATIONS (cont)

are appearing as part of the United Nations Decade for Women. They are sponsored by a variety of women's and human rights foundations in an effort to give another dimension to the debate on the issues of Central America.

U.N. Rally: On October 27th at the Leamington Hotel in Minneapolis. The keynote speaker will be Orville Freeman speaking on "International Issues and Institutions." There will be seminars on "Free Trade vs. Protectionism: The New Debate"; "Are Food Policies Retarding Latin American Agriculture?" and Food Supply and Nutritional Problems in Bangladesh." Reservation deadline is October 20th and you can order from the U.N. Association of MN, 1026 Nicollet Avenue, Minneapolis, 55403, (612) 333-2824. The cost is \$12.50 and includes lunch.

N A T U R A L R E S O U R C E S

(Crampton - 612-926-8760)

(Grimsby - 612-922-9403)

Container Deposit Legislation: The long, hot, dry summer is over and everyone is grinding back into gear, including the legislature. On August 15th a hearing on deposit legislation was held in Duluth by a Joint Legislative Committee. LWV of Duluth and others testified in support of the bills at that time. On September 22nd, another deposit hearing was held by the same committee at the Capitol and LWVMN Co-Chair, Nan Grimsby testified in support. The opposition is the same as ever - container industries, AFL-CIO and retail associations. A description of the August hearing appeared in the Sept-Oct. VOTER and the September hearing was very similar, with the possible exception that Nan Grimsby sold a bag of aluminum cans to Soft Drink Association Executive Vice President Dave Locey for \$1.00 and donated the money to the Container Conservation Coalition! (She was using the cans as exhibit A, having fished them out of the refuse cans at a local park.) A word about the Petty Amendment that was mentioned in the VOTER article: the amendment was never introduced, and was a trial balloon that was rapidly shot down. There was some feeling that it might placate the labor opposition but since it appears that nothing will change that opposition, there seemed no reason to pursue that line of thinking any further. It is hoped that the authors will shortly suggest a different set of amendments that will simplify the bill. At any rate, now is the time to talk to your legislators - there is a related question on the legislative interview sheets. Also, any publicity you can give the subject locally will help. You'd be surprised how many people who have traveled in deposit states have noticed how clean the roadsides are and might be prompted to write a letter to the editor.

Water Study: The water study group has met twice and is planning a third meeting for October 27th. They have determined the scope of the study and established a tentative time schedule. That information will be out to you soon. The tentative scope of the study is included here:

Study of allocation of Minnesota's water resources, to include:

1. A general overview of the extent of surface and ground waters and use, including the idea that quality is a limiting factor in quantity;
2. An analysis of rights and responsibilities regarding water resources, as defined by local, state, federal and intergovernmental laws, policies and institutional arrangements;
3. Exploration of how government policy affects cost and use, including setting of priorities, conservation and interbasin transfer.

Two further items of interest: the Low-Level Radioactive Waste Midwest Compact, for which the enabling act has already been passed in Minnesota, has not yet been approved in Illinois (the state everyone else was hoping would be the host state) and the LWV of Illinois has been active in delaying enactment until some further concerns with Compact wording were resolved. At the same time, LWV of Missouri has been working to pass the Compact in their state just as it stood. When this came to the attention of LWVUS, a halt was called to any more action by any compact state LWV, until the involved Leagues could agree on a statement encompassing all of their concerns and views. At this point, it would appear that agreement is near within the Leagues. It is also likely that Illinois will amend the Compact, in which

NATURAL RESOURCES (cont.)

case the states that have already passed it, such as Michigan and Minnesota, may have to go back over it. It is unfortunate that this subject received so little input in any of the states. (The Compact was described in the Natural Resources Update Sheet that was available at convention in June.)

Great Lakes Winter Navigation: We have also been asked by several of the Great Lake States to agree to let them take action against allowing winter navigation on the Great Lakes. Michigan and Ohio LWVs are particularly concerned, with Illinois and Wisconsin not far behind. LWVMN is presently investigating the problem to determine what action if any, we should take. Rep. Arlen Stangeland has been a major supporter of winter navigation. You will receive additional information about this soon.

LWVUS Water Position restudy? For your information: We have received a memo from the LWV of Missouri recommending a restudy of the national water position in 1984-86. They feel that there will be an increasing need for guidelines to speak to pending decisions affecting water resources, particularly interbasin transfer and state's rights regarding interstate streams. Although we've had nothing specific, we understand several other state LWVs are concerned over water. Please don't hesitate to call or write me if you have any questions on these subjects or others.

Change of address: I have received this note from Marilyn Reeves. "Please notify LLs that my address in the Presidents' Packet has been changed. I have written many MN LLs but need your help. My correct address is: Marilyn B. Reeves, 2nd V.P. LWVUS, Rt. 1, Box 252-143, Amity, Oregon 97101, (503) 835-2106."

HUMAN RESOURCES / SOCIAL POLICY

(Lucas - 612-823-8544)

(Hendrixson - 612-925-5079)

The LWVMN has joined the Minnesota Equal Rights Alliance. The Alliance is a coalition of organizations and individuals throughout the state dedicated to gaining ratification of the Equal Rights Amendment at either the state or the national level.

The ERA (HJ Res. 1 and SJ Res. 10) has been reintroduced in both houses of Congress and hearings are scheduled for this fall. Passage of the amendment will depend on the resolve of supporters to ignore attempts by ERA opponents to tie unrelated issues such as abortion and homo-sexuality to the amendment.

At the state level, HR 1 and SF 1 both propose a Minnesota Equal Rights Amendment. In both houses it has passed clearly out of the Judiciary Committee and is currently awaiting action by the Rules Committee. Attempts to attach an anti-abortion amendment are strong and the battle to keep the amendment free of unrelated issues will be a difficult one.

The Minnesota Equal Rights Alliance proposes to build a strong base of support for an unamended ERA. It will provide educational materials, send updates and appropriate calls for action. It will work to apply political pressure throughout the state to further the passage of the ERA. It will attempt to organize the large majority who support the ERA to effectively counteract ERA's well organized opponents.

Over 25 groups have joined the Alliance including LWVMN, AAUW, MPIRG, Common Cause, NOW and the MN Nurses Association. Local Leagues are urged to join the Alliance since strong, broad based support is crucial to its success. With the gender gap providing a "window of opportunity" for women's issues it is important that supporters of equality be well organized so that we can maximize the opportunity at hand! Individuals can also join the Alliance and receive the newsletter. A membership blank is enclosed in the 3rd class mailing.

SECRETARY

(Hegg - 612-762-1212)

Program-making/Lively Issues: When you are doing your program-making/lively issues to determine what your local League will be studying next year, include some time for discussion of national issues.

SECRETARY (cont.)

In early October LWVUS is mailing the program-making report form (with leader's guide and Post Board Summary containing suggested program). These forms must be back at LWVUS office before February 13, 1984, to be considered by the Board. Do your preliminary planning now!

C I T I Z E N I N F O R M A T I O N
(Santi - 612-426-5151)

The Citizen Lobbyist Workshop: The basics of effective political action will be the topic of a LWVMN workshop on Saturday, January 14, 1984, from 9 a.m. to 3 p.m. at the College of St. Thomas, O'Shaughnessy Educational Center Auditorium, 2115 Summit, St. Paul.

Program sections will cover how a LWV lobbyist functions, how to be heard at the governor's office, how to be effective with a legislator, how to lobby other levels of government and how to hurdle the administrative process. Speakers will include Erica Buffington, LWVMN Action Chair, Rep. Connie Levi (R-55A), Debbie McKnight of the House of Representatives Research Dept. and John Michael Miles, Asst. Attorney General. A member of MN's congressional delegation has been invited to speak at lunch.

Cost of the program is \$12 for LWV members, including lunch, \$7 for registration only. Non-LWV members pay \$16 including lunch, \$12 registration only. The LWVMN lobbyist handbook "Citizens In Action" is included with LWV member registration. Additional copies will be available for \$4 each. Continuing Education Units are available through Anoka-Ramsey Community College. Those wishing to receive credit must send name, address, social security number and telephone number as well as a \$2.50 fee.

The auditorium is on the east side of the campus (Cleveland), parking is on the west side (Cretin). This meeting is accessible to those using wheelchairs. A signer will be available for the hearing impaired upon request. Sign-up sheets and an agenda are included in the 3rd class mailing. Registration deadline is Friday, January 6th.

LWVMN Speakers Bureau: Local League presidents, board members and members who would like to and are able to go out on speaking engagements are invited to join the LWVMN Speakers Bureau. Speaker expenses are paid; the rest of the honorarium goes to the LWVMN treasury.

LWVMN often shares expertise on LWV and on issues with other groups and organizations, earning funds as well. The state board is aiming to build the activity and income from the Speakers Bureau by preparing and sending a brochure listing some of the topics we cover. A sign-up sheet is included in the 3rd class mailing. Additional copies can be obtained from the state office. Names, addresses and contact person for potential users of this Speakers Bureau would also be appreciated. As in the past, requests for speakers for local groups will be referred to local Leagues. The local League then sets and collects its own honorarium.

V O T E R S E R V I C E
(Burkhalter - 612-935-3002)

Precinct Caucus: The following materials are included in the 3rd class mailing: 1. "Minnesota Caucus" order form; 2. "Minnesota Caucus" Leader's Discussion Guide; 3. Letter to Voter Service Chairs; 4. Memo re cooperating with IDS representatives.

Debates '84 Project Director: You will also find a job description for Project Director for Debates '84 in the 3rd class mailing. Please put this in your bulletins.

S E R V I C E T O L O C A L L E A G U E S
(Higinbotham - 612-926-9399)

Idea Exchange: This marks the inauguration of the Idea Exchange, a place for you to get and give tips on any questions Leagues have about program, procedures, etc. The idea comes from Sue Reynolds, LWV-Mahtomedi President, who also has the first question.

Do any Leagues have a plan for recognizing high school seniors? LWV-Mahtomedi thought that a small scholarship or prize to a graduating senior would be a great way to recognize a student and increase League visibility in the community. Call or mail your suggestions to Sue

SERVICE TO LOCAL LEAGUES (cont.)

at (612) 426-3894, 11 Dellwood Avenue, White Bear Lake, 55110. If you have questions, mail or call me at the state office and your question will appear in the next Board Memo.

Local League Boards and Program Book: You have recently received this year's directory of the boards and programs of local Leagues. This is in response to your requests for aids in networking. Due to the time and effort involved in assembling the book, we would like your feedback to help us determine whether it should be an annual publication. Please contact me with your comments.

Council '84: LWVMN Council is in the planning stages. As the Outlook indicates, the Council agenda and registration materials will be mailed in the January mailing. If you have any suggestions for workshops or presentations, please let us know immediately. We want the Council to meet your needs, so communicate your ideas to us by November 7th.

Local League Visits: One of my goals in the next two years is to visit every local League in Minnesota. If your League has a specific time or reason for a visit, contact me soon so I can put it on my schedule.

PUBLIC RELATIONS
(Walters - 612-934-3412)

I was helping film a guest speaker at my local League's kick-off brunch when it dawned on the crew that we had no sign on the lectern identifying LWV, just a nice visual ad for the hotel where we were. It is especially important if your League is using cable or other television to use an identifying sign in a prominent place for your candidate meetings and other League forums. LWVUS has a nice self-standing, red with white letters one you can order or investigate purchasing a sign with your local League name on it. In terms of publicity, it will be money well spent.

VOTER
(Walters - 612-934-3412)

Joan Higinbotham reports back from the Fall Workshops that there is some confusion on bulletin exchange groups. If you have not already done so, check the Outlook, pages 10 and 11, where the exchange groups are listed. By supplying the Leagues in your grouping with copies of your bulletin, you will be able to keep in touch with what they are doing, see examples of different bulletin styles and have a ready source of good ideas or material to borrow for your own use, with their permission, of course.

MEMBERSHIP
(Nordland - 612-448-3165)

It's time to review your local League membership goal for this fall and take final steps to meet or surpass it (see Focus on Membership in the 3rd class mailing for tips). Every member, new or retained, counts, especially if you've set your sights on winning a plane ticket for your convention delegate in the State Membership Incentive Awards program!

To qualify you'll need to submit data on the report form in this month's President's mailing, due at the state office by January 10, 1984. On the same form we're also asking for some information pertaining to members from underrepresented groups. We need to collect this baseline data in order to assess our progress in coming years.

A list of your members is due in the state office by October 31, 1983. Please be prompt!

DEVELOPMENT
(McKinnell - 612-646-3690)

WHY USE THE EDUCATION FUND? Donors cannot deduct their contribution to the LWV on their tax return. Donors can deduct their contribution to your local League given through the Education Fund. In tough economic times it becomes more difficult to raise money that the donor cannot deduct, so use the Education Fund as an advantage for your donors, members who contribute and your League. This is a prime time of year to send a "tax deduction letter."

DEVELOPMENT (cont.)

HOW TO USE THE EDUCATION FUND? Your League must have a project that is approved by the Education Fund (see How to Use the Education Fund (LWVEF) Aug., 1983, recently sent to you in the special mailing about the National Security Conference. An Ed Fund Project must be:

1. Educational, objective and not advocate a League position; 2. Serve the general public and not just League members; 3. Approved by the Ed Fund before you do the project. IF YOU NEED HELP OR HAVE QUESTIONS, CALL ME.

FUNDRAISER EXCHANGE: Due to popular demand and in response to the questionnaire, a fundraiser exchange of ideas will be conducted through the Board Memo and 3rd class mailing beginning next month. Here are some things to remember:

Tips to Successful Fundraisers: 1. Do something that has the backing of your members; 2. Research types of fundraisers; 3. Keep expenses low; 4. Do not forget the social aspects of a successful fundraiser; 5. Pick one with broad appeal to attract beyond your membership; 6. Be careful of raffles and lottery legalities; 7. Careful planning and execution spell success!

Sample finance letters, letters to members requesting contributions and a guide to finance campaign solicitors are included in the 3rd class mailing.

PARTY!

PARTY!

PARTY!

Mark Friday, February 10th on your calendar! LWVMN plans a fun party featuring wine, food, entertainment and an auction to beat the winter doldrums. It's an opportunity for Leagues to get together with husbands, wives and friends to have a good time at a scintillating event.

The very versatile "Mad Housewives Opera Company" have a show aimed to strike the funny bone of spouses and Leaguers at this almost Valentine's Day show. A Dream Summer Vacation auction featuring services (dinners, trips, etc.) and fantastic vacation homes will be one of several highlights of the evening. Auction items already received include a house in Big Sky, MT, sailing lessons on White Bear Lake, a house on an island in Lake Minnetonka and a campsite on a Greek Island!

We need your donation of services, or anything relating to summer vacation. Save your crafts and delicious home-canned delicacies for Council, please. Also needed are fun loving volunteers to help with the auction and to sell tickets. Please let us hear from you at the office or at my home, 612-646-3690.

Greater Minnesotans, why not plan a shopping weekend in the Twin Cities around this party? We can arrange housing for you if needed.

M A R K E T I N G
(Buie - 941-7979)

COOKBOOK DOUGH IS RISING - COULD POP OUT OF THE PAN BY CHRISTMAS! Since June 1st we have banked \$\$\$ for 3,161 books - that is an incredible performance according to other authors and publishers. Look in the next VOTER for a sampling of bonus dollars earned by local Leagues; the accomplishments are indeed rich and imposing.

Negotiations are underway now to reach a satisfactory contract with Waldman House Press, a publishing division of Bookmen, Inc., the only general trade book wholesaler in MN. Royalties would be 10%; publisher would assume all financial, marketing, distribution costs and no more financial risk for LWV! We would retain copyright and artistic control. League could also continue to sell to members, friends and businesses outside of book stores.

As you all know the state and local Leagues have been obliged to use for current expenses those funds which formerly have been used to supplement the reserve fund. The PEOPLE'S CHOICE COOKBOOK can reverse this trend. Be proud of your work and keep up the good sales.



LEAGUE OF WOMEN VOTERS
OF MINNESOTA

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

BOARD MEMO

NOVEMBER, 1983

CALENDAR

- November 15 - First Class Board Memo mailed from state office
LWVMN Education Committee, 1:00 p.m., state office
17 - 3rd Class Board Memo mailed
CMAL Finance Committee, 9:30 a.m., state office
18 - Water Study Committee, 2:30-6:00 p.m., state office
22 - LWVMN Development Committee, 9:30 a.m., state office
24 - Thanksgiving Day
25 - Office closed
- December 1 - Hanukkah
3rd Quarter PMP Due to state office
CMAL Executive Committee meeting, 9:30 a.m., state office
5 - LWVMN Budget Committee, 10:00-2:00, state office
- LWVMN Computer Committee, 4:00 p.m., state office
6 - Action Committee Meeting, 9:30 a.m., state office
8 - Voter Service Committee Meeting, 10:00 a.m., state office
12 - Legislative Interviews due to state office
13 - LWVMN Executive Committee Meeting (if needed)
15 - Mini-Memo to LLs if needed
19-23 - LWVMN Office Hours, 9:00 a.m. - 1:00 p.m.
25 - Christmas Day
26-30 - LWVMN Office Hours, 9:00 a.m. - 1:00 p.m.
- January 1 - HAPPY 1984!
- Take LL membership count
3 - Action Committee Meeting, 9:30 a.m., state office
5 - Dec./Jan. VOTER deadline
10 - LWVMN Board Meeting, 9:30 a.m., state office
14 - The Citizen Lobbyist Conference, College of St. Thomas
16 - Local League Annual Report: Membership and Finance due to LWVUS, LWVMN
17 - 1st Class Board Memo mailing
19 - 3rd Class Board Memo mailing
CMAL Quarterly Meeting

ENCLOSURES

(Mailed 3rd Class to President's only; Presidents, please distribute to appropriate portfolio Chairs; *denotes Duplicate President's Mailing.)

October Board Meeting Minutes/Hegg
CAPITOL LETTER Subscription form*/Buffington
CITIZENS IN ACTION flyer*/Buffington
"What About the Russians" order form*/Duffy
Responses to Alworth Letter on defense policy*/Duffy
Overview of the Reagan Strategic Program*/Duffy
National Security Opinion Poll*/Duffy
Conference on Economic, Social and Political Issues of Refugees*/Duffy
Deposit Legislation "info" sheet*/Crampton

ENCLOSURES (cont.)

Mid-West Low Level Radioactive Waste Compact Agreement/Crampton
Solid Waste Meetings*/Crampton
Winter Navigation on the Great Lakes*/Crampton
Water Resources Study Committee Survey*/Fournier/Akre
Equal Rights Alliance Newsletter, Nov./Lucas

Precinct Caucus Videocassette flyer*/Burkhalter
Fundraiser Exchange/McKinnell
LWV-Roseville "VOTERS GUIDE" in VOTER/McKinnell
Fall Finance Workshop Information/McKinnell
Membership Newsletter/Nordland
Cookbook Update*/Buie
Education Update, November, 1983/McWilliams
Public Relations Award Application/Walters
Article on Women's Pay/Hendrixson
Sample Letter to the Editor on Economic Equity/Hendrixson
LWV Pin flyer/Main, LWV-Eastern Carver County

S T A T E B O A R D H A P P E N I N G S

At its November 8, 1983, Meeting your state board:

- .approved Midwest Compact Agreement (see NR Section);
- .agreed to give voters service advice/assistance to the MN Coalition on Food & Hunger;
- .approved the creation of a Communications Chair, with oversight responsibilities for VOTER, PR, graphics and video production;
- .assigned Marcia Walters, LWV-MEPH, to the Communications Chair position;
- .reviewed a draft Budget for 1984-85 for LWMN;
- .discussed and came to "consensus" on the LRP survey from LWVUS;
- .agreed to provide \$50.00 worth of "in-kind" services to the Coalition of Gifted and Talented in lieu of dues;
- .agreed to cosponsor and moderate meetings on proposed Solid Waste bills before the legislative session;
- .agreed to write a letter opposing Great Lakes Winter Navigation;
- .discussed the formation of a White Earth Indian Reservation LWV, funding of same and agreed to pursue with enthusiasm.

B O U Q U E T S T O

- .Mary Santi and Barb Hiles for the superb "Equal Justice for All?" Focus in October; and to
- .Marcia Walters, Karen Anderson and members of the video production crew which taped and edited the program soon to be available;
- .Barbara Stuhler and Gladys Brooks, Co-chairs of the Upper Midwest Women's Leadership Conference on National Security, and
- .Karen Gochberg, Project Coordinator, for an outstanding two-day conference at the L'hotel Sofitel, October 28-29.

P R E S I D E N T (Tews - 612-426-1011)

MINNESOTA MEETING - It was a real pleasure and honor for me to introduce Elizabeth Hall Janeway, noted feminist and author, to the largest ever (over 350 in attendance) MINNESOTA MEETING luncheon on November 10th. In my introductory remarks I noted that Ms. Janeway and LWV share similar commitments to the encouragement of participation by women and men in government and in all aspects of life. She in turn, during the questions period, suggested to the crowd that to become more involved in the issues one should join the League of Women Voters!!

WHITE EARTH INDIAN RESERVATION: Joan Higinbotham, Service to Local Leagues Chair, and Peggy Thompson, staff, have been meeting with persons on the White Earth Indian Reservation, Ponsford, MN, to discuss establishing a provisional League there. LWMN and LWVUS are both enthusiastic about the possibilities of forming this new "Ojibwe Indian LWV". Funding for this group may

PRESIDENT (cont.)

need to be somewhat different from our usual approach. Keep posted for further information.

COOKBOOK: The second printing of the People's Choice Cookbook, now being published for LWVMN by Waldman House Press will be available for holiday sales. The content is the same but the cover has been changed to put our name and state in a more prominent position.

FUNRAISER: Save Friday, February 10, 1984 for a Greek dinner at St. Mary's Greek Orthodox Church, Minneapolis, with a silent auction of vacation activities and facilities and a performance by the Mad Housewives (of LWVMN Convention fame). Information and a form soliciting auction contributions is included in this memo. This fundraiser was included in our 1983-84 budget and is necessary to the financial health of our organization. Please lend your support.

CITIZENS IN ACTION WORKSHOP: Plan to send several people from your community (League members and others) to this popular and important workshop on "how to become involved in the political process". Please come on Saturday, January 14, 1984, 9 a.m. - 3 p.m. at the College of St. Thomas in St. Paul.

A C T I O N

(Buffington - 612-929-8168)

CAPITOL LETTER: It's time to start thinking about subscribing to the CAPITOL LETTER. The state legislature convenes March 6th and our plans are to publish four issues: one recapping the Interim; two during the session and one recapping our rather abbreviated session (March 6-April 20). The subscription form for the CAPITOL LETTER will be in the 3rd class mailing. Look for it - don't delay, place your orders today. Four issues for \$5.00 is a bargain.

PROGRAM FOR ACTION: Due to editing delays the brand new Program for Action will not be available until January, 1984. This later publishing date will still allow all League boards to order and receive this necessary lobbying tool well before the legislature convenes in March. My apologies for the delay.

CITIZENS IN ACTION WORKSHOP: Mark your calendar now for January 14, 1984 for this annual one-day event at the College of St. Thomas. The agenda and registration forms were mailed in last month's mailing and will be included again in this month's 3rd class mailing.

LOBBYIST TRAINING: LWVMN lobbyist training will take place in February, 1984. Dates and times are not yet set. All program areas and CMAL would willingly train new lobbyists. Observers are also needed. Since the upcoming legislative session is a short one, it would be a good time for new lobbyists to get their feet wet. I hope to see lots of you at the training sessions!

ACTION AWARD: Even though May, 1984 seems like a long way off, it never ceases to amaze me how quickly the months fly by. Therefore, it is time to start thinking about the Action Award. The Action Award is given annually at Council or Convention. All local Leagues are encouraged to apply. Your action campaign will be judged on planning, member involvement, originality, visibility, work with others to achieve the goals and the degree of success. Did community attitudes change? Was a law implemented or stopped? Did you make a difference? Entries are due at the state office by April 5, 1984.

G O V E R N M E N T

(Duffy - 612-777-4234)

MN Tax Commission's Open Hearings: (Contact: Jan Roberg; 612-224-9999) These hearings will be held at the following locations and times: Twin Cities, November 21 & 22, State Office Bldg., Room 83, 6:00 - 10:00 p.m.; Moorhead, November 15th, City Council Chamber, 1-5 p.m.; Duluth, December 15th; Rochester, December 14th; St. Cloud, December 15th; Marshall, December 20th. The tax commission would like people at the meetings to express their views on all forms of Minnesota revenue collections.

The State Finance and State Government Chairs are still looking for assistance both during the legislative session and before to be on call to cover meetings. Please mention this to your League members and emphasize that this is an easy way to get involved. Call me, Judy

GOVERNMENT (cont.)

Duffy at 612-777-4234 or write the state office with your names!!!

OPEN APPOINTMENTS: Local Leagues should get on the Secretary of State's mailing list to receive notice of appointment vacancies as they arise. There will be a number of vacancies on January 1, 1984 and the deadline for those applications is November 22nd. For next time, Leagues should get the earlier notice from the Secretary of State, 180 State Office Bldg., St. Paul, 55155, (612)296-3266.

C R I M I N A L J U S T I C E
(Hiles - 612-439-6221)

At the 1981 State Convention the LWVMN received a special direction to actively lobby for funding for a new Minnesota Correctional Facility for women. As you know, the LWVMN lobbied extensively on this issue during the last legislative session and was successful in having it included in the bonding bill which passed. Contrary to newspaper articles recently published, various alternatives were studied and were judged unacceptable. Reports to the Legislature by the Dept. of Corrections have documented the need for a new facility. Lino Lakes is specifically reviewed in both the 1979 Legislative report and also the MN Correctional Facility for Women Preliminary Planning Report for 1981. LWVMN will continue to support and lobby on this issue.

A Leaguer from Iowa who attended the Focus meeting on Sentencing Guidelines has sent a good summary of the information presented. If your League was unable to attend you may want this information for your files. It can be obtained by calling the LWVMN office. Cost: 50¢, for copying.

One area of the criminal justice portfolio which is not being covered well is juvenile justice. It is a vital part of our program and I am hopeful that there is a Leaguer out there with a particular interest in it who will volunteer to help monitor what is happening. If you are that Leaguer, please call me or if you know someone who would be good at it, give me a call and I will make the contact. Thanks!

E D U C A T I O N
(McWilliams - 507-645-8423)

COALITION OF GIFTED AND TALENTED: At the November meeting, the LWVMN Board decided to continue membership in the Coalition for the Gifted and Talented. On the recommendation of the Action Committee, the Board decided that LWVMN would contribute no money, but would make in-kind contributions. We have been asked by the Coalition to appoint a representative who would attend their meetings, participate in Coalition activities and provide a liaison between the Coalition and League. Please contact the League office if you are interested in that appointment.

COALITION OF MINNESOTA ORGANIZATIONS FOR SEX EQUITY IN EDUCATION: We are looking for someone to represent LWVMN on this Coalition. Please contact the League office if you would like the position.

LEGISLATIVE INTERVIEWS: I am still getting calls from the offices of legislators asking for clarification of the question on seniority dismissal. Background information for that and the other questions was included in the October 3rd class mailing. Did you get a copy?

Ask your legislator whether he/she would support changing the law to allow school boards to take recent teaching experience, program needs of the district, special expertise of a teacher and performance reviews into consideration in addition to seniority when placing teachers on unrequested leave of absence.

EDUCATION COMMITTEE: Tuesday, November 15, at 1:00, at the LWVMN office, the Education Finance Study Committee and other interested persons are meeting with Gary Farland, State Department of Education School Aids and Levies Section, to discuss the new school formula. Watch the January Board Memo for a report of that meeting, as well as for notice of future meetings. We hope there are LL Education Chairs who can make it to St. Paul occasionally to join us in

EDUCATION (cont.)

forming an on-going Education Committee which will meet regularly to discuss and study issues of interest to League. If you are interested, let me know or just come.

LOCAL STUDY SURVEY: These are beginning to come in to the LWVMN office. Did you receive yours? I'm looking forward to seeing it!

STATE BOARD OF EDUCATION OBSERVER: Sandy Hustad, Arden Hills/Shoreview Education Chair, and LWVMN Education lobbyist, is observing the meetings of the SBE. That board is and will be making some significant decisions this year. Sandy will report in the Board Memo. She is always interested in having company, so call her if you'd like to attend a meeting (612-484-7192). They're usually held the second Monday and Tuesday of each month.

LEGISLATIVE INTERIM COMMITTEES: Besides the Legislative Commission on Public Education which has been holding hearings around the state this month to seek advice and comment from parents, students, teachers, administrators, school board members and all citizens on ways to improve the public schools, education committees of both houses have met. In September they discussed PER and had presentations from new education leaders. In October, Commissioner Randall made the Report on Need for Curriculum Changes which had been mandated by the legislature in the 1983 School Aids Bill. She will return to the Senate Committee on Education for follow-up discussion on Monday, November 28th at 9 a.m. A subcommittee of the House Committee on Education is hearing testimony on PER this month, as well as on the much discussed "Family Choice Education Act" (HF 1072), Rep. John Brandl's voucher bill.

MINNESOTA SCHOOL BOARDS ASSOCIATION DELEGATE ASSEMBLY: Meets November 28-29 to consider resolutions which will be debated and may become legislative policy of the Association. MSBA represents all the school districts in the state, and has a broad legislative program. They have a number of legislative positions similar to League's. Ask your superintendent for their current "Pink Sheets" which contain those policies. If a school board member from your district is an MSBA delegate, here is your chance to lobby for League positions on education, particularly our position on unrequested leave of absence.

TUITION TAX DEDUCTION: We're getting inquiries about this issue from LWV's in other states. Our response is as the October/November VOTER article states: in spite of its constitutionality, we will continue to oppose the statute because it is poor policy.

BOARD OF TEACHING: The Board is asking for public reactions to the feasibility of establishing standards of licensure for teachers of the gifted and talented and teachers of computer science. Contact Ken Peatross, 608 Capitol Square Bldg., 550 Cedar Street, St. Paul, 55101 by December 2nd for more information and/or to comment.

INTERNATIONAL RELATIONS
(Duffy - 612-777-4234)

UPPER MIDWEST WOMEN'S LEADERSHIP CONFERENCE was held at L'Hotel Sofitel in Bloomington on October 28th and 29th. Most participants were very impressed by the Conference and its content. We had about 170 participants, including 44 League members and representatives from Iowa, South Dakota, Wisconsin and MN. LWV received a lot of favorable publicity and also received notice for reaching out to a group who had been left out of a vital part of the national debate on our own defense. Karen Gochberg, LWV-Mahtomedi Area, should be commended for her tremendous job as Conference Coordinator. Her input resulted in a well-organized, impressive conference. Note: We have a generous supply of informational material donated to the Conference by the Soviet Embassy which arrived too late for distribution at the Conference. If you would like some of this literature, please contact the LWVMN office.

"The Day After the Day After" a program being sponsored by Duluth LWV and the Dept. of Public Affairs of the Duluth Schools following ABC's television production on November 20th. "The Day After" is a film on the consequences following a nuclear blast - in the network's own words, a terrifying account. Duluth's program will include responses to the program by Senators Durenberger and Boschwitz, Representative Oberstar and six representatives of the community (including LWV). The question of where the citizen can have an input into the process to forestall such an occurrence will be examined.

INTERNATIONAL RELATIONS (cont.)

Also in response to the television program, the University of MN will offer a course of independent study entitled "Nuclear Weapons, Nuclear War." This will be an in-depth examination of the issues dealt with in the program by John Harris and Erik Markusem of the University. Call (612) 376-4925 for details.

See the 3rd class mailing for order forms for a cassette tape entitled "What About the Russians?" The two half-hour programs are: "The Country and its People" and "National Security and the Arms Race". Mary VanEvera, National Security Study Chair, has a part in this production and encourages local Leagues to make use of the tape for your own meetings as well as public meetings. Perhaps, it could be donated to libraries or schools in your area. The state Board will purchase a tape that can be lent to local Leagues but at such a nominal cost, you might want to purchase your own.

Also in the 3rd class mailing, find two responses to a letter Martha Alworth, LWV-Duluth, sent to the Secretary of Defense and to Congressman Zablocki, Chair of the House Foreign Affairs Committee, asking some specific questions on U.S. defense policy as well as an overview of the Reagan Strategic Program. This should be helpful to Leagues in Part II of the National Security Study.

NATIONAL PROGRAM MAKING: There has been some concern that League should be moving beyond Part II of the national security and broaden the League's scope to finding resolutions to conflict without military action. Whether we can, of course, depends on the positions reached by consensus. If this is a sentiment of your local League, consider it when making national program suggestions. This suggestion comes to us from Oakland, CA LWV.

NUCLEAR FREEZE: MN Freeze Campaign, Inc. has speakers, slide presentations, tapes, films and literature on hand and wants to make them available to groups such as ours. Usually, their speakers do not charge unless they have some expense involved. Contact Eunice Eckerly at MN Freeze Campaigns, Inc., 2395 University Ave., St. Paul, 55114, 612-644-4616 or in southern MN, Mike Casper, Physics Professor, Carlton College, Northfield, MN, 507-645-7736.

Please encourage members to read the Fall LWVMN VOTER article on the key economic and political issues affecting the debate over the FY 1984 defense budget. This should be helpful for Part II of the National Security Consensus. Also, consult the Prospectus #3 for some tips on this part of the study plus ideas for community outreach activities.

NATIONAL SECURITY OPINION POLL: Duluth LWV in conjunction with the University of MN, Duluth is conducting an opinion poll in line with poll questions sent to you last month. This is being done in cooperation with the Political Science Dept. and perhaps is something you could do in your community. In the 3rd class mailing also is a copy of the Duluth questions (essentially those you received last month with some variations).

See 3rd class mailing for information on a Hamline University Conference on Economic, Social and Political Issues of Refugees on December 1st and 2nd.

The MN International Center is planning a tour to Brazil February 7-22, 1984 at a cost of \$2,495. If you are interested, call the Center at 612-373-3200 or write Brazil Tour, 711 East River Road, Mpls., 55455.

N A T U R A L R E S O U R C E S

(Crampton - 612-926-8760)

(Grimsby - 612-922-9403)

DEPOSIT LEGISLATION: Included with this board report will be a one-page information sheet about deposit legislation. We debated as to whether it would be a "Time for Action" but decided that initially, at least, we would keep it to an ardent request. Please contact your legislators, any and all, regarding deposit legislation. Those in favor need letters of support, those opposed need reasoned arguments, and fencesitters need to be urged to commit themselves. Please ask your members to drop a line or call their legislators and urge passage of the deposit bills (SF 741, HF 683) during the 1984 session. Letters to the editor of any and all local papers are a real asset. We are just now beginning to see some indication that

NATURAL RESOURCES (cont.)

the general public is beginning to pick up on the deposit legislation idea. Let's reinforce those ideas now.

MID-WEST LOW LEVEL RADIOACTIVE WASTE COMPACT: The League agreement regarding passage and/or amendment of the Mid-West Low Level Radioactive Waste Compact has been put into final form by the Lwvus and the LWVMN has signed their approval. A copy of the final agreement is included in the 3rd class mailing. Whether we will be called upon to indicate to the state legislature any specific position on this matter will depend on whether they decide to amend the Compact language, after passing it during the 1983 session. Amendments to the Compact have been proposed in Illinois, and are presently being debated there. So far, four states have signed the original compact into law. (Eleven states have the potential to sign.) South Dakota is indicating that they may decide to go it alone, or in conjunction with North Dakota.

SOLID WASTE MEETINGS: Included with 3rd class mailing should be an information sheet regarding meetings to be held in January regarding several solid waste bills pending in the upcoming session of the legislature. They include two bills filed by Rep. Darby Nelson concerning recycling, landfill abatement (including taxes and fees) and the deposit legislation bill. These meetings are just in the process of being developed, so location, date and time are still variable. Keep posted for specifics.

WINTER NAVIGATION ON THE GREAT LAKES: This topic recently reared its head in MN and the LWVMN was asked to respond. It was presumed that the issue was dead after the Corps of Engineers concluded a report that while not negative, wasn't particularly enthusiastic. Thanks to Rep. Arlan Stangland (IR, 7th Dist.) the concept was included in the recently marked-up Water bill. Leagues in Ohio, Indiana, Illinois and Wisconsin are in the process of taking action against the proposal. While the argument that winter navigation would provide jobs and economic benefit for MN, particularly the Duluth area, seems reasonable, the figures that are used to support that presumption are a bit fragile. See an information sheet on this topic in the 3rd class mailing.

WATER STUDY: Enclosed in the 3rd class mailing is a survey of your community's water resources, which the Water Resources Study Committee asks that you return to Barbara Maher by Dec. 20th.

HUMAN RESOURCES / SOCIAL POLICY

(Lucas - 612-823-8544)

(Hendrixson - 612-925-5079)

Thanks to all of you for your support of ERA! Both state and national action alerts were sent and the grapevine tells us that Leagues have responded with great enthusiasm. If we can coax a clean ERA out at the federal level it will be a monumental victory for women and a testimony to the power of the gender gap.

Leagues have been extremely supportive of the MN Equal Rights Alliance. Members of other Alliance organizations have been impressed by the depth of League support. Leagues that have joined thus far include: Brooklyn Park, Osseo, Maple Grove; Cass Lake/Walker Area; Crystal/New Hope; Edina; Mid-Mesabi; Minneapolis; New Ulm; Rochester; Roseville; St. Cloud Area; St. Louis Park and South Tonka. We are enclosing the November Alliance newsletter in the 3rd class mailing. Leagues are encouraged to join this growing network! A strong base of support is needed if we are to succeed!

The Alliance has rented a copy of "How We Got the Vote," an award winning and very inspirational film depicting the womens suffrage effort. The movie was produced by the National Women's Party and LWVUS recommends the film highly as a consciousness raiser and program builder. It is a non threatening way to expose people to the history of the women's struggle and the connection is made between the struggle to vote and the struggle for equality. Alliance members are encouraged to use this film. Interested Leagues should contact the Alliance, 316 University Ave., St. Paul, 55103, 612-228-0338. There is no charge other than a shipping charge.

ECONOMIC EQUALITY: Watch the 3rd class mailing for newspaper articles and a sample letter to the editor on Economic Equality.

C I T I Z E N I N F O R M A T I O N
(Santi - 612-426-5151)

CITIZENS IN ACTION WORKSHOP: A workshop covering the basics of lobbying will be held Saturday, January 14th from 9 a.m. to 3 p.m. at St. Thomas College O'Shaughnessy Auditorium, in St. Paul. The workshop is being planned to appeal to new members, seasoned members who have not been involved in action and other interested community members.

The program covers how a LWV lobbyist functions, how to be heard at the governor's office, how to be effective with a legislator, how to lobby other levels of government and how to hurdle the administrative process.

LWV member cost is \$12, including lunch and handbook. Non-member cost of \$16 includes lunch, but not the handbook. Costs for registration only are \$7 for members (including handbook) and \$11 for non-members. Proposed agenda and registration forms are included in the 3rd class mailing. Registration deadline is Friday, January 6th.

FOCUS VIDEOTAPE: Videotapes of the October 18th Focus "Equal Justice for All? Minnesota's Guidelines for Fixed Sentences" are ready for local LWV use. Part 1 (History) covers the presentations of Kay Knapp and Orville Pung. Part 2 (Effects) covers the morning panel, "How the Guidelines Affect the Players," Part 3 (Issues) covers the comments of Justice Amdahl and Janet Newberg of the Attorney General's office. Part 4 (Future) covers the afternoon panel will be ready November 30th. The tapes run 40-56 minutes each and can be viewed separately but work better as a set. Tapes are available in both 1/2" and 3/4" format.

Order on the same basis as other audio-visual materials in the LWVMN library. That is, \$25 deposit for a 3-week loan period, is returned minus postage and handling, when the materials are returned undamaged. Use the tapes for units or general meetings or arrange to show on your cable TV system.

FOCUS SUMMARY: A four page summary of the October 18th Focus written by Iowa's Criminal Justice Chair is available at the state office and can be ordered for copying and mailing costs. For those who requested transcripts of Kay Knapp's remarks; sorry, she spoke without notes. But you may order "Summary Report of Development and Implementation of Minnesota's Sentencing Guidelines, Pub. No. 10-16, from MN Documents Division, 117 University Ave., St. Paul, 55155. Cost is \$5.50, plus .60 tax, plus \$1.50 mailing. The videotape Part 1, mentioned above, also contains her complete remarks.

V O T E R S E R V I C E
(Burkhalter - 612-935-3002)

FLASH IMPORTANT FLASH IMPORTANT FLASH IMPORTANT FLASH

The "Leader's Discussion Guide to 'Minnesota Caucus'" sent with the October 3rd class mailing (22-page blue document) has an error on page 4. The 1984 Independent Republican Party State Convention will be June 14-16 at the Minneapolis Auditorium. Please correct your copy at once!

DEBATES DIRECTOR: The job description was sent in last month's 3rd class mailing. Please encourage people to submit resume by November 30th. We will interview applicants in December and hire by January 1, 1984.

PRECINCT CAUCUS VIDEOTAPE: Now Available (flyer enclosed). Plan now to use this program in your community. Contact me for more information. We have scheduled several screenings of "Minnesota Caucus" and invited representatives of groups and businesses who will be ordering copies of the tape for their use. If you would like to preview the program before you use it, you would be most welcome to attend. The screenings are: Tuesday, November 29th, noon-1 p.m. and 4-5 p.m. and Thursday, December 1st, noon-1 p.m. and 4-5 p.m. They will be held on the 12th floor of Investors Bldg., 733 Marquette Ave., Mpls. Call the LWVMN office (224-5445) if you plan to attend.

VOTERS SERVICE COMMITTEE: Thursday, December 8th, 10:00 a.m., state office. Come and discuss successes and problems and learn about plans for '84 election.

DEVELOPMENT
(McKinnell - 612-646-3690)

FUNDRAISER EXCHANGE: Watch for your 3rd class mail. St. Louis Park kicks off this series with the "How To's" of their success in making \$330 last year with ads in their VOTER.

FUN RAISER UPDATE: Please note the special memo to local League Presidents in this mailing. The Fun Raiser Committee is off to a great start. We need your silent auction items and ticket sales.

LWVUS ED FUND SUPPORTS ROSEVILLE "VOTER GUIDE" IN VOTER: In the past, the LWVUS Ed Fund would not approve a project to pay for part of a local or state League VOTER with Ed Fund money. That has just changed.

Roseville LWV has just received approval for a separate section of each issue of their VOTER to be a Voter Service/Citizen Information Guide and to be paid for with Ed Fund money. See the 3rd class mailing for details.

REMEMBER! If you want to do this, it must meet the following Ed Fund criteria:

1. Be objective and educational (not Action, membership, League business)
 2. Be distributed beyond your membership
 3. You must have the money in your account in the Ed Fund, or you must raise it for the project.
- Contact: Mindy Greiling, Roseville President, 612-636-3343 or me for further information.

FALL FINANCE WORKSHOP INFORMATION: If you missed the Fall Workshop on Finance, you can still get some of the information on Ed Fund use and paying part of your LWVUS PMP with tax-deductible donations in the 3rd class mailing. Any questions? Give me a call.

LOCAL LEAGUES STRETCH \$\$\$ WITH THE ED FUND: The following Leagues took advantage of the Ed Fund to send Leaguers to the National Security Conference: Roseville, St. Paul and Golden Valley. Thanks to Brooklyn Park for the idea. Leagues are also pursuing the PMP option (see Finance Workshop materials).

SERVICE TO LOCAL LEAGUES
(Higinbotham - 612-926-9399)

LIAISON CALLS: State Board members enjoyed making their liaison calls during the month of October. It was great to hear about local successes and we hope that we were able to answer your questions. State Board members are always happy to hear from LLs with questions or comments. Feel free to write or call them at home or at the state office.

COUNCIL WORKSHOP TOPICS: This is your last opportunity to suggest topics for workshops at State Council. Contact me or the state office by December 1st. Look for registration materials in the January 3rd class mailing to Presidents.

MEMBERSHIP
(Nordland - 612-448-3165)

By now, your local League should have completed and returned to the state office the Membership List form received with the October 3rd class mailing. That doesn't, however, need to signal the end of efforts to recruit new members or round up stragglers from last year. Please be sure to send names, addresses and phone numbers of these additions to us monthly so they won't miss out on any benefits of membership. With the membership list in close-to-final form, be sure to prepare a roster that can be sent to every member. Having it close at hand definitely improves and facilitates easy communication!

VOTER
(Walters - 612-934-3412)

Is your bulletin being reproduced in the least expensive way possible? For one sheet, both back and front, it would cost you probably \$30 to run 150 copies through a Xerox-type machine. The same camera-ready copy printed would only cost approximately \$10. Continue to monitor your bulletin reproduction costs to get the best deal possible. For those of you who have "sweet-heart deals" with your local city government, school district, etc., just remember to thank them continually.

VOTER (cont.)

I was usually one of the first to go down when we had spelling contests in the 5th grade, so you know the situation must be bad if I notice misspellings in bulletins. Some of the worst offenders include: consensus, curriculum, liaison, caucus, bylaw (one word), pollution, capitol (place). If spelling gives you difficulty, keep a dictionary at your elbow when putting your bulletin together and look up those troublesome words.

With the holiday season coming up, avoid clip art with a secular message. Included in the 3rd class mailing is some clip art for your use. Just cut it out and paste on to your copy. But remember, some clip art is effective, too much just makes the pages look crowded and messy.

P U B L I C R E L A T I O N S

(Walters - 612-934-3412)

LWVMN Board has established a Public Relations Award to be presented to a local League at Council '84. An application form will be in the 3rd class mailing.

M A R K E T I N G

(Buie - 612-941-7979)

THE PEOPLE'S CHOICE COOKBOOK has a new look - name, colors, recipes are untouched, but the cover design is different. Our publisher claims we will sell ten times more books with a "friendlier" cover. Our is "too sophisticated and witty" and the general public does not take more than two seconds to decide to pick a book up and look inside. With this observation confirmed by bookstore owners and buyers we agreed with the proposed change.

This long-term fundraiser was never meant to be supported just by League members and friends. Since we need to reach out past League we decided to heed this marketing advice and now feel positive about the change. The first cover is "league-like", the second more "homey". We believe Leaguers (sophisticated and clever all) will continue to identify with the first book cover. We have "collector's items". Contract details and a sketch of the cover will be in the 3rd class mailing to Presidents.

L W V U S C O N V E N T I O N ' 8 4

The 1984 LWVUS Convention will be held May 13-17 in Detroit. Start making your convention plans now. LWVMN is booking 50 seats on a Republic Airlines flight to Detroit departing Sunday, May 13 - about 8:30 a.m. We also hope to reserve a block of 25 rooms together in the Westin, the convention hotel in Detroit's Renaissance Center for the MN delegation. Watch for a special mailing to local Leagues in mid-December for more information from LWVUS.

N E W S F L A S H

SENTENCING GUIDELINES VIDEO PROGRAM - MN CABLESYSTEMS SOUTHWEST DECEMBER SHOWINGS:

"Equal Justice for All? Minnesota's Guidelines for Fixed Sentences" will begin to be shown on cable TV in Richfield, Edina, Minnetonka, Eden Prairie and Hopkins in December. The scheduled cablecasts are: Part 1 - History (Kay Knapp and Orville Pung, 36 minutes) Dec. 6, at 9 p.m.; Dec. 8 at 10:30 a.m. and Dec. 11 at 3 p.m. Part 2 - Effects (morning panel, 57 minutes) Dec. 13 at 9 p.m.; Dec. 15 at 10:30 a.m.; Dec. 18 at 3 p.m. Other local Leagues may wish to arrange to borrow the 3/4" cassettes of these programs for your own local cable company to duplicate for cablecast in your area.

The League of Women Voters presents...

The Citizen Lobbyist - Effective Political Power

Saturday, January 14, 1984

9 a.m. - 3 p.m.

College of St. Thomas, 2115 Summit Avenue, St. Paul, Minnesota
O'Shaughnessy Educational Center Auditorium

Registration deadline Friday, Jan 6, 1984

Agenda

- 9:00 Registration and Coffee
- 9:30 How an LWV Lobbyist functions
Erica Buffington, LWVMN Action Chair
- 10:00 How to be heard at the Governor's office
Legislative Aide to Governor Perpich
- 10:45 How to be effective with a legislator
Rep. Connie Levi
- 11:30 Lunch - A member of Minnesota's Cong. delegation has been invited to speak
- 1:00 Workshop - How to lobby other levels of government
Members of Rice County Board, Roseville School Board, Minneapolis City Council
LWV success stories - St. Cloud, Roseville, Minneapolis
- 2:00 How to hurdle the administrative process
Writing the Bill - Debbie McKnight
The Rulemaking Process - John Michael Miles, Asst. Atty. General, MN
- 3:00 Adjourn

Registration

- \$16 non-LWV member, including lunch
- \$12 LWV member, including lunch
- \$11 registration only, non-LWV member
- \$7 registration only, LWV member

LWVMN Lobbyist Handbook "Citizens in Action" is included with LWV registrations, additional copies will be available for \$4 each.

Continuing Education Units are available through Anoka Ramsey Community College. Those wishing to receive credit must send name, address, social security number and telephone number as well as \$2.50 fee.

Auditorium is on east side of campus (Cleveland); parking is on west side (Cretin).

This meeting is accessible to those using wheelchairs. A signer will be available for the hearing impaired upon request.

This meeting is accessible to those using wheelchairs. A signer will be available for the hearing impaired upon request. Please contact LWVMN at (612) 224-5445 to request this service.

OCT 24 1983

phone 641-2216

Hamline University **NEWS BUREAU**

Saint Paul, Minnesota 55104

HAMLIN UNIVERSITY CONFERENCE WILL FOCUS ON
ECONOMIC, SOCIAL, POLITICAL ISSUES OF REFUGEES

October 21, 1983
For more information
Contact Robert Englund

For Immediate Release

Economic, social and political issues faced by refugees and persons working with them will be addressed in a conference Thursday and Friday, Dec. 1-2 at the Hamline University Law Center in St. Paul.

"Homeland and Human Rights: The Economic, Social and Political Consequences of Being Dispossessed" is sponsored by Hamline's Graduate Liberal Studies Program. The workshop, focusing on the workplace, seeks to bring the worlds of business and the humanities together in an interdisciplinary analysis of an immediate social issue in the Twin Cities.

Registration will be at 7:30 p.m. Dec. 1 in the Law Center lobby, followed by an 8 p.m. address by a refugee from the Soviet Union, Anatoly Liberman, professor of German at the University of Minnesota.

The conference continues with 8:30 a.m. registration on Dec. 2. At 9 a.m. Hamline law dean Stephen B. Young and philosophy professor Duane Cady will be featured in a panel discussion about their experiences working with refugees. Luncheon speaker will be William Grace, director of the Pre-Retirement Program of the Metropolitan Senior Federation. He will speak on "America's Future: The Development of its New Citizens." Grace is a Presbyterian clergyman and also a sociologist, and he has worked with the Center for Urban Encounter in the Twin Cities.

A series of workshops will follow in the afternoon. The leaders and issues to be discussed are as follows: Salvador Rosas, attorney for Centro Legal, immigration law; Olga Zoltai, casework supervisor for the International Institute, education; Jane Kretzmann, state coordinator Minnesota Refugee Programs, health and welfare; The Rev. Richard Lundy, pastor of St. Luke Presbyterian Church in Wayzata, role of the church, and Douglas Busch, director of the Hubert H. Humphrey Job Corps Center, training and retraining of workers.

Tuition for the conference is \$35. To register or to receive more information, call 641-2900.

CLEMENT J. ZABLOCKI, WIS., CHAIRMAN

DANTE B. FASCELL, FLA.
LEE H. HAMILTON, IND.
GUS YATRON, PA.
STEPHEN J. SOLARZ, N.Y.
DON BONKER, WASH.
GERRY E. STUDDS, MASS.
ANDY IRELAND, FLA.
DAN MICA, FLA.
MICHAEL D. BARNES, MD.
HOWARD WOLFE, MICH.
GEO. W. CROCKETT, JR., MICH.
SAM GEJDENSON, CONN.
MERVYN M. DYMALLY, CALIF.
TOM LANTOS, CALIF.
PETER H. KOSTMAYER, PA.
ROBERT G. TORRICELLI, N.J.
LAWRENCE J. SMITH, FLA.
HOWARD L. BERMAN, CALIF.
HARRY M. REID, NEV.
MEL LEVINE, CALIF.
EDWARD F. FEIGHAN, OHIO
TED WEISS, N.Y.
ROBERT GARCIA, N.Y.

WILLIAM S. BROOMFIELD, MICH.
LARRY WINN, JR., KANS.
BENJAMIN A. GILMAN, N.Y.
ROBERT J. LAGOMARSINO, CALIF.
JOEL PRITCHARD, WASH.
JIM LEACH, IOWA
TOBY ROTH, WIS.
OLYMPIA J. SNOWE, MAINE
HENRY J. HYDE, ILL.
GERALD B. H. SOLOMON, N.Y.
DOUGLAS K. BEREUTER, NEBR.
MARK D. SILJANDER, MICH.
ED ZSCHAU, CALIF.

Congress of the United States

Committee on Foreign Affairs

House of Representatives
Washington, D.C. 20515

JOHN J. BRADY, JR.
CHIEF OF STAFF

October 17, 1983

Ms. Martha B. Alworth, Chair
National Security Committee
League of Women's Voters of Duluth
415 Hawthorne Road
Duluth, Minnesota 55812

Dear Ms. Alworth:

Thank you for your letter of recent date posing a number of questions regarding U.S. defense and foreign policy.

I appreciate the opportunity to respond to these questions. Although the questions you pose are far-reaching and have been the subject of much study, I will try to answer them briefly and precisely.

First, U.S. defense policy has always been based on the concept of deterring a Soviet attack against the United States or its chief friends and allies. Traditionally, U.S. nuclear and conventional weapons programs have not been aimed at attempting to use military power against the Soviet Union. Nonetheless, serious questions have been raised about the capabilities of projected U.S. nuclear weapons systems as proposed by the Reagan Administration. To my knowledge, however, the Reagan Administration is not seeking a first-strike or preemptive capability against the Soviet Union.

Second, the purposes and missions of U.S. defense policy involve all aspects of the questions you raise. It should be pointed out, however, that military involvement in Third World conflicts has only been pursued as a last resort, and that for the most part the U.S. has used economic and military assistance to achieve its objectives.

Finally, there has been a confusing tendency to regard deterrence and counterforce as mutually exclusive concepts in defense policy. An ability to strike at an adversary's military capabilities, sometimes known as counterforce, can itself be a form of deterrence. It is only when a full

Ms. Martha B. Alworth
October 17, 1983
Page Two

capability to wipe out an adversary's military capabilities develops that counterforce ceases to be deterrence. In short, it is a combination of intention as well as capability to use military force that constitutes aggression. For this reason, U.S. counterforce capabilities against the Soviet Union should not be regarded as first-strike capabilities until they are combined with first-strike intentions.

Thank you for the opportunity to respond to your survey. Please be assured it was a pleasure to be of assistance to you in this matter.

With best wishes, I am

Sincerely yours,


Chairman

CJZ:rhg



ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, D.C. 20301

PUBLIC AFFAIRS

14 OCT 1983

Ms. Martha B. Alworth
League of Women Voters of Duluth
Chair, National Security Committee
415 Hawthorne Road
Duluth, Minnesota 55812

Dear Ms. Alworth:

Thank you for your September 30 letter to the Secretary of Defense requesting answers to three questions regarding national defense.

Secretary Weinberger appreciates the interest you expressed on behalf of the League of Women Voters of Duluth in national security matters. He commends you and all members of the League for your concern and your participation in the study you described. The Secretary has often cited the importance of citizen awareness of defense issues. Your League represents a significant manifestation of such public involvement.

As to your specific questions:

1. What does our country regard as an adequate military policy for national security? Are the weapons which are being bought designed to carry out that policy?

Answer: Secretary Weinberger has pointed out that a strategy of deterrence has been the basis of our defense policy for as long as our country has existed. He said: "In the very first State of the Union address, George Washington told Congress that 'to be prepared for war is one of the most effectual means of preserving peace.'" The weapons being developed and produced are designed to carry out that policy. For example, the MX PEACEKEEPER missile is intended to restore the balance in strategic capabilities between the United States and the Soviet Union, which is currently balanced in their favor. (This is discussed in detail in several enclosed documents.)

2. What missions must we be able to accomplish? Is it deterrence or counterforce? What are the purposes of military strength?

- a. Defense of the homeland?
- b. Defense of our allies?
- c. To become involved in Third World conflicts?
- d. To protect our access to resources?
- e. To protect sea lanes?

Answer: While the threats and circumstances facing the United States, and the strategies and capabilities needed to meet them, have changed from time to time, the nation's fundamental vital interests and the foreign policy necessary to protect them have remained constant. Enumerated in Secretary Weinberger's Annual Report to the Congress for Fiscal Year 1984, they are:

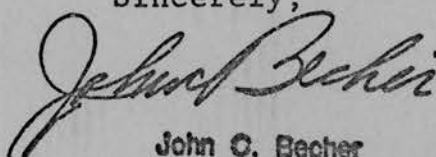
- a. --To preserve our freedom, our political identity, and the institutions that are their foundation--the Constitution and the rule of law.
- b. --To protect the territory of the United States, its citizens, and its vital interests abroad from armed attack.
- c. --To foster an international order supportive of the interests of the United States through alliances and cooperative relationships with friendly nations; and by encouraging democratic institutions, economic development, and self-determination throughout the world.
- d. --To protect access to foreign markets and overseas resources in order to maintain the strength of the United States' industrial, agricultural, and technological base and the nation's economic well-being. (A copy of this report is enclosed for your further review of these issues.)

3. Is our declared policy one of deterrence or does it go beyond this to encompass counterforce?

Answer: As noted in our answer to question 1, the basic defense policy of the United States is deterrence. If deterrence fails, however, we must be, and are, prepared to retaliate against the Soviet Union or any would-be aggressor. Secretary Weinberger spoke on "The Moral Aspects of Deterrence" in an address at Fordham University on April 28, 1983. We are enclosing a transcript of his remarks, as well as several publications dealing with defense matters. Included is a copy of Soviet Military Power which describes comprehensively the threat we face today.

We hope the information provided will be of interest to the League of Women Voters of Duluth and that it assists you and the League members in gaining a better understanding of the matters you mentioned.

Sincerely,



John C. Becher
Director for Management

Enclosures

THE REAGAN STRATEGIC PROGRAM

OVERVIEW

Introduction

- o Over the past few months, we have developed a comprehensive plan for revitalizing our strategic deterrent.
- o This program will end the relative decline of U.S. strategic capabilities and will put the United States in a position to reshape the U.S-Soviet strategic competition in the years ahead.

Objectives of Program

- o The Reagan program will, within the next four to eight years, redress the most serious weaknesses in our current posture.
 - Communications and control systems will be improved to make sure we could communicate with our strategic forces, even after a nuclear attack.
 - Our TRIAD of land-based ballistic missiles, bombers, and sea-based missiles will be strengthened and modernized as soon as possible, ending long-standing delays in some of these programs.
- o The Reagan program will determine, to a large extent, U.S. strategic capabilities into the next century. Not since the Eisenhower years has an Administration proposed a nuclear program of such breadth and scope. We have used this unique opportunity to mold a strategic force that will meet the objectives of our strategy and serve as a coherent instrument of national policy.
- o The Reagan program will create a deterrent to Soviet action against us that is far more secure and stable than exists today.
- o The Reagan program will increase Soviet incentives to negotiate genuine arms reductions. And, if we must, the proposed program will put us in a good position to strengthen our forces further in response to unconstrained growth in Soviet weapons.

THE REAGAN PROGRAM FOR COMMUNICATIONS AND CONTROL SYSTEMS

Description

- o We will improve the survivability, performance, and coverage of radars and satellites used to warn us of a Soviet missile attack and to assess its size and scope.
 - Mobile ground terminals for processing data from our warning satellites will be deployed, and the satellites themselves will be upgraded to improve survivability.
 - Warning satellites and ground-based radars will be improved to give better estimates of the size and objectives of a Soviet missile attack.
 - Additional PAVE PAWS surveillance radars will be deployed to improve coverage of potential Soviet submarine operating areas to the southeast and southwest of the United States.
- o We plan to upgrade the survivability and capability of command centers that would direct U.S. strategic forces during a nuclear war.
 - E-4B airborne command posts will be deployed to serve the National Command Authority in time of war.
 - EC-135 airborne command posts serving military commanders will be hardened against nuclear effects and will be equipped with upgraded satellite and very low frequency/low frequency communications.
- o We will deploy survivable communications that link command centers with all three legs of the TRIAD.
 - Very low frequency/low frequency communications receivers will be developed and installed on strategic bombers to ensure their reception of orders.
 - We will upgrade communications to deployed submarines.
 - A new satellite communications system will be developed providing extremely high frequency communication channels that would ensure two-way communications between commanders and forces.
- o We will initiate a vigorous and comprehensive R&D program leading to a communications and control system that would endure for an extended period beyond the first nuclear attack.

ELF

ELF

THE REAGAN BOMBER PROGRAM

Description

- o We plan to develop a variant of the B-1 bomber and deploy 100 aircraft. The first squadron of B-1s will be operational in 1986.
- o We will continue a vigorous R&D program for an Advanced Technology Bomber (the so-called "stealth" aircraft). This bomber, under current plans, will be deployed in the 1990s.
- o Newer B-52s (G and H models) will be modified to carry cruise missiles. Selected aircraft will be modernized to provide added protection against the effects of nuclear explosions (particularly electromagnetic pulse effects) and to improve their ability to survive against Soviet air defenses. (by installation of additional electronic countermeasures equipment.)
- o Older B-52s (D model) will be retired in 1982 and 1983.
- o Over 3000 cruise missiles will be deployed on B-52Gs, B-52Hs and B-1s. The first squadron of cruise missile-equipped aircraft (B-52Gs) will be operational in 1982.
- o Existing KC-135 aerial tankers will be outfitted with new engines to increase airborne refueling capabilities.

Reasons for Two Types of New Bombers

- o There is a general consensus on the need for new strategic bombers. The only issues are which bombers to build and when.
- o The previous Administration planned to rely on B-52s in the 1980s and to develop the Advanced Technology Bomber for the 1990s. This represented a willingness to accept risks associated with an aging and potentially vulnerable B-52 force, and risks associated with the uncertain schedule and unproven capabilities of the Advanced Technology Bomber.

THE REAGAN PROGRAM FOR SEA-BASED FORCES

Description

- Then was
this written?*
- o We plan to continue construction of Trident ballistic missile submarines at a steady rate of one per year, including one submarine in 1981 (the contract is under negotiation), one submarine in 1982 (partially funded by Congress in the FY 82 budget, the remainder will be funded in the FY 83 budget), and one submarine per year in 1983 to 1987.
 - o We will develop a larger and more accurate, sea-launched ballistic missile--known as the Trident II or D-5 missile --for deployment on Trident submarines beginning in 1989.
 - o We will deploy several hundred nuclear-armed sea-launched cruise missiles on general purpose submarines beginning in 1984.

Reasons for Program

- o Sea-based forces currently represent the most survivable leg of our strategic TRIAD. The Reagan program expands and further strengthens these forces.
- o The new D-5 missile will carry more warheads and/or larger ones than current C-4 submarine-launched missiles, nearly doubling the capability of each Trident submarine. By increasing the payload of each Trident, we will be able to avoid a reduction in sea-based capabilities when large numbers of existing Poseidon submarines reach the end of their service lives and must be retired in the 1990s.
- o The new D-5 missile will also have much better accuracy than current sea-based missiles. This will allow us to use sea-launched missiles to attack any target in the Soviet Union, including their missile silos.
- o To deploy highly accurate nuclear warheads at sea in the near term, we plan to put cruise missiles on existing attack submarines. These missiles will be particularly valuable as a strategic reserve force, a key part of our deterrent posture. Deployment of nuclear sea-launched cruise missiles to strengthen our strategic reserve and to deter the use of nuclear weapons against our naval forces worldwide, does not diminish the critical need to deploy Ground-Launched Cruise Missiles and the Pershing II ballistic missile to counter the massive Soviet buildup of theater nuclear forces in Europe.

- By the same token, a program to deploy 200 MX missiles in 4600 shelters has only one significant difference from the 100 in 1000 plan: it is more expensive (but no more survivable). The more shelters or holes we build, the more Soviet missiles will be built. They can build missiles as fast as we can build shelters, at about the same cost to both countries.
- Any ground-based scheme ultimately would require a ballistic missile defense for survivability. But, today, ballistic missile defense technology is not at the stage where it could provide an adequate defense against Soviet missiles. For the future, we are not yet sure how well ballistic missile defenses will work; what they will cost; how Soviet ballistic missile defenses--which would almost certainly be deployed in response to any U.S. missile defense system--would affect U.S. and Allied offensive capabilities; and what would be the political ramifications of altering the ABM Treaty.
- While it is not the determining factor, it should be noted that Multiple Protective Shelter basing has strong environmental opponents who would use every available tactic, and there are many, to delay MX deployment.
- o We believe there are promising alternative basing modes for MX, and vigorous R&D programs will be initiated on three possibilities. We are hopeful that one or more of these alternatives will give far greater survivability than Multiple Protective Shelter basing. We plan to choose among these long-term basing options as soon as sufficient technical information becomes available, and in any event, no later than 1984.
- o The MX missile itself will be ready in 1986, well ahead of its long-term basing. Meanwhile, initial deployment in existing ICBM silos is the only way to avoid delaying MX. We cannot afford to put off MX, a much stronger and more accurate missile than MINUTEMAN, and continue the decade-long pattern of postponement, vacillation, and delay. Early deployment of MX will break the Soviet monopoly on prompt counter-ICBM capabilities.
- o { While not a long-term solution, reconstructing silos (by adding more steel and concrete to help withstand nuclear explosions) would force the Soviets to develop more accurate missiles and might well keep them from achieving a high confidence counter-MX capability until the late 1980s, by which time we will have a better system.

cf. Scowcroft

National Security Opinion Poll

The purpose of the poll is to get a sampling of attitudes from a broad range of people, to help assess the level of awareness in the community about National Security issues. It could provide a feel for the assumptions and perceptions people have when discussing these issues.

1. What factors do you think contribute to U.S. National Security?
2. What do you think should be the role of the U.S. in the world?
3. What do you think should be the function of military power in fulfilling the world role of the U.S.?
4. Do you think the U.S. spends too much, too little, or just the right amount of money for national defense?
5. What is your main source of information about military affairs? About foreign affairs?
6. Is American military power too visible in the world today? Not visible enough? About right?
7. Do our European allies contribute too little, too much or about the right amount of resources to the Western Alliance?
8. Is the Soviet Union a force of political instability in the world today?
9. Does the CIA have a legitimate role to play in providing for American national security?
10. Was the United States justified in invading Grenada?
11. Have you been following the nuclear arms control negotiations? What is your reaction to the results so far?

(Use other side if needed to complete your answers)

Date: _____ Age: Over 30 _____ Under 30 _____

Male _____ Female _____

WHAT ABOUT THE RUSSIANS?

- What are the commonalities and differences between our two countries?
- What do we know about the Soviet people?
- What do they know about us?
- How do other countries, including the Soviet Union, view the US/USSR nuclear arms race?

Community leaders and representatives of grassroots organizations in KANSAS, INDIANA, and MINNESOTA share their candid perceptions of the Soviet Union with

Gro Harlem Brundtland—leader of the Labor Party & former Prime Minister, Norway

Giancarla Codrignani—member of Parliament, Italy

Elizabeth Young (Lady Kennet)—arms control specialist, United Kingdom
and

Anne Cahn—Committee for National Security

Catherine Cosman—U.S. Helsinki Commission

Sanford Gottlieb—United Campuses to Prevent Nuclear War

Morton Halperin—Center for National Security Studies

Admiral Gene La Rocque—Center for Defense Information

Sandy Sedacca—Common Cause

in an open discussion designed for individual or group participation.

Produced by **IN THE PUBLIC INTEREST**, the nationwide daily radio program that comments on national issues from a humane perspective, **What About the Russians?** is recorded on cassette in two half-hour programs:

Part I: The Country and Its People

Part II: National Security and the Arms Race

WHAT ABOUT THE RUSSIANS? a two-part audio cassette discussion program, includes two-part quiz, discussion guide and resource list, and may be ordered at \$15 prepaid by filling out the form below and returning it to:

IN THE PUBLIC INTEREST

303 Capital Gallery West
600 Maryland Avenue SW
Washington, DC 20024

I'm enclosing my check for \$_____ payable to **IN THE PUBLIC INTEREST** for _____ cassette(s) of **What About the Russians?**

Please include at no additional cost:

☐ 2-Part Quiz and Discussion Guide

☐ Resource List for further study & activities

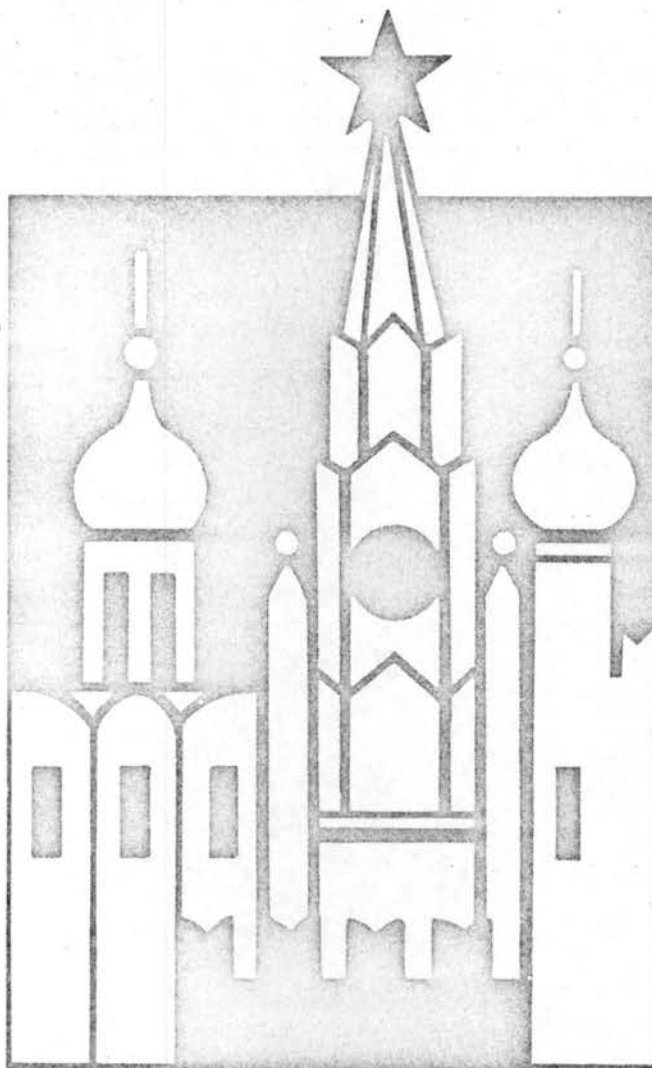
NAME _____

ORGANIZATION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Price includes shipping.



NATURAL RESOURCES INFORMATION SHEET

WINTER NAVIGATION

Two recent news articles from the Minneapolis Star-Tribune are attached, and should give some idea of the pro/con arguments on this question. At the Board meeting on November 8, the LWVN resolved to oppose winter navigation on the Great Lakes, based on our clean water positions. In doing so, we join Leagues in Wisconsin, Illinois, Indiana, Ohio, and Michigan. On August 3 of this year, Rep. Arlan Stangeland, ranking minority member of the House Public Works Committee, resurrected the winter navigation proposal and it was included, by the U.S. House Committee on Public Works and Transportation (unanimously) in the "Water Resources, Conservation, Development, and Infrastructure Improvement and Rehabilitation Act of 1983," H.R. 3678, Section 1123. Rep. James Oberstar, also a Committee member, who has supported winter navigation in the past, has not clearly indicated, in public, what his position on this issue may be. (See news stories.) S. 1793, a companion bill to H.R. 3678, is nearing completion in the mark-up process, and thus far, Senator Dave Durenberger has not indicated that he is interested in introducing any winter navigation language into the bill. (Sen. Durenberger is a member of the Senate Committee on Environment and Public Works.)

POINTS TO CONSIDER: 1) The navigation season has already been extended from historic closing dates. Normal closing is Dec. 16, but the Soo Locks can be kept open, based on weather and economic demand to Jan. 8, plus or minus one week. 2) A proposed new lock at the Soo would expand shipping capacity during the existing season. 3) The Corps of Engineers is rebuilding Lock and Dam 26 near Alton, Illinois on the Mississippi River. The stated purpose of this \$540 million project is to facilitate grain movements from the Great Lakes area to the Gulf Ports. 4) U.S. Steel Corp. no longer supports winter navigation, and the Lake Carriers' Association never has and does not do so now. 5) Although there are many unknowns regarding the environmental effects of winter, or year-around, navigation, the Corps proposes to study those effects concurrently with development of the winter projects. We've seen how hard it is to stop a project on any kind of environmental grounds, once started and money expended, so this suggestion doesn't create quite the atmosphere of confidence the Corps might wish. These are just a few of the points that can be made to the detriment of the proposal.

WHAT CAN THE LEAGUE DO?: Obviously, members in either Reps. Stangeland or Oberstar's districts should write as soon as possible and record their opposition to this project. In addition, letters from Leaguers all over the State to their own MC's, with a copy to the offices of Reps. Stangeland and Oberstar would be very effective. Letters to the editor to local newspapers will help to alert other citizens to this ill-advised undertaking.

Arlan Stangeland, 7th District:	4th Floor, 403 Center Ave. Moorhead, MN. 56560 1(800)432-3770	or 1519 Longworth Office Bldg. Washington, D.C. 20515
James Oberstar, 8th District:	231 Federal Bldg. Duluth, MN. 55802 (218) 727-7474	or 2351 Payburn Ofc. Bldg. Washington, D.C. 20515

N.R. Chairs or others who have questions about winter navigation can contact Jeanne Crampton, (612) 926-3760, for further background or facts.

****GREAT LAKES CRISIS--WINTER NAVIGATION****

TO: Friends of the Great Lakes

FROM: Michigan United Conservation Clubs (Wayne Schmidt, MUCC Staff Ecologist)

DATE: August 11, 1983

Your help is needed now to save the Great Lakes. One of the most extravagant construction projects ever proposed for the lakes is now before Congress. Winter navigation would be an environmental nightmare for the lakes and is an economic boondoggle.

Unless you act, winter navigation on the Great Lakes and St. Lawrence River will be a reality. H.R. 3678 (Section 1123) was recently approved by committee and is now on the floor of the U.S. House of Representatives. Action may come in September. The bill would authorize the U.S. Army Corps of Engineers to proceed on their recommendation to keep the Great Lakes open to shipping all winter long. It would authorize 10-month shipping on the St. Lawrence River.

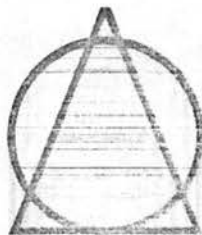
H.R. 3678 is a massive pork barrel with something for everyone. So politicians are cutting all kinds of deals. The bill's 274 pages (plus amendments) authorize new federal spending equal to more than five percent of the latest federal deficit of \$210 billion. Buffalo, New York, for example, appears ready to sink into the Niagara River from its share of this tax handout.

While the Corps claims costs of "only" \$451 million for winter navigation, ultimate costs will reach billions of dollars. What is worse, this proposal is just the start. It will usher in a new era of manipulation and degradation of the Great Lakes for commercial shipping. Ultimate plans of proponents include a new St. Lawrence Seaway, at costs of at least \$9 billion.

Detailed environmental impact studies have not been done. The Corps' proposed "Adaptive Method Approach" means they figure out the environmental problems and solutions as they develop the project, and if things are too bad, they stop. Maybe. "Trust us," says the Corps.

Included in the proposal are underwater dams in the Detroit and St. Clair Rivers to slow their flow. This is predicted by biologists to devastate fishing in these popular areas. Dredging in the St. Marys River (between Lakes Superior and Huron) and continuous icebreaking are other details proposed. Environmental costs will be severe due to icebreaking, ship movement, construction, dredging and other activities. Oil and chemical spills under ice in rivers could be catastrophic. Details on extensive impacts on fish, mammals, eagles, waterfowl, endangered species, fish and wildlife habitat, and outdoor recreation are available from MUCC. Contact us if you need more information.

Please start writing letters
your U.S. Congressman, Senators,
and television editors.
whether your government
is willing to pay the
the U.S. is assuming you



today. And keep writing to
Governor, and local newspaper
Canadians: demand to know
supports this U.S. action and
economic and environmental costs
will accept.

MUCC
MICHIGAN UNITED CONSERVATION CLUBS

Minneapolis Star and Tribune

Thursday

November 10/1983

Environmental groups oppose winter shipping plan

By Dean Rebuffoni
Staff Writer

An environmental group began a door-to-door campaign in the Twin Cities area Wednesday to persuade residents to publicly oppose a bill in Congress that would extend the shipping season on the Great Lakes.

Clean Water Action Project is a national, nonprofit group that opened an office in Minnesota last year. Its canvassers have since been going door-to-door in the metropolitan area to raise money for various envi-

In an interview Tuesday, Stangeland said he is convinced that the Army engineers can prevent environmental harm along Lakes Superior, Huron, Michigan and Erie. But Stangeland noted that some New York con-



Partially Scanned Material

The remainder of this page/item has not been digitized due to copyright considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit www.mnhs.org/library/.

To: Local Leagues
From: Jeanne Crampton, N.R. Chair

"FOR YOUR INFORMATION"

On December 9, at the State Capitol, Room 15, 9:00AM to 12:30PM, a hearing will be held by Congressman Sikorski and Waxman on H.R. 3400, The National Acid Deposition Control Act of 1983. "The Sikorski-Waxman-Gregg bill provides the framework for House action on acid rain. It controls the two major causes of acid rain, by achieving net reductions of approximately 7-8 million tons of sulfur dioxide, and 4 million tons of nitrogen oxides annually. It does so in a manner that will preserve jobs, and without imposing unreasonable costs on consumers." (From LWVUS testimony on the bill.)

Leaguers are urged to attend the hearing, and to once again indicate to their MC's our strong support for action on the acid rain problem. The LWVMN will testify at the hearing on Dec. 9, if feasible., but will probably submit written testimony to be included in the hearing record. Written testimony can be sent to Rep. Waxman's office, or submitted at the hearing on 12/9--- we urge anyone to do so.

**See note below.

At the November Board meeting, the LWVMN Board agreed to co-sponsor two informational meetings on H.F. 695 and H. H. 1361, along with the bill's author, Rep. Darby Nelson, and, tentatively, the Sierra Club. One of these meetings will be held in Greater Minnesota and one in the twin cities area. The thrust of these bills would accomplish one of the major intents of the League's state and national positions on solid waste---encourage recycling and reduce the waste stream. H.F. 695 is called a "comprehensive resource recovery program," and H.F. 1361 relates to a landfill surcharge. Leaguers should understand that there are portions of both bills that we do not have positions on, and would be unable to support. We are in the process of determining just which parts we can support, and which we would need to remain neutral on.

The meetings will be held near the end of January, in locations yet to be determined. Although the bills have been filed, numerous amendments have been suggested by the author and others, in response to constituent suggestions, and the purpose of the meetings is to further explore whether the components of the bills will do what is expected of them.

League responsibility for the meetings only extends to providing a moderator, and a statement of our support of container deposit legislation, as a component of the entire solid waste reduction picture.

**A call from Rep. Sikorski's office urges 6th district constituents to attend a pre-hearing meeting with Rep. Sikorski on Thursday, Dec. 1, 7:30-9PM, at the Bunker Hill Activity Center, 550 Bunker Lake Blvd. (off Highway 65, north of Coon Rapids) Anyone is welcome. Also, if anyone submits written testimony, Rep. Sikorski would like to see a copy of it, and he urges everyone to send a copy to their own MC.

TO CONTAINER CONSERVATION COALITION MEMBERS AND SUPPORTERS: Following is an article that can be carried in your newsletters or other publications to members. If you would prefer to write your own, and need information, please contact Jeanne Crampton at (612)926-8760, or 4330 Wooddale Ave. S. St. Louis Park, MN. 55424.

HOW TO ANSWER ARGUMENTS OPPOSING CONTAINER DEPOSIT LAWS

"Now is the time to talk to legislators about a container deposit law," urged Rep. Kathleen Vellenga and Senator Eric Petty. "Right now, legislators have the time to give reasonable attention to an issue, but after the session begins, reflective time drops to zero." Petty and Vellenga, chief authors of the deposit bill filed during last session remarked that the labor and industry opposition have paid lobbyists who are at the Capitol daily---to counter that opposition, we need cards, letters, calls, and personal visits from constituents who are interested in reducing the waste stream to our landfills.

How to answer the opposition's arguments? Following are some examples:

- 1) "We're recycling so much now, we don't need a deposit law."
Aluminum cans are being recycled in the Metro area, depending on the source of information, at a rate of between 35 to 50 percent. In most non-urban areas of the state, cans go to the dump. Glass and plastic fall far below those figures, in any area. Glass is recycled at 4 percent or less, plastic at less than 1 percent. The opposition is quoting an 85 percent recovery figure. Ask for a breakdown on those figures! ("Selective statistics.")
- 2) "Jobs will be lost if a deposit law passes, particularly in the glass industry."
Why? Two hearings were held this fall on the deposit bill, and that argument was advanced at both, but in neither case were those testifying able to document a specific, unrefutable example. The glass industry is going to lose jobs---but because of enthusiastic consumer acceptance of the plastic container. (See the attached sheet). Rather, jobs will be gained in the areas of transportation, retail handling, and recycling.
- 3) "I'd vote for a law that was comprehensive; one that includes wine, liquor, milk, bottles, paper litter, etc."
Great! We'd love to see all those things recovered too, and if enough of the Legislature feels that way to pass such a bill, we're all for it. However, there is such a thing as "killing with kindness,"---which, by adding the liquor and dairy lobby to our opposition, it might do. We think a simple deposit bill on beverage containers is passable, and can point the way to bigger things. (Iowa, incidently, does have a return on wine and liquor bottles---but those items are sold only in state-owned stores there.) We think citizens will become more recycling minded once a deposit law passes. (And there is a comprehensive bill already filed that would dovetail with S.F.741 and H.F. 683.)
- 4) "Small retailers will be hurt by having all those dirty containers around, and no place for storage."
The law proposed for Minnesota allows any retailer or redeemer to refuse any container that is in an unsanitary condition. Checks of states that already have deposit laws reveal no sanitary problems in storage areas. Redeemers will receive compensation for each container they handle, and the proposed law allows the establishment of redemption centers. (Retailers discover in a hurry, however, that people returning containers often stay to purchase goods!) One thing that is not often mentioned is that once a deposit law is passed, beverage distributors vie with one another to service retailers in setting up a redemption process, quite often simply coming in and establishing the whole process at no cost to the retailer. (Miller Brewing has a pamphlet that essentially says to the retailer, "Relax---we don't like deposit laws, but we can function very well when they are in place, this is what you do....etc.")

This is a little longer than our previous newsletter releases, but perhaps you can be selective, or run it in two sections. The important thing is: Contact Legislators!

Before You Discard That Soda Can, You Might Look for This Machine

By PAUL A. ENGELMAYER
Staff Reporter of THE WALL STREET JOURNAL

The way the world has worked for years and years, one put his money in a vending machine and a can of soda popped out.

But that's changing. With a new contraption, one puts the can in the machine, and money pops out.

000 machines a year, and that competitors are planning to enter the market.

Renting one of the devices costs \$4,750 a year. Most customers are retailers worried that they'll be deluged with returned soft-drink cans. As the machine crushes the cans, it can help save space. Besides, retailers usually get about a half-penny per crushed can from a recycling operation, and

Minneapolis Tribune
Sunday, October 23, 1983

Study says 75 pct. of world's trash is not being recycled

Associated Press

Washington, D.C.

Despite decade-old pleas to recycle

"This rate could be doubled or tripled for each material, but steps must be taken to increase collections of recycled materials and develop ad-



Partially Scanned Material

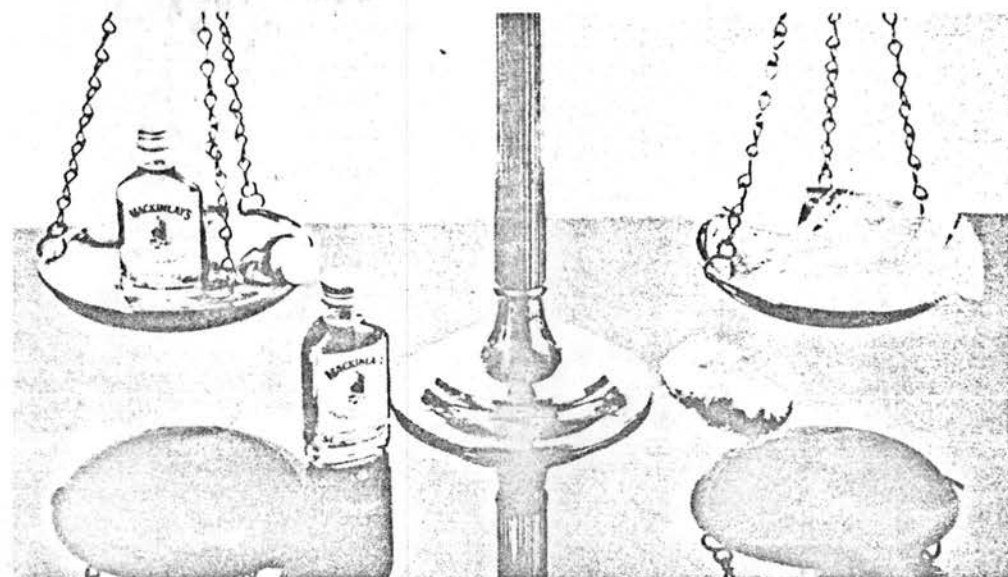
The remainder of this page/item has not been digitized due to copyright considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit www.mnhs.org/library/.

Airline Switch To Plastic Liquor Bottles Will Trim Fuel Costs

The British are coming, not by land or by sea, but by air, carrying aboard Boeing 747s liquor packaged in miniature plastic bottles instead of glass bottles. British Airways is the first carrier to switch to the new-sized PET (polyethylene terephthalate) bottle, initially for Scotch whiskey. The distiller, Scottish and Newcastle Breweries, reports that three years of testing show no difference in taste or quality between plastic and glass bottles.

The airline told **The Plastic Bottle Reporter** that switching a 747's entire normal flight complement of 1,000 miniature bottles of liquor from glass to plastic will save about \$25,000 per year for each of the airline's 26 jumbo jets used on transatlantic flights.

The miniature plastic bottle weighs only nine grams, or 600 percent less than a typical 63-gram miniature glass bottle. British Airways estimates that



Feather weight miniature plastic liquor bottles, substituted for glass bottles, will save \$25,000 in fuel costs per year for each of its 747 jumbo jets used on transatlantic flights, according to British Airways.

every pound of weight reduction on a 747 saves about \$82 (current exchange) per year in fuel.

In addition to carrying the miniature PET liquor bottle for in-flight drinks, British Airways also will offer, for passenger purchase, duty-free liquor pack-

aged in half-liter plastic bottles, another first. Overseas airlines usually carry about 100 of these small bottles of liquor on board the aircraft. In plastic bottles instead of glass, this represents a further saving in fuel over a year's time.

How Do Companies Benefit By Packaging In Plastic Bottles?

The reasons why consumers select products packaged in plastic bottles are well documented — light weight, won't break, easy to transport and handle.

The Plastic Bottle Reporter asked a sampling of companies what special benefits they derived by packaging their products in plastic bottles.

- A major cooking oil producer reports that 20 percent more product per truckload can be shipped with the oil packaged in plastic instead of glass bottles. Since there virtually is no breakage with plastic bottles, the company says that it also saves in the amount of corrugated packing required for shipping and storage.
- Production Manager Gary Martin, LaPaz Products, says that plastic bottles for their Quick Way brand cocktail mix "has reduced breakage and provided freight savings, too." He points out that a case of cocktail mix in plastic bottles weighs 14 pounds less than a comparable case in glass bottles. That, Martin says, means that the firm can ship 33.3 percent more product per truckload. LaPaz also gains 40 percent more warehousing space per

pallet load. Production time is speeded up, too, Martin says. "With breakage eliminated on the filling line, no longer is time wasted to stop the machinery to clean up."

- The additional product which can be shipped per truckload is even greater for Suntree Products, now that the firm packages its lemon juice in plastic bottles. Vice President and General Manager Robert Held says that 37.5 percent more product is shipped per truck than was possible when the product was in glass bottles.

"Our customers like the economic advantages of plastics, too," said Held, referring to retail grocery customers. "We cut down on freight in shipping to the customer's warehouse, and, in turn, they save in transporting the product to their individual stores."

- LaPaz's Martin cited another benefit — noise reduction on the bottling line. "The plastic bottles are so quiet that people in the front office can never be sure whether the line is running or shut down. We always knew when the line was running with glass."

Plastic Bottle Reporter is a quarterly report from the PLASTIC BOTTLE INFORMATION BUREAU. The purpose is to provide you with pertinent information on a wide range of subjects relating to plastic bottles.

The Reporter will cover recycling activities and technology, new plastic bottle applications, and environmental issues impacting on plastic bottles. You also will be alerted to new literature available from the Plastic Bottle Institute and the Plastic Beverage Container Division of The Society of the Plastics Industry, Inc. We welcome your comments and questions, which will help to make **The Reporter** a more valuable communications medium.

Feel free to use any of the material in **The Reporter**. We would appreciate copies or tear sheets if it is used in print.

Address all correspondence to:
Plastic Bottle Information Bureau
 Society of the Plastics Industry Inc.
 355 Lexington Avenue
 New York, NY 10017
 Phone: 212/573-9468



The Plastic Bottle Reporter

Published By: Plastic Bottle Information Bureau

PET Beverage Bottle's Market Share Tops 20% Five Years After Debuting

Only five years after its introduction, the plastic soft drink bottle by 1982 was the container of choice for 21.4 percent of all packaged soft drink gallonage purchased nationally, according to figures compiled by the National Soft Drink Association.

In the same five-year span, the gallonage of soft drinks in New York City had more than 50 percent in plastic bottles and, in New York State, nearly 30 percent.

The rapid growth in consumer preference for soft drinks in polyethylene terephthalate (PET) plastic bottles has not been slowed by deposit laws. The curve continues upward in both deposit and nondeposit states.

While deposit laws make the purchase of beverages inconvenient and more expensive for consumers, many apparently feel that the plastic bottle's light weight and break-resistance make it an easier container to return for refund than heavier glass bottles.

Another influencing factor in deposit states is the amount of beverage versus the amount of deposit. Depending on the state, consumers pay a five or ten-cent deposit for a two-liter plastic bottle, compared with 30 to 60-cents deposit for a six-pack of 12-ounce cans or glass bottles. The two-liter bottle contains only 4.4 fewer ounces of beverage than the six-pack.

In Massachusetts, a deposit state, most bottlers now are supplying soft drinks only in cans and plastic bottles. In the Boston area, soft drinks are almost entirely in plastic bottles or cans. A major New England supermarket chain, Stop and Shop, carries soft drinks only in cans and plastic bottles in deposit states.

In New York City, under the New York deposit law which became effective September 12, a similar pattern to the Boston experience may develop. One metropolitan bottler has switched mostly to cans and plastic bottles, others may follow suit, and some grocery chains are stocking soft drinks only in plastic bottles or cans.

The new half-liter PET soft drink bottle is expected to gain more widespread use in the coming months. Soft drinks in half-liter PET bottles are on store shelves in Massachusetts, and some beverage is now in New York City in half-liter PET bottles, with more brands expected to appear this fall. More carbonated beverages also are expected to be packaged in the one-liter PET bottle in both deposit and nondeposit states.

Please fill out the following questions for the city or cities in your membership area. All data will be compiled and returned to you for background information for a meeting on water resources. Mail questionnaire to; Barb Maher, 217 Viola, Mankato MN. 56001 by Dec. 20th.

1. What is the source of your municipal water supply?
2. How is your water treated before it reaches the resident or industry?
3. What is the per capita residential water use? Please include population and year.
population _____ year _____ per capita use _____
4. What is the volume of industrial-commercial water use?
_____ gallons of water for _____ (year)
5. What is the present unit cost for residential water?
6. Does the city staff foresee any water shortages in the next 10 years? If so, how are they addressing the problem.
7. Have there been any contamination problems with the water in your area? Please explain.
8. List any special water concerns your League or community has.

LEAGUE OF WOMEN VOTERS OF MINNESOTA

TO: Local Leagues



555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445

FROM: Beverly McKinnell

SUBJECT: Fun Raiser Frolic in February

DATE: November 17, 1983

MEMO

Please circulate this information to your membership. Suggestion: reproduce flyer in Voter, announce at unit League meeting, stress that all people are invited, not just LWV members.

Silent auction items are needed. Alert your members to watch for January Voter which will list all the exciting auction items. Contact LWVMN for more flyers.

"The caucus is still the best place to get a say in who will represent you and what issues will be at the forefront of the campaign."

Ervin Dixon, Director of Marketing Research, IDS; and caucus participant

Depending on your needs, a tape may be purchased or borrowed. It is available in ½ inch Beta or VHS format for home TV videocassette player-recorders and in ¾ inch cassettes used by schools, libraries and cable TV groups.

BORROW

A deposit of \$25 is required for borrowing up to fourteen days. The full deposit will be refunded to those who pick up and return the cassette in person and on time. If you have the cassette mailed, the League will deduct \$10 for postage and handling. Borrowed cassettes may not be duplicated in any way.

PURCHASE

If you wish to use the tape over a longer period and/or produce copies for your own use, you may purchase a copy.

½ inch VHS standard play.....	\$ 75 each
½ inch Beta.....	\$ 75 each
¾ inch cassette.....	\$100 each

All prices include sales tax, postage and handling.

Purchasers must agree to show the program in its entirety and not to rent or sell copies.

An order form is printed on the brochure.

"This video program is a good picture of exactly what happens at a precinct caucus."

*Grace Haukoos, Director,
Election Division,
Office of the Secretary of State*

League of Women Voters of Minnesota
555 Wabasha, Suite 212
St. Paul, MN 55102



League of Women Voters
of Minnesota
and



Present

"MINNESOTA CAUCUS"

A Precinct Caucus
Video Presentation

Partially funded by contributions to
League of Women Voters Education Fund

Videotaping and editing - Studio 55

Location - Edina Community Center

Production - © 1983 League of Women Voters of Minnesota
555 Wabasha, St. Paul, MN 55102
(612) 224-5445

Non-Profit
Organization
U.S. Postage
PAID
St. Paul, MN
Permit No. 6289

"MINNESOTA CAUCUS"

A 35-minute video production by IDS and the League of Women Voters of Minnesota

The program has been designed for:

- organization members
- employees
- students
- neighborhood groups
- issue groups
- friends
- political party members

"The hard election decisions are made in March, at the precinct caucuses, as well as at the polls in November."

Jean Tews, President
League of Women Voters of Minnesota

The program will be useful for people who want to:

- see what happens at a caucus
- determine strategy for caucus action
- understand caucus procedures
- participate in democracy at the grass roots

The League of Women Voters will provide users with:

- the videocassette
- the leader's discussion guide to use for group viewing, with additional caucus information
- a precinct caucus brochure from Minnesota's Secretary of State, for each viewer

I want to order the "Minnesota Caucus" videocassette

- I will BORROW: _____ 1/2 inch VHS; _____ 1/2 inch Beta; _____ 3/4 inch cassette
for use on (DATES) _____.

Enclosed is \$_____ deposit (\$25 for each cassette). I understand the deposit will be refunded after the borrowed cassette is returned undamaged within 14 days (\$15 refund if cassette is mailed).

"As a borrower of this cassette, I agree to use it for viewing only and not to copy or duplicate it in any way."

Signature _____

- I will BUY: (#) _____ 1/2 inch VHS (\$75 each)
(#) _____ 1/2 inch Beta (\$75 each)
(#) _____ 3/4 inch cassette (\$100 each)

Prices include postage and handling. Orders must be prepaid.

"As a buyer of this cassette, I agree that any duplication will be in its entirety, showing all credits, and that the original or duplication will not be rented or sold."

Signature _____

- Please include _____ free copies of the precinct caucus brochure. (Order one for each of your anticipated viewing audience.)

- Please send the cassette(s) to:

Name _____ phone _____

Company or organization _____

Address _____

Make checks payable to LWVMN and mail to:

League of Women Voters of Minnesota
555 Wabasha
St. Paul, MN 55102.

For more information, call LWVMN at (612) 224-5445.

**You're
Invited**

Frolic in February

Presented by the
League of Women Voters of Minnesota

featuring...

social time
catered Greek dinner
auction
the Mad Housewives Opera Company
with their presentation of
"Bite the Bullet"
spoofing country western music

Friday, February 10, 1984

St. Mary's Greek Orthodox Church
3450 Irving Avenue South
Minneapolis 6:30 P.M.

Detach and mail to LWVMN, 555 Wabasha, St. Paul, MN 55102 by February 3, 1984

Please make _____ reservations for me at \$15 each

I won't be able to attend but enclosed is my check to help continue the
activities of the LWVMN. _____\$30 _____\$15 _____other

Enclosed is my check made out to LWVMN in the amount of \$_____

name_____

address_____

city_____ phone number_____

A
LOOK AT
THE LEGISLATURE
THRU THE EYES OF
LEAGUE LOBBYISTS



SUBSCRIBE TO THE
Capitol Letter

\$5.00 FOR 1984

The CAPITOL LETTER is a publication issued by the League of Women Voters of Minnesota during the Minnesota legislative session. It contains LWVMN lobbyists' reports on the progress of bills important to League.

The first issue will appear soon after the Interim. Additional issues will follow, keeping you up to date on all bills of interest to the LWV, until after the adjournment. What a bargain! And what an ideal way to keep your members well backgrounded on LWV action.

How about ordering subscriptions for....your newspaper editor....your radio and TV commentators....your contributors as a "thank you"...your community leaders. These reports just might stimulate interest in state government!

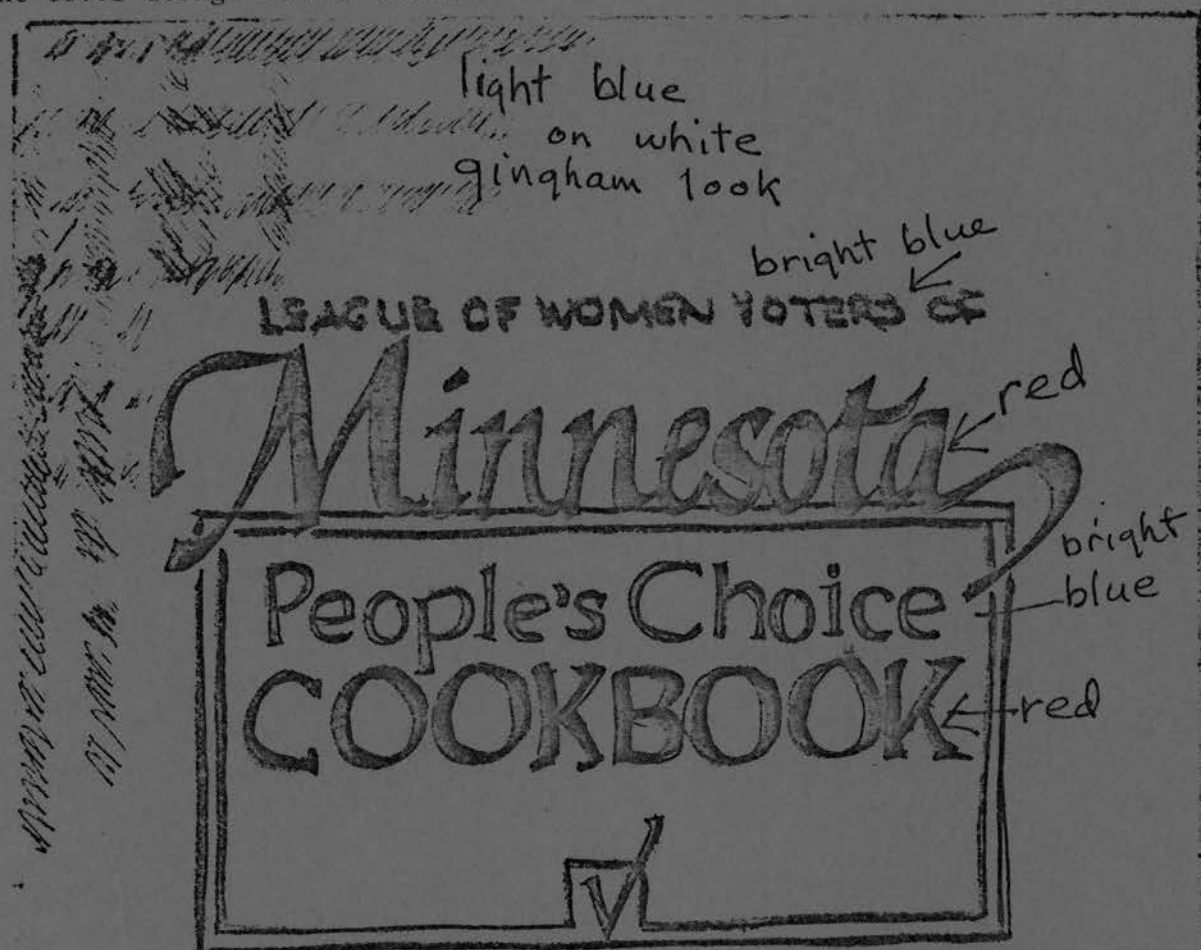
Fill in the name and address of subscribers in the space below and mail to the state office along with \$5.00 for each subscription. Be sure to fill in the complete mailing address, including zip codes. Deadline for orders, January 15.

Name

Street Address

City-Zip Code

THE PEOPLE'S CHOICE COOKBOOK HAS A NEW LOOK - name, colors, recipes are untouched, but the cover design is different.



Our Publisher claims we will sell ten times more books with a "friendlier" cover. Ours is "too sophisticated and witty" and the general public does not take more than two seconds to decide to pick a book up and look inside. With this observation confirmed by bookstore owners and buyers we agreed with the proposed change.

This long-term fundraiser was never meant to be supported just by League members and friends. Since we need to reach out past League we decided to heed this marketing advice and now feel positive about the change.

The first cover is "league-like", the second more "homey". We believe Leaguers (sophisticated and clever all) will continue to identify with the first book cover. We now have "collector's items". The second printing (remember, the inside is the same) will be on the shelf just before Thanksgiving. Ned Waldman is vigorously selling and we have orders for over 2,000 books already! Jean Tews and I will be at a Dayton's regional promotion on December 10th. Watch for the ad.

We will also have a booth at the MN Christmas Craft Sale November 24-27th and we do need help. Volunteers will earn \$\$\$ for their LLs. Call me - 944-7979 or the state office - 224-5445. If nothing else, stop by and see us at Booth #61.

Why not ask your local book stores if you can help him/her promote our book, by being at a table in the store and talking about the cookbook while you offer treats? Thirty-five books were sold at a South Minneapolis bookstore recently in less than four hours. Our sampling there included small Consensus and Almond Butter Cookies, Mint Stick Brownies, Green Pepper Jelly and Harvest-time Relish served on small pieces of flatbread (the two biggest hits!). Give the gift of good taste could be your theme. Any questions - please call or write to me. I want to help. - Joanne Buie

YOU ARE THE BEST INGREDIENT IN OUR COOKBOOK - - - - -

by selling (buying) THE PEOPLE'S CHOICE and getting YOUR STATE LEAGUE on the way to being a fiscally sound organization: checks totalling \$2,377.46 went out to 55 local Leagues; the state League received \$1,100 reimbursement for out of pocket costs and \$2,500 in profits. It feels good to have all the bills paid!

NOW, WE HAVE IMPORTANT NEWS TO TELL YOU - PLEASE READ CAREFULLY.

Waldman House Press approached LWVMN asking to become publisher of our cookbook. (Ned Waldman is co-owner of Bookmen, THE book wholesaler in Minnesota.) After much investigation and discussion a contract was signed on November 1st and we are pleased with the favorable terms:

- Waldman House has right to publish and distribute each printing;
- Upon publication Publisher shall pay LWVMN \$2,500 for the rights;
- No changes in the book without League's written consent;
- LWVMN retains copyright;
- Publisher bears all cost and expense of production;
- Publisher agrees to conduct a marketing effort, including promotional activities and placement of the book in bookstores throughout Minnesota and neighboring states;
- LWVMN is responsible for promotion to its members and may continue to sell books at non-bookstore businesses, fundraisers, community fairs, etc;
- Upon publication LWVMN receives 25 free copies and may purchase additional copies at 40% off retail price (just as any other business);
- LWVMN receives a royalty of 10% on ALL BOOKS SOLD and will be paid quarterly the first year and semi-annually thereafter;
- When Publisher determines there is not sufficient sale to continue publication and sale, LWVMN will get 90 days written notice; at such time LWVMN will have first chance to purchase remaining books at below cost price;
- At termination of contract all rights revert to LWVMN.

This is an excellent opportunity for us to expand our market with NO MORE FINANCIAL RISK OR RESPONSIBILITY and we answer our need to have a continuing source of income with few volunteer hours.

DON'T STOP READING NOW - THERE IS VERY, VERY IMPORTANT INFORMATION NEXT

(over)