



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

ADMINISTRATION DEPARTMENT Information Services Bureau

An Inventory of the Norbert A. Bohn Files

OVERVIEW OF THE RECORDS

Agency: Minnesota. Dept. of Administration. Information Services Bureau.
Series Title: Norbert A. Bohn files,
Dates: 1970-1980.
Quantity: 4.8 cu. ft. (5 boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

Files of Bohn, director, successively, of the bureau's operations, administrative support, and applications services divisions, and member of the Minnesota Educational Computing Consortium (MECC) board of directors. The records include reading files (chronological correspondence), subject files on bureau administration and automated information services, and correspondence, board of directors agendas, and administrative files relating to his service on the MECC.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Electronic data processing--Minnesota.
Information services--Minnesota.
Providing.

Persons:

Bohn, Norbert A.

Organizations:

Minnesota Educational Computing Consortium.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited item, folder title, and sub-unit here]. Minnesota. Dept. of Administration. Information Services Bureau. Norbert A. Bohn files. Minnesota Historical Society. State Archives.

See the Chicago Manual of Style for additional examples.

Accession Information:

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location	Box	
114.K.17.3B	1	Minnesota Education Computing Consortium (MECC) files: Correspondence, 1974 January – 1976 February. 11 folders. Entirely MECC mailings, no actual correspondence.
114.K.17.4F	2	Correspondence, 1976 March-December. 3 folders. Correspondence, 1978-1979. Board of Directors correspondence, 1977-1979. Advisory Council, 1976-1977. MECC/UNIVAC correspondence, 1976. Hardware, 1976. Joint Powers Agreement, 1973-1976. Instructional timesharing, 1976-1977. Board notes, 1976-1979. 2 folders. Board agendas, 1976-1979 April. 15 folders. Incomplete.
114.K.17.5B	3	Board agendas, 1979 May – September. 4 volumes. Board agendas, 1979 December. Board Policy Manual, undated. MECC specifications/invitations to bid, 1977. MECC publications: E/S/V-IS Performance: Verification Study Report, 1975 October 30. 1 volume. Program Information, Staffing Plan and Operating Budget, FY1976-FY1980. 5 volumes in 1 folder. Chronological reading file: 1973 January – 1977 December. 10 volumes.
Location	Box	
114.K.17.6F	4	1978 January – 1979 December. 3 volumes. 1980 July-December. 1 volume.

Location	Box	
114.K.17.6F	4	Subject files: Activity analysis, 1974. Activity Analysis Program Budget Handbook, 1974. Activity analysis objectives, 1975. Activity analysis results, 1976. Audit of ISB by Legislative Auditors, 1973-1976. Avar and Associates (MINIDUMP), 1976. Data processing budget by agency, 1975. 1 volume. Information Systems in State of Minnesota, 1974 July. 1 volume. Computer acceleration, FY1973-FY1974. Consultant services, 1973-1976. Costumer services activities, 1974-1976. Data entry, 1974-1976. IBM, 1973-1975. IP #12 team meetings, 1977-1978. Indirect costs, 1974-1976. LEAP [Loaned Executives Action Program], 1972-1973. MINCIS, 1973-1976. Objectives, Commissioner, 1977. Objectives, Department, 1976. Organization of ISB, 1974-1977.
114.K.17.7B	5	Organization and staffing, 1973-1977. Planning and controls, 1973-1976. PRIDE correspondence, 1972-1976. 2 folders. SAC [Systems Advisory Council], 1975-1976. Security, 1972. Study by Frey/Consultant. Security problems, 1970-1977. 5 folders. Staff meetings—ISB directors, 1975-1978. 2 folders. Training and development guidelines, 1973-1974. Training and education, 1973-1977. 2 folders. UNIVAC/Uniscopes contract, 1971. Welfare—PRIDE/Chemical dependency, 1977.