ADMINISTRATION DEPARTMENT
Information Services Bureau

An Inventory of the Norbert A. Bohn Files

OVERVIEW OF THE RECORDS
Series Title: Norbert A. Bohn files,
Quantity: 4.8 cu. ft. (5 boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS
Files of Bohn, director, successively, of the bureau's operations, administrative support, and applications services divisions, and member of the Minnesota Educational Computing Consortium (MECC) board of directors. The records include reading files (chronological correspondence), subject files on bureau administration and automated information services, and correspondence, board of directors agendas, and administrative files relating to his service on the MECC.

INDEX TERMS
This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:
Electronic data processing--Minnesota.
Information services--Minnesota.
Providing.

Persons:
Bohn, Norbert A.
Organizations:
   Minnesota Educational Computing Consortium.

ADMINISTRATIVE INFORMATION

Preferred Citation:

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

<table>
<thead>
<tr>
<th>Location</th>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>114.K.17.3B</td>
<td>1</td>
<td>Minnesota Education Computing Consortium (MECC) files:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Correspondence, 1974 January – 1976 February. 11 folders.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Entirely MECC mailings, no actual correspondence.</td>
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<tr>
<td>114.K.17.4F</td>
<td>2</td>
<td>Correspondence, 1976 March-December. 3 folders.</td>
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<td></td>
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<td>MECC/UNIVAC correspondence, 1976.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hardware, 1976.</td>
</tr>
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<td>Board agendas, 1976-1979 April. 15 folders.</td>
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<tr>
<td></td>
<td></td>
<td>Incomplete.</td>
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<tr>
<td>114.K.17.5B</td>
<td>3</td>
<td>Board agendas, 1979 May – September. 4 volumes.</td>
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<td>Board agendas, 1979 December.</td>
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<td>MECC specifications/invitations to bid, 1977.</td>
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<td>MECC publications:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Information, Staffing Plan and Operating Budget, FY1976-FY1980. 5 volumes in 1 folder.</td>
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<tr>
<td></td>
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<td>1980 July-December. 1 volume.</td>
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Location    Box  
114.K.17.6F  4  Subject files:  
   Activity analysis, 1974.  
   Activity analysis objectives, 1975.  
   Activity analysis results, 1976.  
   Avar and Associates (MINIDUMP), 1976.  
   Data processing budget by agency, 1975. 1 volume.  
   Customer services activities, 1974-1976.  
   Data entry, 1974-1976.  
   IP #12 team meetings, 1977-1978.  
   Indirect costs, 1974-1976.  
   Objectives, Commissioner, 1977.  
   Objectives, Department, 1976.  
   Organization of ISB, 1974-1977.  
   PRIDE correspondence, 1972-1976. 2 folders.  
       Study by Frey/Consultant.  
   Staff meetings—ISB directors, 1975-1978. 2 folders.  