ADMINISTRATION DEPARTMENT
Assistant Commissioner’s Office

An Inventory of Its Allin (Kent) Files

OVERVIEW OF THE RECORDS
Agency: Minnesota. Dept. of Administration. Assistant Commissioner’s Office.
Series Title: Allin (Kent) files.
Quantity: 0.7 cu. ft. (1 partial box).
Location: See Detailed Description section for box location.

SCOPE AND CONTENTS OF THE RECORDS
Subject files of Assistant Commissioner Allin (1995- ). The files include correspondence, memos, reports, minutes, and other material regarding license plates, state colleges and universities, procurement, a senior drug program, and a statewide systems project.

INDEX TERMS
This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:
- Automobile license plates—Minnesota.
- Government purchasing—Minnesota.
- Older people—Pharmaceutical assistance—Minnesota.
- Universities and colleges—Minnesota.

Persons:
- Allin, Kent.

Places:
- Minnesota—Executive departments—Management.
- Minnesota—Politics and government.
Organizations:
Minnesota Statewide Systems Project.

ADMINISTRATIVE INFORMATION

Preferred Citation:
See the Chicago Manual of Style for additional examples.

Accession Information:
Accession number(s): 2008-24

Processing Information:
Catalog ID No.: 6610450

DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note the location shown below.

Location
109.K.5.9B
License Plate Bid, 1995–1996. 2 folders.
   Regarding authority for purchasing and contracting, and interpretation of bill.
   The pilot’s purpose was to determine ways to improve the efficiency and effectiveness of state agencies procurement policies.
Procurement Reform Initiative Steering Committee, 1996. 3 folders.
   The committee developed legislative recommendations for the commissioner and governor.
Senior Drug Program, 1995. 2 folders.
   The role of the Department of Administration as delegated by the legislation was to establish the Claims Processor contract(s) to facilitate the rebate from the pharmaceutical manufacturers to the dispensing pharmacies.