



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

CONSERVATION DEPARTMENT Forestry Division

An Inventory of Its Administrative Files, Miscellaneous

OVERVIEW OF THE RECORDS

Agency: Minnesota. Division of Forestry.
Series Title: Administrative files, miscellaneous.
Dates: [ca. 1910] - 1969.
Quantity: 1.7 cu. ft. (1 box and 2 partial boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

Files documenting the administration and activities of the Forestry Division including office manuals, job descriptions, state forest statistics, ten year programs, circulars, cruisers' and land examiners' manual, list of division directors and department commissioners (1895-1965), Elizabeth Bachmann's history of forestry in Minnesota 1953-1965, and minutes of the safety, staff, supervisors, personnel, and timber law committees.

Topics covered in the files include nursery programs, foresters and leadership training schools, federal aid programs, Keep Minnesota Green, Society of American Foresters, legislation, public relations, Association of State Foresters, log marks, Massacre Island, portages, and forest fires, particularly the 1918 Cloquet-Moose Lake and 1894 Hinckley fires.

Forms part of the records of the Minnesota Department of Conservation.

ARRANGEMENT OF THE RECORDS

The records are arranged in three subseries: O files, supervisory (1936-1959), administrative files (1948-1969), and forest history, old files (ca. 1910-1968). The latter two are organized by departmental file code.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Conservation of natural resources—Minnesota.
Federal aid to outdoor recreation—Minnesota.
Forest conservation—Minnesota.
Forest fires—Minnesota.
Forest management—Minnesota.
Forest rangers—Minnesota.
Forestry law and legislation—Minnesota.
Forestry schools and education—Minnesota.
Forests and forestry—Minnesota—History.
Forests and forestry—Minnesota—Measurement.
Forests and forestry—Minnesota—Safety measures.
Forests and forestry—Valuation—Minnesota.
Forests and forestry—Public relations—Minnesota.
Log brands—Minnesota.
Nurseries (Horticulture)—Minnesota.
Portages—Minnesota.

Persons:

Bachmann, Elizabeth.

Places:

Cloquet (Minn.)—Fire, 1918.
Hinckley (Minn.)—Fire, 1894.
Massacre Island (Ont.).
Moose Lake (Minn.)—Fire, 1918.

Organizations:

Keep Minnesota Green (Organization).
Minnesota. Dept. of Conservation—Officials and employees.
National Association of State Foresters.
Society of American Foresters.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited folder title and item here]. Minnesota. Division of Forestry.
Administrative Files, Miscellaneous. Minnesota Historical Society. State Archives.
See the Chicago Manual of Style for additional examples.

Accession Information:

Accession number(s): 979-24; 985-134

Processing Information:

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note the location shown below. Each file consists of one folder unless specified otherwise.

Location

- 115.K.8.2F O Files: Supervisory, 1936-1959. 8 folders.
 Outline of Instruction Manual, 1946.
 Office Manual, 1936.
 Class Specifications [Job Descriptions], [1950s].
 Safety Committee Meetings, 1955-1959.
 Forms Committee, 1946-1958.
 Staff Meetings, 1946-1959.
 Area Supervisors Meeting, June 1956.
 Personnel Meetings, 1955.
Administrative Files, 1948-1969. 29 folders.
 122-0 General, Forest Development, 1963-1965.
 142 Statistics, State Forests, 1953-1960.
 270 Nursery Programs, 1959-1964.
 311-2 Foresters and Leadership Training Schools, 1950, 1958-1966.
 5 folders.
 315 Employees Personnel Policy Committee, 1956-1963.
 350 Committees, 1960-1962.
 413 Program, Ten Year Program, 1951-1961, 1957-1967. 3 folders.
 413 Plans and Programs, Long Range Programs.
 413-1 Staff and Supervisors' Meetings, General, 1957-1965.
 413-1 Staff Meetings and Memos, Thistledew, July 1964.
 415 Reports, 1948-1969. 5 folders.
 Activities of Forestry Division, 1948, 1953-1958. 2 folders.
 Federal Aid Programs, 1963-1964.
 Timber Law Committee, 1966, 1969. 2 folders.
 415-1 Report, Forestry in the Upper Great Lakes Region, 1968.
 419 Circulars and Memoranda, Organization and Management,
 1963-1966.
 421-4 State Agencies, Keep Minnesota Green, 1956-1963.
 447 Society of American Foresters, 1959-1961.
 448 Other Societies and Organizations, 1957-1959.

Location

- 115.K.8.2F 450-00 Research, General, 1957-1964.
 460 Legislation, 1953-1961.
 470 Public Relations, 1960-1964.
- 102.F.16.2F Forest History, Old Files, [ca. 1910] – 1968. 29 folders.
 490 History of North Shore Lumbering, 1968.
 491 Forest History, General, 1938-1964. 3 folders.
 Association of State Foresters, 1951-1965.
 Cruisers' and Land Examiners' Manual, [ca. 1910].
 Forest Fires, Miscellaneous, [undated].
 Forest Fires, Cloquet-Moose Lake Fire of 1918, 1944-1954.
 Forest Fires, Hinckley Forest Fire of 1894, 1960.
 Forestry Bulletin Article, 1960.
 491 Historic Sites, 1963.
 491 History of Areas, 1915-1965.
 491 Legislation and Miscellaneous Information, 1936-1937.
 491 Log Marks, 1943-1964.
 Massacre Island, 1949.
 491 Miscellaneous Division History, 1965.
 The Rise and Fall of an Indian Forest Community, 1938.
 Short History of Forest Organization, 1960.
 310 Tenure of Office of Forestry Directors and Commissioners of
 Conservation from 1895 to 1965, [ca. 1965].
 491 Thesis, Minnesota Conservation-Forestry Section, 1950.
 By Julius F. Wolff, Jr.
 Timber, Weise Forestry Plan, 1966.
 A History of Forestry in Minnesota, 1953-1965. 4 folders.
 Compiled by Elizabeth Bachmann, Forestry Division, in
 1953, 1958, and 1965.
- 102.F.16.3B F – Legislation, 1939-1962. 3 folders.
 Brief History of Forestry Legislation from 1873 to 1943, 1943.
 History of Forestry in Minnesota, 1951.
 Interim Commission Reports, 1939-1962.
 L – Portages, Old Savannah Portage, 1954-1955.
 L – Timber, Stamp Hammers, 1943.