HUMAN SERVICES DEPARTMENT
An Inventory of Its Published Records and Reports

OVERVIEW OF THE RECORDS
Series Title: Published records and reports.
Quantity: 5.4 cubic feet (6 boxes, 1 partial box, and 1 oversize folder in map cabinet).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS
Reports, newsletters, and miscellaneous print and near-print items of or about the Human Services Department. The records cover all aspects of the department's duties and activities, including mental health services, child welfare, services for the deaf and hearing impaired, long term care, refugee and immigrant assistance, medical assistance, legislation, planning, the Community Social Service Act, welfare reform, automated information systems, adult foster care, MinnesotaCare, state hospitals, regional treatment centers, nursing homes, and the department’s history. A few documents were created under its predecessor, the Public Welfare Department.

INDEX TERMS
This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:
Aid to families with dependent children programs—Minnesota.
Deaf—Services for—Minnesota.
Child welfare—Minnesota.
Human services—Minnesota.
Information storage and retrieval systems—Social service.
Local assistance to refugees—Minnesota.
Long-term care facilities—Minnesota.
Medical assistance—Minnesota.
Mental health—Minnesota.
Nursing homes—Minnesota.
Older people—Services for—Minnesota.
Public institutions—Minnesota.
Public welfare—Law and legislation—Minnesota.
Public welfare—Minnesota—Planning.
State hospitals—Minnesota.

Organizations:
Minnesota. Dept. of Human Services—History.
MinnesotaCare Project.

Titles:
Minnesota. Community Service Act.

ADMINISTRATIVE INFORMATION

Preferred Citation:
[Indicate the cited volume and page or item and folder title here]. Minnesota. Dept. of Human Services. Published Records and Reports. Minnesota Historical Society. State Archives.
See the Chicago Manual of Style for additional examples.

Accession Information:
Accession number(s): None; 2006-53; 2007-21; 2008-28; 2011-32; 2012-41

Processing Information:
Catalog ID No.: 6267995

DETAILED DESCRIPTION OF THE COLLECTION

Location
102.F.19.6F
Newsletters and serial publications:
Arranged alphabetically.

Deaf & Hard of Hearing Services Division; July, October 1997; January, April, July, October 1998; January, Spring, Summer, Fall 1999; Winter, Spring, Summer, Fall 2000; Winter, Spring, Summer 2001; Winter 2002.

Location

102.F.19.6F

  Child Support Enforcement Division; Winter, Spring, Fall 1999; Winter, Spring/Summer, Fall 2000; Winter, Spring, Summer, Fall 2001; Winter-Spring, Summer 2002.


  Includes materials from the Public Welfare Department.


  Possibly incomplete; Minnesota Family-Based Services.

  Includes materials from the Public Welfare Department.


  Home and Community Care Section

  Includes materials from the Public Welfare Department.


Minnesota Welfare Reform Update, October 1996-October 1997;
  January, April, July, November 1998.

News [Release], 1979–1998. 5 folders.

  Missing Volume 3, Number 13 and Number 24;
  Communications Office.
Location

102.F.19.7B


Southern Area Regional Service Centers for Hearing Impaired People, 1992-1996.


Income Maintenance Bureau, Medical Assistance Program.


Statewide Automated Eligibility System.


Adult Mental Health Initiative.

Transition Team Tracks, January-September 1990.

RTC [Regional Treatment Center] Implementation Project.
Location

102.F.19.7B

General and miscellaneous publications:
Arranged in two sections; each chronological.
Section 1:
The Key to Privacy, 1984.
Brochure.
The Community Work Experience Program in Minnesota:
Work and Training Unit.
1987 Charts and Graphs. 1 volume.
Prepared for the Minnesota State Legislature.
[DHS History], February 1989.
Strategic Plan, January 1993. 1 volume.
Location
102.F.19.7B
Memories of our past, April 15, 1998. 1 volume.
Human Services Department history.
Report to the Legislature: 60 Month Limit on …(TANF)…
Implications and Recommendations, January 2000.

116.H.9.7B
Section 2:
The $660 Million per Year Conundrum: Restructuring Minnesota's Continuum of Care for the Severely and Chronically Mentally Ill, An Expansion of Remarks Made to the Governor's Commission on Mental Health, William C. Copeland, January 2, 1986.
A Survey of Adults with Mental Illness in Minnesota's Regional Treatment Centers, 1991.
Portfolio, Experiences with Mental Illnesses, Stigma and the System: Funding and Services, Portfolio 1; Portfolio 2. April 1994, 1995. 2 items in 1 folder.
Recommendations to the Minnesota Mental Health Task Force Concerning the Funding, Coordination and Delivery of Services, Hennepin County Advisory Council and its Adult Mental Health Task Force, June 1994.
Ramsey County Local Task Force on Adult Mental Health Services and Funding, Report and Recommendations, June 1994.
Location

116.H.9.7B

Recommendations for Improving the Adult Mental Health System, February 1995.
Feasibility of Expanding Adolescent Treatment Programs at Willmar Regional Treatment Center Adolescent Treatment Unit and Brainerd Regional Human Service Center Timberland Adolescent and Children's Program, January 1996.
Redesigning the System for Community Care, May 9-10, 1996.
Mental Health Revenue Maximation, Adult Mental Health Rehabilitation Services, A Report to the Minnesota Legislature, January 2000.
Governor's Mental Health Initiative Briefing Materials, 2006
Mental Health Acute Care Needs Report, Legislative Report, March 2009.

Location

102.F.19.7B

Children’s Services:
Arranged chronologically.
Prepared by Governor’s Council on Families and Children.
Prepared by Governor’s Council on Families and Children.
By Minnesota Council on Children, Youth and Families.
Location

102.F.19.7B

Report to the Legislature on Joint Training for Child Abuse Professionals, February 1, 1986. 1 volume.
With the Department of Public Safety.

Minority Child Heritage Protection: A Report from the Minority Advisory Task Force on Foster Care and Adoption, April 1986. 1 volume.

A Guide for Social Services Staff.


By Minnesota Council on Children, Youth and Families.


Children’s Services Division.

Putting It All Together: Building an Early Childhood Development System for Minnesota, October 1989.
Prepared by the Task Force on the Early Education and Care of Young Children.


Conservatorship and Guardianship in Minnesota, July 1990.
ARC Minnesota and the Public Guardianship Office of the Human Services Department.


116.H.9.7B


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Being a Legal Father, 1993.

116.H.9.7B

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Children’s Initiative, Family and Children’s Services Division.

116.H.9.7B  
Community and Human Resources Development:  
Arranged chronologically.  

102.F.19.8F  
Long Term Care Management:  
Arranged chronologically.  
PAS/ACG: Alternatives to Nursing Homes, 1984.  
Brochure.  
The Pre-Admission Screening and Alternative Care Grant Programs: A Description and Analysis of Minnesota’s Experience, December 1984. 1 volume.  
Health Futures Institute.  
The Need of the Adult Physically Disabled in Minnesota, October 1985. 1 volume.  
Long Term Care for the Elderly, July 1986. 1 volume.  
With the Center for Health Services Research, School of Public Health, University of Minnesota.  
Community Social Services Division.  
A Review of Nursing Facilities Declared as Institutions for Mental Diseases, March 1990. 1 volume.  
A Report to the Legislature on Recommendations for a Personal Care Services Licensure Rule, 1991. 1 volume.  
A Review of the Preadmission Screening and Alternative Care Grant Programs, March 21, 1991. 1 volume.
Location
102.F.19.8F

Interagency Long Term Care Planning Committee [INTERCOM],
Report to the Legislature on the Status of Revisions to Rule 53 and
Proposed Uses for Client Assessment in Rule 53, February
1994. 1 volume.
Responsibly Slowing the Growth of Minnesota’s Long Term Care
Spending: Recommendations for Reducing the Rate of
Expenditure Growth and Ensuring the Quality of Care, March
1994. 1 volume.
Final Report of the Minnesota Long Term Care Commission.

Medical Assistance:
Arranged chronologically.
Medical Assistance Corrective Action Plan October 1982 –
General Assistance Medical Care/Medicaid in Minnesota: Medical
Assistance, Eligibility Information, 1985. 2 items in 1 folder.
Brochures.
Report to the 1988 Legislature: Medical Assistance, General
Assistance Medical Care Inpatient Hospital Payments for
Mental Health.
Audit Division, Hospital Reimbursement Section.
Medical Assistance Reimbursement for Physicians, January 1991. 1
volume.
Managed Care Plan for Medical Assistance, General Assistance
Medical Care, and MinnesotaCare: A Report to the Minnesota
Legislature, February 1993. 1 volume.
MinnesotaCare Health Care Reform Waiver: §1115 Waiver
Amendment Request: Phase 2, Appendix F, County Prepaid
Medical Assistance Program, September 1999. 1 volume.
MinnesotaCare Health Care Reform Waiver: §1115 Waiver
Amendment Request: Phase 2, Attachment F-1, Essential
Health Plan County Prepaid Medical Assistance Program,
October 1999. 1 volume.

Mental Health:
Arranged chronologically.
P.A. & S.S.O. Programs/Psychiatric & Psychological Services,
[undated] . 1 volume.
Mental Health Bureau Information Systems Task Force Final
Report to the Legislature: Rules 36, 12, and 14 for Mentally Ill
Location
102.F.19.8F

Report to the Legislature: Rules 36, 12, and 14 for Mentally Ill Persons, January 1987. 1 volume.
Study of Housing and Support Service Need of Minnesotans with Severe and Persistent Mental Illness, February 1988. 1 volume.
Ernst & Whitney.

Department of Human Services, Mental Health Division, Three-Year Plan for Services for Persons with Mental Illness, November 1988. 1 volume.
Report to the Legislature: Grants to Counties for Adults with Serious and Persistent Mental Illness, January 1989. 1 volume.
Community Support Services and Community Residential Treatment Programs.

Department of Human Services, Mental Health Division, Three-Year Plan for Services for Persons with Mental Illness, January 1989. 1 volume.
Department of Human Services, Mental Health Division, Three-Year Plan for Services for Persons with Mental Illness, Revised September 1989. 1 volume.
Location
102.F.19.8F

Reports and Statistics:

Arranged alphabetically by title; chronologically within each title.

AFDC County Payment Caseload, Fiscal Year 1986, Statistical Bulletin No. 146. 1 volume.

Aid to Families with Dependent Children, Fiscal Year 1986–Fiscal Year 1990. 5 volumes.

County Human Service Cost Report for Calendar Year 1990. 1 volume.


Family Support and Medical Recipient Rates By County, Calendar Year 1988, Statistical Bulletin No. 157. 1 volume.

Family Support and Medical Recipient Rates By County, Calendar Year 1989, Statistical Bulletin No. 159. 1 volume.

Family Support and Medical Recipient Rates By County, Calendar Year 1990, Statistical Bulletin No. 162. 1 volume.


General Assistance and Work Readiness Annual Report, Fiscal Year 1990. 1 volume.

General Assistance Medical Care, Fiscal Year 1988 – Fiscal Year 1990. 3 volumes.

Income Maintenance Recipient Rates by County, Calendar Year 1985, Statistical Bulletin No. 145. 1 volume.

Income Maintenance Recipient Rates by County, Calendar Year 1986, Statistical Bulletin No. 148. 1 volume.

Income Maintenance Recipient Rates by County, Calendar Year 1987, Statistical Bulletin No. 153. 1 volume.

Medical Assistance [Title XIX] for Fiscal Year 1985 – Fiscal Year 1990. 6 volumes.


Per Capita Net Welfare Costs Calendar Year 1984, Statistical Bulletin No. 144. 1 volume.
Location

102.F.19.8F

Per Capita Net Welfare Costs Calendar Year 1986, Statistical Bulletin No. 152. 1 volume.
Per Capita Net Welfare Costs Calendar Year 1988, Statistical Bulletin No. 158. 1 volume.
Summary of Minnesota Public Assistance Trends Calendar Year 1987. 1 volume.
Summary of Minnesota Public Assistance Trends Calendar Year 1988. 1 volume.
Summary of Minnesota Public Assistance Trends Calendar Year 1990. 1 volume.

102.F.19.9B

Residential Program Management:
Arranged chronologically.
Fact Book: State Hospitals and Nursing Homes, January 1985. 1 volume.
Minnesota’s State Hospitals, January 31, 1985. 1 volume.
Fact Book: Minnesota State Regional Treatment Centers and Nursing Homes, January 2, 1987. 1 volume.
Budget Briefing with Lieutenant Governor Marlene Johnson, Meeting No. 3, Regional Treatment Center Negotiations, December 9, 1988. 1 volume.
Fact Book: Minnesota State Regional Treatment Centers and Nursing Homes, January 1989. 1 volume.
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Published records and reports.
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Social Services:
Arranged chronologically.
Title XX Block Grant for Social Services, Activities Report for Federal Fiscal Year 1982. 1 volume.
Social Services in Minnesota: 1983, Services Provided and Expenditures Under the Community Social Services Act. 1 volume.
Executive Summary, Social Services in Minnesota: 1983, Services Provided and Expenditures Under the Community Social Services Act. 1 volume.
Title XX Block Grant for Social Services, October 1, 1985–September 30, 1986. 1 volume.
Social Services in Minnesota 1984, General Highlights, February 1986. 1 volume.
Social Services in Minnesota 1984, Services and Expenditures Under the Community Social Services Act, February 1986. 1 volume.
Social Services in Minnesota 1985, Clients and Expenditures Under the Community Social Services Act, November 1986.

116.H.4.9B
State Operated Services Support Division:
Arranged in two sections; each chronological.
Section 1:
Location
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Client Protection in State Hospitals and Nursing Homes, November 1, 1984.
1985-1986 Biennial Review of the Resident Work for Pay Program in Minnesota Regional Centers and Nursing Homes.
Making It Work, Supported Employment for Persons with Severe and Persistent Mental Illness, Funding Through a Rule 12 Special Projects Training Grant from the Department of Human Services, 1987.
Consolidated Chemical Dependency Treatment Fund, January 25, 1989.
Report to the Legislature, Mental Health Program Division, February 1989.
Design and Conduct a Clinical Survey of Patients Who Are Currently Receiving Treatment for Mental Illness and/or Chemical Dependency in the Regional Training Centers, Proposal, April 28, 1989.
Location

116.H.4.9B

State Operated Residential Programs, 1989 and 1990.
Report to the Minnesota State Legislature, Plan for Brain Injury
Treatment Program at Faribault Regional Center, Long
Term Care Management Division, March 1990.
Fiscal, Policy, Legislative, Marketing and Program Issues,
Residential Program Management Division, June 21, 1990.
Report to the Legislature, Regional Treatment Centers,
Chemical Dependency Treatment Network, Residential
Program Management Division, January 1991.
Proposal, Metro Area State-Operated Community-Based 12-Bed
Residence For Adults Who Are Mentally Ill, Residential
Proposal, Willmar State-Operated Community-Based 10-Bed
Residential Treatment Facility for Emotionally Disturbed
Male Adolescents, Residential Program Management
State of Minnesota RTC Mental Health Survey, Instructions and
Guidelines, Residential Program Management Division,
A Survey of Adults with Mental Illness in Minnesota’s Regional
Treatment Centers, April 14-27, 1991; Residential Program
Chemical Dependency Treatment Accountability Plan, Patricia
Ann Harrison, Chemical Dependency Program Division,
An Evaluation of the Purpose and Function of the Residential
Program Management Division in the Department of
Human Services, August 1992.
Minnesota’s 1993 Mental Health Plan and Application for the
Mental Health Block Grant, Submitted December 30, 1992.
Minnesota County Human Service Cost Report for Calendar
Year 1993.
An Integrated Children’s Mental Health System: Coordinating
the Needs of Children With Multiple Problems, Children’s
Integrated Fund Task Force Report to the Minnesota
A Report on State and County Volunteer Services, Personnel
Division Community and Human Resource Development,
June 1993.
Interagency Long Term Care Planning Committee
[INTERCOM], 1993-1994 Biennial Report, Prepared for
the Minnesota Legislature, January 1995.
Minnesota Adult Mental Health Task Force, Preliminary Report
to Local Mental Health Advisory Councils and their Local
Adult Mental Health Task Forces, January 1994.
Legislative Report on the Minnesota Compulsive Gambling
Treatment Program, Mental Health Division, January 1994.
Report to the Legislature, Rule 79 Mental Health Case
Management Medical Assistance Reimbursement Study,
Mental Health Division, February 15, 1994.
Report on Out-of-State Placements, Mental Health Division,
Children’s Mental Health Unit, February 1994.
Multi-Cultural Task Force Report, Children’s Mental Health,
March 1994.
Report to the Steering Committee, Resource Allocation Process
Improvement Project, Community Mental Health and State-
Operated Services Administration, April 20, 1994.
Accounts Receivable Report (Non-Child Support), 4th Quarter
MinnesotaCare Health Care Reform Waiver, prepared by the
MN Department of Human Services and the Minnesota
Model System Design for Persons with Developmental
Minnesota Family Investment Program, First Year Progress
Mental Health Crisis Provider Network, Statewide Directory of
Developmental Disabilities Traumatic Brain Injury Program,
Collaboration Work Group, April 1996.
Summary, Utilization of Services for Persons with
Developmental Disabilities by Minnesotans of Minority
Race and/or Ethnic Origin, April 2, 1996.
Restructuring the Chemical Dependency Treatment System: A
Vision for the 21st Century, Chemical Dependency
Division, September 17, 1996.
1995/1996 Minnesota Student Survey Chemical Dependency
Treatment Programs, January 1997.
### Location

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<td>106.H.4.9B</td>
<td>1998 Legislative Reports: METO Phase II Plan, Anoka Metro RTC Short Term Treatment, State-Operated Services &amp; Managed Care, Regional Treatment Center/Health Plan Pilot Project.</td>
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<tr>
<td>Drawer 9</td>
<td>Posters (11 in. x 17 in. and 17 in. x 22 in.); the text reads: Free Interpreter Services are Available. Please Ask Someone at the Front Desk. The statement is repeated in Russian, Spanish, Somali, Lao, Arabic, Khmer/Cambodian, Hmong, Vietnamese, Serbo-Croatian, and Oromo (East-Africa/Ethiopia).</td>
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