DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location

120.C.2.6F

Annual Report, 1985. (Jobs and Training)
Commissioner's Plan, [1981?].
   Incomplete mimeo copy.
   Including insert revisions, May 14 and December 1, 1981.
   Agreement between MAPE and the State of Minnesota, July 1, 1981
   Labor Agreement Between the State of Minnesota and the Middle
   Management Association, July 1, 1981 - June 30, 1983; July 1,
   Collective Bargaining Agreement, State of Minnesota and
   Minnesota State Employees Union AFSCME, Council 6,
   Biennial report.
Employee Benefit Comparison, 1986.
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Your 1990 Benefits.

Managerial Plans:

Career Executive Service (C.E.S.), [1980?-]1990.
  Managerial/C.E.S. Plan, July 1, 1981 - June 30, 1983.
  CES Report to Nina Rothchild, Commissioner, Department of Employee Relations, July 1984.
  1982 Membership Directory.
  CES News, Winter, Spring, Fall 1982. (vol. 1. nos. 1-3)

Workers’ Compensation:

  Chronological order.
  A Guidebook for Managers and Personnel Staff, June 1980.
  Compensation schedule, July 2-December 30, 1980.
  Commissioner’s Task Force on PELRA, November 1981.
  Understanding Deafness: The Silent Subculture, [October 1982].
  State Employees - Salary Equalization: A Report to the Minnesota Legislative Commission on Employee Relations, January 31, 1983.
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Handling Discipline and Grievances, ca. 1985.
Managing People: Preventing Sexual Harassment, 1986.
The Second Annual Governor’s Awards, October 1988.
Dependent Care Expense Account Summary Plan Description, October 1989.
State Health Plan, December 1989-December 1990:
   Directory of Primary Care Providers.
   Directory of Specialty Care Providers.
State Employee Health Promotion Program, annual report, FY 1995.
   1997.
Disability Awareness and Accommodations, June 1996.
Health care survey results, 1997.
Group Benefit Plan, 2003:
   Long Term Disability.
   Short Term Disability.
Miscellaneous leaflets, undated.
Policies and Complaints of Harassment in Executive Branch Agencies, undated.
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118.D.4.10F  Newsletters.

Alphabetically arranged. Span dates listed. May not be complete.

Smart Staffing: An Information Series for Managers and Supervisors, 1989.
  Hiring:  Part 2.
  Eligible List Hiring.
  Interviewing, February/March 1989.
  The Merit System, April/May 1989.
  Hay Evaluations, October 1989.
  January, May, August, November 1990.
  February, April, August, December 1991.
  April/May, October 1992.
  January, April, July 1993.
Location

               Workers’Compensation Bulletin: