



MINNESOTA HISTORICAL SOCIETY  
Minnesota State Archives

**EDUCATION DEPARTMENT**  
**Special Services Division**

**An Inventory of Its Planning, Evaluation and Reporting  
(PER) Reports**

**OVERVIEW OF THE RECORDS**

**Agency:** Minnesota. Dept. of Education. Special Services Division.  
**Series Title:** Planning, evaluation and reporting (PER) reports.  
**Dates:** 1981, 1986-1995.  
**Quantity:** 7.4 cu. ft. (8 boxes).  
**Location:** See Detailed Description section for box locations.

**ADMINISTRATIVE HISTORY OF THE PLANNING, EVALUATION AND REPORTING  
PROGRAM**

The Local Curriculum Planning, Evaluation and Reporting (PER) Law was passed by the Minnesota Legislature in 1976 [Laws 1976 c271]. It required that each school district in the state annually make available to its citizens, through media releases or other means of communication, the district's written education policy relating to PER, including educational goals for the district, a process for achieving those goals, and procedures for evaluating and reporting progress toward those goals; an annual evaluation report with summary test results, other performance data, faculty interpretation and judgments, and opinions of students, parents, and community members; and school improvement plans. Within each district a committee of administrators, teachers, parents and community residents reviewed student test data, staff reports, surveys and other pertinent information to develop the PER materials. A copy of the final report was also submitted to the Education Department. In 1985, the Legislature added an "Assurance of Mastery" section that required each district to help students attain minimum competencies at grades two, four, six, eight and ten. In 1992, the PER report was renamed the Annual Report on Curriculum and Student Performance and, in 1996, the Annual Report on Curriculum, Instruction and Student Performance [Minn. Stat. 120B.11].

## SCOPE AND CONTENTS OF THE RECORDS

The 1981 files contain only the annual reports as submitted to each district's residents and the Education Department. The 1986-1995 files may also contain correspondence relating to their submission, school board meeting minutes documenting individual district's approval of their reports, and the Education Department's yearly evaluation forms.

## ARRANGEMENT OF THE RECORDS

Divided into two sets: 1981, arranged first by Educational Cooperative Service Unit (ECSU) Regions; thereunder alphabetically by school district name, and 1986-1995, arranged in numerical order by school district number, including special school districts.

## INDEX TERMS

*This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.*

### Topics:

- Curriculum planning--Minnesota.
- Education and state--Minnesota.
- Evaluating.
- Planning.
- School districts--Law and legislation--Minnesota.
- School districts--Minnesota--Evaluation.
- School districts--Planning--Minnesota.

## ADMINISTRATIVE INFORMATION

### Preferred Citation:

*[Indicate the cited volume and page or item and folder title here].* Minnesota. Dept. of Education. Special Services Division. Planning, Evaluation and Reporting (PER) reports. Minnesota Historical Society. State Archives.

*See the Chicago Manual of Style for additional examples.*

### Accession Information:

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## DETAILED DESCRIPTION OF THE COLLECTION

*Note to Researchers: To request materials, please note both the location and box numbers shown below.*

### 1981:

Arranged by Educational Cooperative Service Unit (ECSU) Regions, thereunder alphabetically by school district name.

<b>Location</b>	<b>Box</b>	
120.J.19.1B	1	Regions 1 and 2, Northwest ECSU. 3 folders. Region 3, Northeast ECSU. 6 folders. Region 4, West Central ECSU. 6 folders. Region 5, North Central ECSU. 2 folders. Regions 6 and 8, Southwest and West Central ECSU: A-M. 5 folders.
120.J.19.2F	2	M-W. 7 folders. Region 7, Central ECSU. 9 folders. Region 9, South Central ECSU: A-N. 4 folders.
120.J.19.3B	3	N-W. 2 folders. Region 10, Southeast ECSU. 10 folders and 1 volume. Region 11, Metropolitan ECSU: A-H. 10 folders.
120.J.19.4F	4	Fridley School District No. 14. 1 volume. I-S. 15 folders and 1 volume.
120.J.19.5B	5	S-W. 5 folders.

### 1986-1995 (bulk 1992-1994):

Arranged in numerical order by school district number, including special school districts.

<b>Location</b>	<b>Box</b>	
120.J.19.5B	5	School District Nos. 1-243. 79 folders.
106.H.5.4F	6	School District Nos. 245-601. 129 folders.
106.H.5.5B	7	School District Nos. 604-2174. 120 folders.
106.H.5.6F	8	School District Nos. 2180-2580. 36 folders.