OVERVIEW OF THE RECORDS

Series Title: Records.
Quantity: 0.9 cu. ft. (2 partial boxes).
Location: See Detailed Description section for box locations.

ADMINISTRATIVE HISTORY OF THE OFFICE

The Office of Human Services was officially created under Executive Order No. 114 on July 9, 1975. Monies for the operation of the office were provided in the 1975 Health, Welfare, and Corrections appropriations bill [Laws 1975 c434 s2 subd24]. The office's major charge was to recommend a reorganization plan for the state's human services agencies to the 1977 legislature. The office had a termination date of June 30, 1977.

SCOPE AND CONTENTS OF THE RECORDS

The project files detail two office projects: one, a restructuring project to develop a reorganization plan for the state's human services agencies; the other, a project to develop a model for a statewide unified human services personnel structure. The files include work plans, reports, organizational charts, agency critiques, correspondence, meeting notes, presentation papers, and proposals.

The published records and reports include the office’s newsletter, reports to the Legislature, the office’s final report, and various publications created by or for the office in its study and planning for reorganization.
INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:
Human services—Minnesota—Planning.
Human services personnel—Minnesota.
Public welfare—Minnesota.
Social service—Minnesota—Reorganization.

Organizations:
Minnesota State Planning Agency. Human Resources Planning Unit.
Minnesota State Planning Agency. Human Services Act Coordinating Unit.

ADMINISTRATIVE INFORMATION

Preferred Citation:
See the Chicago Manual of Style for additional examples.

Accession Information:
Accession number(s): None; 990-32

Processing Information:
Provenance: The project files were transferred by the State Planning Agency, Human Resources Planning Unit, which worked closely with the office and provided some support services for it.
Catalog ID No.: 1736802

DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below.

Location  Box
  Human Services Restructuring Project papers, 1975-1977. 8 folders.
  Include work plans, reports, organizational charts, agency critiques, correspondence, meeting notes, presentation papers, and related materials.
  Background, 1975-1977. 4 folders.
<table>
<thead>
<tr>
<th>Location</th>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>114.K.18.7B</td>
<td>1</td>
<td>Personnel Project background papers, 1975-1977. 3 folders. The project concerned the development of a model for a statewide unified human services personnel structure. The files include reports, work plans, proposals, correspondence, and related papers.</td>
</tr>
</tbody>
</table>