ADMINISTRATION DEPARTMENT
Intergovernmental Information Systems Advisory Council

An Inventory of Its Records

OVERVIEW OF THE RECORDS

Series Title: Records.
Quantity: 5.0 cu. ft. (5 boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

Correspondence, membership lists, grant records, and subject files documenting the
council's administration, programs, and affiliations. The correspondence is mainly that of the
executive director and covers all aspects of the council's work. The grant records, which mainly
detail council grants made to local governments and agencies, include correspondence, grant
request logs, and individual grant files.

The subject files cover such topics as the council's annual planning conferences (1983-
1993), and Pacesetter Awards (1988-1995); data privacy issues (1974-1977); government
training service (1978-1982); and relations with the Higher Education Coordination Commission
Policy Council/Office (1986-1988), and Metro 2 (1972-1973). Also included in the subject files
are directors' monthly reports (1988-1992) and a history of the council covering 1972-1997.

RELATED MATERIALS

Administration Department: Assistant Commissioner: International Information Systems
Advisory Council correspondence and subject files (cataloged separately).
INDEX TERMS

These records are indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:
- Data protection--Law and legislation--Minnesota.
- Government aid to information services--Minnesota.
- Information policy--Minnesota.
- Information services--Government policy--Minnesota.
- Local government--Minnesota--Data processing.
- School districts--Minnesota--Twin Cities Metropolitan Area--Information services.
- State-local relations--Minnesota.
- Teleconferencing--Minnesota.

Places:
- Minnesota--Information services.

Organizations:
- Minnesota. Dept. of Administration.
- Minnesota. Governor's Advisory Council on State-Local Relations.
- Minnesota Higher Education Coordinating Commission.

ADMINISTRATIVE INFORMATION

Preferred Citation:
See the Chicago Manual of Style for additional examples.

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

<table>
<thead>
<tr>
<th>Location</th>
<th>Box</th>
<th>Description</th>
</tr>
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</table>
| 106.I.14.1B    | 1   | IISAC correspondence:  
|                |     | Primarily correspondence of the division director.  
|                |     | Includes meeting minutes (scattered) and bylaws.  
|                |     | Grant records:  
|                |     | Grant request log, FY1980.  
|                |     | Grant award requests, FY1980.  
|                |     | Grant history, 1974-1995.  
|                |     | Proposals for funding, 1974-1976. 4 folders.  
|                |     | Actually requests to IISAC for grant funds.  
|                |     | Community Programs Information Systems, Inc.  
|                |     | Child Support Collections Systems.  
|                |     | Computer Aided Appraisal Systems. 5 folders.  
|                |     | Consortium of Ramsey County Municipalities.  
|                |     | Government Training Service.  
|                |     | League of Minnesota Cities.  
|                |     | Minnesota County Research Foundation. 1 folder.  
| 106.I.14.3B    | 3   | Minnesota County Research Foundation. 3 folders.  
|                |     | Morris, City of.  
|                |     | St. Louis Park, City of.  
|                |     | Wright County.  
|                |     | Grant requests, September 1, 1983.  
|                |     | Grant reports, [ca. 1985]-1989.  
|                |     | Subject files:  
|                |     | Area vocational-technical institutes data processing career training, undated.  
Location: 106.I.14.3B
Box: 3
Auditor/FinRep controversy, miscellaneous correspondence, news and documentation, August 8–November 8, 1995.
Computer fundamentals, Duluth, July 1983.

Location: 106.I.14.4F
Box: 4
Computer show, May 4, 1983.
   The Computer Symposium was sponsored annually by the Government Training Service, financially supported by IISAC.
Critical Opportunities for the FY1986-1987 Biennium.
   The director of IISAC put out reports roughly monthly.
   Further reports can be found in the council and executive committee minutes files (cataloged separately).
Gemunis meeting, May 18, 1983.
Government Training Service (GTS):
   GTS workshop, April 23, 1979.
   2-1/2 Hour Seminar, June 1979.
   St. Cloud, March 5-7, 1980.
   Mankato, September 1980.
   2-1/2 Hour Seminar, November 20, 1981.
Governor’s Blue Ribbon Committee on Information Policies, 1984.
   Includes minutes of HECC’s computer advisory committee.
IISAC budget review meeting, July 10, 1984.
IISAC Orientation Handbook for New Members, [ca. 1975].
Location | Box  | Description
--- | --- | ---
106.I.14.4F | 4 | Information Policy Office/Council:
  - Scattered.
  - Inver Grove Heights meeting, May 2, 1983.

115.F.17.5B | 5 | Metro 2, 1972-1973. 3 folders.
  - Includes correspondence, meeting minutes, joint powers agreement, and background information. Metro 2 was a joint powers organization formed by the school districts of Minneapolis, St. Paul, Robbinsdale, and Mounds View to pursue cooperative analysis, development, and utilization of data processing systems.
  - Micro-Computer Contest:
  - Minnesota Counties Computer Cooperative, Statement of Strategic Direction, [ca. 1988].
    - The Pacesetter Awards were awarded yearly by IISAC to government organizations in recognition of innovative progress in the area of information processing. The 1992 records are missing.
  - Planning Conferences:
    - July 1986.
    - October 1989.
Location          Box
115.F.17.5B        5

Samples, undated. 4 folders.
   For data processing contracts, procedures for requesting,
evaluating, and selecting a low-cost computer system, and
vendor proposals.

Small City Management Information System (SCMIS) finance, July
22–October 5, 1982.
Superboard Bill, H.F. 867, April 5, 1983.

Symposiums:
   Cragun’s, November 1987.
   The Telecom Conference was sponsored annually by IISAC.

Texas Instruments 59, P.R. data, 1980.
Texas Instruments, 990/10, P.R. data, 1980.
Wayzata, Pat Stocker, 1981.
Workshop materials for Information Systems for Local Government,
   October 1980.