OVERVIEW OF THE RECORDS

Series Title: Records,
Quantity: 6.5 cu. ft. (7 boxes).
Location: See Box Contents List for box locations.

ADMINISTRATIVE HISTORY OF ISD 831

Prior to 1953 was known as Joint Independent School District No. 104 of Anoka, Chisago and Washington Counties. From 1953 to 1957 was Independent Consolidated School District No. 104 of Washington County. Became Independent School District No. 831 in 1957.

SCOPE AND CONTENTS OF THE RECORDS

School board meeting minutes and agenda packets (1950-1970); superintendent's annual reports (1938-1950) and annual budgets (1937-1968); receipts and disbursements registers (1920-1931); miscellaneous financial, insurance, and audit records; a clerk's book (1914-1915); teacher's annual reports (1941-1956); and two issues of the high school newsletter, the Forest Breeze (1965).
INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:
- Insurance, Schools—Minnesota—Washington County.
- School boards—Minnesota—Washington County.
- School superintendents—Minnesota—Washington County.
- Schools—Minnesota—Washington County—Finance.
- Student newspapers and periodicals—Minnesota—Washington County.
- Student records—Minnesota—Washington County.

Places:
- Forest Lake (Minn.).

Organizations:
- Joint Independent School District No. 104 of Anoka, Chisago, and Washington Counties (Forest Lake, Minn.).
- Washington County (Minn.). Independent Consolidated School District No. 104 (Forest Lake).

Titles:
- Forest Breeze, 1965.

ADMINISTRATIVE INFORMATION

Preferred Citation:
See the Chicago Manual of Style for additional examples.

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**BOX CONTENTS LIST**

*Note to Researchers: To request materials, please note both the location and box numbers shown below.*

<table>
<thead>
<tr>
<th>Location</th>
<th>Box</th>
<th>Contents</th>
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</table>
School board agenda packets including minutes, agendas, reports, correspondence, annual budgets, financial statements, personnel directories, and related papers.  
1950-1957. |
School Board Minutes, 1961-1962. 1 folder.  
Superintendent’s Annual Reports to School Board, 1938/1939, 1941-1950. 1 volume, 1 folder.  
1937-1958. 3 folders. |
Teachers’ Annual Reports, 1941-1956. 4 folders.  
Grades 1-6. 3 folders.  
Grades 7-12. 1 folder. |
| 128.B.16.5B | 6   | Insurance Appraisal and Valuation Reports, 1948-1965. 7 folders.  
Clerk’s Book, 1914-1915. 1 volume.  
Treasurer’s Books, 1905-1919. 3 volumes.  
1905-1913.  
1914-1917.  
1918-1919. |
| 108.I.7.5B-1 | 7   | Clerk’s Receipts and Disbursements Registers, 1920-1931. 4 volumes.  
1920-1923.  
1923-1927.  
1927-1930.  
1930-1931. |