

*Note to Researchers: To request materials, please note both the location and box numbers shown below.*

<b>Location</b>	<b>Box</b>	
131.D.16.2F	1	<p>MECC Preliminary Records, 1970-1973:</p> <ul style="list-style-type: none"> <li>Preliminary computing reports, 1970.</li> <li>Chronological files, 1970 - December 1973. 16 folders.</li> <li>Performance specifications and requests for bids, 1973.</li> <li>Legislative report, 1973.</li> <li>Memos to Board. 5 folders. <ul style="list-style-type: none"> <li>Statewide computer plan, Sept. 14, 1973.</li> <li>Financial summary, Oct. 11, 1973.</li> <li>Travel expenses, Nov. 6, 1973.</li> <li>Regional reports, Dec. 6, 1973.</li> <li>Advisory council, Dec. 13, 1973.</li> </ul> </li> <li>Expenses, 1973-1974.</li> <li>Management information services (MIS), 1973-1975.</li> </ul>
131.D.16.3B	2	<p>Board of Directors Files (File 1.1):</p> <ul style="list-style-type: none"> <li>General correspondence, 1973-1982. 4 folders.</li> <li>Appointment correspondence, 1973-1976, 1980-1981. 2 folders.</li> <li>Board chairman's correspondence, 1980-1981.</li> <li>Board reaction forms, 1976.</li> <li>Board <i>Notes</i>, 1976-1981.</li> <li>Meeting files, June 1973 - Dec. 1975. 31 folders.</li> </ul>
131.D.16.4F	3	<p>Meeting files, Jan. 1976 - Aug. 1978. 35 folders.</p>
127.L.7.1B	4	<p>Meeting files, Sept. 1978 - June 1980. 22 folders.</p>
131.D.16.5B	18	<p>Meeting files, July 1980 - June 1981. 11 folders.</p> <p>Management Committee meeting files, Oct. 1981 - May 1984 (scattered). 14 folders.</p> <p>[successor to Board of Directors?]</p>

Location	Box	
127.L.7.1B	4	Committee Files (File 1.1.5): Regional Planning Committee, 1973. Personnel, Purchasing, Fiscal, and Legislative Committee, 1973. Nominating Committee, 1974-1975. ESV-MIS Policies Committee, 1974. Staffing Committee, 1975. Committee on Budget and Authority of the Director, 1975-1976. Governance Committee, 1975-1981. 3 folders. Special report, 1980. 1 folder. Search Committee for Executive Director, 1975. Finance, 1976-1977. Personnel, 1976-1977. Service and Operations, 1977-1980. Materials, [undated]. MECC position paper on legislation, 1978.
127.L.7.2F	5	Planning and Budgeting Committee (File 1.2.2.3): Meeting files, Feb. 1977 - July 1981. 47 folders. General, 1979. Correspondence, 1977-1978, 1980-1981. 2 folders. Materials, 1980.
127.L.7.3B	6	Facilities and Services Review Committee: Correspondence, etc., Nov. 1974 - March 1977. 6 folders.
131.D.16.5B	18	Meeting files, 1973 - October 1974. 5 folders.
127.L.7.3B	6	Meeting files, April 1977 - Dec. 1980. 23 folders.
127.L.8.5B	16	Statewide Timesharing System, bid proposal analysis, May-July 1974. 1 folder.
127.L.7.4F	7	Advisory Committee (File 1.2): General, 1973-1975. Correspondence, 1973-1977. Meeting files, July 1973 - Dec. 1976. 45 folders. Library Committee (File 1.2.4): Correspondence, 1973-1977. Minutes, 1974-1977. Materials, 1973-1977. Proposals, 1973-1975. Advisory Council Committee on Research, Development, and Training, 1975.

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127.L.7.5B	8	<p>Disbanded Task Forces (File 1.2):</p> <ul style="list-style-type: none"> <li>Contract Monitor Team correspondence, 1974-1976.</li> <li>Contract Monitor Team materials, 1975-1976.</li> <li>Contract Monitor Team minutes, 1975-1976.</li> <li>CAI Author Language Task Force, 1975-1976.</li> <li>Data Network Committee, 1975.</li> <li>ESV-IS Bid Evaluation Task Force, 1975.</li> <li>In-Service Training Task Force, 1973.</li> <li>Instructional Media Task Force, 1977.</li> <li>Instructional Microcomputer Study Task Force, 1977-1978.</li> <li>Interactive Data Base Management System Task Force, 1975.</li> <li>ITS Planning Task Force, 1976-1977.</li> <li>RJE+30 Character Terminal Pricing Task Force, 1975-1976.</li> <li>Technical Committee, 1973-1974.</li> <li>Terminal Acquisition Committee, 1974.</li> <li>TIES Task Force, 1974.</li> <li>Timesharing Alternatives Task Force, 1974-1976.</li> <li>User Group Task Force, 1974.</li> </ul> <p>Member Systems (File 1.4):</p> <ul style="list-style-type: none"> <li>General, 1977.</li> <li>Administration Department: <ul style="list-style-type: none"> <li>General, 1973-1980. 4 folders.</li> <li>Materials, [undated]. 1 folder.</li> </ul> </li> <li>Finance Department, 1976-1980. 2 folders.</li> <li>Education Department: <ul style="list-style-type: none"> <li>General, 1973-1980. 8 folders.</li> <li>Budget materials, 1973-1980. 3 folders.</li> <li>Reports, 1973-1974.</li> <li>Vocational education, 1973-1974.</li> </ul> </li> <li>ESV Task Force minutes, 1978.</li> </ul>
127.L.7.6F	9	<ul style="list-style-type: none"> <li>Community College System, 1973-1979. 5 folders.</li> <li>State University System, 1973-1980. 7 folders.</li> <li>University of Minnesota, 1973-1980. 4 folders.</li> <li>MECC-University of Minnesota Joint Department of Curriculum and Instruction Task Force, 1977.</li> <li>Vocational institutes, 1979-1980.</li> <li>Private education, 1974-1977. 2 folders.</li> </ul>

Location	Box	
127.L.7.6F	9	Regions Correspondence (File 1.7): General, 1977. Correspondence, 1974-1975. Regionalization, 1973-1976. Region I, 1974-1978. 3 folders. Region II correspondence, 1973-1978. 3 folders. Region II board minutes, 1974-1976. Region III, 1973-1978. 3 folders. Region IV, 1973-1978. 3 folders.
127.L.7.7B	10	Region V correspondence, 1973-1978. 3 folders. Region V board minutes/reports, 1973-1976. Regions I and II correspondence, 1979-1980. Regions III and IV correspondence, 1979-1980. Region VI Metro II: Correspondence, 1973-1980. 6 folders. Budget, 1973-1976. Minutes/newsletters, 1973-1977. 2 folders. Reports, 1973-1974. Region IV TIES: Correspondence, 1973-1976. 2 folders. Minutes, 1975-1980. 3 folders.
127.L.7.8F	11	Management Information Systems (MIS) (File 1.8): Correspondence and subject files, 1974-1978. 12 folders. Instructional Timesharing Reports, 1975-1976 (File 1.9). 3 folders. Miscellaneous Reports (File 1.12): Honeywell deficiency report, 1974. CRESEIS reports, 1972-1973. Technical services operations report, 1976. Task Force on Governance report, 1974. Computing equipment inventory, 1977. NIE impact study report, 1977. Special projects report, 1977. EDUCOM report, 1975. [Miscellaneous Administrative Files] (File 1.15): Governance Task Force, 1974. MECC Update report, 1974. MECC bylaws, 1974. Joint powers agreement, 1973-1975.

Location	Box	
127.L.8.1B	12	<p>Computer Bids and Specifications (File 1.16):</p> <ul style="list-style-type: none"> <li>Technical services bid I specifications, 1973-1974.</li> <li>Correspondence, 1974-1976.</li> <li>Reports, 1974-1976.</li> <li>Acceptances, 1974-1976.</li> <li>ESV bid specifications, 1974-1975.</li> <li>[see also Subject Files, Box 16]</li> <li>Computer bids, 1975-1977. 8 folders, 3 packets.</li> </ul>
127.L.8.2F	13	<p>Facilities and Services Committee (File 1.23):</p> <ul style="list-style-type: none"> <li>Proposals reviews, 1974-1980. 56 folders.</li> </ul> <p>Miscellaneous Presentations (File 1.24):</p> <ul style="list-style-type: none"> <li>Miscellaneous, 1973.</li> <li>EDUCOM presentation, ca. 1973.</li> <li>National Center for Education Statistics, 1977-1978. 2 folders.</li> <li>Princeton address, 1973-1975.</li> <li>Rhode Island presentation, 1975.</li> <li>International Federation for Information Processing, Paris, 1980.</li> <li>Session 80, Victoria, B.C., 1980.</li> <li>EDUCOM, 1980.</li> <li>Orlando conference, 1980.</li> <li>National Computer Literacy Conference, 1980.</li> </ul>
127.L.8.3B	14	<p>Miscellaneous Subject Files:</p> <ul style="list-style-type: none"> <li>Miscellaneous correspondence, 1973-1981. 10 folders.</li> <li>Organization structure, 1973.</li> <li>Disclosure statements.</li> <li>MECC memos, 1975-1978. 3 folders.</li> <li>MECC staff meeting notes, 1974-1978, 1980. 4 folders.</li> </ul>
127.L.8.4F	15	<ul style="list-style-type: none"> <li>Policies and procedures of the Board, 1973-1975.</li> <li>Procedures manual, 1974.</li> <li>Personnel system, 1975.</li> <li>Personnel, 1974-1977.</li> <li>Executive director's personnel file, 1977-1980.</li> <li>Timelines, 1974-1975. 2 folders.</li> <li>Ken Brumbaugh's memo re computing costs, 1975.</li> <li>State university and community colleges computing equipment requisitions: quarterly reports, 1977-1979.</li> <li>Five year progress report, 1978.</li> <li>MECC Happenings, 1977-1979.</li> </ul>

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127.L.8.4F	15	<p>Vendor correspondence:            Burroughs, 1976-1977.            Control Data, 1973-1977.            Honeywell, 1974-1977.            Univac, 1974-1977.</p> <p>Legislation (File 1.16):            Enacted legislation, 1976-1977.            Legislation, 1977, 1979-1980. 3 folders.            Legislative budgets and reports, 1973-1976.            Legislative correspondence, 1974-1976. 3 folders.            Legislative correspondence and budgets, 1976-1978.            Legislative material, 1977.            House Subcommittee on Computers, 1973-1977. 2 folders.            Correspondence with Governor's office, 1976-1978. 5 folders.            Legislative Advisory Commission. Investigative report, 1980. 2 folders.</p>
127.L.8.5B	16	<p>Budgets:            Biennial budget papers, 1975/1977 - 1979/1981. 3 folders.            Detailed budget proposal, FY 1978/1979. 1 volume.            Review of Organization, Management Plans, and Proposed Budget, fiscal year ending June 30, 1976.            Program Information, Staffing Plan, and Operating Budget:                Fiscal year 1977                Fiscal year 1978                Fiscal year 1979                Fiscal year 1980                Fiscal year 1983                Fiscal year 1984            Audit reports, 1974-1977. 1 folder.            Audit correspondence, 1977-1978. 1 folder.</p> <p>Slide presentation scripts, undated. 1 folder.</p> <p>Background non-MECC produced publications re educational computing. 1 folder.</p> <p>Miscellaneous items, 1976-1979. 1 folder.            (Pamphlets, newsletters, and joint powers agreement. Acc. no. 987-12)</p>

Location	Box	
127.L.8.5B	16	<p>Subject Files (cont.):</p> <ul style="list-style-type: none"> <li>Budget Request Review, 1975-1976.</li> <li>Budget Review Committee, 1976.</li> <li>Conference, November 30 - December 2, 1982.</li> <li>Elementary-Secondary-Vocational Information Systems:               <ul style="list-style-type: none"> <li>May-August 1975.</li> <li>Bid Specification, July 1, 1975.</li> <li>[See also box 12]</li> </ul> </li> <li>Governance Committee, 1973-1976.</li> <li>Governance Report, Fall 1974.</li> <li>LAC Investigation Report Committee, 1980.</li> <li>Long-range Time Sharing Alternatives - Final Task Force Report, March 10, 1976.</li> <li>Joint Powers Agreements:               <ul style="list-style-type: none"> <li>Amendments Task Force, 1973-1975.</li> <li>Revision, 1980.</li> </ul> </li> <li>Personnel Policies, 1974-1975.</li> <li>Users Association, 1975-176.</li> <li>Miscellaneous, 1973-1984.</li> </ul> <p>Newsletters:</p> <ul style="list-style-type: none"> <li><i>Dataline</i>, 1977-1983 (scattered).</li> <li><i>USERS: The MTS Newsletter</i>, 1979-1983 (scattered).</li> <li><i>Systems Update</i>, September 1976 - June 1977.</li> <li>[box not quite full]</li> </ul>
127.L.8.6F	17	<p>State v. Special School District #1 (Minneapolis):</p> <p>(Trial to force Minneapolis Public Schools to become part of the MECC Metro II Region.) Unarranged correspondence and background documents relating to the court case, 1978-1979 (7 folders, 3 volumes). Includes Metro II region correspondence files (1973) that were pulled by MECC personnel from general files for possible use during the trial (1 folder).</p>