

Note to Researchers: To request materials, please note both the location and box numbers shown below.

Board Meeting Agenda Packets:

Include agendas, minutes of previous meetings, articles and reports, correspondence, project review summaries, committee reports, and copies of minutes of subordinate committees.

Location	Box	
102.E.9.2F	26	Jan. 1969 - Sept. 1973. 9 folders in partial box.
116.H.16.2F	1	March 1973 - Sept. 1974.
116.H.16.3B	2	Sept. 1974 - May 1975.
116.H.16.4F	3	May 1975 - Nov. 1975.
116.H.16.5B	4	Nov. 1975 - April 1976.
116.H.16.6F	5	May 1976 - May 1977.
116.H.16.7B	6	May 1977 - May 1978.
116.H.16.8F	7	June 1978 - April 1979.
116.H.16.9B	8	May 1979 - May 1980.
116.H.16.10F	9	May 1980 - Dec. 1980.
102.E.8.9B	23	Jan. 1981 - Dec. 1981.
102.E.8.10F	24	Jan. 1982 - April 1983.
102.E.9.1B	25	May 1983 - Aug. 1984.
102.E.9.2F	26	Board Meeting Minutes and Agendas, Aug. 1984 - Oct. 1985. 3 folders. Agenda materials are not included. [box 26 not quite full]

Location	Box	
		Health Systems Plans:
102.E.9.2F	26	Health Systems Plan Draft for Public Hearing, April 14, 1977. 1 folder. Health Systems Plan for the Twin Cities Metropolitan Area: 1978-1979. 3 folders. 1979-1980 (draft, Feb. 1979). 2 folders. 1979-1980 (May 1979). 2 folders.
102.E.9.3B	27	1979-1980 Midyear Revision (Nov. 1979). 3 folders. 1980-1981 Midyear Revision (June 1980). 3 folders. 1982 (March 1982). 3 folders.
116.H.17.9B	18	Health Systems Plan Files, 1979-1982. 5 folders. Plan drafts and background files.
102.E.9.3B	27	Annual Implementation Plan and Health Systems Plan Applications, 1977-1986. 11 folders. Includes implementation plans and drafts, transcripts of hearings on plan development and implementation, memoranda on plan development, summaries of public forums/hearings, written comments from others. Phase IV Report on General Acute Inpatient and Specialty Services, July 1, 1981 (draft 6).

Location **Box**

Miscellaneous Administrative Files:

116.H.17.1B	10	<p>Annual Report, Metropolitan Saint Paul Hospital Planning Council, 1968. Annual Reports, Metropolitan Health Boards, 1977-1985 (complete). Background, 1970-1971. 3 folders. Correspondence, 1973-1975. 3 folders. Primarily letters sent; includes correspondence of executive director Bruce Bredeson.</p> <p>Friday Morning Reports, 1971-1972. 1 folder. Membership, 1971-1974. Newspaper Clippings and Articles, 1973-1979. 3 folders. Progress Reports, 1971-1972. 2 folders. "The Week in Review," 1974-1975. 1 folder. The board's in-house newsletter.</p> <p>Work Program, 1971-1975. 4 folders.</p>
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Committee and Task Force Files Boxes 10-15.

Records of various board committees and task forces, primarily minutes, memos, and related materials. Many are the "cut and paste" camera-ready copies of items used for duplicating, and in many cases the records series are incomplete. Many other materials related to these files may be found among the subject files in boxes 15-19.

Location	Box	
116.H.17.1B	10	Ambulatory Surgical Center Guidelines Committee, 1974-1976. 1 folder. Minutes and agendas. Certificate of Need Subcommittee: Minutes, 1971-1974. Correspondence, 1970-1974. 2 folders. Chemical Dependency Task Force, 1975-1977. 1 folder. Reports and minutes. Community Health Advisory Council (CHAC): Minutes and Agendas: 1971-1974. 5 folders.

Location	Box	
116.H.17.2F	11	1973-1974. 4 folders. Community Health Services Committee/Task Force, 1976-1979. 4 folders. Reports, work plans, and scattered minutes. Computerized Tomography Task Force, 1974-1977. 1 folder. Minutes and proposals. Developmental Disabilities Task Force: Minutes, 1974-1979. 4 folders. Reports, Policies, and Procedures, 1974-1976. 2 folders. Memos, 1975-1978. 3 folders. Emergency Health Care Services (EHCS) Task Force: Minutes and Agendas, 1971-1972. Background, 1971-1973. 2 folders. Memos and Reports, 1971-1972. Hennepin County Application, 1972. State Application, 1972. Emergency Medical Services (EMS) Task Force, 1975-1977. 2 folders. Minutes and Memos.

Location Box

Committee and Task Force Files (cont):

116.H.17.4F 13

LTHC Joint Steering Committee:
Minutes and Agendas, 1971-1974. 2 folders.
Memos, 1971-1974. 2 folders.
Reports, 1972-1973. 2 folders.
Mental Health, Mental Retardation, and Inebriety (MHMRI) Advisory
Committee:
Minutes and Agendas, 1971-1974. 3 folders.
Memos, 1971-1975. 2 folders.

Location Box

116.H.17.5B 14

Subcommittee/Task Force Files, 1971, 1973. 3 folders.
Reports, 1971-1974.
Third Party, 1971-1973. 2 folders.
Mental Health Services Task Force, 1972. 1 folder.
Minutes and agendas.
Mental Health Systems Task Force Minutes, 1975-1976. 2 folders.
Metropolitan Development Guide (MDG) Subcommittee Minutes, 1972.
1 folder.
MDG Task Force Meeting Files, 1972. 2 folders.
Pediatric Task Force:
Minutes, 1975-1976. 2 folders.
Proposals and Guidelines, 1976.
Planning Committee:
Minutes, 1974-1981. 4 folders.
Agendas, 1975-1981. 2 folders.
Memos, 1975-1980. 4 folders.
Project Review Committee:
Review Files, 1972-1977. 3 folders.
Include staff reports, public hearing summaries, and certificate
of need applications.

Location Box

116.H.17.6F 15

Review Files, 1972-1977. 8 folders.
Memos, 1974-1980. 5 folders.
Technical Advisory Committee, 1971. 1 folder.
Minutes and agendas.

Location	Box	Subject Files:
116.H.17.6F	15	Advisory Committee on Aging Draft Report, 1973. Ambulatory Surgical Center, 1974. 2 folders. Assessment Visit, 1973. 2 folders. Automated Laboratory Equipment, 1974.
116.J.17.7B	16	Biomedical Communications Systems, Inc., 1974. Bloomington Health Department, 1973. Community Health and Welfare Planning Council, 1973. Community Health Education Centers, 1972-1974. Computerized Tomography, 1974-1976. 2 folders. Council on Community Hospitals, 1973. Dakota County Hospital Sites, 1974. Data Systems, 1970-1971. Developmental Disabilities Project Report, [undated]. Drug Assembly, 1972-1973, 1975. Includes minutes, memos, and reports. Economic Study Questionnaire, 1973. Family Health Center, 1972. "Free Clinics," 1974. Governor's Commission on Crime, ca. 1972. 2 folders. "The <u>H</u> Health Care System in Transition," 1981. Health Department, Minnesota, 1973. Health Historical Documents, 1970, 1972. Hennepin County Office of Health and Social Services Administration, 1974. Hospital Contributions, 1971-1972. Hospital Patient Origin Study, 1974-1975. Hospital Service Area, [undated]. Hospital Services - Public Expectations Survey, 1974. Human Services Act, 1973-1974. Insurance Companies, 1974-1975. Low Level Radiation, 1972. Mental Health Programs, 1974. Metropolitan Area Health Education Center, 1974. Midnight Census, 1966-1973. Model Cities, 1971. Multi-Resource Center Drug Abuse Services Project, Nov. 1974. Narcotics/Drug Abuse, 1971. Northlands Regional Medical Program, 1971-1973. 2 folders.

Location	Box	Subject Files (cont):
116.H.17.8F	17	Nursing Homes, 1972-1977. 2 folders. Pharmacy Letter of Agreement, 1974. Philbin Thesis, 1975. Physicians Directory: Hennepin County, 1975-1977. Pilot City Health Center (Hennepin County), 1974. Pre-Paid Group Practices, 1972-1973. Public Hearing Notices, 1975-1977. Radiation Therapy, 1974. Ramsey Health Plan, 1975. Referrals, 1970-1972. 3 folders. Requests for Materials, 1974-1977. Saint Croixdale Hospital, 1970. Sanford Memorial Hospital, 1970. Sequential Multiple Analyzer plus Computer (SMAC) Evaluation Report, 1976. Southeastern Minnesota Health Planning Council, 1974. Spring Hill, 1976. State Planning, 1974. Summary Reports, 1973. Surgicenters Guidelines, 1972-1974. Therapeutic Pool Information, 1977. University of Minnesota Hospitals, 1972. 2 folders. Utilization Review, 1971-1972.
Location	Box	
116.H.17.8F	17	Comprehensive Health Planning (CHP) Subject/Correspondence Files, 1968-1975 (12 folders and 1 volume): [See Metropolitan Hospital Planning Agency records in boxes 20-22 for related materials] Background Data, 1969-1970. Committee Member List, 1969-1970. CHP, 1971-1974. Correspondence, 1969-1974. 3 folders. Planning Grant Application, 1970-1975 (volume). Project Development, 1968-1971.
Location	Box	
116.H.17.9B	18	Proposals, 1971-1972. 2 folders. Recommendation for CHP Organization in the Twin Cities Metropolitan Area, 1970. Referrals, 1970. Reports, 1970.

METROPOLITAN COUNCIL.
Metropolitan Health Board Records.
Box contents list

Location	Box	
116.H.17.9B	18	Emergency Care Subject Files: Emergency Care, 1971-1972. Emergency Health Care Services Task Force, 1972-1974. Includes report and applications. EMS, 1972-1973. 2 folders. Grant for Emergency Service, 1973. Health: EMS Memos, 1979-1980.

Location	Box	
116.H.17.9B	18	Health Maintenance Organizations (HMOs) Subject Files: Applications, 1973-1974. 3 folders. HMOs, 1970-1974. 2 folders. Panel Meeting, 1974. Planning Grant Application, 1974. Plans, 1974. 2 folders. Ramsey Action Programs (RAP), 1974. Summary Proposals, 1974. Twin Cities Health Care Development Project, 1971.

Location	Box	
116.H.17.9B	18	Health Systems Plan Files, 1979-1982. 5 folders. [see p. 1] Long Term Health Care (LTHC) Subject Files: Facilities, 1973. LTHC, 1976-1977. 2 folders. Phoenix Residence, 1975-1976. Projections, 1973. Social Services in LTHC Facilities, 1971.

Location	Box	
116.H.17.10F	19	Metropolitan Development Guide (MDG) Subject Files: Drafts, 1970-1972. MDG, 1970-1974, 1976. 3 folders. Policy Plan and Program, 1974. Public Hearing, 1973. 2 folders. Responses, 1973. Systems Plan, 1972.

Certificate of Need Program Review Files:

Re federal funding for metropolitan area health care services projects, including certificate of need applications, project summaries, and project review committee recommendations.

Location Box

116.H.17.10F 19

Certificate of Need Program, Miscellaneous, 1978-1979. 1 folder.
Project Review Application Files, 1971-1980. 26 folders.

Abbott Northwestern Hospital, Minneapolis.
Divine Redeemer Hospital, South St. Paul.
Eitel Hospital, Minneapolis.
Fairview Community Hospital, Minneapolis.
Fairview Southdale Hospital.
Life Sciences Foundation.
Methodist Hospital, St. Louis Park. 2 folders.
Metropolitan Medical Center.
Midway Hospital, St. Paul. 2 folders.
Mount Sinai Hospital, Minneapolis. 2 folders.
New Hope Nursing Home.
North Memorial Hospital, Minneapolis.
Ramsey Nursing Home.
Riverview Memorial Hospital. 2 folders.
St. John's Hospital, St. Paul.
St. Joseph's Hospital, St. Paul.
St. Mary's Home, St. Paul.
St. Paul-Ramsey Hospital.
St. Paul Surgical Center.
Schweitzer Nursing Home, Edina.
Unity Hospital, Fridley.
University of Minnesota Hospitals.

Location	Box	Grant Records:
116.H.18.1B	20	Comprehensive Health Planning Grants, 1970-1972. 3 volumes. Initiation and Development Grant Application for Narcotic Addiction and Drug Abuse, July 1, 1971 – June 30, 1972. 1 volume. Grant Applications, 1971-1972: Initiation and Development of Coordinated Family Planning Services in the Twin Cities Area, 1972. Metropolitan Area Comprehensive Plan for Chemical Dependency Services, 1971. Metropolitan Area Comprehensive Plan for Developmental Disability Services, 1972. Metropolitan Chemical Dependency Coordination, 1972. 2 folders. Grants, 1973. 2 folders. Progress Reports, 1969-1971.
Location	Box	
102.E.9.4F	28	Planning Grant Application for Areawide Comprehensive Health Planning 1970-1975, 1970. 2 folders. Continuing Application for Operational Comprehensive Health Planning, Aug. 1971 (part 1 only). 1 folder. Final Application for a Health Systems Agency, Jan. 1976. 3 folders. Health Systems Agency Conditional Designation Application 1977/1978, 1977. 2 folders. Health Systems Agency Full Designation Application 1978/1979, April 1978. 3 folders. Applications for Renewal of Full Designation as the Health Systems Agency for the Metropolitan Area, April 1979 and March 1980. 5 folders. Applications for Continued Funding as the Health Systems Agency for the Metropolitan Area, 1981-1985: 1981-1982. 6 folders.
Location	Box	
116.H.18.3B	29	1983-1985. 5 folders.

Metropolitan Hospital Planning Agency (MPHA) Records, 1960-1971.

Boxes 20 (part)-22.

Include records of the Metropolitan St. Paul Hospital Planning Council (MSPHPC) and the Planning Agency for Hospitals of Metropolitan Minneapolis (PAHMM). The MSPHPC and the PAHMM merged in ca. 1969 to form the MHPA. The MHPA's responsibilities were transferred to the Metropolitan Health Board in 1971.

Location Box

116.H.18.1B 20

Metropolitan St. Paul Hospital Planning Council (MSPHPC) Records, 1960-1971:
Board of Directors, 1960-1971.
Block Study, 1960-1961.
Comprehensive Health Planning, 1967-1970. 5 folders.
Executive Committee Minutes and Reports, 1962-1966.
Health, Education, and Welfare Department Correspondence, 1968-1971. 2 folders.

Location Box

116.H.18.2F 21

Hospital Use Surveys, 1967, 1969.
Joint Operating Committee, 1966-1967.
Minnesota Hospital Association, 1965-1967.
Miscellaneous Reports, 1968-1970.
Model Cities, 1969-1970.
Planning Agency for Hospitals of Metropolitan Minneapolis (PAHMM). Records, 1965, 1968. 2 folders.
Hospital Study Files, 1962-1971 (2 partial boxes):
Reports of the MHPA, the MSPHPC, and the PAHMM regarding metropolitan area hospital services development plans. Arranged alphabetically by hospital name.
Abbott Hospital - St. Joseph's Hospital. 45 folders.

Location Box

116.H.18.3B 22

St. Luke's Hospital - Waconia Ridgeview Hospital. 15 folders.

Location	Box	
		Metropolitan Hospital Planning Agency (cont):
116.H.18.3B	22	Area-Wide Health Planning Grant, 1962-1970. Appendices to the grant include reports and records of the MHPA, the MSPHPC, and the PAHMM. Grant Applications and Appendices A-I, 1969. 4 folders. Planning Agency for Hospitals of Metropolitan Minneapolis (PAHMM), 1964-1969: Articles of Incorporation and Bylaws, 1964. Minutes, 1964-1969. Annual Report, 1965. Heritage Hospital Study Committee Report, 1969. Metropolitan St. Paul Hospital Planning Council (MSPHPC), 1962-1969: Articles of Incorporation, Bylaws, and Minutes, 1962-1969. 3 folders. Annual Reports, 1963-1965. Metropolitan St. Paul and Minneapolis Hospital Planning Councils, 1966-1968. 2 folders. Includes minutes and annual reports. Metropolitan Hospital Planning Agency: Hospital and Medical Services Requirements for the White Bear Lake Area Communities, 1970. 1 folder. [box 1/4 empty]

Miscellaneous Records:

[For boxes 23-27, see pages 1-2; for box 28 and the remainder of Box 29, see page 11.]

Location	Box	
102.E.9.5B	29	Long Range Hospital Planning Committee Background Files, 1980-1981. 4 folders. [See also box 13.] Health System Agency Designation Applications, 1974, 1985-1986. 3 folders. Legal Opinions, 1975, 1978-1982. 1 folder. Health Board Reorganization Records, 1974. 1 folder. Records of a task force to study the reorganization of the Health Board; they include minutes, correspondence, and reports. Hennepin County Health Coalition Records, 1973-1975. 6 folders. Records on an effort to examine health care for senior citizens in Hennepin County. Health Vote Records, 1984-1985. 2 folders. Correspondence, memos, and reports on the council's sponsorship of Health Vote, an information campaign to help citizens understand and control the rising cost of health care. Comprehensive Health Planning Work Papers, 1969. 1 folder. Survey of Health and Health-Related Planning in the Metropolitan Area, Jan. 1970.