



MINNESOTA HISTORICAL SOCIETY  
Minnesota State Archives

**GOVERNOR'S MANPOWER OFFICE**  
**Economic Opportunity Division**  
**An Inventory of Its Letters Sent (Daily File).**

**OVERVIEW OF THE RECORDS**

**Agency:** Minnesota. Office of Economic Opportunity.  
**Series Title:** Letters sent (daily file).  
**Dates:** 1970, 1973.  
**Quantity:** 0.5 cu. ft. (24 folders in 1 partial box).  
**Location:** 101.D.15.6F

**SCOPE AND CONTENTS OF THE RECORDS**

Outgoing correspondence (1970, 12 folders; 1973, 12 folders), mainly addressed to Community Action Program/Office of Economic Opportunity personnel at various state and federal levels, covering all aspects of the office's activities. There are also letters to politicians and a few Minnesota staff weekly and monthly activity reports. The majority of the letters were written by directors William E. Healy, Richard W. Session, and Ronald E. O'Neal, deputy directory Harold M. Johnson, public information officer Art Nyhus, and economic development specialist Ted Niskanen.

**INDEX TERMS**

*This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.*

**Topics:**

Community development—Minnesota.  
Economic assistance, Domestic—Minnesota.  
Economic development projects—Minnesota.

**Persons:**

Healy, William E.  
Johnson, Harold M.  
Niskanen, Ted.  
Nyhus, Arthur.  
O'Neal, Ronald E.  
Session, Richard W.

**Organizations:**

United States. Economic Opportunity Act of 1964.  
United States. Office of Economic Opportunity.

**ADMINISTRATIVE INFORMATION**

**Preferred Citation:**

*[Indicate the cited item and folder title here].* Minnesota. Office of Economic Opportunity. Letters Sent (Daily File). Minnesota Historical Society. State Archives.  
*See the Chicago Manual of Style for additional examples.*

**Accession Information:**

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