DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location

112.B.17.3B  Subject files of Clarence E. Harris (Commissioner), 1974-1978.
  Management development, 1977.
  Public Welfare Department, 1977.
  Staff information, 1977.
  Training and development, 1974-1978.

Subject files of John W. Jackson (Commissioner), 1974.
  MBO Objectives, 1974.

Subject files of Michael C. O'Donnell (Deputy Commissioner, Acting Commissioner), 1974-1978.
  Affirmative action, 1974-1976. 2 folders.
  Biennial budget process, 1975.
  Department objectives, 1975.
  Education Department, 1974-1975.
  Equal Opportunity Executive Committee minutes, 1974-1975.
    Photocopies.
  Legislation, 1974-1975. 2 folders.
  New position control procedures, 1975.
  Personnel Board correspondence and minutes, 1975.
    Photocopies.
Location

112.B.17.3B

Social Security Administration, 1974-1978.
Veterans preference, 1975.

Subject files of Richard W. Session (Commissioner), 1974-1978.
Administration Department, 1975-1978.
Agriculture Department, 1975-1977.
Finance Department, 1976.
Governor’s Office correspondence, 1974-1977.
Natural Resources Department, 1975-1976.
Revenue Department, 1976.
Transportation Department, 1976-1977.

Includes memos describing claims and the suggested action to be taken.

In 1977, the Governor ordered a retesting of all employees of the GMO to be conducted by the Civil Service Department. These records include the results of the retesting and documents, reports, and news releases concerning the appeals hearings of those who were found unqualified.