



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

SUPREME COURT
Information Systems Office
An Inventory of Its Records

OVERVIEW OF THE RECORDS

Agency: Minnesota. Supreme Court. Office of Information Systems.
Series Title: Records,
Dates: 1977-1984.
Quantity: 3.3 cu. ft. (4 boxes).
Location: See Detailed Description section for box locations.

HISTORY OF THE INFORMATION SYSTEMS OFFICE

The Information Systems Office, a division of the Minnesota Supreme Court, has two primary functions: the improvement of the accuracy, efficiency, accessibility, security and standardization of court recordkeeping, and the collection of timely and accurate information on the operations of the court system. It operates the State Judicial Information System (SJIS) which provides a complete inventory of all cases processed in Minnesota's trial courts and the Trial Court Information System (TCIS) which provides a comprehensive, on-line recordkeeping system for the trial and appellate courts of the state.

SCOPE AND CONTENTS OF THE RECORDS

Correspondence, reports, and related materials documenting the activities of this Supreme Court division, particularly its implementation and operation of the State Judicial Information System (SJIS), Trial Court Information System (TCIS), Courts Records Management Project (CRM), and Weighted Caseload Analysis (WCL); interactions with other sections of the state's judiciary, particularly the ten judicial districts and the county courts; and relations with various state and federal agencies and organizations, including the Crime Control Planning Board and the National Center for State Courts.

ARRANGEMENT OF THE RECORDS

Arranged in four sections: Subject files (1977-1982), project files (1978-1981), correspondence (1977-1981), and published records (1977-1980).

INDEX TERMS

These records are indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

County courts--Minnesota.
Court administration--Minnesota.
Courts--Minnesota--Information resources management.
Information policy--Minnesota.
Information services--Minnesota.
Information storage and retrieval systems--Court administration--Minnesota.
Judicial districts--Minnesota.

Organizations:

Minnesota. Crime Control Planning Board.
National Center for State Courts.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited volume and page or item and folder title here]. Minnesota. Supreme Court. Office of Information Systems. Records. Minnesota Historical Society. State Archives.

See the Chicago Manual of Style for additional examples.

Accession Information:

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location	Box	
104.C.14.1B	1	Subject files: Bureau of Criminal Apprehension, 1977-1979. Committee on Trial Court Delay, 1981-1982. Court Records Retention Committee, 1981. Crime Control Planning Board, 1978-1980. 3 folders.

Minnesota House of Representatives, 1978-1980.
Minnesota Senators, 1977-1979.
Minnesota Justice Information Systems Advisory Council, 1977.
National Center for State Courts, 1978-1979. 3 folders.
Records Committee: Third Judicial District, 1980.
Records: Minnesota Historical Society, 1978.
Rules and Redistricting Committee, 1979.
State Court Administrator: Laurence C. Harmon, 1977-1979.
State Judicial Information System:
 Advisory Committee, 1979.
 Advisory Committee: First-fourth meetings, 1979-1980. 4 folders.
 Juvenile Subsystem correspondence, 1979-1980.
Supreme Court:
 Chief Justice Robert J. Sheran, 1979.
 Continuing Education for State Court Personnel, 1979.
 Judicial Planning Committee, 1979.
 Justices, 1979.
User Advisory Council, 1978-1979. 2 folders.

Location **Box**

104.C.14.2F

2

Project files:

Court Records Management (CRM) Project:

 Advisory Committee, 1978.

 Fifth and Eighth Districts, 1979-1980.

 Final Report, [1980?].

 Miscellaneous correspondence, 1980-1981.

Trial Court Information System (TCIS) Project:

 Advisory Committee information, 1979-1981.

 Advisory Committee meetings, #1-12, 1979-1980. 12 folders.

 Phase I Grant Application, 1979.

 Phase II Grant Application, 1979-1981.

 Work plans, 1979-1980.

Weighted Caseload (WCL) Project:

 Correspondence, 1979-1980.

 Grant, 1978-1979. 2 folders.

 Research Design: Weighted Caseload Analysis of Minnesota Trial Courts, 7 March 1979.

 Work plan, 1978.

 1980 Minnesota Weighted Caseload Analysis, 16 March 1981.

Correspondence, 1977-1981:

 Administration: Law Enforcement Assistance Administration (LEAA).

 Courts: National Center for State Courts (NCSC).

 District Administrators and all Clerks of Courts.

 General: Supreme Court.

 Miscellaneous.

Other state agencies.
State Judicial Information System.
First-Second Judicial Districts. 2 folders.

Location **Box**

104.C.14.3B

3

Third-Tenth Judicial Districts. 8 folders.
Aitkin-Ramsey counties. 61 folders.

Location **Box**

104.C.14.4F

4

Red Lake-Yellow Medicine counties. 25 folders.
Published records:
Minnesota Criminal Justice Information Systems: Master Plan,
January 1977.
Report on the Results of Pilot Testing Program for the State Judicial
Information System (SJIS), 1977.
Submitted by Arthur Young and Company.
National Center for State Courts: North Central Regional
Conference: Conference Report, 29-30 May 1980.