SUPREME COURT
Information Systems Office
An Inventory of Its Records

OVERVIEW OF THE RECORDS

Series Title: Records,
Quantity: 3.3 cu. ft. (4 boxes).
Location: See Detailed Description section for box locations.

HISTORY OF THE INFORMATION SYSTEMS OFFICE

The Information Systems Office, a division of the Minnesota Supreme Court, has two primary functions: the improvement of the accuracy, efficiency, accessibility, security and standardization of court recordkeeping, and the collection of timely and accurate information on the operations of the court system. It operates the State Judicial Information System (SJIS) which provides a complete inventory of all cases processed in Minnesota's trial courts and the Trial Court Information System (TCIS) which provides a comprehensive, on-line recordkeeping system for the trial and appellate courts of the state.

SCOPE AND CONTENTS OF THE RECORDS

Correspondence, reports, and related materials documenting the activities of this Supreme Court division, particularly its implementation and operation of the State Judicial Information System (SJIS), Trial Court Information System (TCIS), Courts Records Management Project (CRM), and Weighted Caseload Analysis (WCL); interactions with other sections of the state's judiciary, particularly the ten judicial districts and the county courts; and relations with various state and federal agencies and organizations, including the Crime Control Planning Board and the National Center for State Courts.

ARRANGEMENT OF THE RECORDS

INDEX TERMS

These records are indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:
- County courts--Minnesota.
- Court administration--Minnesota.
- Courts--Minnesota--Information resources management.
- Information policy--Minnesota.
- Information services--Minnesota.
- Information storage and retrieval systems--Court administration--Minnesota.
- Judicial districts--Minnesota.

Organizations:
- National Center for State Courts.

ADMINISTRATIVE INFORMATION

Preferred Citation: [Indicate the cited volume and page or item and folder title here]. Minnesota. Supreme Court. Office of Information Systems. Records. Minnesota Historical Society. State Archives.

See the Chicago Manual of Style for additional examples.

Accession Information:
Accession number(s): 993-160

Processing Information:
Processed by: Charles Rodgers, May 1993
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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location Box
104.C.14.1B 1 Subject files:
- Committee on Trial Court Delay, 1981-1982.
- Court Records Retention Committee, 1981.
Records Committee: Third Judicial District, 1980.
State Judicial Information System:
  Advisory Committee, 1979.
  Advisory Committee: First-fourth meetings, 1979-1980. 4 folders.
Supreme Court:

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<td>104.C.14.2F</td>
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Project files:

  Court Records Management (CRM) Project:
    Final Report, [1980?].

  Trial Court Information System (TCIS) Project:
    Advisory Committee information, 1979-1981.
    Advisory Committee meetings, #1-12, 1979-1980. 12 folders.
    Phase I Grant Application, 1979.
    Phase II Grant Application, 1979-1981.

  Weighted Caseload (WCL) Project:
    Correspondence, 1979-1980.
    1980 Minnesota Weighted Caseload Analysis, 16 March 1981.

Correspondence, 1977-1981:

  Administration: Law Enforcement Assistance Administration (LEAA).
  Courts: National Center for State Courts (NCSC).
  District Administrators and all Clerks of Courts.
  General: Supreme Court.
  Miscellaneous.
Other state agencies.
State Judicial Information System.
First-Second Judicial Districts. 2 folders.

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<tr>
<td>104.C.14.3B</td>
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<td>Third-Tenth Judicial Districts. 8 folders. Aitkin-Ramsey counties. 61 folders.</td>
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<td>104.C.14.4F</td>
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<td>Red Lake-Yellow Medicine counties. 25 folders. Published records:</td>
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