OVERVIEW OF THE RECORDS

Series Title: Records.
Quantity: 9.6 cu. ft. (10 boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

The bulk of the records were kept by council director Jose H. Trejo (1977-1989). They document the administration and activities of the council and reflect its educational, social, economic, and political services to the Hispanic community in Minnesota. The 1990-1993 records include materials of director Eduardo Wolle.


The task force files include minutes, correspondence, and reports, and cover such topics as communications, economics, employment, education, Hispanic women, legislation, Chicano research, and social services and housing.

The director’s correspondence and subject/correspondence files deal with Hispanic assistance agencies and programs, cultural and religious organizations, educational programs, Hispanic celebrations and heritage, migrant needs and concerns, political awareness, and local Hispanic organizations. They also include copies of Hispanic organization newsletters, publicity files, and information on cases concerning discrimination against Hispanics in education and employment.
The Honeywell Hispanic Technical and Professional Education Project (1982-1983) was to identify, recruit, train, and place Hispanic youth in technical and professional fields. It was initiated by Hispanic leaders and funded by a grant from Honeywell, Inc. The files include project staff minutes, correspondence, articles of incorporation, project profile, and newspaper articles.

The files of Elsa Vega Perez, the council’s community liaison representative, deal mainly with various local Hispanic organizations, Hispanic assistance agencies and programs, and the task forces for collaboration, employment and education, and women.

The Hispanic AIDS Education and Risk Reduction Project files document two programs covering prevention education and risk reduction in the Hispanic community. They were funded through the Minnesota Department of Health’s AIDS Program Unit. The files include correspondence, proposals, evaluation instruments, and background materials. They also contain materials covering several related conferences and organizations, including the Minnesota Hispanic AIDS Partnership and meetings held at the Spring Hill Center.

A few published items were created after the council’s change to the Minnesota Chicano Latino Affairs Council in mid-1996.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

AIDS (Disease)—Minnesota—Prevention.
Discrimination against Hispanic Americans.
Hispanic American teenagers—Education—Minnesota.
Hispanic American teenagers—Vocational guidance—Minnesota.
Hispanic American women—Minnesota.
Hispanic Americans—Government policy—Minnesota.
Hispanic Americans—Legal status, laws, etc.—Minnesota.
Hispanic Americans—Minnesota—Anniversaries, etc.
Hispanic Americans—Minnesota—Economic conditions.
Hispanic Americans—Minnesota—Education.
Hispanic Americans—Minnesota—Employment.
Hispanic Americans—Minnesota—Ethnic identity.
Hispanic Americans—Minnesota—Housing.
Hispanic Americans—Minnesota—Political activity.
Hispanic Americans—Minnesota—Social life and customs.
Hispanic Americans—Minnesota—Societies.
Hispanic Americans—Religions life—Minnesota.
Hispanic Americans—Services for—Minnesota.
Mexican Americans—Minnesota.
Migrant labor—Minnesota.
Race discrimination—Minnesota.

Persons:
Perez, Elsa Vega.
Trejo, Jose H.
Wolle, Eduardo.

Organizations:
Honeywell, Inc.
Minnesota Chicano Latino Affairs Council.
Minnesota Hispanic AIDS Partnership.
Minnesota. Dept. of Health. AIDS Program Unit.
Spring Hill Center (Wayzata, Minn.).

ADMINISTRATIVE INFORMATION

Preferred Citation:
See the Chicago Manual of Style for additional examples.

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note the location shown below.

Location
128.E.9.7B

Minutes:
1978 July-1979 May.
1984-1985 April.
1989.
Emergency meetings, 1992 November–December.
Regarding termination of the executive director.
**Location**

**128.E.9.7B**  
Information packages, 1984 June-1993:  
- Agenda packets sent to council members prior to the meetings.  
  - 1984 June–November. 4 folders.  
  - 1987 March–August. 2 folders.

**128.E.9.8F**  
- 1987 October–December. 2 folders.  
- 1990 January–November. 4 folders.  
- 1991 March–November. 4 folders.  

**128.E.9.9B**  
- 1992 March–October. 2 folders.  
- 1993 February.  
- 1994 February/March.

**103.C.8.10F**  

**128.E.9.9B**  
Director's correspondence and memos, 1977-1993:  
- 1984-1985. 7 folders.  
- 1986. 1 folder.

**128.E.9.10F**  
- 1986. 2 folders.  

- Include bylaws, policies, recommendations, reports, and resolutions.


Information Manual: A Guide to the Spanish Speaking Affairs Council,  
June 1991.

**Task force files, 1977-1985:**  
- Includes minutes (scattered), correspondence, and reports.
Location

128.E.10.1B

Director's subject/correspondence files, [ca.1970]-1992:
[ca.1970]-1985:
  Administration, 1979-1981.
  Agency services for Hispanics, [undated].
  Alianza Por Accion Politica, 1979.
  Baca, Pedro, 1980.
  Balturra, Maria, 1979.
  Bilingual lawsuit, 1982.
  Bilingual Vocational Training Program, 1980.
  Bustamante, Teodulo, 1977.
  Cable television, 1979.
  Casa De Esperanza, 1982.
  Centro de la Raza Steering Committee, 1979.
  Chicano art and music, 1981.
  Chicano Week, 1979.
  Chicano Latinos Unidos En Servicio [CLUES], 1978-1983.
Location

128.E.10.1B

Church Women United, 1980.
El Cinco de Mayo, [undated].
Coalition of Churches for Migrant Concerns, 1980.
College of St. Catherine, 1981.
College of St. Thomas, 1978.
Consul de Mexico, 1974-1977.
Cooperacion en Servicios, 1982.
De La Cruz, Rebecca, 1979.
De La Heurta, Jose, 1982.
Evaluation and planning session, 1979.
Executive training and development, [undated].
Fresh Air, Inc., [ca. 1970].
Governor, 1977-1981. 3 folders.
Hirai, Maria, 1980.
Hispanic American State Employees Association, 1980.
Hispanic appointments to boards, commissions, and councils, [undated].
Hispanic job seeking skills, 1985.
Hispanic Leadership Project, 1983.
Hispanic Political Education Committee, 1984.
Hispanic Technical and Professional Education project, 1981.
Hispanic Week, 1977-1978.
Historical and background information, [undated], 1978-1981.
Location
128.E.10.2F

  Of current Latino issues and concerns.
Lara, Robert, 1982.
Legislative Advisory Commission, 1980.
Legislative meeting, 1977.
Legislative needs of Hispanic women, [undated].
Luna, Diane, 1981.
Mankato State University, 1979.
Martin Luther King program, 1977.
Mexican Fiesta Dinner, 1977.
Migrant coordination meeting, 1978.
Migrant data analyses, [ca. 1975].
Migrant and Seasonal Farm Worker Education Department -
Migrant planning meeting, 1978.
Migrant Services Coordination Conference, 1974-1975.
Migrants in Minnesota, University of Minnesota, 1979.
Minnesota Higher Education Coordinating Board, 1979.  2
  folders.
Location

128.E.10.2F

Minnesota Hispanic Technical and Professional Educational Project, 1983.

[See also Honeywell Project subject files.]

Minnesota League of Mexican American Voters, 1981.
Minnesota's minorities, [ca. 1970].
Minority representation in government, 1976.
National Association of Hispanic Employment and Training Administrators [NAHETA], 1980. 2 folders.
National Hispanic Week, 1977.
National Institute of Mental Health [NIMH], 1981.
Office for Minority and Special Student Affairs, University of Minnesota, 1979.
Palacio, Peter V., 1979.
Los Pr__m__ro Cien Dias, 1978.
Council report.
Quie, Governor Al, 1979.
Location
128.E.10.3B

St. Paul Police Department, 1981.
Southeastern Minnesota American Lutheran Church, 1979.
Staff objectives, 1980. 2 folders.
Target Stores Salute to Minnesota Hispanics, 1983.
Title VII Parent Advisory Committee, 1977.
Trejo, Jose H., [undated], 1980.
   Executive director.
United States Census Bureau, 1976.
University of Minnesota HELP Center, 1977-1981.
University of Minnesota Human Relations Program, 1977.
University of Minnesota Raza Student Cultural Center, 1984.
University of Minnesota Task Force on Chicano Concerns, 1977-1978.

1985-1992:
Affirmative action, 1986. 2 folders.
Aid to Mexico, 1985.
Asegurando Nuestro Futuro task forces, 1986.
Location

128.E.10.3B

Asociacion de Profesionistas y Hombres de Negocios, 1987.
Bilingual Services Act, 1986.
Casa de Esperanza, 1987. 2 folders.
Chicanos Latinos Unidos en Servicio [CLUES], 1987-1989. 3 folders.
Child Care Action Campaign, 1986.
Cinco de Mayo celebration, 1985, 1989. 2 folders.
Communications, 1985-1989. 5 folders.
Community Advocate Project, December 1990.

128.E.10.4F

Competency Test Review Committee, 1986.
Encuentro Estatal Hispanos, 1986.
Governor's Office, 1986.
Health Department, 1989.
Hispanic Children Education proposal, 1990.
Hispanic Director's Association, 1987.
Hispanic education issues, 1990.
Hispanic Education Retention project, 1988.
Hispanic employment research, 1988.
Hispanic Heritage Week, 1988.
Hispanic Voter Registration Drive, 1985.
Location
128.E.10.4F

Migrant issues, 1990.
Newsletters and newspaper articles, 1985-1988. 4 folders.
Un Paso Mas/One More Step, [ca. 1981].
Planning session, October 1988.
Public forums, 1985. 7 folders.
    Held in Albert Lea, Minneapolis, Moorhead, Crookston, St. Paul, and Mankato.
Location

128.E.10.4F

University of Minnesota, 1985.

Honeywell Hispanic Technical and Professional Education Project subject files, 1982-1983:
Board of Directors minutes, 1982-1983.
Correspondence, 1982.

103.C.8.9B

Articles of incorporation, 1982.
Lists of directors and committee members, [undated].
Fiesta Hispana, 1982.
Meetings, 1982.
Newspaper articles, 1982.
Honeywell Project, A Profile, 1982.

Community Liaison Representative, Elsa Vega Perez project/subject files:
Includes correspondence and grant proposals.
Centro Cultural Chicano Hispanic newspaper, 1983.
Chicano/Latino support services, 1979-1980.
Cuban refugees, 1980.
Employment Project, 1980.
Hispanic Leadership Project, 1983.
Hispanic Task Force, 1981.
Hispanic Week, 1980, 1982. 2 folders.
Hispanic Women’s Development Corporation, 1983. 2 folders.
Latino Project, 1980.
Leadership meeting, McKnight Foundation, 1982.
Multi-Cultural Resource Center, 1983.
Location

103.C.8.9B
WCCO, Channel 4, 1982.
Women’s Task Force, 1982. 2 folders.
Hispanic AIDS Education and Risk Reduction Project files, 1987-1990:

103.C.8.10F
Grant proposals, 1988.
Correspondence and related materials, 1987-January 1989. 2 folders.
Background materials, [undated].

Published records and reports:
Underutilization of the WIC Program in the Hispanic Community, Hispanic Research Unit, July 1, 1989.
By Shannon Osorio.
1988 Hispanic Appointments to Multi-Member Agencies, July 1, 1989.
State, Twin Cities, Metro Area(s), and Greater Minnesota: 1990 Hispanic Census Counts, Second Printing, October 1, 1991.